

**ATTACHMENT 1200-A2  
 DESCRIPTION OF EVACUATION BUS ROUTES**

<b><u>ROUTE</u></b>	<b><u>ORIGIN INTERSECTION</u></b>	<b><u>ROUTE</u></b>	<b><u>DESTINATION INTERSECTION</u></b>
<b>A</b>	Fleming Landing Road and Saw Mill Branch Road (Road 454)	Saw Mill Branch Road to Walker School Road to Gum Bush Road to Deer Run Road to Eagles Nest Landing Road to Walker School Road (Road 45) to Paddock Road (Road 30)	US Route 13 and the New Castle/Kent County Line
<b>B</b>	Hyetts Corner Road (Road 413) and southbound US Route 13	Hyetts Corner Road to Jamison Corner Road to SR 896 to Cedar Lane Road to Marl Pit Road to junction with US Route 301/SR 71 (Summit Bridge Road)	Marl Pit Road (Road 429) and US Route 301 / SR 71 (Summit Bridge Road)
<b>C</b>	Noxontown Road and Money Road	Money Road to SR 71 (Summit Bridge Road/S. Broad Street) to SR 299 (W. Main Street) to Rail Road tracks in Middletown	SR 299 (W. Main Street) and Rail Road Tracks in Middletown.
<b>D</b>	Blackbird Landing Road (Road 455) and Union Church Road (Road 456)	Union Church Road (Road 456) to SR 71 (Summit Bridge Road) to Main Street/ Caldwell Corner Road to junction with SR 15 (Dogtown Road - Blackbird Station Road)	Caldwell Corner Road with SR 15 (Dogtown Road - Blackbird Station Road)
<b>E</b>	SR 9 (Flemings Landing Road) and Walker School Road	SR 9 (Flemings Landing Road/Hay Point Landing Road) to SR 6 (Woodland Beach Road)	SR 9 (Hay Point Landing Road) and SR 6 (Woodland Beach Road)
<b>F</b>	North end of Reedy Point Bridge on SR 9	SR 9 (5th Street) to SR 72 (Wrangle Hill Road) to SR 9 (River Road) to Hamburg Road intersection	SR 9 (River Road) and Hamburg Road
<b>G</b>	North end of Reedy Point Bridge on SR 9.	SR 9 (5th Street) to Clinton Street/Cox Neck Road to northbound US Route 13	US Route 13 and Hamburg Road - Bear Tybouts Road
<b>H</b>	S. Reedy Point Road and SR 9 (Port Penn Road)	S. Reedy Point Road to Dutch Neck Road to Port Penn Road to northbound US Route 13	US Route 13 and Hamburg Road - Bear Tybouts Road.
<b>I</b>	Port Penn Road and Pole Bridge Road	Port Penn Road to northbound US Route 13 to Lorewood Grove Road to Old Summit Bridge Road to Bethel Church Road (Road 433) to junction with US Route 301/SR 71/SR 896 (Summit Bridge Road)	US Route 301/SR 71/SR 896 (Summit Bridge Road) and Bethel Church Rd (Road 433)
<b>J</b>	SR 9 (Market Street) and SR 9 (Liberty Street)	Market Street/Port Penn Road to Pole Bridge Road to northbound US Route 13	US Route 13 and Hamburg Road - Bear Tybouts Road

**ATTACHMENT 1200-A2**  
**DESCRIPTION OF EVACUATION BUS ROUTES (Continued)**

<b>K</b>	SR 9 (Market Street) and SR 9 (Liberty Street)	SR 9 (Market Street/Congress Street) to Bayview Road (Road 423) to northbound US Route 13 to SR 896 (Boyds Corner Road) to junction with 301/SR 71/SR 896 (Summit Bridge Road)	Boyds Corner Rd and 301/SR 71/SR 896 (Summit Bridge Road)
<b>L</b>	SR 9 (Silver Run Road) and Vance Neck Road (Road 37)	Vance Neck Road (Road 37) to Bayview Road (Road 423) to northbound US Route 13 to SR 896 (Boyds Corner Road) to Shallcross Lake Road to Marl Pit Road (Road 429) to Cedar Lane Road to N. Broad Street to W. Main Street to Rail Road Tracks in Middletown	SR 299 (W. Main Street) and Rail Road Tracks in Middletown
<b>M</b>			Marl Pit Road (Road 429) and US Route 301/SR 71 (Summit Bridge Road)
<b>N</b>	SR 9 (Silver Run Road) and Vance Neck Road (Road 37)	SR 9 (Silver Run Road/Thomas Corner Road/Thomas Landing Road) to SR 299 (Taylors Bridge Road) to SR 299 (Old State Road/Main Street) to northbound US 13 to Marl Pit Road (Road 429) to junction with US Route 301/SR 71 (Summit Bridge Road)	Marl Pit Road (Road 429) and US Route 301/SR 71 (Summit Bridge Road)
<b>O</b>	SR 9 (Thomas Landing Road) and SR 299 (Taylors Bridge Road)	Taylors Bridge Road to Fieldsboro Road to northbound US Route 13 to SR 299 (Main Street/Middletown - Odessa Road/E. Main Street) to Rail Road tracks in Middletown	SR 299 (W. Main Street) and Rail Road Tracks in Middletown
<b>P</b>	Pine Tree Road and Harris Road	Harris Road to Noxontown Road to SR 71 (Summit Bridge Road/S. Broad Street) to SR 299 (W. Main Street) to Rail Road tracks in Middletown	SR 299 (W. Main Street) and Rail Road Tracks in Middletown
<b>Q</b>	Staves Landing Road at the entrance to The Rocks Tract	Staves Landing Road to SR 9 (Taylors Bridge Road) to Union Church Road (Road 456) to Blackbird Landing Road (Road 455) to Gum Bush Road to Anchor Inn Road (Road 495) to southbound US Route 13 to New Castle/Kent County Line	US Route 13 and the New Castle/Kent County Line.
<b>R</b>	Cedar Swamp Road and SR 9 (Taylors Bridge Road - Flemings Landing Road)	SR 9 (Taylors Bridge Road) to Union Church Road (Road 456) to Blackbird Landing Road (Road 455) to Pine Tree Road/Main Street/Caldwell Corner Road to junction with SR 15 (Dogtown Road - Blackbird Station Road)	Caldwell Corner Road and SR 15 (Dogtown Road - Blackbird Station Road)
<b>S</b>	Cedar Swamp Road at the Cedar Swamp Wildlife Reserve Area	Cedar Swamp Road (Road 453) to SR 9 (Flemings Landing Road) to Walker School Road (Road 45) to Paddock Road (Road 30) to southbound US Route 13 to New Castle/Kent County Line	US Route 13 and the New Castle/Kent County Line

## SOP 1300: EVACUEE RECEPTION CENTERS

### 1.0 OBJECTIVE

The objective of this procedure is to describe methods used to provide for the reception, monitoring and decontamination as applicable, of the affected Delaware population at designated Evacuee Reception Centers (ERCs).

### 2.0 CONTENTS

- 2.1 SOP 1300-A: Evacuee Reception Center Guidelines
- 2.2 SOP 1300-B: Evacuee Reception Center Operations / Marshallton
- 2.3 SOP 1300-C: Evacuee Reception Center Operations / Smyrna

### 3.0 PREREQUISITES

An emergency condition exists which requires activation and operation of the Evacuee Reception Centers.

### 4.0 REFERENCES

State of Delaware, Radiological Emergency Plan

### 5.0 ATTACHMENTS

- 1300-A1, Vehicle Registration Form
- 1300-A2, Evacuee Registration Form
- 1300-A3, Registration/Decontamination Form
- 1300-A4, Manufacturer Information on KI
- 1300-A5, Evacuee Reception Center Operations – Property Receipt Form
- 1300-A6, Evacuee Reception Center Operations – Portal Monitor Tracking Form
- 1300-A7, Decontamination Tracking Form
- 1300-A8, Internal Communications Net
- 1300-B1, Frank H. Stern and First Regiment National Guard Readiness Center in Marshallton
- 1300-B2, Frank H. Stern National Guard Readiness Center
- 1300-B3a, Frank H. Stern National Guard Readiness Center, Male Decontamination
- 1300-B3b, Frank H. Stern National Guard Readiness Center, Female Decontamination
- 1300-B4, National Guard Readiness Center in Marshallton to Brandywine High School
- 1300-B5, National Guard Readiness Center in Marshallton to Concord High School
- 1300-B6, National Guard Readiness Center in Marshallton to Mt. Pleasant High School
- 1300-B7, William Penn High School to Brandywine High School
- 1300-B8, William Penn High School to Concord High School
- 1300-B9, William Penn High School to Mt. Pleasant High School
- 1300-C1, Smyrna Readiness Center
- 1300-C2, Smyrna Readiness Center, Male & Female Decontamination & Processing
- 1300-C3, Smyrna Readiness Center, Smyrna to W.T. Chipman Middle School
- 1300-C4, Smyrna Readiness Center, Smyrna to Lake Forest High School
- 1300-C5, Smyrna Readiness Center, Smyrna to Caesar Rodney High School
- 1300-C6, Smyrna Readiness Center, Smyrna to Fred Fifer III Middle School

**SOP 1300: EVACUEE RECEPTION CENTERS  
(Continued)**

**5.0 ATTACHMENTS (Continued)**

- 1300-C7,** Smyrna Readiness Center, Smyrna to William Henry Middle School
- 1300-C8,** Smyrna Readiness Center, Smyrna to Central Middle School
- 1300-C9,** Smyrna Readiness Center, Smyrna to Dover High School
- 1300-C10,** Smyrna Readiness Center, Smyrna to Milford Senior High School
- 1300-C11,** Smyrna Readiness Center, Smyrna to Milford Middle High School
- 1300-C12,** Delaware State Fire School to W. T. Chipman Middle School
- 1300-C13,** Delaware State Fire School to Lake Forest High School
- 1300-C14,** Delaware State Fire School to Caesar Rodney High School
- 1300-C15,** Delaware State Fire School to Fred Fifer III Middle School
- 1300-C16,** Delaware State Fire School to William Henry Middle School
- 1300-C17,** Delaware State Fire School to Dover Central Middle School
- 1300-C18,** Delaware State Fire School to Dover High School
- 1300-C19,** Delaware State Fire School to Milford Senior High School
- 1300-C20,** Delaware State Fire School to Milford Middle School

**6.0 RECORDS**

All data, records, evaluations, forms, logs, and checklists are to be transmitted to and maintained by Delaware Emergency Management Agency (DEMA) at the State Emergency Operations Center (EOC) for historical files.

## SOP 1300-A: EVACUEE RECEPTION CENTER GUIDELINES

### 1.0 GENERAL

- 1.1 Upon receipt of notification of a Site Area Emergency action level or earlier, the Delaware Army National Guard (DNG) Joint Forces Headquarters (JFHQ) Joint Operations Center (JOC), acting on the advice of the Director of DEMA, will activate the designated ERCs located at:
  - 1.1.1 Smyrna Readiness Center at Smyrna Industrial Park, Smyrna, DE (Primary South Delaware)
  - 1.1.2 Frank H. Stern and First Regiment Readiness Center, Marshallton, DE (Primary North Delaware)
  - 1.1.3 Delaware State Fire School (Backup South Delaware)
  - 1.1.4 William Penn High School (Backup North Delaware)
- 1.2 The ERCs are operated in accordance with SOP 1300-B and 1300-C.
- 1.3 As support personnel from the other agencies arrive, the Center Manager present is in overall charge of the site and will assign specified tasks and ensure the issuance of required equipment and supplies. The Center Manager will be designated by the JFHQ JOC.

### 2.0 PERSONNEL RESPONSIBILITIES

- 2.1 The ERCs will be staffed by the DNG, the Department of Health and Social Services (DHSS), the American Red Cross of the Delmarva Peninsula (ARC DMVP), the Delaware State Police (DSP), and by local police.
- 2.2 The DNG will perform radiological monitoring functions and manage overall operations. DNG has primary responsibility for emergency worker exposure control. Acceptable levels will be set by authorized medical personnel or reference will be made to SOP 802.
- 2.3 The DHSS personnel will perform registration and recording functions as well as providing necessary social services and a pharmacy consultant to answer any questions or concerns about taking Potassium Iodide (KI). (Please refer to SOP Att. 1300-A4).
- 2.4 The DSP will perform traffic control and law enforcement functions as supplemented by local police.
- 2.5 The ARC DMVP will provide emergency first aid services and will supervise all shelter nurses. ARC DMVP will coordinate with DHSS to determine assignment of evacuees to disaster shelters.

