STATE OF DELAWARE

R E P
STANDARD
OPERATING
PROCEDURES

SOP 1000 SPECIAL POPULATIONS

1.0 OBJECTIVE

This procedure provides a description of the methods for accountability of special populations and notification in the event of an emergency. In addition, guidelines are provided for sheltering or evacuation and special care if required.

2.0 CONTENTS

SOP 1000-A Accountability of Special Populations

SOP 1000-B Notification and Transportation

SOP 1000-C Governor Bacon Health Center/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation

SOP 1000-D Delaware Correctional Center (DCC) Smyrna

SOP 1000-E Central Violation of Probation Center (CVOP)

SOP 1000-F Licensed Day Care Facilities

SOP 1000-G Silver Lake Treatment Consortium (Middletown Residential Treatment Center)/Aquila of Delaware, Inc.

3.0 PREREQUISITES

3.1 An emergency condition exists which requires the notification and/or evacuation of special populations.

4.0 REFERENCES

4.1 State of Delaware, Radiological Emergency Plan

4.2 State of Delaware, SOP 1100 Series Procedures

4.3 State of Delaware, SOP 1300 Series Procedures

4.4 Delaware Correctional Center Radiological and Natural Disaster Plan

5.0 ATTACHMENTS

1000-A1, Special Needs Questionnaire
1000-C1, Identification Tag for Evacuation
1000-C2, Vehicle Envelope for I.D. Tags

6.0 RECORDS

All data, records, forms and logs are to be transmitted to and maintained by DEMA at the State EOC for historical files.

SOP 1000-AN ACCOUNTABILITY OF SPECIAL POPULATIONS

1.0 GENERAL

Special populations refer to persons who are handicapped and transportation dependent; elderly, institutionalized or require special medical or other considerations. This section describes the methods used to ensure that special populations and their needs are identified, and that an accountability listing is maintained.

2.0 INDENTIFICATION PROCESS

2.1 PSEG NUCLEAR

2.1.1 Each year PSEG Nuclear distributes calendars, which include information, and special needs questionnaire cards. Attachment 1000-A1 contains an example card.

2.1.2 After cards are returned to PSEG Nuclear, they are sent to the Delaware Emergency Management Agency (DEMA).

2.2 DEMA

2.2.1 When the card is received by DEMA the following actions are taken.

a. Determine if the individual is considered a special population as defined in 1.0 General Section above.

b. Determine if the individual needs transportation assistance.

c. Determine if the person is inside the 10-mile planning zone.

d. Determine the county where the person resides.

2.2.2 Transmit the card to the appropriate county agency after meeting criteria listed in 2.2.1 above.

- New Castle County Department of Police, (Office of Emergency Management)
- Kent County Emergency Management

2.2.3 Individuals not meeting criteria in Section 2.2.1 will be informed by DEMA, by registered mail and their card will be maintained in the archive file.

2.2.4 When the county evaluation process is complete, specific information is transmitted to DEMA for entry into the database management system.

2.3 NEW CASTLE AND KENT COUNTIES

2.3.1 Information provided by DEMA is verified and evaluated by New Castle and Kent
Counties.

2.3.2 Additional information (i.e. directions to home) are gathered by counties and returned to DEMA.

2.3.3 Counties maintain special population's list provided by DEMA for county EOCs to use in the event of an emergency.

SOP 1000-A ACCOUNTABILITY OF SPECIAL POPULATIONS (CONTINUED)

3.0 ACCOUNTABILITY

3.1 Each individual within the special population category is entered into a database program at DEMA.

3.2 The following information is maintained for each person in this database:

3.2.1 Name

3.2.2 Address (including latitude and longitude)

3.2.3 ERPA/mile

3.2.4 Fire District

3.2.5 Siren #

3.2.6 Telephone Number

3.2.7 Transport Agency

3.2.8 Emergency Transportation Mode and Destination

3.2.9 Number of persons to transport from address

3.2.10 Specific Directions to the individual's location

3.2.11 County ID numbers

3.2.12 Comments

3.2.13 Picture of individual home

3.3 The special population's questionnaires database and picture of individual home contain confidential information thereby necessitating restricted access. DEMA distributes the database and accompanying picture of individual's home quarterly to New Castle County Department of Public Safety, (Office of Emergency Management) Kent County, Kent County Emergency Management, applicable fire companies and Delaware Transportation Corporation (DTC) (Paratransit).

ATTACHMENT 1000-A1
SPECIAL NEEDS QUESTIONNAIRE

How many people in your household have the following problems?

Number of People

1. Hearing Impairments _____
2. Visual Impairments _____
3. Non-ambulatory _____
4. List cane, walker, wheelchair, etc.

_____

5. Other impairments
   Describe _____

_____

6. Do you have a TTY machine?
   Circle answer. Yes No
7. If it became necessary for you or your family to leave the area because of an emergency declared by local, county or state officials, would you need transportation assistance?
   Circle answer. Yes No
8. For how many people? _____
9. Type of transportation needed?
   Bus Car Ambulance Handivan
10. If you identified any needs on this form, Please complete and return this form.

(PLEASE PRINT)

_____

Name _____

Address _____

City, town, etc. _____

State _____

Zip _____

Daytime Phone _____

Evening Phone _____

Describe your house (color, size, etc.)

_____

_____

_____

Comments _____

_____

_____

NOTE: This information is considered to be confidential and will only be used for emergency purposes. Emergency Management personnel to better serve you in the event of an emergency will contact you.

Date _____

You're Signature _____

SOP 1000-B NOTIFICATION AND TRANSPORTATION

1.0 GENERAL

This section describes the methods used to notify and transport special populations when necessary.

2.0 NOTIFICATION

Notification to special populations will be made by one or more of the following methods:

2.1 Emergency Alert System (EAS) broadcast messages specific to special populations.

2.2 Telephone communications.

2.3 Route alerting by the fire companies.

3.0 TRANSPORTATION

3.1 The transportation of special populations requires various types of vehicles and destinations.

3.2 Each individual within the special population's database has the mode of transportation specified, and the responsible group or agency.

3.3 The database also includes the destination for each individual. Most special population persons are transported to the reception centers. Certain individuals are transported to hospitals to ensure the appropriate level of care.

