

January 12, 2009

ALL AGREEMENT STATES, MICHIGAN, NEW JERSEY, VIRGINIA

**ACCEPTANCE TO THE LICENSING PRACTICES AND PROCEDURES COURSE (G-109)  
(FSME-09-001)**

Enclosure 1 is the list of students from the States selected to attend the March 9-13, 2009, Licensing Practices and Procedures Course (G-109). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Enclosed for your information is a tentative schedule for the course (Enclosure 3). Students attending this course will be paid for by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 301-415-5006 immediately and then submit their travel information needed for NRC to issue their travel authorization (Appendix A) to Traci Kime (Fax 301-415-3502). (See invitational travel information in AD-500 at: <http://nrc-stp.ornl.gov/procedures/ad500.pdf>)

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that you cannot attend.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: 301-415-2348

INTERNET: [Brenda.Usilton@NRC.GOV](mailto:Brenda.Usilton@NRC.GOV)  
FAX: 301-415-3502

**/RA/**

Robert J. Lewis, Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:  
As stated

Distribution:  
DMSSA RF  
John Ricci, TTD  
Sharon Roberson, TTD  
Traci Kime, SSSB/DMSSA  
Henry Lynn, TTD

**ML090090031**

<b>OFFICE</b>	FSME/DMSSA	FSME/DMSSA
<b>NAME</b>	BGUilton: sxg6	RJLewis
<b>DATE</b>	01/09/09	01/12/09

**OFFICIAL RECORD COPY**

LICENSING PRACTICES AND PROCEDURES COURSE  
 March 9-13, 2009  
 Trenton, NJ

STATE	PARTICIPANT(S)
<b>GEORGIA</b> Dept of Natural Resources 4220 International Parkway, Suite 100 Atlanta, GA 30354	Quintena Tinson
<b>ILLINOIS</b> Emergency Management Agency Division of Nuclear Safety 1035 Outer Park Drive Springfield, IL 62704	Richard Hasty
<b>MISSISSIPPI</b> Dept. of Health 3150 Lawson Street P.O. Bo 1700 Jackson, MS 39215-1700	Stacy Lee
<b>NEW JERSEY</b> Dept. of Environmental Protection 25 Arctic Parkway Ewing, NJ 08638	Catherine Biel Jenny Goodman Nancy Stanley Edward Truskowski Jack Tway Adria Wentzel
<b>NORTH CAROLINA</b> Dept of Environment & Natural Resources 3825 Barrett Drive Raleigh, NC 27609-7221	Henry Barnes
<b>NORTH DAKOTA</b> Division of Air Quality 918 E. Divide Avenue Bismarck, ND 58501-1947	J.C. Rondeau
<b>OREGON</b> Dept. of Human Services 800 NE Oregon Street, Suite 640 Portland, OR 97232-2162	Todd Carpenter

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-109) "Licensing Practices and Procedures." This course is scheduled to be presented March 9-13, 2009, at the New Jersey State Police Technical Center 1200 Negron Drive, Hamilton, New Jersey 08691, Telephone (609) 984-5405. Contact person for questions on location of course is Patricia Gardner.

**COURSE:** This course will be conducted beginning at 8:00 am on Monday, March 9, 2009, and end at noon on Friday, March 13, 2009. Enclosed is a tentative schedule for the course (Enclosure 3). Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending TTC courses.

1 - Students enrolled in the licensing course may e-mail to the applicable instructor any licensing issues (either generic or based on a specific license review) that they would like discussed in class (names and e-mail addresses of instructors are provided below)

2 - Students may bring to class a sample license application with an interesting issue that they would be willing to share with the class (appropriate consideration being given to privacy, security, safeguards and other sensitivity issues)

3 - State students may bring a copy of their own regulations so that they can refer to them if there is a question regarding anything taught in class (all training will be accomplished using NRC regulations)

### INSTRUCTORS

Bryan Parker – [Bryan.Parker@nrc.gov](mailto:Bryan.Parker@nrc.gov) - Licensing Process, Medical

James Mullauer – [James.Mullauer@nrc.gov](mailto:James.Mullauer@nrc.gov) - Portable and Fixed Gauges, Research & Development, General Licenses