### 3.0 GUIDELINES

The guidelines which follow are general ERC procedures to be followed by emergency response personnel upon activation of the ERCs. Specific ERC facility procedures are contained in SOP 1300-B and 1300-C.

- 3.1 The DSP or local police will provide traffic control and control access to the ERC entrance. Arriving vehicles are directed through the ERC entrance by DNG personnel to ensure proper traffic control and the formation of orderly lines.

**SOP 1300-A: EVACUEE RECEPTION CENTER GUIDELINES  
(Continued)**

**3.0 GUIDELINES (Continued)**

- 3.2** An initial monitoring station, i.e., scan area, is set-up at the access entrance. Drivers of vehicles will be issued a Vehicle Registration Form (Attachment 1300-A1). The monitoring location will be staffed by DNG personnel. Security personnel will be available, as necessary. The DNG will conduct the radiological monitoring operations and record the information on the Vehicle Registration Form.
- 3.2.1** Drivers will be instructed to leave only the vehicle key with the vehicle. Vehicle passengers will be instructed to disembark the vehicle at the initial vehicle scan station and directed to the personnel scan area. Booties and gloves will be issued to all evacuees at the initial vehicle scan.
- 3.2.2** After each Vehicle Registration Form is completed, ERC monitoring personnel will remove and retain the white copy for both contaminated and clean vehicles. The pink and yellow copies of Att. 1300-A1 will be displayed on the vehicle dash so that they can be seen from outside.
- 3.2.3** Non-contaminated, i.e., clean vehicles, are directed to the clean parking area, while contaminated vehicles are directed to the wash area station. Here the vehicles are washed, re-monitored and, if decontaminated, directed to decontaminated or clean area parking. If the vehicle(s) cannot be adequately decontaminated after one attempt, or if contaminated on the interior, they are directed to a parking area designated for contaminated vehicles.
- 3.3** Bus or other mass transit arrivals are directed and treated in the same manner as are other vehicle arrivals.
- 3.4** At the personnel scan area, the DNG will monitor each evacuee for contamination and will complete Evacuee Registration Forms (Att. 1300-A2) and Registration/Decontamination Forms, top portion only (Att. 1300-A3), one for each vehicle occupant/evacuee.
- 3.4.1** DNG personnel will remove and retain the white copy of the Evacuee Registration Form. Evacuees will receive the yellow, pink, and green copies.
- 3.4.2** DNG personnel will remove and retain the white copy of the Registration/Decontamination Form. Evacuees will receive the yellow, pink, green and gold copies.
- 3.4.3** Evacuees determined to be contaminated will be directed to the Decontamination/Shower stations.
- 3.4.4** Evacuees determined to be clean will be directed to the personnel Registration/Processing station.
- 3.5** The ARC DMVP will provide Shelter Care Center and travel information (SOP 1300-B and 1300-C)
- 3.6** DSP or local police controls traffic for exiting vehicles from ERC. Non-contaminated vehicles/evacuees may proceed to preferred destinations or to designated Care Centers. Non-contaminated evacuees may utilize provided bus transportation for relocation to designated Care Centers.

**SOP 1300-A: EVACUEE RECEPTION CENTER GUIDELINES (Continued)**

**3.0 GUIDELINES (Continued)**

- 3.7** The DNG Center Manager will arrange for examination and processing of the contaminated vehicles located in the impound area with the assistance of a Decontamination Unit. If a vehicle has been decontaminated, the DNG will inform the owner at the Care Center, or at evacuee's location, through the ARC DMVP.
- 3.8** Emergency Worker Personnel Exposure Control will be conducted in accordance with SOP 801.
- 3.9** Personnel monitoring will be conducted in accordance with SOP 802.
- 3.10** Personnel and equipment decontamination will be conducted in accordance with SOP 803.
- 3.11** Transport and handling of contaminated and/or injured persons will be conducted in accordance with SOP 1501.

**4.0 FORM DISPOSITION**

**4.1 Vehicle Registration Form (Att. 1300-A1)**

Form says: White – DEMA, Yellow – ERC, Pink – Display in Vehicle, Green – Owner/Driver

**4.1.1 Station V1 (Initial Vehicle Scan)**

Contaminated Vehicles

White copy – ERC (DNG) retains

Yellow and Pink copy – displayed on vehicle dash

Green copy – given to evacuee

Clean Vehicles

White copy – ERC (DNG) retains

Yellow and Pink copy – displayed on vehicle dash

Green copy – given to evacuee

**4.1.2 Station V3 (Second Vehicle Scan)**

Marks “final action” (vehicle decontaminated or moved to contaminated vehicle parking)

Yellow copy – DNG retains

Pink copy – Contaminated vehicles, displayed on vehicle dash

Decontaminated vehicles, taken with key to Station P5 or retained by DNG

**4.1.3 Final Disposition**

White – DEMA, Yellow – ERC (DNG), Pink-Vehicle or ERC, Green – Evacuee

**4.2 Evacuee Registration Form (Att. 1300-A2)**

Form says: White – DEMA, Yellow – ERC, Pink – Evacuee, Green – DPH (Division Public Health)

**4.2.1 Station P1 (Initial Personnel Scan)**

White copy – ERC (DNG) retains

Yellow, Pink, and Green copy – to evacuee

Contaminated sent to Stations P2M or P2F

Clean sent to Station P5

**SOP 1300-A: EVACUEE RECEPTION CENTER GUIDELINES (Continued)**

**4.0 FORM DISPOSITION (Continued)**

**4.2 Evacuee Registration Form (Att. 1300-A2) (Continued)**

**4.2.2 Station P5 (Personnel Registration/Processing)**

Yellow copy – ERC (DHSS) retains  
Pink copy – given to evacuee  
Green copy – DPH retains

**4.2.3 Final Disposition**

White – DEMA, Yellow – ERC (DNG), Pink – Evacuee, Green – DPH

**4.3 Registration/Decontamination Form (Att. 1300-A3)**

Form says: White – DEMA, Yellow – Decontamination Center, Pink – Hospital, Green – DPH, Gold – Evacuee

**4.3.1 Station P1 (Initial Personnel Scan) – Top portion of form completed**

White copy – ERC (DNG) retains  
Yellow, Pink, Green, Gold copy – given to evacuee  
Contaminated people sent to Station P2M or P2F  
Clean people sent to Station P5

**4.3.2 Station P2M (Personnel Decontamination, Male)**

P3M (Personnel Post-Decontamination, Male)  
P2F (Personnel Decontamination, Female)  
P3F (Personnel Post-Decontamination, Female)  
Complete lower portion – Mark form indicating contaminated areas (clothing, skin). Indicate resurvey results after decontamination procedures.  
Yellow copy – ERC (DNG) retains  
Pink, Green, Gold copy – given to evacuee  
People still contaminated after three decon attempts sent to Station P4  
Decontaminated people sent to Station P5

**4.3.3 Station P5 (Personnel Registration/Processing)**

Pink and Green copy – ERC (DHSS) retains  
Gold copy – given to evacuee

**4.3.4 Final Disposition**

White – DEMA, Yellow – Decontamination Center (DNG), Pink – Hospital, Green – DPH, Gold – Evacuee

**4.4 Property Receipt Form (Att. 1300-A4)**

Form says: White – DEMA, Yellow – ERC, Pink – Evacuee

**4.4.1 Station P2M (Personnel Decontamination, Male)**

**P2F (Personnel Decontamination, Female)**

Completes form  
White copy – ERC (DNG) retains  
Yellow and Pink copy – given to evacuee or passed to DNG at Stations P3M and P3F.

**4.4.2 Station P5 (Personnel Registration/Processing)**

Yellow copy – ERC (DHSS) retains  
Pink copy – given to evacuee

**4.4.3 Final Disposition**

White – DEMA, Yellow – ERC (DNG), Pink – Evacuee



**ATTACHMENT 1300-A1: VEHICLE REGISTRATION FORM**

**GENERAL**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

**VEHICLE OWNER/DRIVER:**

(Last) (First) (Middle Initial)  
 Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip Code \_\_\_\_\_  
 Telephone \_\_\_\_\_

**VEHICLE:**

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_  
 Color \_\_\_\_\_ State Registration \_\_\_\_\_ License No. \_\_\_\_\_  
 Defects (Dents, Missing Parts, Etc.) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**MONITORING**

**INITIAL MONITORING**

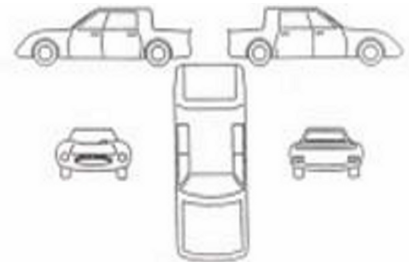
MONITOR NAME: \_\_\_\_\_  
 MONITORING INSTRUMENT: \_\_\_\_\_

SPECIFIC AREAS OF  
 CONTAMINATION (interior / exterior)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

INITIAL READING

\_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM



**AFTER DECON ATTEMPT (S)**

MONITOR NAME: \_\_\_\_\_  
 MONITORING INSTRUMENT: \_\_\_\_\_

SPECIFIC AREAS OF  
 CONTAMINATION (interior / exterior)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

READING AFTER  
 DECONTAMINATION

\_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM

READING AFTER  
 DECONTAMINATION

\_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM  
 \_\_\_\_\_ mR/hr \_\_\_\_\_ CPM

**FINAL ACTION**

\_\_\_\_\_ VEHICLE EXTERIOR CONSIDERED DECONTAMINATED IF BELOW 0.5mR/hr.  
 \_\_\_\_\_ VEHICLE IS CONTAMINATED ON INTERIOR, NO DECONTAMINATION ATTEMPTED.

**Form Disposition: White – DEMA Yellow – DNG Pink – Vehicle or ERC  
 Green – Owner/Driver**

ATTACHMENT 1300-A2: EVACUEE REGISTRATION FORM

PM# \_\_\_\_\_  
(Portal Monitor)

**SECTION A** (To be completed by ERC personnel)

Evacuee: \_\_\_\_\_ Date: \_\_\_\_\_  
(Last, First, Middle)

Address: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Describe any medical problems or physical disabilities:

List any medication currently taken:

Reception Center (Check One):

Time of Arrival: \_\_\_\_\_

Smyrna Readiness Center, Smyrna

Frank H. Stern & First Regiment Readiness Center, Marshallton

How did you reach the Reception Center?

Auto  Bus  Other

**Potassium Iodide (KI)–SHOULD NOT BE TAKEN BY PEOPLE ALERGIC TO SHELLFISH OR IODINE.**

Consumed by evacuee prior to arrival at ERC:  
\_\_\_\_ Yes(date, time \_\_\_\_\_) \_\_\_\_\_ No

Issued to Evacuee at ERC:  
\_\_\_\_ Yes(date, time \_\_\_\_\_) \_\_\_\_\_ No

Driver's Name: \_\_\_\_\_

**SECTION B** (To be completed by ERC personnel)

Monitored by: \_\_\_\_\_ Recorded by: \_\_\_\_\_  
Time: \_\_\_\_\_

Disposition: Discharge  Decontamination Facility

Destination or Assigned Shelter: \_\_\_\_\_

Indicate Areas of Contamination:

Hair  Thyroid  Hands  Feet  Trunk

**Form Disposition:** White – DEMA Yellow – ERC Pink – Evacuee  
Green – DPH

**ATTACHMENT SOP 1300-A3  
 REGISTRATION/DECONTAMINATION FORM**

EVACUEE     EMERGENCY WORKER    Portal Monitor #: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City : \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_

Date: \_\_\_\_\_

Individual is:     CLEAN     CONTAMINATED

Recent Medical History: \_\_\_\_\_

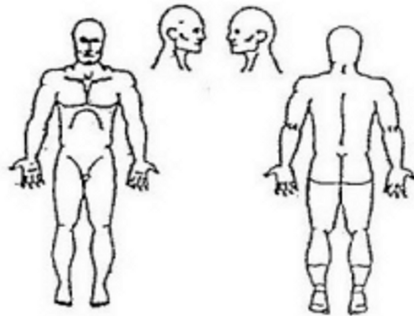
Pregnant?  YES     NO

Potassium Iodide (KI) consumed:     Yes: ( \_\_\_\_\_ Date \_\_\_\_\_ Time)     No

**CONTAMINATED AREAS**

LOCATE WITH AN ARROW (→) TO BODY MAP

DESCRIBE BELOW



Contaminated Areas	Initial Survey	Resurvey 1	Resurvey 2	Resurvey 3
	Instrument:	Instrument:	Instrument:	Instrument:
	Background:	Background:	Background:	Background:
	Readings: CPM or mR/hr	Readings: CPM or mR/hr	Readings: CPM or mR/hr	Readings: CPM or mR/hr
	Time:	Time:	Time:	Time:

Decontamination Method:     Clothing Removal     Local Wash     Shower

Monitor Name: \_\_\_\_\_

Disposition:     Decontaminated     Contaminated

Sent to: \_\_\_\_\_

**Form Disposition:**    **White – DEMA**    **Yellow – ERC**    **Pink – Hospital**  
                                  **Green – DPH**                    **Gold – Evacuee**

**ATTACHMENT SOP 1300-A4  
MANUFACTURER INFORMATION ON KI**

**IOSAT TABLETS**  
(Potassium Iodide Tablets, U.S.P.)  
(Pronounced poe-TASS-e-um EYE-oh-dyed)  
(Abbreviated KI)

TAKE POTASSIUM IODIDE ONLY WHEN PUBLIC HEALTH OFFICIALS TELL YOU. IN A RADIATION EMERGENCY, RADIOACTIVE IODINE COULD BE RELEASED INTO THE AIR. POTASSIUM IODIDE (A FORM OF IODINE) CAN HELP PROTECT YOU.