3.4 Special populations individuals who are transported to hospitals include the following:

3.4.1 Persons who require oxygen
3.4.2 Persons who require IVs
3.4.3 Persons who are bedridden
3.4.4 Persons requiring hospitalization (including serious heart conditions)

3.5 Transportation for all special populations on the current database is coordinated by New Castle County and Kent County EOCs supported by the volunteer fire companies, NCCEMS and DTC (Paratransit).

3.6 DTC (Paratransit) will provide transportation for persons who are visually impaired, hearing impaired, mobility impaired, dependent on transportable oxygen, mentally retarded (with an escort), Alzheimer's patients (only with an escort) and persons with disabling problems other than conditions mentioned in section 3.4 above.

3.7 New Castle County will provide transportation for the mentally retarded and Alzheimer's patients who are without an escort, and patients who may require hospitalization.

SOP 1000-C GOVERNOR BACON HEALTH CENTER/CONNECTIONS/CONNECTIONS (BLACKBIRD LANDING GROUP HOME)/GATEWAY FOUNDATION

1.0 INTRODUCTION

1.1 The Governor Bacon Health Center (GBHC)/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation are located within the plume pathway Emergency Planning Zone (EPZ) of the Salem-Hope Creek Generating Stations. Should an emergency occur at the nuclear power plant, a detailed radiological emergency plan that has been prepared for the State of Delaware will be implemented to protect the health and safety of the patients at the GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation.

1.2 Under certain conditions, a radioactive release from the nuclear power plant may require the protective actions of SHELTERING-IN-PLACE or EVACUATION. These protective actions would eliminate or reduce personal exposure to radioactivity. Sheltering-in-place would have the residents in the area take shelter within buildings and houses. Evacuation would remove the population, from an area, which might receive radiation levels that are higher than Environmental Protection Agency (EPA) guidelines to areas below these exposure guidelines. Evacuation may be ordered as a precaution long before the public might be in danger. It may also follow a sheltering-in-place recommendation.

1.3 In the event that state officials recommend sheltering-in-place or evacuation, the following procedures will be implemented:

2.0 SHELTERING-IN-PLACE PROCEDURES

When the GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation operator is notified by telephone call from the DHSS Disaster Coordinator or designee at the Delaware Emergency Management Agency (DEMA) that a sheltering-in-place protective action is required:

2.1 THE GBHC's HOSPITAL DIRECTOR/CONNECTIONS/CONNECTIONS (BLACKBIRD LANDING GROUP HOME/GATEWAY FOUNDATION PERSONNEL WILL:

2.1.1 Verify the telephone call by calling the DHSS Disaster Coordinator or designee at the State EOC.

2.1.2 Inform all GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation personnel to take the following actions:

- **a.** Everyone must go inside the GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation buildings.
- **b.** Close all exterior doors and windows.
- **c.** Turn off any ventilation leading indoors or outdoors.
- **d.** Wash hands particularly before touching any food.
- **e.** Cover up or put any food not already in containers in the refrigerator.
- **f.** If advised, cover the mouth and nose with a dry handkerchief, clean cloth, paper towels or tissue.
- **g.** Await further direction.

SOP 1000-C GOVERNOR BACON HEALTH CENTER/CONNECTIONS/CONNECTIONS (BLACKBIRD LANDING GROUP HOME)/GATEWAY FOUNDATION (Continued)

2.0 SHELTERING-IN-PLACE PROCEDURES CONTINUED:

2.2 The GBHC's Hospital Director/Connections/Connections (Blackbird Landing GroupHome)/Gateway Foundation Personnel may receive further instructions and information regarding the emergency situation from the DHSS Disaster Coordinator or designee at the Delaware Emergency Management Agency or the Emergency Alert System, which will provide further instructions and information about the emergency situation.

2.3 A 3-day supply of potassium iodide (KI) tablets will be available to GBHC for all hospital staff. Potassium iodide (KI) will be available for all patients. KI tablets will be kept on-hand. Potassium iodide (KI) will be pre-distributed by the Division of Public Health or distributed at declaration of an Alert. Do not take unless directed by Public Health via EAS broadcast message.

2.4 A 3-day supply of potassium iodide (KI) tablets will be available to Connections/ Connections (Blackbird Landing Group Home)/Gateway Foundation for all patients/staff by the Delaware Emergency Management Agency (DEMA) or distributed at declaration of an Alert.

3.0 EVACUATION NOTIFICATION

3.1 The GBHC operator/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation will receive notification from the DHSS Coordinator or alternate at Delaware Emergency Management Agency (DEMA) by telephone.

3.2 The GBHC operator will notify the Hospital Director.

The Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation will notify the appropriate personnel.

3.3 The GBHC's Hospital Director/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation after receiving notification will:

3.3.1 Verify the telephone call by calling the DHSS Disaster Coordinator or designee at the State EOC.

3.3.2 Notify all GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation personnel.

3.3.3 Call the Delaware Transportation Corporation (Paratransit) for bus transportation to transport patients.

3.3.4 If further assistance is needed, call the NCC OEM to request transportation assistance from the Delaware City Fire Company and/or NCCEMS.

SOP 1000-C GOVERNOR BACON HEALTH CENTER/CONNECTIONS/CONNECTIONS (BLACKBIRD LANDING GROUP HOME)/GATEWAY FOUNDATION (Continued)

3.0 EVACUATION NOTIFICATION (Continued)

3.3.5 Assemble the vehicle fleet of the GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation vehicles.

3.3.6 Inform DEMA about the status of the evacuation and receive further information and instructions.

3.3.7 Provide GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation personnel with any information received by telephone from DEMA or the Emergency Alert System WDEL/WSTW Frequency 1150-AM/93.7 FM.