James Montgomery – [James.Montgomery@nrc.gov](mailto:James.Montgomery@nrc.gov) - Industrial Radiography, Well Logging, Irradiators

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, March 8, 2009, and depart on Friday, March 13, 2009. If traveling by air, you need to contact Carlson Travel at 301-415-5006 for airline reservations. Please complete the invitational travel authorization request as described in FSME Procedure AD-500, "Invitational Travel Authorization and Voucher" and return it to Traci Kime at [Traci.Kime@nrc.gov](mailto:Traci.Kime@nrc.gov) or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Traci on 301-415-8140. Individuals should request a Federal government rate at the hotels. Below is a list of hotels in the vicinity of the Training Center: The per diem for Trenton, New Jersey area is 139/44/183. This means lodging/meals/not to exceed total. Tax is a separate line item on your voucher. No rental cars will be authorized for invitational travel. You will need to check with the individual hotel to see if they have a shuttle service. Otherwise you can take a taxi. You can either fly into the Newark, NJ airport or Philadelphia, PA airport. Please check both and use whichever is the most cost effective.

### Hotels in the Area

#### **Hilton Garden Inn - Hamilton**

800 Route 130

Hamilton NJ

**1-609-585-6789**

**ENCLOSURE 2**

## **Walking Distance**

### **Best Western Bordentown Inn**

US Hwy No. 206 & Dunns Mill Road

Bordentown, NJ

**609-298-8000**

**9 min. 6.36 miles**

### **Econo Lodge Inn and Suites**

US Hwy. 130

Bordentown, NJ

**609-298-5000**

**11 min. 7 miles**

### **Comfort Inn Bordentown**

1009 US 206

Bordentown, NJ

**609-298-9111**

**8 min. 5.52 miles**

### **Bordentown-Days Inn**

1073 Route 206 North

Bordentown, NJ

**609-298-6100**

**9 min. 6.25 miles**

### **Ramada Inn**

1083 Route 206 North

Bordentown, NJ

**609-298-3200**

**9 min. 6.36 miles**

## LICENSING PRACTICES AND PROCEDURES COURSE

### Tentative Schedule for March 9-13, 2009

MONDAY		TOPIC	PRESENTER
8:00am	9:00am	Welcome and ADMIN	Ricci
9:00 am	10:00 am	Overview	Parker
10:00 am	11:00 am	Overview	Parker
11:00 am	12:00 pm	Overview	Parker
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Overview	Parker
2:00 pm	3:00 pm	Medical	Parker
3:00 pm	4:00 pm	Medical	Parker
TUESDAY			
8:00 am	9:00 am	Medical	Parker
9:00 am	10:00 am	Medical	Parker
10:00 am	11:00 am	Medical	Parker
11:00 am	12:00 pm	Medical	Parker
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Medical	Parker
2:00 pm	3:00 pm	Gauges	Mullauer
3:00 pm	4:00 pm	Gauges	Mullauer
WEDNESDAY			
8:00 am	9:00 am	Gauges	Mullauer
9:00 am	10:00 am	Gauges	Mullauer
10:00 am	11:00 am	R&D	Mullauer
11:00 am	12:00 pm	R&D	Mullauer
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	R&D	Mullauer
2:00 pm	3:00 pm	R&D	Mullauer
3:00 pm	4:00 pm	R&D	Mullauer

THURSDAY			
8:00 am	9:00 am	Industrial Radiography	Montgomery
9:00 am	10:00 am	Industrial Radiography	Montgomery
10:00 am	11:00 am	Industrial Radiography	Montgomery
11:00 am	12:00 pm	Industrial Radiography	Montgomery
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Industrial Radiography	Montgomery
2:00 pm	3:00 pm	Industrial Radiography	Montgomery
3:00 pm	4:00 pm	Industrial Radiography	Montgomery
FRIDAY			
8:00 am	9:00 am	Well Logging	Montgomery
9:00 am	10:00 am	Well Logging	Montgomery
10:00 am	11:00 am	Irradiators	Montgomery
11:00 am	12:00 pm	Irradiators	Montgomery
12:00 pm		CLASS OVER	

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.