IF YOU ARE TOLD TO TAKE THIS MEDICINE, TAKE IT ONE TIME EVERY 24 HOURS. DO NOT TAKE IT MORE OFTEN. MORE WILL NOT HELP YOU AND MAY INCREASE THE RISK OF SIDE EFFECTS. DO NOT TAKE THIS DRUG IF YOU KNOW YOU ARE ALLERGIC TO IODIDE (SEE SIDE EFFECTS BELOW).

**INDICATIONS**

THYROID BLOCKING IN A RADIATION EMERGENCY ONLY.

**DIRECTIONS FOR USE**

Use only as directed by State or local public health authorities in the event of a radiation emergency.

**DOSE**

ADULTS AND CHILDREN ONE YEAR OF AGE OR OLDER: One (1) tablet once a day. Crush for small children.

BABIES UNDER ONE YEAR OF AGE: One-half (1/2) tablet once a day. Crush first.

**DOSAGE**

Take for 10 days unless directed otherwise by State or local public health authorities. Store at controlled room temperature between 15° and 30° C (59° and 86°F). Keep package dry and foil packets intact.

**WARNING**

**POTASSIUM IODIDE SHOULD NOT BE USED BY PEOPLE ALLERGIC TO IODIDE. Keep out of the reach of children. In case of overdose or allergic reaction, contact a physician or public health authority.**

**DESCRIPTION**

Each IOSAT™ Tablet contains 130 mg. of potassium iodide.

**HOW POTASSIUM IODIDE WORKS**

Certain forms of iodine help your thyroid gland work right. Most people get the iodine they need from foods like iodized salt or fish. The thyroid can “store” or hold only a certain amount of iodine.

**ATTACHMENT SOP 1300-A4  
MANUFACTURER INFORMATION ON KI (Continued)**

In a radiation emergency, radioactive iodine may be released in the air. This material may be breathed or swallowed. It may enter the thyroid gland and damage it. The damage would probably not show itself for years. Children are most likely to have thyroid damage.

If you take potassium iodide, it will fill up your thyroid gland. This reduces the chance that harmful radioactive iodine will enter the thyroid gland.

**WHO SHOULD NOT TAKE POTASSIUM IODIDE: The only people who should not take potassium iodide are people who know they are allergic to iodide. You may take potassium iodide even if you are taking medicines for a thyroid problem (for example, a thyroid hormone or antithyroid drug). Pregnant and nursing women and babies and children may also take this drug.**

**HOW AND WHEN TO TAKE POTASSIUM IODIDE**

Potassium Iodide should be taken as soon as possible after public health officials tell you. You should take one dose every 24 hours. More will not help you because the thyroid can “hold” only limited amounts of iodine. Larger doses will increase the risk of side effects. You will probably be told not to take the drug for more than 10 days.

**SIDE EFFECTS**

Usually, side effects of potassium iodide happen when people take higher doses for a long time. You should be careful not to take more than the recommended dose or take it for longer than you are told. Side effects are unlikely because of the low dose and the short time you will be taking the drug.

Possible side effects include skin rashes, swelling of the salivary glands, and “iodism” (metallic taste, burning mouth and throat, sore teeth and gums, symptoms of a head cold, and sometimes stomach upset and diarrhea).

A few people have an allergic reaction with more serious symptoms. These could be fever and joint pains, or swelling of parts of the face and body and at times severe shortness of breath requiring immediate medical attention.

Taking iodide may rarely cause overactivity of the thyroid gland, underactivity of the thyroid gland, or enlargement of the thyroid gland (goiter).

**WHAT TO DO IF SIDE EFFECTS OCCUR**

If side effects are severe or if you have an allergic reaction, stop taking potassium iodide. Then, if possible, call a doctor or public health authority for instructions.

**HOW SUPPLIED**

IODAT Tablets (Potassium Iodide Tablets, U.S.P): packages of 14 tablets (NDC51803-001-01): Each white, round, scored tablet contains 130 mg potassium iodide.

Distributed by ANBEX, INC.  
10 East 40<sup>th</sup> Street  
New York, NY 10016  
[www.anbex.com](http://www.anbex.com)

ATTACHMENT SOP 1300-A5  
EVACUEE RECEPTION CENTER OPERATIONS

PROPERTY RECEIPT FORM

Name \_\_\_\_\_ Tag# \_\_\_\_\_

SS# \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Reception Center \_\_\_\_\_

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**ITEMS OTHER THAN CLOTHING** (Wallet, Firearms, Jewelry, etc.)

Include particular identifying marks and/or obvious damage, i.e. missing stones, in jewelry, engraved identification, type of a wallet (leather, vinyl), etc.

Item/s \_\_\_\_\_

\_\_\_\_\_

**CLOTHING** (Skirt, Blouse, Shoes, etc.)

Include particular identifying marks and/or obvious damage, i.e. monograms, embroidery, patches, rips, etc.

Items \_\_\_\_\_

\_\_\_\_\_

**OTHER**

Be as specific as possible in items description

Items \_\_\_\_\_

\_\_\_\_\_

**STORAGE  
LOCATION**

OWNER'S SIGNATURE \_\_\_\_\_

FORM DISPOSITION:

White – DEMA  
Pink - Evacuee

Yellow - ERC







**ATTACHMENT SOP 1300-A8  
INTERNAL COMMUNICATIONS NET**

Internal communications will be accomplished using 15 portable communication devices. All stations and locations will be in direct communications with the Operations Center. Stations and other locations may also communicate with each other as necessary.

**Communication Device Distribution:**

**OPERATIONS CENTER** (1 communication device)

**ACCESS GATES**, traffic control (2 communication devices)

**RESUPPLY** (1 communication device)

**STATION V1**, Initial Vehicle Scan (1 communication device)

Marshallton – “IN” gate, south side of Rt. 62

Smyrna – “IN” gate, access drive on left side of Readiness Center, off Artesian Drive

**STATION V2**, Vehicle Decontamination, vehicle wash basin (1 communication device)

**STATION V3**, Second Vehicle Scan (1 communication device)

**STATION P1**, Initial Personnel Scan (1 communication device)

Marshallton – inside Organizational Maintenance Shop #1 garage building

Smyrna – inside vestibule, west side of building, room 175

**STATION P2M**, Personnel Decontamination, Male (1 communication device)

Marshallton – male latrine, Frank H. Stern Readiness Center

Smyrna – male locker room, room 169

**STATION P3M**, Personnel Post-Decontamination, Male (1 communication device)

Marshallton – male latrine, Frank H. Stern Readiness Center

Smyrna – male toilets and showers, room 142

**STATION P2F**, Personnel Decontamination, Female (1 communication device)

Marshallton – female latrine, Frank H. Stern Readiness Center

Smyrna – female locker room, room 170

**STATION P3F**, Personnel Post-Decontamination, Female (1 communication device)

Marshallton – female latrine, Frank H. Stern Readiness Center

Smyrna – female toilets and showers, room 141

**STATION P4**, Medical Holding Area (1 communication device)

Marshallton – Assembly Hall, Frank H. Stern Readiness Center

Smyrna – Mechanical Room 171

**STATION P5**, Personnel Registration / Processing, (1 communication device)

Marshallton – Assembly Hall, 1401 Newport Pike, First Regiment Readiness Center

Smyrna – Assembly Hall, room 140, First Regiment Readiness Center

**STATION P6**, Personnel Shelter Processing, (1 communication device)

Marshallton – Assembly Hall, 1401 Newport Pike, First Regiment Readiness Center

Smyrna – Assembly Hall, room 140

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE**

**1.0 GENERAL**

Evacuee Reception Centers are divided into four locations within the State, a North and South primary location and a North and South Backup location. This procedure provides the guidance for activation and operation of the Frank H. Stern and First Regiment Readiness Center, Marshallton, DE (Primary North Delaware).

**2.0 FACILITY ACTIVATION**

- 2.1 DEMA will coordinate other agencies' assistance as required to staff the facility.
- 2.2 Joint Forces Headquarters (JFHQ) Joint Operations Center (JOC) has notified the 72<sup>nd</sup> Troop Command (Marshallton) to activate the designated Readiness Center as an "Evacuee Reception and Decontamination Site" in response to a radiological emergency.
- 2.3 The Center Manager will coordinate with higher headquarters and outside agencies prior to their arrival on site.
- 2.4 The Operations Officer will supervise the establishment of the decontamination site. This will be accomplished by first briefing all full time employees and full time unit support on the situation and mission. The Center Manager will proceed with all steps in SOP 1300-B, 2.0 to ensure facility activation and to assign tasks to individuals and groups to establish the decontamination site. The Center Manager must insure that all tasks are completed.
- 2.5 Use Attachments 1300-B1, B2, B3a and B3b. All contaminated vehicles and evacuees will be processed and decontaminated (if achievable) in areas south of Rt. 62. Therefore, all operations on the north side of Rt. 62 will remain clean. Only DNG personnel will be assigned to stations and areas south of Rt. 62 and will wear anti-contamination clothing.
- 2.6 A total of 53 people will be needed to staff the ERC for one shift. The 11 stations will require 35 people (26 DNG, 4 DHSS, 4 ARC DMVP, 1 Pharmacy Consultant).
  - 2.6.1 Total DNG (38) for stations, administration, support
  - 2.6.2 Total DHSS (6) for station, counseling
  - 2.6.3 Total ARC DMVP (5), for station, counseling
  - 2.6.4 Total Pharmacy Consultant (1)
  - 2.6.5 Total DSP (3)
- 2.7 The Operations Officer will brief all assigned staff. The following subjects will be addressed:
  - 2.7.1 Event Status
  - 2.7.2 Procedures, facility, equipment and personnel assignments for the radiological monitoring, decontamination and registration of evacuees and vehicles.
- 2.8 Issue personal dosimetry and protective clothing to designated DNG personnel (see Stations and SOP 801).
- 2.9 Lock all outside doors to the buildings.

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

**2.0 FACILITY ACTIVATION (Continued)**

**2.10** Post six (6) DNG personnel at locations marked ⊗ to assist in directing evacuees through the stations as necessary. (see Att. 1300-B1, B2, B3a, B3b) Personnel in contaminated areas will be issued Emergency Worker kits and wear anti-contamination suits.

<u>Equipment</u>	<u>Quantity</u>
Anti-C Suits	10
EW Kits, per SOP 801, Att. B4 & B5	5

- 2.10.1** Outside Organizational Maintenance Shop #1 exit (between OMS#1 and Frank H. Stern Readiness Center).
- 2.10.2** Back of Frank H. Stern Readiness Center, by ramp.
- 2.10.3** Frank H. Stern Readiness Center, hallway outside male latrine.
- 2.10.4** Frank H. Stern Readiness Center, hall outside female latrine.
- 2.10.5** Frank H. Stern Readiness Center, outside main front door.
- 2.10.6** Driveway between clean vehicle parking and side entrance of First Regiment Readiness Center.