3.3.8 If additional transportation is required, notify the State EOC to coordinate with DNG (Delaware National Guard).

3.4 The GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation personnel will:

3.4.1 Explain the situation to their patients/residents.

3.4.2 Follow administrative procedures for patient/resident and staff evacuee locator system.

3.4.3 Instruct the patients to collect necessary belongings (particularly prescription medication).

3.4.4 Wait in their rooms for the vehicle fleet to assemble.

3.5 All necessary employees will be utilized to assist in the evacuation of the patient population.

3.6 All GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation personnel will:

3.6.1 Close all windows.

3.6.2 Turn off the following:
- lights
- electrical equipment
- gas jets
- water faucets
- heating and cooling system

3.6.3 Lock doors.

SOP 1000-C GOVERNOR BACON HEALTH CENTER/CONNECTIONS/CONNECTIONS (BLACKBIRD LANDING GROUP HOME)/GATEWAY FOUNDATION (Continued)

4.0 ADMINISTRATIVE RESPONSIBILITIES

4.1 DIVISION DIRECTOR

4.1.1 Be responsible for all disaster-related matters involving the Division.

4.1.2 Inform the Disaster Coordinator of all disaster-related matters.

4.1.3 Provide hospitals involved in a disaster with additional Division resources i.e., manpower, medical supplies, etc.

4.2 HOSPITAL DIRECTOR/FACILITY MANAGER

4.2.1 Be responsible for all disaster activities conducted by the hospital.

4.2.2 Report to the Division Director or Facility Manager all disaster related matters.

4.2.3 Coordinate the disaster response with the Hospital/Facility Disaster Coordinator, following procedures outlined in the disaster plan.

4.3 HOSPITAL/FACILITY DISASTER COORDINATOR

4.3.1 Report all disaster-related activities to the Hospital Director/Facility Manager.

4.3.2 Coordinate the disaster response with the Hospital Director/Facility Manager following procedures outlined in the disaster plan.

4.3.3 Supervise the disaster response activities to the staff.

4.4 DIRECTOR, ADOLESCENT DIVISION

4.4.1 Report all disaster-related activities to Hospital/Facility Disaster Coordinator.

4.4.2 Supervise the disaster response activities of Adolescent Division staff

4.5 MEDICAL DIRECTOR

4.5.1 Report all disaster-related activities to Hospital/Facility Disaster Coordinator.

4.5.2 Supervise the disaster response activities of the medical and ancillary staff.

4.6 ADMINISTRATOR

4.6.1 Report all disaster-related activities to Hospital/Facility Disaster Coordinator.

4.6.2 Supervise the disaster response activities of the Administrative Division staff.

4.7 VOLUNTEER COORDINATOR

4.7.1 Report all disaster-related activities to Hospital/Facility Disaster Coordinator.

4.7.2 Be responsible for maintaining all community contacts.

SOP 1000-C GOVERNOR BACON HEALTH CENTER/CONNECTIONS/CONNECTIONS (BLACKBIRD LANDING GROUP HOME)/GATEWAY FOUNDATION (Continued)

4.8 NURSING DIRECTOR

4.8.1 Report all disaster-related activities to Hospital/Facility Disaster Coordinator.

4.8.2 Supervise the disaster response activities of the nursing staff.

4.0 ADMINISTRATIVE RESPONSIBILITIES CONTINUED:

4.9 PERSONNEL OFFICER

4.9.1 Assist Hospital/Facility Disaster Coordinator as needed.

4.9.2 Supervise the disaster response activities of the clerical staff.

5.0 ADMINISTRATIVE PROCEDURES FOR PATIENT/RESIDENT AND STAFF EVACUEE LOCATOR SYSTEM

The following system will be used for patient and vehicle identification.

5.1 A "Tag" (See Attachment 1000-C1) will be prepared in advance for every patient/resident
and employee.

5.2 Adolescent Program – Patients

5.2.1 Each Cottage "Counselor" will be responsible for maintaining an updated set of tags for the residents of his cottage and for distribution of tags at the time an evacuation is ordered.

5.3 Patients

5.3.1 The Head Nurse of each floor will be responsible for maintaining an updated set of tags for all patients on the floor. The tags should be stored at the Nurses' Station and the charge nurse for each shift will be responsible for distribution of the tags at the time an evacuation is ordered.

5.4 Employees

5.4.1 Employee's supervisors will be responsible for maintaining and updating sets of tags for each employee under their supervision. Tags will be distributed to employees when they are informed that they are to assist in evacuation.

5.5 Each vehicle should be equipped with an envelope as shown in Attachment 1000-C2, when a patient/resident enters the vehicle. The top sheet from the tag should be removed and placed in the envelope. Upon completion of the trip the envelope should be given to GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation staff member in charge at the host institution and a new envelope issued if another trip is contemplated.

SOP 1000-C GOVERNOR BACON HEALTH CENTER/CONNECTIONS/CONNECTIONS (BLACKBIRD LANDING GROUP HOME)/GATEWAY FOUNDATION (Continued)

5.0 ADMINISTRATIVE PROCEDURES FOR PATIENT/RESIDENT AND STAFF EVACUEE LOCATOR SYSTEM CONTINUED:

5.6 Employees will not put their tags in vehicle envelope, but will turn the top sheet in when they report to the host institution where they will be assigned for the evacuation period.

6.0 DEPARTURE PROCEDURE

6.1 When the vehicle fleet and bus arrive, GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation personnel will have the patients board the passenger vehicles. The vehicle fleet and bus will depart after GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation personnel determined that all patients are present on the passenger vehicles.

6.2 Security employees may be required to remain on site to protect the facilities. If so, appropriate protective actions will be provided, such as administering of blocking agents (KI). Those employees not required will be advised to go home and follow instructions for the general population.

7.0 DESTINATION

7.1 The ambulances together with the vehicle fleet and bus for GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation will transport the patients and needed staff to Delaware State Hospital (for geriatric patients) located adjacent to Route 13 in New Castle.

7.2 GBHC/Connections/Connections (Blackbird Landing Group Home)/Gateway Foundation will transport the patients and needed staff to designated reception centers or designated relocation facilities.

7.3 Evacuees and the employees who are assisting will be registered at the center and drive or be transported to Red Cross Shelters or designated relocation facilities where they will receive proper care and shelter for as long as is required.

ATTACHMENT 1000-C1

IDENTIFICATION TAG FOR EVACUATION

GOVERNOR BACON HEALTH CENTER/CONNECTIONS/CONNECTIONS (BLACKBIRD LANDING GROUP HOME)/GATEWAY FOUNDATION

IDENTIFICATION TAG

1. NAME: _____
2. FACILITY: _____

   FLOOR: _____
3. CARE INFO: _____

_____
_____
_____
_____
_____
_____
_____

NOTE:

Tag should consist of two sheets, Sheet #2 being a copy of Sheet #1.
The tag should be perforated to allow removal of Sheet #1.

Tag should be attached to clasp, clip or pin so it may be affixed to patient/resident or employee.

