



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

OCT 15 2007

OAO Corporation  
2277 Research Boulevard  
Mailstop 4G ATTN: Joyce L. Lambert  
Rockville, MD 20850

SUBJECT: TASK ORDER NO.21 ENTITLED "Public Meeting Notice System", UNDER  
DELIVERY ORDER NO. DR-33-07-358

Dear Ms. Lambert:

In accordance with Section C.27 entitled "Task Order Procedures," of the subject delivery order, this letter hereby definitizes Task Order 21. This effort shall be performed in accordance with the enclosed Statement of Work and OAO Corporation's cost estimate dated, September 18, 2007, which is made a part hereof of this order.

The following individual(s) are considered to be essential to the successful performance of the work hereunder:

Jonathan Stecker - Project Manager

The Contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with the Key Personnel Clause (2052.215-70) of the delivery order.

Task Order No. 21 shall be in effect from September 26, 2007, through September 25, 2008, with a total cost ceiling of \$72,868.69.

This Task Order No. 21 obligates funds in the amount of \$15,000.00. The obligated amount shall, at no time, exceed the task order cost ceiling. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this task order. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's risk.

Your contacts during the course of this task order are:

Technical Matters: Harry Kromer - (301) 415-6817  
Margie Dimig - 301-415-5781

Contractual Matters: Richard Bright - (301) 415-8086

Information in this record was deleted  
in accordance with the Freedom of Information  
Act, exemptions 4  
FOIA- 2009-0017

C/20

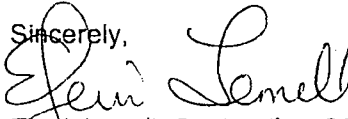
\*ACCOUNTING AND APPROPRIATION DATA Task Order No. 21 is as follows:

B&R: 710-15-5G1-344 JC: J1089 BOC: 2574 APPN: 31X0200.710 COM: 10770788C  
\$15,000.00

\*ADMINISTRATIVELY TRANSFERRED FUNDS FROM BASE CONTRACT

The issuance of this task order does not amend any terms or conditions of the subject delivery order.

Please indicate your acceptance of this task order by having an official who is authorized to bind your organization, execute three copies of this document in the spaces provided below and return two copies to the Contract Specialist. You should retain the third copy for your records. If you have any questions regarding the subject task order, please contact Richard Bright, Contract Specialist on (301) 415-8086.

Sincerely,  
  
Eleni Jernell, Contracting Officer  
Contract Management Branch No. 3  
Division of Contracts  
Office of Administration

ACCEPTED: Joyce Lambert  
Joyce L. Lambert  
NAME  
CONTRACTS  
TITLE  
10/23/07  
DATE

Task Order 21 Public Meeting Notice System		BASE YEAR RATE	BASE YEAR HOURS	BASE YEAR AMOUNT
--------------------------------------------	--	----------------	-----------------	------------------

OFF-SITE	
010	010 Program Manager
020	020 Project Manager
030	030 Quality Assurance Manager
050	050 Principal BPR Specialist
060	060 Senior BPR Specialist
070	070 Principal Systems Architect
080	080 Senior Systems Architect
090	090 Principal Information Engineer
100	100 Senior Information Engineer
110	110 Senior Functional Analyst
130	130 Systems Analyst 5
140	140 Systems Analyst 4
150	150 Systems Analyst 3
160	160 Systems Analyst 2
170	170 Systems Analyst 1
210	210 Computer Programmer 7
220	220 Computer Programmer 6
230	230 Computer Programmer 5
240	240 Computer Programmer 4
250	250 Computer Programmer 3
251	251 Computer Programmer 2
260	260 Support Specialist 6
270	270 Support Specialist 5
280	280 Support Specialist 4
290	290 Support Specialist 3
310	310 Engineer 5
320	320 Engineer 4
350	350 Sr Computer Security Specialist
360	360 Computer Security Specialist
370	370 Operations Manager
430	430 Communications Network Engineer
520	520 Apps Systems Analysis and Program Manager
530	530 Apps Systems Analysis and Program Sup
540	540 Apps Systems Analyst/Programmer - St Spec
550	550 Apps Systems Analyst/Programmer - Lead
560	560 Telecommunications/Internetworking Designer
570	570 Network Planner
580	580 Network Operations Specialist
590	590 Telecommunications Engineer - Senior
600	600 Telecommunications Engineer - Inter
610	610 Telecommunications Systems Analyst
620	620 Network Controller
630	630 Telecommunications Engineer/Analyst
640	640 Network Control Technician
650	650 Telecommunications Analyst/Tech-Senior
700	700 Documentation Specialist
710	710 Documentation Coordinator

(b)(4)

720	720 Technical Expert - Level 4		
730	730 Technical Expert - Level 3		
740	740 Technical Expert - Level 2		
750	750 Technical Expert - Level 1		
760	760 Information Services Consultant		
<b>ON-SITE</b>			
105	105 Senior Information Engineer Onsite		
265	265 Support Specialist 6 Onsite		
275	275 Support Specialist 5 Onsite		(b)(4)
285	285 Support Specialist 4 Onsite		
525	525 Apps Systems Analysis and Program Manager Onsite		
535	535 Apps Systems Analysis and Program Sup Onsite		
545	545 Apps Systems Analyst/Programmer - St Spec Onsite		
555	555 Apps Systems Analyst/Programmer - Lead Onsite		
715	715 Documentation Coordinator Onsite		
745	745 Technical Expert - Level 2 Onsite		
<b>TOTAL</b>			<b>\$72,868.69</b>

**Task Order 21**

**Public Meeting Notice System**

**A. Scope**

The Contractor shall perform application systems maintenance for the Public Meeting Notice System (PMNS) following guidance provided in the PMM and the NRC CM rules and utilizing the CM Library as the source for obtaining a current copy of production application systems which require maintenance.

The Contractor shall also produce the necessary documentation of work performed as defined in subparagraph, "Maintenance," listed below.

**B. Statement of Work**

**1. Maintenance**

The Contractor shall be responsible for making necessary changes to ensure that identified problems with a system/module are corrected and the system is returned to production in the shortest amount of time possible.

**Maintenance Requests:**

The NRC TOM/client shall notify the Contractor of system maintenance requests using the Rational ClearQuest change request system, in accordance with the Delivery Order, Statement Of Work, Section C.3, Subsections 3.1 "Maintenance" and 3.2 "Maintenance Change Request Process." The Contractor shall follow the procedures contained in the "OIS Application Change Request System Guide using Rational ClearQuest" to document all maintenance work performed and completed. The Contractor shall attend, as required, occasional meetings with the NRC TOM at the NRC office to discuss significant maintenance issues.

**a. Module/System to be Maintained:**

<b>System Name</b>	<b>System Number</b>	<b>System Acronym</b>	<b>Software</b>	<b>Platform</b>
Public Meeting Notice System	3569	PMNS		PC/LAN & Web

**Place of Performance**

Most efforts under this SOW can be performed at the Contractor site. Access to the NRC facilities shall be provided by the NRC staff, as required, during normal working hours for the duration of this SOW.

**D. Schedule of Deliverables**

Maintenance requests shall be performed within the time negotiated with the NRC TOM for each system release.

**E. Expertise/Skills**

Demonstrated senior-level experience in ColdFusion application development, creating relational databases in Sybase, and writing stored procedures. Competency in technical, written communication and analytical skills, as demonstrated through prior assignments in the technical support area, and experience with applications running on a NOVELL LAN platform and UNIX.

**F. Task Order Manager**

The manager for this task order is Margie Dimig, (301) 415-5781.