**2.11 Establish the following Stations:**

- 2.11.1 Initial Vehicle Scan (V1)**, “IN” gate, south side of Rt. 62. All vehicles will approach along Rt. 141 and Rt. 62 from the southeast, traveling northwest. Vehicle traffic on Rt. 62 will be controlled by DSP. DSP will prohibit all traffic traveling southeast on Rt. 62 from the Kirkwood Highway (Rt. 2) and Old Capitol Trail.
- 2.11.2 Vehicle Decontamination (V2)**, vehicle wash basin
- 2.11.3 Second Vehicle Scan (V3)**, after wash to decontaminate
- 2.11.4 Initial Personnel Scan (P1)**, inside Organizational Maintenance Shop #1 garage building
- 2.11.5 Personnel Decontamination, Male (P2M)**, male latrine, Frank H. Stern Readiness Center
- 2.11.6 Personnel Post-Decontamination, Male (P3M)**, male latrine, Frank H. Stern Readiness Center
- 2.11.7 Personnel Decontamination, Female (P2F)**, female latrine, Frank H. Stern Readiness Center
- 2.11.8 Personnel Post-Decontamination, Female (P3F)**, female latrine, Frank H. Stern Readiness Center

**NOTE: Personnel Decontamination and Post-Decontamination for Handicapped Evacuees, Male and Female**, will use female latrine, Frank H. Stern Readiness Center. Two same gender DNG personnel will assist with decontamination procedures.

- 2.11.9 Medical Holding Area (P4)**, for personnel evacuation to hospital for decontamination
- 2.11.10 Personnel Registration / Processing (P5)**
- 2.11.11 Personnel Shelter Processing (P6)**

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
(Continued)**

**2.0 FACILITY ACTIVATION (Continued)**

**2.12** Place barriers in the following locations:

**2.12.1** Station V1: Place traffic cones to divide the entry gate opening in two. Place traffic cones between the vehicle portal monitor and the fuel tank. This will separate contaminated vehicles going to the wash basin (Station V2) and clean vehicles in holding area B. (see Att. 1300-B1).

**2.12.2** Place barrier just beyond the portal monitor at Station P1 to separate contaminated and clean evacuees. (see Att. 1300-B1).

**2.12.3** Place barrier tape at the entrance to the female latrine, extending toward the building front door. This will separate contaminated evacuees entering / exiting and decontaminated evacuees exiting, en route to front building exit (see Att. 1300-B2 and 1300-B3b).

**2.12.4** Use screens or other suitable barriers to partition the medical evacuee holding area, P4 (see Att. 1300-B2).

**2.13** Post all signs to mark designated building entrances and exits, contaminated areas, and for identification of stations and directions.

**2.14** Ensure all vehicle and personnel stations are stocked with the designated equipment and supplies as noted in the Facility Operations Section, 4.0.

**2.15** Position portable communications devices at all stations and other locations as indicated, and test for good communications (see Att. 1300-A7).

**2.16** Unlock designated entrances and exits:

**2.16.1** Organizational Maintenance Shop #1 – see Att. 1300-B1  
Rear door and front (garage door) of first section closest to Rt. 62

**2.16.2** Frank H. Stern Readiness Center – see Att. 1300-B2  
Rear door leading to Assembly Hall (ramp)  
Garage door leading to Assembly Hall (ramp)  
Rear door to corridor on southwest side  
Side door by front on northwest side (facing RR tracks)  
Main entrance door on northeast side (facing Rt. 62)  
Doors to male and female latrines  
Remove plywood wall, rear of male latrine, to redress area

**2.16.3** First Regiment Readiness Center – see Att. 1300-B1  
Side door on northwest side (facing RR tracks, by clean vehicle parking)

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS**  
**FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE**  
**(Continued)**

**3.0 FACILITY INSTRUCTIONS**

**3.1 Concept of Operation**

On order of the JFHQ JOC, the Center Manager will execute this SOP to establish a decontamination (decon) site at the 72<sup>nd</sup> Troop Command, Frank H. Stern and First Regiment Readiness Center. All coordination and direction will come through the JFHQ JOC. Other State agencies will contact the Center Manager immediately upon arrival at the decon site. All on site coordination will be done with the Center Manager.

**3.2** Entry within the 10 mile Emergency Planning Zone (EPZ) by DNG personnel must be authorized by the Task Force Commander or JFHQ JOC.

**3.3** No pregnant females will be employed in decontamination operations at this facility.

**3.4** Permissible levels of radiation exposure for emergency workers:

**3.4.1** Refer to SOP 801, Attachment 801-A1, for radiation exposure dose limits.

**3.4.2** Cumulative: (State Policy)

- 1.25 rem total dose limit (without permission to exceed)

- 25 rem thyroid

**3.5** Inquiries from civilians should be handled by referring them to the Department of Health and Social Services representative.

**3.6** **COMMAND:** The ERC chain of command will be in effect.

**3.7** **SIGNAL:**

**3.7.1** Local Site Communications

Fifteen (15) communication devices will be used for internal site communications (Attachment 1300-A7).

**3.7.2** Outside Communications

The DNG commercial phone system will be the primary source of outside communications.

**4.0 FACILITY OPERATIONS**

**4.1** The Center Manager will coordinate with all outside agencies and monitor all reports to higher headquarters.

**4.2** The operations officer will manage the local operation of the decontamination site. He will assign DNG personnel to stations and coordinate with outside agency personnel who are working on the site. In general, the DNG personnel will provide the monitoring and decontamination functions while outside agency personnel will provide registration and other social service functions.

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
(Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

**4.3** The following stations will be operated by DNG and outside agency personnel.

**4.3.1 Station V1, Initial Vehicle Scan,** (see Att. 1300-B1)  
Personnel: 10 DNG (2 scanners, 5 drivers, 2 registration, 1 runner/escort)

DNG personnel will wear protective clothing. Gloves will be changed as often as necessary to avoid cross contamination. Three drivers will remain clean to drive vehicles with clean interiors. These drivers will remain in the vehicles until its final destination, either (1) Contaminated Vehicle Parking or (2) returned to its clean occupant evacuee(s). See SOP 1300-A, 4.1 for Vehicle Registration Form (Att. 1300-A1) distribution.

**4.3.1.1** DNG will scan vehicles for contamination first using the vehicle portal monitor. Evacuees will drive their vehicles through the portal monitor. Vehicles that scan contaminated with the portal monitor will be rescanned on the exterior with a hand held survey meter.

**4.3.1.2** All vehicle occupants will exit vehicles and proceed to registration table at right. All evacuees will put on booties and clean gloves. Evacuees will be issued a Ziploc bag in which to keep all forms.

**NOTE:** You could have a vehicle contaminated on the exterior with clean evacuee occupants and therefore a clean interior. However, if the evacuee occupants are contaminated, then it must be assumed that at least the vehicle interior is contaminated. A vehicle contaminated only on the interior may not register contaminated on the portal monitor.

**4.3.1.3** All vehicles will be rescanned on the interior with a hand held survey meter. Contaminated areas (on the interior and the exterior) will be indicated on Att. 1300-A1. Change the survey meter cover after scanning a contaminated vehicle.

**4.3.1.4** DNG will complete the Vehicle Owner/Driver information on Att. 1300-A1. Yellow and pink copies will be placed on vehicle dash so that they can be seen and read through vehicle windshield. Green copy will be given to evacuee. All evacuees will be directed to Initial Personnel Scan, Station P1.

**4.3.1.5** Vehicles that scan:

- a) Contaminated on the interior will be driven to Contaminated Vehicle Parking. DNG will retain yellow copy of Att. 1300-A1, pink copy will remain on vehicle dash. Keys will remain in the vehicles.
- b) Contaminated on the exterior and clean on the interior will be temporarily parked in holding area A (see Att. 1300-B1) to await the scan of the vehicle's occupants at Station P1.
- c) Clean on both the exterior and the interior will be temporarily parked in holding area B (see Att. 1300-B1) to await the scan of the vehicle's occupants at Station P1.

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

**4.3.1.6** DNG will notify Station P1 to inform Station V1 as to the scan status of vehicle occupant evacuee(s) for those vehicles temporarily parked in holding areas A and B.

- a) If all of the vehicle’s occupants scan clean:
  - 1) Vehicles in holding area A will be driven to Station V2 for exterior decontamination.
  - 2) Vehicles in holding area B will be driven out the entry gate to rejoin with their clean occupants at the gate to the Frank H. Stern Readiness Center (see Att. 1300-B1). DNG will retain yellow and pink copies of Att. 1300-A1.
- b) If any of the vehicle’s occupants scan contaminated, vehicles in both holding areas A and B will be driven to Contaminated Vehicle Parking. DNG will retain yellow copy of Att. 1300-A1, pink copy will remain on vehicle dash. Keys will remain in the vehicles.

<u>Equipment / Supplies</u>	<u>Quantity</u>
Anti-C Suits	20
Batteries (D cell)	12
Booties	500 pair
Chairs	10
Clip Boards	2
Communication Device	1
EW Kits, per SOP 801, Att. B4 & B5	10
Extension Cord (heavy duty 150 feet)	1
Gloves (non latex)	2 boxes
Hand Held Survey Meter, with extra batteries	2
Masking tape (wide)	1 roll
Pads (writing) (8 ½ x 11, 5 x 8)	2 each
Pen, pencils	1 box each
Pencil sharpener	1
Portal Monitor (vehicle)	1
Rubber Bands	1 box
Station Sign	1
Table (large folding)	1
Tape Dispenser, Rolls of Tape	1 & 2
Vehicle Registration Forms (Att. 1300-A1)	500
Waste Container (w/plastic liner)	1
Zip lock bags, large, clear (meter covers & forms)	600

**4.3.2 Station V2, Vehicle Decontamination, (see Att. 1300-B1)**  
 Personnel: 2 DNG (decontamination team)

DNG personnel will wear protective clothing. Decontamination: see SOP 803.

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

**4.3.2 Station V2, Vehicle Decontamination (Continued)**

4.3.2.1 Only those vehicles contaminated on the exterior, that have been determined to have clean interiors and clean occupants, will be driven to Station V2

4.3.2.2 Vehicles will be washed with car wash soap. Particular attention will be given to areas identified as contaminated on Att. 1300-A1.

4.3.2.3 After washing, vehicles will be driven to vehicle re-scan, Station V3.

<u>Equipment / Supplies</u>	<u>Quantity</u>
Anti-C Suits, Heavy Duty – Water Proof	2
Boots (rubber, industrial or Fire Boots)	3 pair
Buckets (3 gallon)	3
Chairs	2
Communication Device	1
EW Kits, per SOP 801, Att. B4 & B5	2
Face Shield (clear plastic, full-face, head-mounted)	3
Gloves (heavy duty rubber)	4 pair
Gloves (non latex)	1 box
Hose with nozzle, 100 feet	1
Masking tape (wide)	1 roll
Mops (washing)	2
Plastic Bags (large, self-tie)	1 box
Soap (car wash)	5 gallons
Sponges (extra large, commercial)	4
Station Sign	1
Step Ladder	1
Waste Container (w/plastic liner)	1
Wheel Brushes	2

**4.3.3 Station V3, Second Vehicle Scan (see Att. 1300-B1)**

After wash to decontaminate  
 Personnel: 1 DNG (re-scanner)

DNG personnel will wear protective clothing. Gloves will be changed as often as necessary to avoid cross contamination. Monitor: see SOP 803.  
 See SOP 1300-A, 4.1 for Vehicle Registration Form (Att. 1300-A1) distribution.

4.3.3.1 Vehicles that have been washed for decontamination will be rescanned using hand held meter to determine if they have been decontaminated or remain contaminated on the exterior. Particular attention will be given to areas identified as contaminated on Att. 1300-A1.

4.3.3.2 Vehicles determined to be decontaminated will be so indicated on Att. 1300-A1. The yellow and pink copies of Att. 1300-A1 will be retained and the vehicle returned to its clean evacuee(s) waiting by the OMS #1 and Station P1. The evacuee(s) will drive across Rt. 62 to Decontaminated/Clean Vehicle Parking and proceed to Station P5.