ATTACHMENT 1000-C2

VEHICLE ENVELOPE FOR I.D. TAGS

EVACUATION IDENTIFICATION

GOVERNOR BACON HEALTH CENTER/CONNECTIONS/CONNECTIONS (BLACKBIRD LANDING GROUP HOME)/GATEWAY FOUNDATION

1. DRIVER/EMPLOYEE IN CHARGE:

_____

---

2. DESTINATION: (HOST INSTITUTION)

_____

3. ARRIVAL;

_____

Envelope need only be any regular type manila envelope with clasp and the above-illustrated information typed or printed upon its face.

SOP 1000-D DELAWARE CORRECTIONAL CENTER (DCC) – SMYRNA

1.0 INTRODUCTION

1.1 The Delaware Correctional Center (DCC) at Smyrna is located just inside the plume pathway Emergency Planning Zone (EPZ) of the Salem-Hope Creek Generating Station (SHCGS). Should an emergency occur at the nuclear power plant, a radiological emergency plan that has been prepared for the State of Delaware will be implemented to protect the health and safety of the staff and the inmates at the facility.

1.2 Under certain conditions, a radioactive release from the nuclear power plant may require the protective action of SHELTERING-IN-PLACE personnel at this facility. This protective action would mitigate effects of exposure to radioactivity. Sheltering-in-place would have the staff and inmates in the facility take shelter within the buildings at the correctional center. EVACUATION is not planned at the correctional facility due to the length of time required to coordinate necessary actions.

1.3 In the event that state officials recommend sheltering, the following procedures will be implemented:

2.0 SHELTERING-IN-PLACE PROCEDURES

When the Delaware Correctional Center Control Center/Command Post or Shift Commander is notified by EAS broadcast or telephone call from the Delaware State Police or Delaware Emergency Management Agency (DEMA) that a sheltering-in-place protective action is required:

2.1 The DCC Control Center/Command Post will:

2.1.1 Verify the notification by calling DEMA.

2.1.2 Telephonically notify key personnel.

2.1.3 Telephonically notify every building on the DCC complex of the radiological incident and provide the following instructions:

a. Secure all windows and doors.

b. Turn off all air conditioners and ventilation systems.

2.1.4 Maintain security and:

a. Order a lockdown of every building within the complex.

b. As counts are received, verify staff and other personnel in every building.

2.1.5 Visitors and non-key personnel within the complex shall remain inside. Those outside will be instructed to proceed to a safe place.

SOP 1000-D DELAWARE CORRECTIONAL CENTER (DCC) – SMYRNA (continued)

2.1 **<u>The DCC Control Center/Command Post will continued:</u>**

2.1.6 Establish a team to transport food and water to all buildings.

a. Equip team with rubber boots; rain gear and protective covers for the food carts, gas masks, etc.

b. Instruct team in radiological contamination procedures to include:

1. Particulate contamination carried as particles in the air.

2. Wash all exposed areas immediately after exposure.

2.1.7 Establish decontamination areas in every building for:

1. Dusting off procedures before entry.

2. Showering immediately after entry. Wash all clothing and equipment.

2.1.8 Instruct the DCC medical staff to administer KI tablets to the DCC staff and inmates when directed by DPH through DEMA.

2.1.9 Await further direction.

2.2 The DCC Shift Commander will receive further information from DEMA, the DPH Director/alternate or from the Emergency Alert System (EAS) broadcast message and will provide further instructions and information which concerns the situation to the DCC's staff and inmate population.

2.3 A 3-day supply of potassium iodide (KI) tablets will be kept on-hand and available at the DCC for all DCC staff and inmates. Additional KI may be requested from DEMA. The DCC medical staff should administer KI tablets to the staff and inmates when directed by DPH through DEMA. KI must not be provided to persons who are allergic to iodine or shellfish.

SOP 1000-E CENTRAL VIOLATION OF PROBATION CENTER (CVOP) - SMYRNA

1.0 **<u>INTRODUCTION</u>**

1.1 The Central Violation of Probation Center (CVOP) at Smyrna is located just inside the plume pathway Emergency Planning Zone (EPZ) of the Salem-Hope Creek Generating Stations (SHCGS). Should an emergency occur at the nuclear power plant, a radiological emergency plan that has been prepared for the State of Delaware will be implemented to protect the health and safety of the staff and the inmates at the facility.

SOP 1000-E CENTRAL VIOLATION OF PROBATION CENTER (CVOP) – SMYRNA CONTINUED

1.0 INTRODUCTION CONTINUED:

1.2 Under certain conditions, a radioactive release from the nuclear power plant may require the protective action of SHELTERING-IN-PLACE personnel at this facility. This protective action would mitigate effects of exposure to radioactivity. Sheltering-in-place would have the staff and inmates in the facility take shelter within the buildings at the correctional center. EVACUATION is not planned at the correctional facility due to the length of time required to coordinate necessary actions.

1.3 In the event that state officials recommend sheltering, the following procedures will be implemented:

2.0 SHELTERING-IN-PLACE PROCEDURES

When the Central Violation of Probation Center (CVOP) Duty Officer is notified by EAS broadcast or telephone call from the Delaware State Police or Delaware Emergency Management Agency (DEMA) that a sheltering protective action is required:

2.1 The CVOP Control Center/Command Post will:

2.1.1 Verify the notification by calling DEMA.

2.1.2 Telephonically notify key personnel.

2.1.3 Telephonically notify every building on the CVOP complex of the radiological incident and provide the following instructions:

c. Secure all windows and doors.

d. Turn off all air conditioners and ventilation systems.

2.1.4 Maintain security and:

c. Order a lockdown of every building within the complex.

d. As counts are received, verify staff and other personnel in every building.

2.1.5 Visitors and non-key personnel within the complex shall remain inside. Those outside will be instructed to proceed to a safe place.

2.1.6 Establish a team to transport food and water to all buildings.

c. Equip team with rubber boots; rain gear and protective covers for the food carts, gas masks, etc.

d. Instruct team in radiological contamination procedures to include:

3. Particulate contamination carried as particles in the air.

4. Wash all exposed areas immediately after exposure.

2.1.7 Establish decontamination areas in every building for:

3. Dusting off procedures before entry.

SOP 1000-E CENTRAL VIOLATION OF PROBATION CENTER (CVOP) – SMYRNA CONTINUED

2.0 SHELTERING-IN-PLACE PROCEDURES CONTINUED:

2.1 The CVOP Control Center/Command Post will continued:

4. Showering immediately after entry. Wash all clothing and equipment.

2.1.8 Instruct the CVOP medical staff to administer KI tablets to the DCC staff and inmates when directed by DPH Director/alternate through DEMA.

