



**FEMA**

January 6, 2009

Mr. Allan Barker, Chief  
State & Government affairs  
U.S. NRC – Region III  
2443 Warrenville Road – Suite 210  
Lisle, IL 60532-4352

Dear Mr. Barker:

You are invited to attend the Radiological Emergency Preparedness (REP) 2009 Annual Scheduling Meeting scheduled for February 4-5, 2009, at the FEMA Region V Offices, 3<sup>rd</sup> floor Auditorium, located at 536 S. Clark Street, Chicago, Illinois. Prior to the Scheduling Meeting, a REP GIS Meeting, Regional Assistance Committee (RAC) Meeting, and a Meeting of the Regional Utility Group (RUG) are each separately taking place.

The REP GIS Meeting is scheduled from 1-4 pm on the 3<sup>rd</sup>, and again from 8:30-11:30 a.m. on the 4<sup>th</sup> at the Metcalf Federal Building, Lake Michigan Room – 12<sup>th</sup> Floor, 77 West Jackson Street, Chicago, IL 60621. The Metcalf Federal Building is located just two blocks north from the FEMA Region V Offices.

The goal of the GIS Meeting is to establish a long-term REP GIS User's Group that will focus on GIS as it relates to the REP Program, as well as a REP related incident. Attendees for this Meeting include GIS personnel from Region V States, Federal GIS Representatives, and State REP Program Representatives attending the afternoon session on the 3<sup>rd</sup> with their GIS Program Representative.

The Utilities RUG Meeting is scheduled to take place from Monday morning on the 2<sup>nd</sup> until Tuesday noon in the FEMA V 3<sup>rd</sup> Floor Conference Room. (RUG Members). Region V Regional Assistance Committee (RAC) Members will meet from 1-4 pm in the FEMA V 6<sup>th</sup> Floor NP Conference Room. (RAC Members)

The Scheduling Meeting, open to all, will begin on February 4<sup>th</sup> with Registration from 8-9 a.m. in the FEMA V 3<sup>rd</sup> Floor Auditorium, concluding at 4 p.m. Day two of the Scheduling Meeting will begin at 8:30 a.m. on the 5<sup>th</sup> and conclude at noon.

An Agenda for the Scheduling Meeting, a map with the locations of the Metcalf Federal Building, and FEMA V Regional Office, and locations of nearby hotels and restaurants are attached.

RECEIVED JAN 13 2009

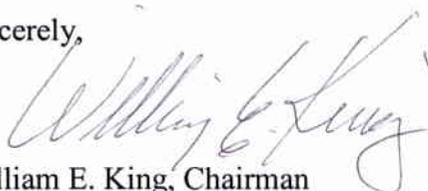
While we mail invitations to our State, Federal and Tribal counterparts, and to the RUG POC for distribution among the Utilities, as in the past, we ask that you share this invitation with other appropriate REP contacts, such as REP County Directors, to provide them an opportunity to attend.

In order to provide refreshments during the Scheduling Meeting, we are asking that you plan on a \$10.00 fee that will be collected during registration.

Please contact Stephen E. Tulley, the conference point of contact at (312) 408-4425 by January 23, 2009, to verify names, organizations, contact numbers and e-mails of those who will be attending

We look forward to your attendance, and the opportunity to work together for the betterment of Radiological Emergency Preparedness throughout our Region.

Sincerely,

A handwritten signature in cursive script, appearing to read "William E. King".

William E. King, Chairman  
Radiological Assistance Committee

Enclosures (4)

# Welcome to Chicago

Chicago is an exciting and vast city to explore. Home to countless museums, great restaurants, shopping districts and historical landmarks, Chicago provides an excellent opportunity to discover the "heart" of the Midwest.

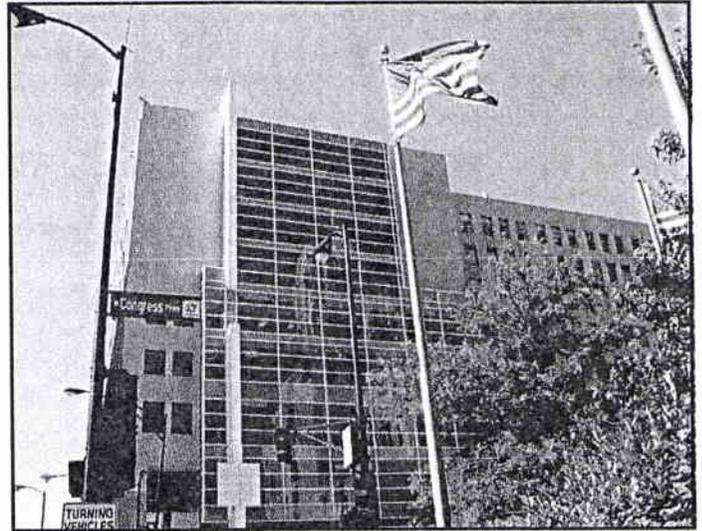
Provided for your convenience is a compilation of museums, cultural attractions, hotel locations, theaters, landmarks, neighborhoods, shopping, and dining options that highlight what makes Chicago what it is. Maps are also provided to help you explore an area that more than six million people call home.

When visiting the FEMA Region V Office, if you have the time, experience Chicago and all that it has to offer. This guide will hopefully assist you in deciding where to stay, where to go, what to do and what not to miss during your stay in the city on the lake.