**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

**4.3.3.3** Vehicles determined to be still contaminated will be so indicated on Att. 1300-A1. The yellow copy of Att. 1300-A1 will be retained, the pink copy displayed on vehicle dash, and vehicle driven to Contaminated Vehicle Parking, south side of Rt. 62, behind Frank H. Stern Readiness Center. These vehicles will NOT be re-washed (only one decontamination attempt). Keys will remain in the vehicles. Station V3 will notify Station P1 concerning those vehicles that remain contaminated. Identification will be by owner name and vehicle description on Att. 1300-A1. Station P1 will notify the vehicle occupant evacuee(s).

**4.3.3.4** Change the survey meter cover when a vehicle scans contaminated.

<u>Equipment / Supplies</u>	<u>Quantity</u>
Anti-C Suits	2
Chairs	1
Clip Boards	1
Communication Device	1
EW Kits, per SOP 801, Att. B4 & B5	1
Gloves (non latex)	1 box
Hand Held Survey Meter, with extra batteries	1
Masking tape (wide)	1 roll
Pads (writing) (8 ½ x 11, 5 x 8)	2 each
Pen, pencils	1 box each
Pencil sharpener	1
Rubber Bands	1 box
Station Sign	1
Step Ladder	1
Table (large folding)	1
Waste Container (w/plastic liner)	1
Zip lock bags, large, clear (meter covers)	100

**4.3.4 Station P1, Initial Personnel Scan** (see Att. 1300-B1)  
 Personnel: 5 DNG (3 male, 2 female)

DNG personnel will wear protective clothing. Gloves will be changed as often as necessary to avoid cross contamination.

See SOP 1300-A, 4.2 for Evacuee Registration Form (Att. 1300-A2) distribution.  
 See SOP 1300-A, 4.3 for Registration/Decontamination Form (Att. 1300-A3) distribution.

Evacuees will place all their form copies in their Ziploc bag.

**4.3.4.1** All evacuees will be directed through a personnel portal monitor to detect contamination. A large step-off pad will be placed over the foot detector plate. When a contaminated evacuee goes through the monitor, the step-off pad will be removed and placed in Rad waste. The portal monitor foot detector plate will be monitored to make sure it is clean, and a fresh step-off pad will be placed under the portal monitor. Each evacuee passing through the portal monitor will be logged on the Portal Monitor Tracking Form (Att. 1300-A5).

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
(Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

- 4.3.4.2** Station V1 will be notified as to the scan status of vehicle occupant evacuee(s) for those vehicles temporarily parked in holding areas A and B. If any of the evacuees arriving in the same vehicle are contaminated, the evacuee(s) will be informed that it must be assumed that at least the vehicle interior is contaminated. The vehicle will be sent to contaminated vehicle parking.
- 4.3.4.3** There will be a barrier just beyond the portal monitor to separate contaminated and clean evacuees. Immediately before the barrier will be a large table. Contaminated evacuees will proceed to the contaminated side of the table, and clean evacuees will proceed to the clean side of the table.
- 4.3.4.4** DNG will complete the Evacuee Registration Form (Att. 1300-A2) indicating if contamination is present and the general area(s) of contamination.
- 4.3.4.5** Evacuee will be asked if they have taken KI prior to arrival at the ERC (if yes – record date and time taken). There will be a pharmacy consultant available via handheld radio (at Station P5) to consult with contaminated evacuees and to answer any questions or concerns about taking KI. The pharmacy consultant will offer KI to evacuee (if DPH recommends taking KI and if not previously taken) and issue KI if evacuee desires (record date and time taken). **KI should not be taken by people allergic to shellfish or iodine.** (See SOP Att. 1300-A4). For clean evacuees with questions about KI, there will be a pharmacy consultant at Station P5.
- 4.3.4.6** DNG will complete the TOP PORTION ONLY of the Registration/Decontamination Form (Att. 1300-A3), indicating only if contamination is present. Details of contaminated areas will be determined at Stations P2M and P2F, which will complete the lower portion of form.
- 4.3.4.7** Contaminated evacuees will receive the yellow, pink and green copies of Att. 1300-A2 and the yellow, pink, green, gold copies of Att. 1300-A3 and be directed to personnel decontamination Stations (P2M and P2F), in Frank H. Stern Readiness Center. Handicapped evacuees will be directed to Station P2F, and P2F will be notified.
- 4.3.4.8** Clean evacuees will receive the yellow, pink and green copies of Att. 1300-A2 and the yellow, pink, green, gold copies of Att. 1300-A3 and be directed to join up with their vehicles (if vehicle is clean) and/or to proceed to Personnel Registration and Sheltering Processing (Stations P5 and P6) in First Regiment Readiness Center, north side of Rt. 62. Evacuees will park clean vehicles in Clean Vehicle Parking.

<b><u>Equipment / Supplies</u></b>	<b><u>Quantity</u></b>
Anti-C Suits	12
Batteries (D-cell)	12
Chairs	7
Communication Device	1
Drinking cups (paper, 3 oz.)	500
Drinking water, for KI (see Att. 1300-A4)	5 gallons
Evacuee Registration Form (Att. 1300-A2)	500

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

<u>Equipment / Supplies</u>	<u>Quantity</u>
EW Kits, per SOP 801, Att. B4 & B5	6
Extension Cord (heavy duty, 25 feet)	1
Gloves (non latex)	1 box
KI tablets (Att. 1300-A4)	500
Masking tape (wide)	1 roll
Pads (step-off)	500
Pads (writing) (8 ½ x 11, 5 x 8)	2 each
Pen, pencils	1 box each
Pencil sharpener	1
Portal Monitor (personnel)	1
Portal Monitor Tracking Form (Att. 1300-A5)	10
Registration/Decontamination Form (Att. 1300-A3)	500
Rubber Bands	1 box
Screen, partition privacy (folding)	1
Station Sign	1
Table (large folding)	1
Tape Dispenser, Rolls of Tape	1 & 2
Waste Container (w/plastic liner)	1

**4.3.5 Station P2M, Personnel Decontamination (MALE),** (see Att. 1300-B2 & B3a)  
 Personnel: 2 DNG (male)

DNG personnel will wear protective clothing. Gloves will be changed as often as necessary to avoid cross contamination. Station P2M is located inside the male latrine, directly outside the showers themselves. Monitor/Decon: see SOPs 802/803.

**4.3.5.1** At P2M, evacuees will stand on a large step-off pad and will first remove their booties and gloves issued at Station V1 and place in Rad waste. After each evacuee, the pad will be removed, folded inward and placed in Rad waste. The flooring area will be monitored to make sure it is clean, and a fresh step-off pad will be placed down.

**4.3.5.2** DNG will scan evacuees using a hand held survey meter and indicate areas that are contaminated on the lower portion of Att. 1300-A3. Clothing that scans contaminated will be removed and placed in Rad waste. Change the survey meter cover periodically.

**4.3.5.3** Evacuees will be rescanned to determine if still contaminated. DNG will indicate resurvey results on Att. 1300-A3.

- a)** Evacuees that are now decontaminated will be sent to Station P3M. They will hand carry their copies of Att. 1300-A2 & A3.
- b)** Additional clothing that scans contaminated will be removed and placed in Rad waste.

**4.3.5.4** Evacuees that are still contaminated after all outer clothing has been removed (local areas or general skin contamination), will decontaminate the local areas or disrobe and enter the shower, in accordance with SOP 803. DNG will pass the evacuees' copies of Att. 1300-A2 & A3 to DNG at Station P3M.

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

**4.3.5.5** Shower shoes, wash cloths, body brushes, soap, etc. will be issued as needed.

**4.3.5.6** Personal items that were worn while contamination occurred (i.e. rings, bracelets, necklaces, glasses etc.) may remain on the person and will be washed and decontaminated in the shower.

**4.3.5.7** DNG will itemize all clothing and personal items (that are removed because of contamination) on the Property Receipt Form (Att. 1300-A4). DNG will retain the white copy. The yellow and pink copies will be passed to DNG at Station P3M. All itemized personal property will be placed in a plastic bag, sealed and tagged.

<u>Equipment / Supplies</u>	<u>Quantity</u>
Anti-C Suits	4
Body Brushes (disposable)	150
Chairs	2
Clip Boards	2
Communication Device	1
Container (large, for used wash cloths/towels)	1
EW Kits, per SOP 801, Att. B4 & B5	2
Gloves (non latex)	1 box
Hand Held Survey Meter, with extra batteries	1
Masking tape (wide)	1 roll
Pads (step-off)	150
Pads (writing) (8 ½ x 11, 5 x 8)	2 each
Pen, pencils	1 box each
Pencil sharpener	1
Personal Property bag tags	150
Plastic Bags (large, self-tie)	3 boxes
Property Receipt Forms (Att. 1300-A4)	150
Rubber Bands	1 box
Screen, partition privacy (folding)	1
Shower Shoes (flip-flops)	150 pairs
Soap (liquid)	20 bottles
Station Sign	1
Table (large folding)	1
Tape Dispenser, Rolls of Tape	1 & 2
Wash Cloths	150
Waste Container (w/plastic liner)	1
Zip lock bags, large, clear (meter covers)	100

**4.3.6 Station P3M, Personnel Post-Decontamination (MALE)**, (see Att. 1300-B3a)  
 Personnel: 1 DNG (male)

DNG personnel will wear protective clothing. Gloves will be changed as often as necessary to avoid cross contamination. Station P3M is located inside the male latrine, after the showers, and by the rear exit opening. Monitor: see SOP 802.

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
(Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

**4.3.6.1** Place down a large absorbent disposable pad as a step-off pad, on which evacuees exiting the decontamination area will stand. This pad will be replaced as necessary, folding pad inward and using tongs to place in Rad waste.

**4.3.6.2** Evacuees exiting the decon area will be provided with a towel. After drying, evacuees will be instructed to place towel in waste container.

**4.3.6.3** DNG will rescan evacuees with a hand held survey meter while evacuees are standing on the step-off pad. Particular attention will be given to all the contaminated areas identified on Att. 1300-A3. Change the survey meter cover periodically.

**a)** Decontaminated evacuees will be directed to the redressing area and provided with clean temporary clothing. Shower shoes will be discarded in waste container. These evacuees will exit through the rear doorway that has been opened, into the redress area. After redressing, they will exit via the side door on the north corner of the building (facing RR tracks) (see Att. 1300-B2), walking around to front of Frank H. Stern Readiness Center, en route to Station P5. DNG will complete Att. 1300-A3 with final survey results and indicate evacuee decontaminated. DNG will retain yellow copy. Evacuees will carry pink, green, gold copies to Station P5.

**b)** Evacuees determined to be still contaminated will have their Att. 1300-A3 so indicated and be directed back to Station P2M.

**4.3.6.4** Evacuees still contaminated after three decontamination attempts, will be provided temporary clothing and will exit the male latrine the same way they entered. They will be directed to turn left and proceed to Station P4 (medical holding area for evacuation to hospital). DNG will complete Att. 1300-A3 with final survey results and indicate evacuee contaminated. DNG will retain yellow copy. Evacuees will carry pink, green, gold copies to Station P4.

**4.3.6.5** Evacuees decontaminated at Station P2M by removal of outer clothing and did not go through the shower will be rescanned to verify they are not contaminated. If they remain non-contaminated, they will be directed to the redressing area and provided clean temporary clothing. These evacuees will exit through the rear doorway that has been opened, into the redress area. After redressing, they will exit via the side door on the north corner of the building (facing RR tracks) (see Att. 1300-B2), walking around to front of Frank H. Stern Readiness Center, en route to Station P5. DNG will retain yellow copy of Att. 1300-A3. Evacuees will carry pink, green, gold copies to Station P5.

**4.3.6.6** If these evacuees thought to be decontaminated by removal of clothing now scan contaminated, affected areas will be noted on Att. 1300-A3; and they will return to Station P2M for appropriate decontamination procedures.

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

**4.3.6.7** The final disposition of each contaminated evacuee will be logged on the De-Contamination Tracking Form (Att. 1300-A6).