2.1.9 Await further direction.

2.2 The DCC Shift Commander will receive further information from the DEMA Director, the DPH Director/alternate or from the Emergency Alert System (EAS) and will provide further instructions and information which concerns the situation to the CVOP's staff and inmate population.

2.3 A 3-day supply of potassium iodide (KI) tablets will be kept on-hand and available at the CVOP for all CVOP staff and inmates. Additional KI may be requested from DEMA. The CVOP medical staff should administer KI tablets to the staff and inmates when directed by DPH, DEMA or EAS broadcast message. KI must not be provided to persons who are allergic to iodine or shellfish.

SOP 1000-F LICENSED DAY CARE CENTER

1.0 INTRODUCTION

1.1 A number of licensed day care facilities are located inside the plume pathway Emergency Planning Zone (EPZ) of the Salem-Hope Creek Generating Stations (SHCGS). Should an emergency occur at the nuclear power plant, a radiological emergency plan that has been prepared for the State of Delaware will be implemented to protect the health and safety of children and staff in these facilities.

1.2 Under certain conditions, a radioactive release from the power plant may require the protective actions of SHELTERING-IN-PLACE or EVACUATION. These protective actions would eliminate or reduce personnel exposure to radioactivity. Sheltering-in-place would have the children and staff in the area to take shelter within buildings and houses. EVACUATION removes the population from an area, which might receive radiation levels that are higher than Environmental Protection Agency (EPA) guidelines to areas below those exposure guidelines. Evacuation may be ordered as a precaution long before the public might be in danger. It may also follow a sheltering-in-place recommendation.

1.3 In the event that state officials recommend sheltering-in-place, the following procedures will be implemented:

2.0 SHELTERING-IN-PLACE OR EVACUATION NOTIFICATION

2.1 Day care facilities will receive sheltering-in-place notification from the Delaware Emergency Management Agency (DEMA) and/or Emergency Alert System (EAS) broadcast message on the radio.

3.0 SHELTERING PROCEDURES

3.1 Day care providers should attempt to verify the sheltering-in-place notification by listening to the EAS radio broadcast or by calling DEMA.

3.2 Day care providers should follow sheltering-in-place instructions contained in the Salem-Hope Creek Generating Station's Emergency Plan Calendar (Plans for School Children).

3.3 Providers should ensure that the following actions are taken:

a. Stay in your home or facility.
b. Close all doors and windows.
c. Turn off fans and air conditioners.
d. Don't use the telephone to get emergency information. This will keep the lines open for emergency use.
e. Keep your radio turned on to an EAS station. Listen for emergency instructions.

SOP 1000-F LICENSED DAY CARE CENTER (continued)

3.4 Day care providers will receive further information from DEMA or from the EAS radio station broadcast message. These agencies will provide further instructions and information about the situation to the day care population.

4.0 EVACUATION PROCEDURES

4.1 Day care providers should attempt to verify the evacuation notification by listening to the EAS radio broadcast or by calling DEMA.

4.2 Day care providers should follow evacuation instructions contained in the Salem-Hope Creek Generating Stations' Emergency Plan Calendar (Plans for School Children).

4.3 Providers should ensure that the following actions are taken:

a. Take all children, their belongings including medicine(s), and other items suggested in the Salem-Hope Creek Generating Stations' Plan Emergency Calendar with you.

b. Turn off the following:

1. Lights and electrical equipment
2. Gas jets
3. Water faucets
4. Air conditioners and heating systems

c. Close your home or facility (lock all doors and windows).

d. Place the evacuation sign, from your emergency calendar, in the window indicating where the day care population has relocated.

e. Drive to one of the Student Relocation Centers listed below (your daycare provider should have given you emergency evacuation information on what relocation your children will be relocated to) , unless directed otherwise by the Emergency Alert System (EAS) broadcast message:

1. Brandywine High School
2. Mount Pleasant High School
3. Dover High School
4. Caesar Rodney High School

f. Drive carefully, do not hurry.

g. Close car windows and vents as a precaution.

h. Tune your radio to an EAS station. Follow any instructions given.

SOP 1000-F LICENSED DAY CARE CENTER
(continued)

4.0 EVACUATION PROCEDURES (continued)

4.4 Transportation assistance contact DEMA.

5.0 DESTINATION

5.1 Upon arrival at the Student Relocation Center, children and staff will be registered and cared for.

5.2 Children will remain at the Student Relocation Center until reunited with their families. Children will receive proper care and shelter for as long as is required.

5.3 During and emergency, parents and guardians can receive current emergency information by listening to one of the local Emergency Alert System (EAS) Stations. Your Daycare provider should have given you emergency evacuation information on what relocation your children will be relocated to.

5.4 Administer Potassium Iodide (KI) when directed by DPH through DEMA or EAS message broadcast.

SOP 1000-G SILVER LAKE TREATMENT CONSORTIUM (MIDDLETOWN RESIDENTIAL TREATMENT CENTER)/AQUILA OF DELAWARE, INC.

1.0 INTRODUCTION

1.1 The Silver Lake Treatment Consortium (Middletown Residential Treatment Center)/Aquila of Delaware, Inc. are located inside the plume pathway Emergency Planning Zone (EPZ) of the Salem-Hope Creek Generating Stations (SHCGS). Should an emergency occur at the nuclear power plant, a radiological emergency plan that has been prepared for the State of Delaware will be implemented to protect the health and safety of patients and staff in these facilities.

1.2 Under certain conditions, a radioactive release from the power plant may require the protective actions of SHELTERING or EVACUATION. These protective actions would eliminate or reduce personnel exposure to radioactivity. Sheltering would have the patients and staff in the area to take shelter within buildings and houses. EVACUATION removes the population from an area, which might receive radiation levels that are higher than Environmental Protection Agency (EPA) guidelines to areas below those exposure guidelines. Evacuation may be ordered as a precaution long before the public might be in danger. It may also follow a sheltering recommendation.