*Photo by Aric Schmidt*

*FEMA Region V Office Lobby - 6th Floor*



*Photo by Aric Schmidt*

*The FEMA Region V office is located at 536 S. Clark Street between Congress and Harrison Streets, just south of the Chicago Loop.*

## There are several ways to commute from O'Hare and Midway airports to FEMA RV Offices:

**From O'Hare International Airport (by car):** Take the I-90 East ramp toward Chicago Loop and merge onto I-90 East. Take I-90 East/Kennedy Expressway and exit onto Eisenhower Expressway East I-290 East. Turn right onto South Michigan Avenue. Make a right onto South Clark Street.

**From O'Hare (by train):** Take the Blue Line train to the LaSalle Station. Upon exiting train station, go right. You will be at the corner of the building at Congress and Clark.

**From Midway Airport (by car):** Take I-55 N/Stevenson to I-94 W/I-90 W toward WI, then merge onto I-290 E, continuing on to W. Congress Pkwy. Turn right on Clark Street.

**From Midway (by train):** Take the Orange Line train to the LaSalle Station. Walk south to the regional office at Congress and Clark.

### If driving:

**From North:** Take I-90/I-94 to Congress Pkwy Exit, follow W Congress Pkwy and take a right at Clark Street.

**From South:** Take I-90/I-94 to Congress Pkwy Exit, follow W Congress Pkwy and take a right at Clark Street.

**From West:** Take I-290 towards Chicago Loop/Congress Pkwy. Continue on W Congress Pkwy. Take a right on Clark Street.

**REP Scheduling Meeting**  
**February 3<sup>rd</sup> thru 5<sup>th</sup>**  
**Agenda**

**Day 1**  
**Tuesday, February 3, 2009**

- 1:00 p.m. – 4:00 p.m.      REP GIS User's Group Meeting (separate agenda will be provided)  
Metcalf Federal Building  
77 West Jackson Blvd, Chicago, IL  
12<sup>th</sup> Floor, Lake Michigan Room  
(State and Federal GIS representatives and State REP POCs)  
**Driver's License or Federal ID Required for Building Entry**
- 1:00 p.m. – 4:00 p.m.      Regional Assistance Committee Meeting (separate agenda will be provided)  
FEMA V Regional Office  
536 S. Clark Street  
6<sup>th</sup> Floor, NP-REP Conference Room  
(RAC Members)  
**Driver's License or Federal ID Required for Building Entry**

**Day 2**  
**Wednesday, February 4, 2009**

**Annual Scheduling Meeting**

- |                        |  |  |
|------------------------|--|--|
| 8:00 a.m. – 9:00 a.m.  | Registration<br>FEMA V Regional Office<br>536 S. Clark Street<br>3 <sup>rd</sup> Floor, FEMA Auditorium<br><b>Driver's License or Federal ID Required for Building Entry</b> | Region V Staff                             |
| 9:00 a.m. – 9:10 a.m.  | Welcome  | Jim Duncan<br>NP Director<br>FEMA Region V |
| 9:10 a.m. – 9:30 a.m.  | Announcements & Introductions  | William King, Chief<br>REP Section         |
| 9:30 a.m. – 10:00 a.m. | Federal Radiological Preparedness<br>Coordination Committee (FRPCC)  | FEMA HQ                                    |

**Day 2**  
**Wednesday, February 4, 2009**

**Annual Scheduling Meeting (Continued)**

10:00 a.m. – 10:15 a.m.	BREAK	
10:15 a.m. – 11:00 a.m.	Hostile Action Working Group	FEMA HQ
11:00 a.m. – 11:45 a.m.	Combined Operating License Agreement (COLA)	FEMA HQ/NRC
11:45 p.m. – 1:15 p.m.	LUNCH (on your own)	
1:15 p.m. – 2:00 p.m.	Integration of HSEEP in REP Program	Bill McNally FEMA HQ
2:00 p.m. – 2:45 p.m.	REP Program Manual	FEMA HQ
2:45 p.m. – 3:00 p.m.	BREAK	
3:00 p.m. – 3:30 p.m.	FEMA Region V Update	William King, Chief REP Section
3:30 p.m. – 4:00 p.m.	NRC Update	Allan Barker, NRC Government Liaison Officer
4:00 p.m. – 4:30 p.m.	Annual Letter of Certification	William King, Chief REP Section
4:30 p.m. – 5:00 p.m.	Q & A	
5:00 p.m.	Adjourn Day 2	

**Day 3**

**Thursday, February 5, 2009**

**Annual Scheduling Meeting (Continued)**

8:30 a.m. – 8:45 a.m. GIS User's Group Update

Kara Scott  
FEMA Region V  
GIS Specialist

8:45 a.m. – 9:45 a.m. Breakout Sessions

- Federal
- State
- Local
- Utility

9:45 a.m. – 10:00 a.m. BREAK

10:00 a.m. – 10:30 a.m. Report Outs

10:30 a.m. – 11:45 a.m. Scheduling Meeting

- Exercise Schedule Review (2009 – 2013)
- Develop 2014 Exercise Schedule
- Select Next Scheduling Meeting Date

11:45 a.m. – 12:00 p.m. Closing Remarks

12:00 p.m. Adjournment