<u>Equipment / Supplies</u>	<u>Quantity</u>
Anti-C Suits	2
Blankets (temporary coats)	50
Chairs	2
Clip Board	1
Clothing, including footwear (temporary)	200 sets
Communication Device	1
Container (large, for used wash cloths/towels)	1
De-Contamination Tracking Form (Att. 1300-A6)	10
EW Kits, per SOP 801, Att. B4 & B5	1
Gloves (non latex)	1 box
Hand Held Survey Meter, with extra batteries	1
Masking tape (wide)	1 roll
Pads (step-off, absorbent & disposable, approx. 3'x3')	50
Pads (writing) (8 ½ x 11, 5 x 8)	2 each
Pen, pencils	1 box each
Pencil sharpener	1
Plastic Bags (large, self-tie)	4 boxes
Rubber Bands	1 box
Screen, partition privacy (folding)	1
Station Sign	1
Table (small folding)	1
Tape Dispenser, Rolls of Tape	1 & 2
Tongs	1 pair
Towels (large)	300
Waste Container (w/plastic liner)	1
Zip lock bags, large, clear (meter covers)	100

**4.3.7 Station P2F, Personnel Decontamination (FEMALE),** (see Att. 1300-B2 & B3b)

Personnel: 2 DNG (female)

DNG personnel will wear protective clothing. Gloves will be changed as often as necessary to avoid cross contamination. Station P2F is located inside the female latrine, to the right, directly outside the showers themselves. Monitor/Decon: see SOPs 802/803.

**NOTE: Personnel Decontamination and Post-Decontamination for Handicapped Evacuees, Male and Female,** will use female latrine, Frank H. Stern Readiness Center. Two same gender DNG personnel will assist with decontamination procedures.

**4.3.7.1** Evacuees will enter the female latrine on the contaminated side of barrier tape.

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
(Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

- 4.3.7.2** At P2F, evacuees will stand on a large step-off pad and will first remove their booties and gloves issued at Station V1 and place in Rad waste. After each evacuee, the pad will be removed, folded inward and placed in Rad waste. The flooring area will be monitored to make sure it is clean, and a fresh step-off pad will be placed down.
- 4.3.7.3** DNG will scan evacuees using a hand held survey meter and indicate areas that are contaminated on the lower portion of Att. 1300-A3. Clothing that scans contaminated will be removed and placed in Rad waste. Change the survey meter cover periodically.
- 4.3.7.4** Evacuees will be rescanned to determine if still contaminated. DNG will indicate resurvey results on Att. 1300-A3.
- a)** Evacuees that are now decontaminated will be sent to Station P3F. They will hand carry their copies of Att. 1300-A2 & A3.
  - b)** Additional clothing that scans contaminated will be removed and placed in Rad waste.
- 4.3.7.5** Evacuees that are still contaminated after all outer clothing has been removed (local areas or general skin contamination) will decontaminate the local areas or disrobe and enter the shower, in accordance with SOP 803. DNG will pass the evacuees' copies of Att. 1300-A2 & A3 to DNG at Station P3F.
- 4.3.7.6** Shower shoes, wash cloths, body brushes, soap, etc. will be issued as needed.
- 4.3.7.7** Personal items that were worn while contamination occurred (i.e. rings, bracelets, necklaces, glasses etc.) may remain on the person and will be washed and decontaminated in the shower.
- 4.3.7.8** DNG will itemize all clothing and personal items (that are removed because of contamination) on the Property Receipt Form (Att. 1300-A4). DNG will retain the white copy. The yellow and pink copies will be passed to DNG at Station P3F.
- 4.3.7.9** All itemized personal property will be placed in a plastic bag, sealed and tagged.

<b><u>Equipment / Supplies</u></b>	<b><u>Quantity</u></b>
Anti-C Suits	4
Body Brushes (disposable)	150
Chairs	2
Clip Boards	2
Communication Device	1
Container (large, for used wash cloths/towels)	1
EW Kits, per SOP 801, Att. B4 & B5	2
Gloves (non latex)	1 box

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

Hand Held Survey Meter, with extra batteries	1
Masking tape (wide)	1 roll
Pads (step-off)	150
Pads (writing) (8 ½ x 11, 5 x 8)	2 each
Pen, pencils	1 box each
Pencil sharpener	1
Personal Property bag tags	150
Plastic Bags (large, self-tie)	3 boxes
Property Receipt Forms (Att. 1300-A4)	150
Rubber Bands	1 box
Shower Shoes (flip-flops)	150 pairs
Screen, partition privacy (folding)	1
Soap (liquid)	20 bottles
Station Sign	1
Table (large folding)	1
Tape Dispenser, Rolls of Tape	1 & 2
Wash Cloths	150
Waste Container (w/plastic liner)	1
Zip lock bags, large, clear (meter covers)	100

**4.3.8 Station P3F, Personnel Post-Decontamination (FEMALE),** (see Att. 1300-B3b)

Personnel: 1 DNG (female)

DNG personnel will wear protective clothing. Gloves will be changed as often as necessary to avoid cross contamination. Station P3F is located inside the female latrine, to the left, on the other side of the showers. Monitor: see SOP 802.

**4.3.8.1** Place down a large absorbent disposable pad as a step-off pad, on which evacuees exiting the decontamination area will stand. This pad will be replaced as necessary, folding pad inward and using tongs to place in Rad waste.

**4.3.8.2** Evacuees exiting the decontamination area will be provided with a towel. After drying, evacuees will be instructed to place towel in waste container.

**4.3.8.3** DNG will rescan evacuees with a hand held survey meter while evacuees are standing on the step-off pad. Particular attention will be given to all the contaminated areas identified on Att. 1300-A3. Change the survey meter cover periodically.

**a)** Decontaminated evacuees will be directed to the redressing area and provided with clean temporary clothing. Shower shoes will be discarded in waste container. These evacuees will exit on the decontaminated side of the barrier tape. They will be directed to the front door exit of Frank H. Stern Readiness Center, en route to Station P5. DNG will complete Att. 1300-A3 with final survey results and indicate evacuee decontaminated. DNG will retain yellow copy. Evacuees will carry pink, green, gold copies to Station P5.

**b)** Evacuees determined to be still contaminated will have their Att. 1300-A3 so indicated and be directed back to Station P2F.



**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

- 4.3.8.4 Evacuees still contaminated after three decontamination attempts, will be provided temporary clothing and will exit on the contaminated side of the barrier tape. They will be directed to turn right and proceed to Station P4 (medical holding area for evacuation to hospital). DNG will complete Att. 1300-A3 with final survey results and indicate evacuee contaminated. DNG will retain yellow copy. Evacuees will carry pink, green, gold copies to Station P4.
- 4.3.8.5 Evacuees decontaminated at Station P2F by removal of outer clothing only and did not require further decontamination will be rescanned to verify that they are not contaminated. If they remain non-contaminated, they will enter the redressing area and be provided clean temporary clothing. These evacuees will exit on the decontaminated side of the barrier tape, and exit building by the front door of Frank H. Stern Readiness Center, en route to Station P5. DNG will retain yellow copy of Att. 1300-A3. Evacuees will carry pink, green, gold copies to Station P5.
- 4.3.8.6 If these evacuees thought to be decontaminated by removal of clothing now scan contaminated, affected areas will be noted on Att. 1300-A3; and they will return to Station P2F for appropriate decontamination procedures.
- 4.3.8.7 The final disposition of each contaminated evacuee will be logged on the De-Contamination Tracking Form (Att. 1300-A6).
- 4.3.8.8 DNG will place a large plastic sheet on the floor just inside entrance to latrine. This is an area where contaminated and decontaminated evacuees will cross paths. This sheet will be monitored periodically and replaced as necessary, folding inward and using tongs to place in Rad waste.

<b><u>Equipment / Supplies</u></b>	<b><u>Quantity</u></b>
Anti-C Suits	2
Blankets (temporary coats)	50
Chairs	2
Clip Board	1
Clothing, including footwear (temporary)	200 sets
Communication Device	1
Container (large, for used wash cloths/towels)	1
De-Contamination Tracking Form (Att. 1300-A6)	10
EW Kits, per SOP 801, Att. B4 & B5	1
Gloves (non latex)	1 box
Hand Held Survey Meter, with extra batteries	1
Masking tape (wide)	1 roll
Pads (step-off, absorbent & disposable, approx. 3'x'3)	50
Pads (writing) (8 ½ x 11, 5 x 8)	2 each
Pen, pencils	1 box each
Pencil sharpener	1
Plastic Bags (large, self-tie)	4 boxes
Plastic sheeting	1 roll
Rubber Bands	1 box
Scissors	1 pair
Screen, partition privacy (folding)	1

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

Station Sign	1
Table (small folding)	1
Tape Dispenser, Rolls of Tape	1 & 2
Tongs	1 pair
Towels (large)	300
Waste Container (w/plastic liner)	1
Zip lock bags, large, clear (meter covers)	100

**4.3.9 Station P4, Medical Holding Area, (see Att. 1300-B2)  
 Personnel: 2 DNG (1 male, 1 female)**

DNG personnel will wear protective clothing. Gloves will be changed as often as necessary to avoid cross contamination. Station P4 is located in the Assembly Hall, Frank H. Stern Readiness Center.

**4.3.9.1** All evacuees (male and female) who could not be successfully decontaminated, after three decontamination attempts, will be transported to Christiana Health Care Services (Wilmington / Christiana Hospitals) for further decontamination procedures.

**4.3.9.2** All evacuee forms (Att. 1300-A2, A3, A4) will be completed.

**4.3.9.3** Medical evacuation will be initiated in accordance with SOP 1501.

<b><u>Equipment / Supplies</u></b>	<b><u>Quantity</u></b>
Anti-C Suits	4
Chairs	10
Clip Boards	2
Communication Device	1
EW Kits, per SOP 801, Att. B4 & B5	2
Gloves (non latex)	1 box
Hand Held Survey Meter, with extra batteries	1
Masking tape (wide)	1 roll
Pads (writing) (8 ½ x 11, 5 x 8)	2 each
Pen, pencils	1 box each
Pencil sharpener	1
Plastic Bags (large, self-tie)	2 boxes
Station Sign	1
Table (large folding)	1
Tape Dispenser, Rolls of Tape	1 & 2
Waste Container (w/plastic liner)	1
Zip lock bags, large, clear (meter covers)	100

**SOP 1300-B: EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

**4.3.10 Station P5, Personnel Registration / Processing** (see Att. 1300-B1)  
 Personnel: 4 DHSS, 1 Pharmacy Consultant

This is a clean area. There is no need for protective clothing. Evacuees will place all their form copies in their Ziploc bag.

**4.3.10.1** There will be a pharmacy consultant behind a privacy screen at Station P5 to answer questions and concerns about taking KI (Att. 1300-A4)

**4.3.10.2** All evacuee registration forms (Att. 1300-A2, A3, A4) will be checked and completed as necessary.

**4.3.10.3** DPH will retain green copy of Att. 1300-A2 and A3. Evacuees will be given pink copy of Att. 1300-A2, A4 and gold copy of Att. 1300-A3. DHSS will retain and file all remaining copies of forms.

**4.3.10.4** DHSS will maintain a log of all evacuees processed.

**4.3.10.5** DHSS will assist to re-unite families that have become separated during evacuation from the EPZ or because of decontamination procedures.

**4.3.10.6** DHSS will direct evacuees in need of sheltering to the ARC DMVP, Station P6, marking Att. 1300-A2 with shelter accommodations after notification by ARC DMVP.

<u>Equipment / Supplies</u>	<u>Quantity</u>
Binder Clips	2 boxes
Chairs	8
Communication Device	1
Drinking cups (paper, 3 oz.)	500
Drinking water, for KI (see Att. 1300-A4)	5 gallons
Evacuee Registration Forms (Att. 1300-A2)	20
KI tablets (Att. 1300-A4)	500
Pads (writing) (8 ½ x 11, 5 x 8)	2 each
Pen, pencils	1 box each
Pencil sharpener	1
Registration / Decon Forms (Att. 1300-A3)	20
Rubber Bands	1 box
Staplers	2
Staples	1 box
Station Sign	1
Table (large folding)	2
Tape Dispenser, Rolls of Tape	1 & 2
Waste Container (w/plastic liner)	1

**4.3.11 Station P6, Personnel Shelter Processing** (see Att. 1300-B1)  
 Personnel: 4 ARC DMVP

This is a clean area. There is no need for protective clothing. Evacuees will place all their form copies in their Ziploc bag.

**4.3.11.1** ARC DMVP will process evacuees for sheltering and assign shelter.

**4.3.11.2** ARC DMVP will maintain communications with DHSS at Station P5. DHSS will be advised concerning the evacuees that have been sheltered and to which shelters they have been sent.