1.3 In the event that state officials recommend sheltering, the following procedures will be implemented:

2.0 SHELTERING OR EVACUATION NOTIFICATION

2.1 The Silver Lake Treatment Consortium (Middletown Residential Treatment Center)/Aquila of Delaware, Inc. will receive sheltering notification from the Delaware Emergency Management Agency (DEMA) and/or Emergency Alert System (EAS) broadcast message on the radio and Press Release.

3.0 SHELTERING PROCEDURES

3.1 The Silver Lake Treatment Consortium (Middletown Residential Treatment Center)/Aquila of Delaware, Inc. should attempt to verify the sheltering notification by listening to the EAS radio broadcast or by calling DEMA.

3.2 The Silver Lake Treatment Consortium (Middletown Residential Treatment Center)/Aquila of Delaware, Inc. should follow sheltering instructions contained in the Salem-Hope Creek Generating Station's Emergency Plan Calendar.

SOP 1000-G SILVER LAKE TREATMENT CONSORTIUM (MIDDLETOWN RESIDENTIAL TREATMENT CENTER)/AQUILA OF DELAWARE, INC. (CONTINUED)

3.0 SHELTERING PROCEDURES (CONTINUED)

3.3 The Silver Lake Treatment Consortium (Middletown Residential Treatment Center)/Aquila of Delaware, Inc. director should ensure that the following actions are taken:

- **a.** Stay in your home or facility.
- **b.** Close all doors and windows.
- **c.** Turn off fans and air conditioners.
- **d.** Don't use the telephone to get emergency information. This will keep the lines open for emergency use.
- **e.** Keep your radio turned on to an EAS station. Listen for emergency instructions.

3.4 The Silver Lake Treatment Consortium (Middletown Residential Treatment Center)/Aquila of Delaware, Inc. director will receive further information from DEMA or from the EAS radio station. These agencies will provide further instructions and information about the situation to the facility.

4.0 EVACUATION PROCEDURES

4.1 The Silver Lake Treatment Consortium (Middletown Residential Treatment Center)/Aquila of Delaware, Inc. director should attempt to verify the evacuation notification by listening to the EAS radio broadcast or by calling DEMA.

4.2 The Silver Lake Treatment Consortium (Middletown Residential Treatment Center)/Aquila of Delaware, Inc. should follow evacuation instructions contained in the Salem-Hope Creek Generating Stations' Emergency Plan Calendar.

4.3 The Silver Lake Treatment Consortium (Middletown Residential Treatment Center)/Aquila of Delaware, Inc. director should ensure that the following actions are taken:

- **a.** Take all patients/staff, their belongings including medicine(s), and other items suggested in the Salem-Hope Creek Generating Stations' Plan Emergency Calendar with you.
- **b.** Turn off the following:
  1. Lights and electrical equipment
  2. Gas jets
  3. Water faucets
  4. Air conditioners and heating systems

SOP 1000-G SILVER LAKE TREATMENT CONSORTIUM (MIDDLETOWN RESIDENTIAL TREATMENT CENTER)/AQUILA OF DELAWARE, INC. (CONTINUED)

4.0 EVACUATION PROCEDURES (CONTINUED)

c. Close your facility (lock all doors and windows).
d. Place the evacuation sign, from your emergency calendar, in the window indicating where the day care population has relocated.
e. Drive to one of the Reception Centers listed below, unless directed otherwise by the Emergency Alert System (EAS) radio message:

1. Smyrna Readiness Center
2. Frank H. Stern Readiness Center (Marshallton)

f. Drive carefully, do not hurry.
g. Close car windows and vents as a precaution.
h. Tune your radio to an EAS station. Follow any instructions given.

4.4 Transportation assistance contact DEMA.

5.0 DESTINATION

5.3 Upon arrival at the Reception Center, patients and staff will be registered and directed to American Red Cross Shelters or Relocation Facility.

5.2 Patients and staff will receive proper care and shelter for as long as is required.

5.3 During and emergency, patients and staff can receive current emergency information by listening to one of the local Emergency Alert System (EAS) Stations.

5.4 Administer Potassium Iodide (KI) when directed by DPH through DEMA or EAS message broadcast.

SOP 1100 PROTECTIVE ACTION PROCEDURES FOR SCHOOLS

1.0 OBJECTIVE

To provide protective action procedures for schools within the ten-mile Emergency Planning Zone (EPZ) of Salem-Hope Creek Generating Station (SHCGS) and schools designated as American Red Cross of the Delmarva Peninsula (ARCDMVP) disaster shelters.

2.0 CONTENTS

SOP 1100-A Protective Action Procedures for Schools in the ten-mile Emergency Planning Zone (EPZ)

SOP 1100-B Emergency Procedures for Schools Designated as American Red Cross of the Delmarva Peninsula (ARCDMVP) Disaster Shelters

SOP 1100-C School Transportation Procedures for Evacuation

3.0 PREREQUISITES

3.1 An emergency condition exists at SHCGS, which requires protective actions for school children within the ten-mile EPZ.

4.0 REFERENCES

4.1 State of Delaware, Radiological Emergency Plan

4.2 State of Delaware, SOP 1400 Series Procedures

5.0 ATTACHMENTS

1100-A1, American Red Cross of the Delmarva Peninsula (ARCDMVP) Disaster Shelters Assignments and Telephone Numbers/Shelter Assignments
1100-A2, Teacher's Roll Call List
1100-A3, Radiological Emergency Instructions Poster
1100-A4, School Fact Sheet
1100-A5, Sample Letter to Parents
1100-A6, Southern Elementary School to Brandywine High School Map
1100-A7, Gunning Bedford Middle School to Mount Pleasant High School Map
1100-A8, Cedar Lane Elementary School to Dover High School Map
1100-A9, Silver Lake Elementary School to Dover High School Map
1100-A10, Townsend Elementary School to Dover High School Map
1100-A11, Redding Middle School to Caesar Rodney High School Map
1100-A12, Middletown High School to Caesar Rodney High School Map
1100-A13, AdvoServ School to Brandywine High School Map
1100-A14, St. Andrew's School to Caesar Rodney High School Map
1100-A15, Meredith Everett Middle School to Caesar Rodney High School Map
1100-A16, Van Hook Walsh School to Ben Rohe Residence Map
1100-A17, J & J Daycare, Pre-school & Kindergarten Center to Caesar Rodney High School Map
1100-A18, Bright Beginnings Pre-school, Inc. to Brandywine High School Map
1100-A19, Green Acres Pre-school to Dover High School Map
1100-A20, Bear Glasgow YMCA Before & After School Program at Cedar Lane Elementary School to Dover High School Map
1100-A21, Covenant Community School to Dover High School Map
1100-A22, Appoquinimink Early Childhood Center to Caesar Rodney High School Map

SOP 1100 PROTECTIVE ACTION PROCEDURES FOR SCHOOLS (Continued)

5.0 ATTACHMENTS (Continued)

1100-A23, Commodore MacDonough School to Brandywine High School Map
1100-A24, St. Anne's Episcopal School to Caesar Rodney High School Map
1100-A25, Bethesda Child Development Center to Caesar Rodney High School Map
1100-A26, Brick Mill Elementary School to Dover High School Map
1100-A27, Groves (James H.)Adult High School to Dover High School Map
1100-A28, Bethesda Child Development Center Before & After School Program at Townsend Elementary School to Caesar Rodney High School Map
1100-A29, Bethesda Child Development Center Before & After School Program at Redding Middle School To Caesar Rodney High School Map
1100-A30, Bethesda Child Development Center Before & After School Program at Silver Lake Elementary School to Caesar Rodney High School Map
1100-A31, St. Andrews Pre-school and Child Development Center to Caesar Rodney High School Map
1100-A32, Cedar Lane Early Childhood Center to Dover High School Map
1100-A33, Bear Glasgow YMCA Before & After School Program at Southern Elementary School to Brandywine High School Map
1100-B1, Telephone Numbers/Shelter Assignments
1100-B2, Student Evacuee Registration Form
1100-C1, School Transportation Telephone Numbers
1100-D1, Public School Superintendent Checklist
1100-E1, Public School Principal Checklist
1100-F1, Public School Teacher Checklist
1100-G1, Public School Personnel Checklist
1100-H1, Public School Departure Procedure Checklist
1100-I1, Public School Transportation Checklist
1100-J1, Private School Director/Designee Checklist
1100-K1, Private School Teachers Checklist

6.0 RECORDS

All data, records, forms and logs are to be transmitted to and maintained by the Delaware Emergency Management Agency (DEMA) at the State Emergency Operations Center (EOC).

SOP 1100-A PROTECTIVE ACTION PROCEDURES FOR SCHOOLS IN THE TEN-MILE EMERGENCY PLANNING ZONE (EPZ)

1.0 GENERAL

1.1 There are twenty-eight (28) schools in Delaware located within the ten-mile Emergency Planning Zone (EPZ) of Salem-Hope Creek Generating Stations (SHCGS). Should an emergency occur at SHCGS, detailed radiological emergency plans will be implemented to protect the health and safety of the people living and working in the affected areas.

1.2 Under certain conditions, a radioactive release from the nuclear power plant may require the protective actions of SHELTERING-IN-PLACE or EVACUATION or ingestion of Potassium Iodide (KI). These protective actions would eliminate or reduce public exposure to radioactivity. Sheltering-in-place actions would have the residents in the area take shelter within convenient buildings and houses. Evacuation actions would remove the population from an area, which might receive radiation levels that are higher than the Environmental Protection Agency (EPA) guidelines to areas where levels would be less than these guidelines. Evacuation will be ordered as a precaution long before the public might be in danger.

1.3 Telephone numbers are listed in Attachment 1100-A1.

1.4 In the event that the state and county officials make protective action decisions, one of the procedures should be implemented.

2.0 PROTECTIVE ACTION PROCEDURES

Protective action procedures included are sheltering-in-place, early dismissal of school, cancellation of school, evacuation or the ingestion of Potassium Iodide (KI). When the school is notified by telephone from the School District Superintendent/Designee or District Disaster Emergency Coordinator/designee that protective actions are required use one of the following procedures. Private schools will be notified by New Castle County Office of Emergency Management (NCCOEM).

2.1 SCHOOL DISTRICT SUPERINTENDENT RESPONSIBILITIES

2.1.1. Notification

a. Verify the telephone call by calling the Department of Education (DOE) Nuclear Disaster Planning Officer (NUDPO) at the State Emergency Operations Center (EOC) to include the Emergency Classification Level (ECL), i.e. Unusual Event, Alert, Site Area Emergency or General Emergency.

b. Inform the school principal of the following:

Sheltering-in-place, Early Dismissal of School or Evacuation Notifications or the ingestion of Potassium Iodide (KI)

c. If evacuation is necessary, inform school principal and include the Emergency Classification Level (ECL), i.e. Unusual Event, Alert, Site Area Emergency or General Emergency.

d. Call District Supervisor of Transportation and inform him that an evacuation is taking place and buses are required to transport to the ARCDMVP Disaster Shelter.

SOP 1100-A PROTECTIVE ACTION PROCEDURES FOR SCHOOLS IN THE TEN-MILE EMERGENCY PLANNING ZONE (EPZ) (Continued)

2.0 PROTECTIVE ACTION PROCEDURES (Continued)

2.2 SCHOOL PRINCIPAL RESPONSIBILITIES

2.2.1 Sheltering-in-Place Notification

a. Verify the telephone call by calling the School District Office/Designee or the Department of Education (DOE) Nuclear Disaster Planning Officer (NUDPO) at the State Emergency Operations Center (EOC) to include the emergency Classification Level (ECL), i. e. Unusual Event, Alert, Site Area Emergency or General Emergency.

b. Inform all school personnel to take the following actions:

- Move everyone inside the school.
- Close all exterior doors and windows.
- Turn off any ventilation leading outdoors.
- Wash hands particularly before touching any food.
- Cover up any food not already in containers or put it in the refrigerator.
- If advised, cover mouth and nose with a handkerchief, cloth, paper towels or tissues.
- Continue indoor routines and await further direction.

c. The school principal will receive further information from the District Superintendent/Designee or the Disaster Emergency Coordinator. The Emergency Alert System (EAS) broadcast message will also provide further instruction and information about the situation to the school population.

2.2.2 Early Dismissal of School Notification

a. Notify parents of students through radio message and/or by telephone calls.

b. Inform parents where students are transported (i.e. home, shelters, etc.).

2.2.3 Cancellation of School Notification

a. The principal will ensure notification of parents through radio message and/or by telephone calls.