**SOP 1300-B EVACUEE RECEPTION CENTER OPERATIONS  
 FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
 (Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

4.3.11.3 ARC DMVP will maintain a log of all evacuees sheltered.

4.3.11.4 ARC DMVP will arrange for transportation to shelters, if needed.

<u>Equipment / Supplies</u>	<u>Quantity</u>
Binder Clips	2 boxes
Chairs	8
Communication Device	1
Pads (writing) (8 ½ x 11, 5 x 8)	2 each
Pen, pencils	1 box each
Pencil sharpener	1
Rubber Bands	1 box
Staplers	2
Staples	1 box
Station Sign	1
Table (large folding)	1
Tape Dispenser, Rolls of Tape	1 & 2
Waste Container (w/plastic liner)	1

4.4 After completing Registration and Sheltering (if needed), evacuees will exit First Regiment Readiness Center, obtain their vehicles (if clean or decontaminated) and exit on Rt. 62 heading north west, toward Kirkwood Highway (Rt. 2). Bus transportation will be provided to shelters as needed.

**4.5 Security Table B:**

Personnel: 1 DHSS, 1 ARC DMVP, 1 Crisis Counselor (DHSS).

4.5.1 Give available information and assistance.

**4.6 Re-supply:**

Personnel: 2 DNG

Protective clothing must be available for use when required to re-supply in a contaminated area or when evacuating contaminated materials.

<u>Equipment</u>	<u>Quantity</u>
Anti-C Suits	2
EW Kits, per SOP 801, Att. B4 & B5	1

4.6.1 Supply forms, clothing, towels, soap, plastic bags etc.

4.6.2 Remove contaminated clothing and other contaminated materials to storage area.

**4.7 Operation Center:**

Personnel: 4 DNG (Center Manager, Operations Officer, Communication NCO and NCOIC)

4.7.1 Maintain Communications with all stations.

4.7.2 Coordinate with all organizations involved.

**SOP 1300-B EVACUEE RECEPTION CENTER OPERATIONS  
FRANK H. STERN AND FIRST REGIMENT READINESS CENTER, MARSHALLTON, DE  
(Continued)**

**4.0 FACILITY OPERATIONS (Continued)**

**4.8 Relief Squad:**

Personnel: Available DNG and DHSS personnel to relieve personnel at any station for short periods of time.

**5.0 DEACTIVATION OF ERC at FRANK H. STERN AND FIRST REGIMENT  
READINESS CENTER**

**5.1** DEMA will inform the JFHQ JOC to deactivate the ERC.

**5.2** All ERC equipment and supplies are packed in the original containers and placed in the storage area. Radiation monitoring equipment is consolidated and prepared for transfer to DEMA for necessary repair and recalibration.

**5.2.1** The Center Manager checks the equipment and supplies inventory list and prepares a memorandum for transmittal to DEMA for replenishment of necessary items.

**5.2.2** The Center Manager arranges for the storage, i.e., filing of yellow copies of the Vehicle and Evacuee Registration Forms and directs ERC personnel to report to their normal duty assignments.

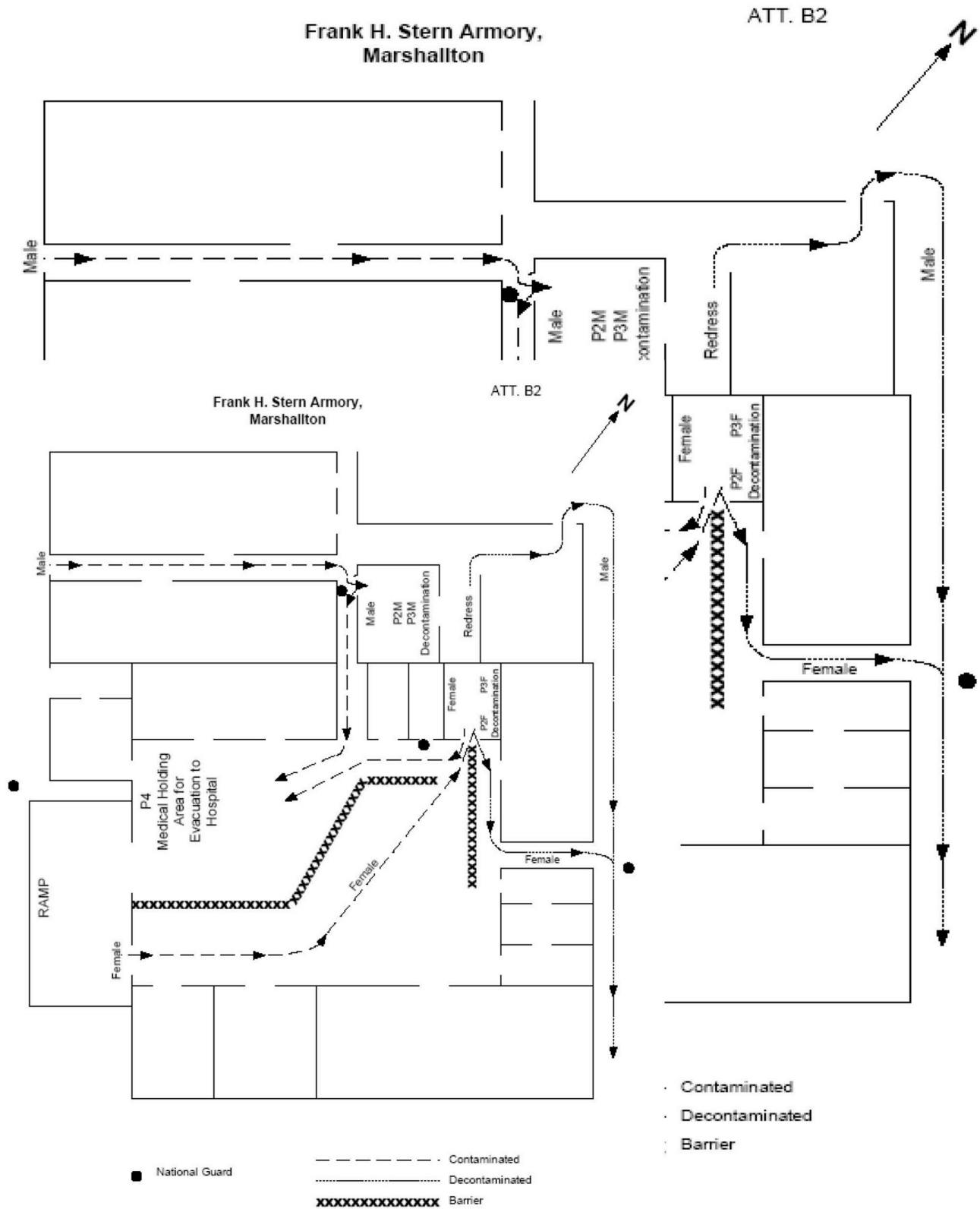
**5.3** All DNG Emergency Workers involved in contamination monitoring and/or decontamination operations will report to the EW Decontamination Facility at the Middletown Readiness Center.

**6.0 EVACUATION ROUTES**

The evacuation routes from each of the Evacuee Reception Centers to the American Red Cross Care Centers, are contained in Attachment 1300-B4 through 1300-B9 and 1300-C3 through 1300-C20.



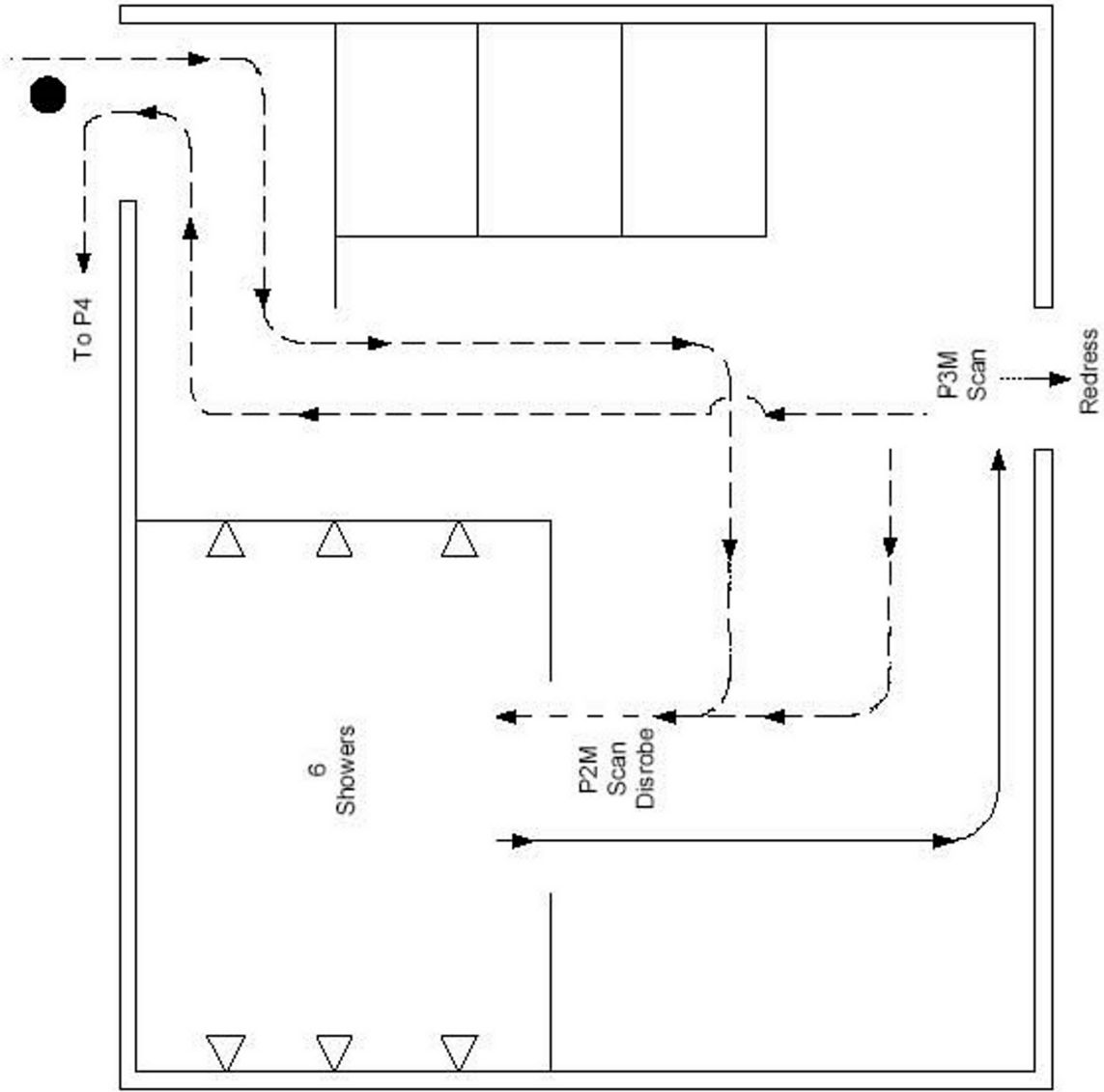
ATTACHMENT SOP 1300-B2: DECONTAMINATION OPERATION



**ATTACHMENT SOP 1300-B3a**  
**FRANK H. STERN READINESS CENTER, MARSHALLTON**  
**DECONTAMINATION OPERATION, MALE**

Att. B3a

Frank H. Stern Armory  
Male Showers  
Scan, Decontamination, Re-Scan



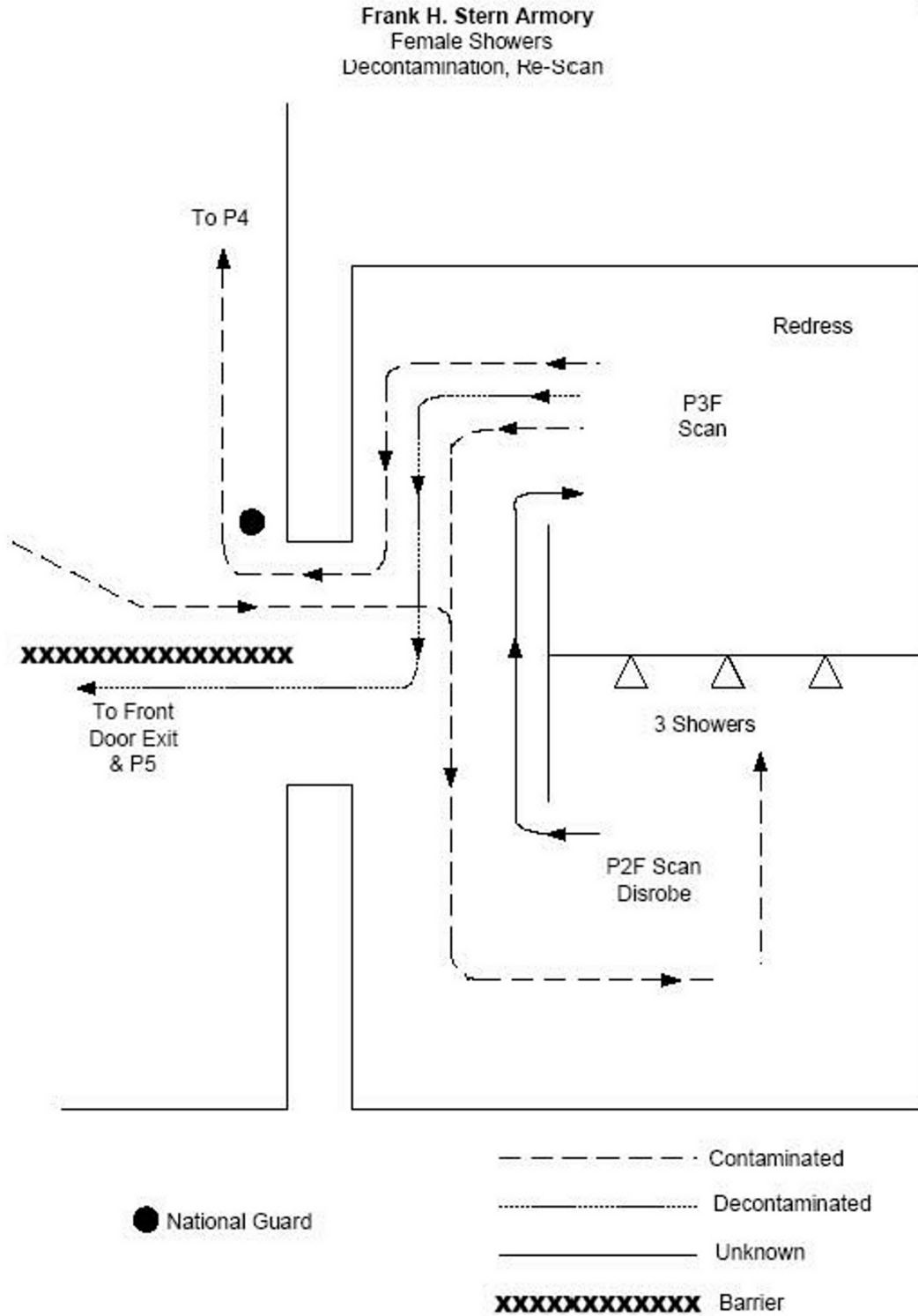
● National Guard

- - - - - Contaminated
- ..... Decontaminated
- Unknown

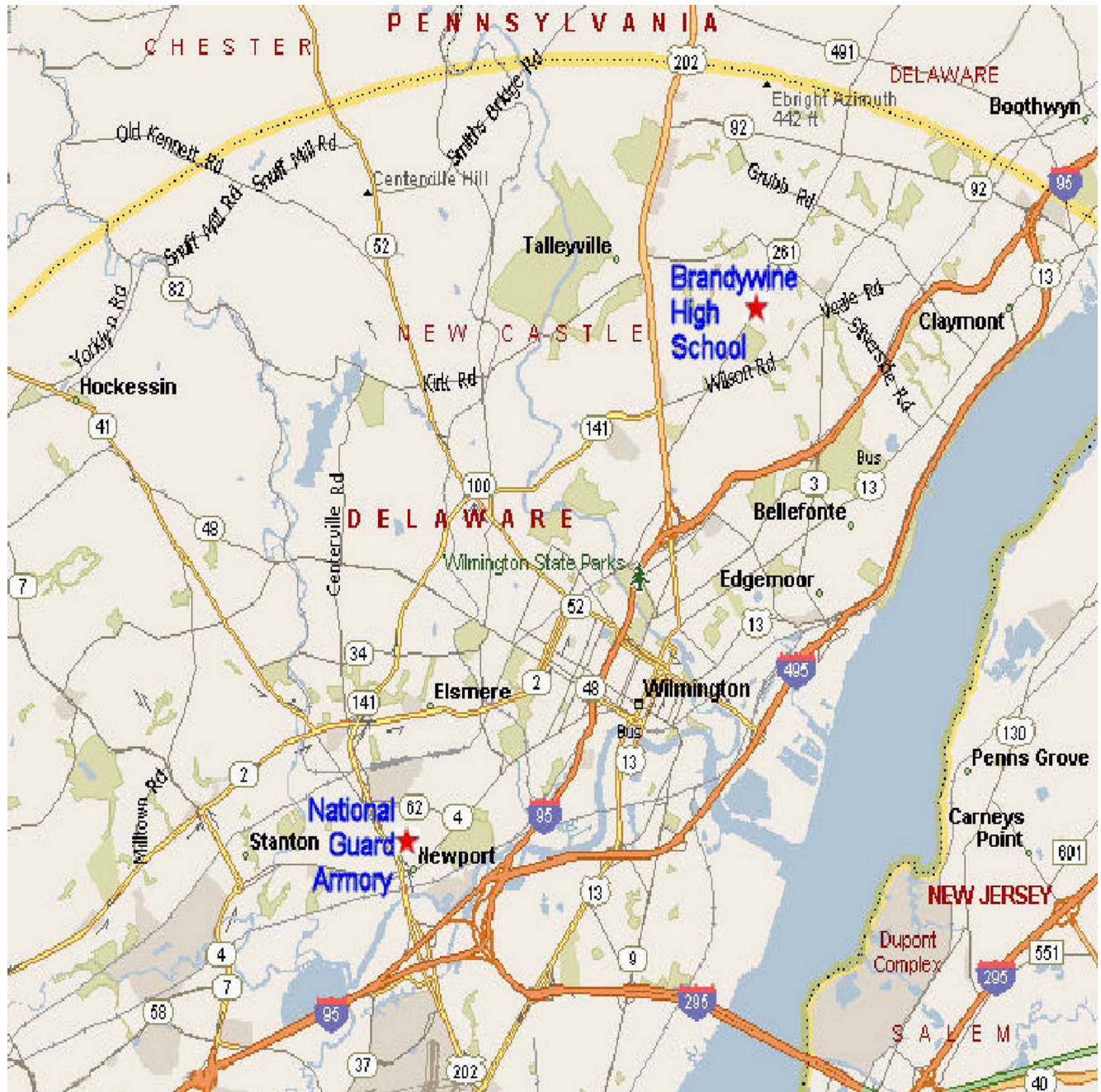


**ATTACHMENT SOP 1300-B3b**  
**FRANK H. STERN READINESS CENTER, MARSHALLTON**  
**DECONTAMINATION OPERATION, FEMALE AND HANDICAPPED**

Att. B3b

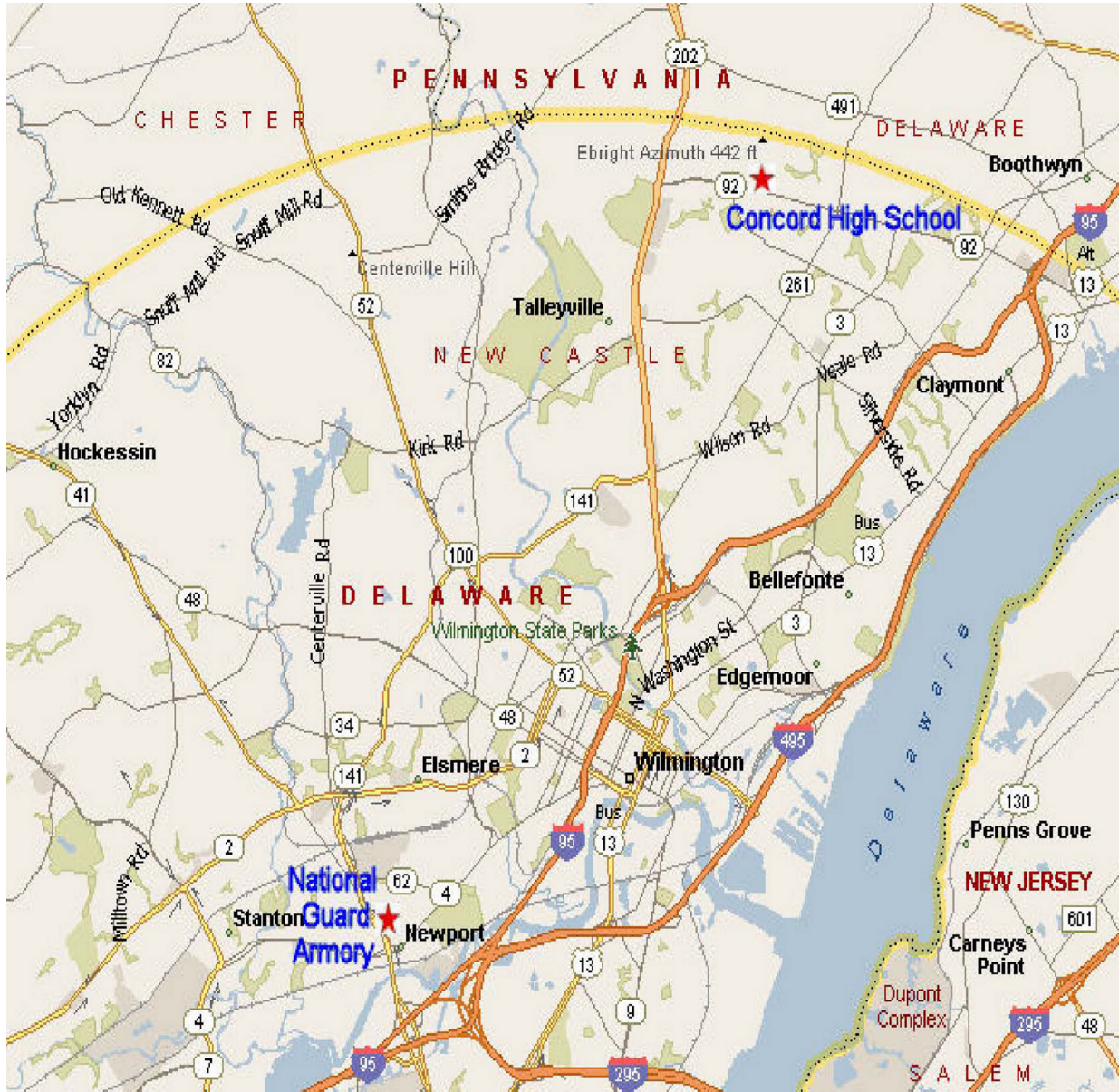


**ATTACHMENT SOP 1300-B4  
NATIONAL GUARD READINESS CENTER, MARSHALLTON  
TO BRANDYWINE HIGH SCHOOL**



TAKE ROUTE 62 NORTH (NEWPORT GAP PIKE) TO ROUTE 34. TRAVEL EAST, ALONG ROUTE 34 TO ROUTE 141. TRAVEL NORTH ON ROUTE 141 TO FOULK ROAD (ROUTE 261). TRAVEL NORTH ALONG FOULK ROAD TO BRANDYWINE HIGH. TRAVEL DISTANCE APPROXIMATELY 10 MILES.

**ATTACHMENT SOP 1300-B5  
NATIONAL GUARD READINESS CENTER, MARSHALLTON  
TO CONCORD HIGH SCHOOL**



TAKE ROUTE 62 NORTH (NEWPORT GAP PIKE) TO ROUTE 34. TRAVEL EAST, ALONG ROUTE 34 TO ROUTE 141. TRAVEL NORTH, ON ROUTE 141 TO ROUTE 202. TRAVEL NORTH ON 202 TO NAAMANS ROAD (ROUTE 92). TRAVEL EAST ON NAAMANS ROAD TO EBRIGHT ROAD. MAKE A LEFT ON EBRIGHT ROAD AND PROCEED TO CONCORD HIGH SCHOOL. TRAVEL DISTANCE APPROXIMATELY 12 MILES.