2.2.4 Evacuation Notification

a. Verify the telephone call by calling the appropriate School District Superintendent' Office or the Department of Education (DOE) Nuclear Disaster Planning Officer (NUDPO) at the State Emergency Operations Center (EOC) to include the emergency Classification Level (ECL), i. e. Unusual Event, Alert, Site Area Emergency or General Emergency.

SOP 1100-A PROTECTIVE ACTION PROCEDURES FOR SCHOOLS IN THE TEN-MILE EMERGENCY PLANNING ZONE (EPZ) (Continued)

2.0 PROTECTIVE ACTION PROCEDURES (Continued)

2.2 SCHOOL PRINCIPAL RESPONSIBILITIES (Continued)

2.2.4 Evacuation Notification (Continued)

b. Verify with School District Superintendent's Office the District Supervisor of Transportation has been contacted to provide buses for evacuation or if appropriate prepare to transport population with private vehicles.

c. Notify all school personnel.

d. Call the ARCDMVP Disaster Shelter listed in Attachment 1100-A1, which corresponds to your specific school. Inform them of the evacuation and request that personnel at the shelter coordinate the reception of the evacuated children.

e. Inform the DOE NUDPO at the State EOC about the status of the evacuation and receive further information and instruction.

f. Provide school personnel with any information received by telephone from the School District Superintendent's Office or the Emergency Alert System (EAS).

g. Instruct teachers to keep their classes intact or return to their home rooms, whichever is appropriate, even if it is normal time when students would proceed to their next class.

2.2.5. Potassium Iodide (KI)

a. Provide school personnel with any information received by telephone from the School District Superintendent's Office or the Emergency Alert System (EAS) regarding the ingestion of Potassium iodide (KI).

2.3 TEACHERS RESPONSIBILITIES

2.3.1 Explain the situation to their class.

2.3.2 Take roll call.

2.3.3 Instruct the children to collect all their belongings.

2.3.4 Wait in their classroom until the principal or his designee informs the teacher (by school intercom or other method) that the bus has arrived and that his/her class may depart.

2.3.5 Bring roll call list on the bus or private vehicles.

SOP 1100-A PROTECTIVE ACTION PROCEDURES FOR SCHOOLS IN THE TEN-MILE EMERGENCY PLANNING ZONE (EPZ) (Continued)

2.0 PROTECTIVE ACTION PROCEDURES (Continued)

2.4 SCHOOL PERSONNEL RESPONSIBILITIES

All school personnel will:

2.4.1 Close all windows.

2.4.2 Turn off the following:

- lights
- electrical equipment
- gas jets
- water faucets
- air conditioning and heating system

2.4.3 Place evacuation sign in window, which indicates where the school population has been relocated.

2.4.4 Lock doors.

2.4.5 Board school buses, or private vehicles.

3.0 DEPARTURE PROCEDURES

3.1 Each class will remain in its respective classroom until the principal or designee informs each individual teacher that his/her class may proceed to the transport vehicles.

3.2 When the vehicles arrive, the principal or designee will have the teachers and their classes board the buses; lower grades first, upper grades last.

3.3 The principal or designee will allow a vehicle to depart after the teacher has determined that all the children on the class roll call list are present.

3.4 The school nurse will take all emergency cards and prescription medicine.

3.5 The principal or designee will make a final tour of the building to check safety and security. He will ensure that everyone has left the building and that all doors are locked.

3.6 The principal or designee will place prepared signs in a prominent window or doorway indicating where the school population has been relocated.

3.7 If Potassium Iodide (KI) has not been issued make sure the supply is taken to the host school with students.

SOP 1100-A PROTECTIVE ACTION PROCEDURES FOR SCHOOLS IN THE TEN-MILE EMERGENCY PLANNING ZONE (EPZ) (Continued)

4.0 DESTINATION

4.1 Buses will proceed to the appropriate ARCDMVP Disaster Shelter (Attachment 1100-A1). Attachments 1100-A6 through 1100-A33 contain the maps and directions to each shelter.

4.2 When the vehicle(s) arrive at the shelter, teachers will count the children again. Evacuees will be registered and will receive proper care and shelter for as long as required.

4.3 During an emergency, parents and guardians can receive current emergency information on where to pickup their children by listening to one of the local Emergency Alert Stations (EAS) broadcast message. Some of the EAS stations are listed below:

WDEL-AM	1150 (24 hours)	WSTW-FM	93.7 (24 hours)
WILM-AM	1450 (24 hours	WDSD-FM	92.9 (24 hours)
WJBR-AM	1290	WJBR-FM	99.5 (24 hours)
WAMS-AM	1260		
WDOV-AM	1410		
WKEN-AM	1600		

ATTACHMENT 1100-A1

TELEPHONE NUMBERS/SHELTER ASSIGNMENTS

	TELEPHONE NUMBER
Colonial School District Office	323-2700
Appoquinimink School District Office	378-5010, 378-5011, 376-4128
New Castle County Office of Emergency Management (NCCOEM)	573-2855
Kent County Emergency Operations Center (EOC)	735-3465
State Emergency Operations Center (EOC)	659-3362

# OF STUDENTS	# OF FACULTY	EPZ SCHOOL (TELEPHONE NUMBER)	DISASTER SHELTER (TELEPHONE NUMBER)
1,065	100	Southern Elementary School (832-6300)	Brandywine High School (479-1600)
1,260	115	Gunning-Bedford Middle School (832-6280)	Mt. Pleasant High School (762-7125)
640	70	Cedar Lane Elementary School (378-5045)	Dover High School (672-1526)
645	80	Silver Lake Elementary School (378-5023)	Dover High School (672-1526)
315	55	Townsend Elementary School (378-5020)	Dover High School (672-1526)
742	76	Redding Middle School (378-5030)	Caesar Rodney High School (697-2161)
1,707	145	Middletown High School (376-4145)	Caesar Rodney High School (697-2161)
123	140	AdvoServ School (834-7018)	Brandywine High School (479-1600)
270	125	St. Andrew's School (378-9511)	Caesar Rodney High School (697-2161)
945	85	Meredith (Everett) Middle School (378-5001)	Brandywine High School (479-1600)
4	1	Van Hook Walsh School (834-4404)	Ben Rohe Residence (366-7570)

ATTACHMENT 1100-A1

TELEPHONE NUMBERS/SHELTER ASSIGNMENTS
(Continued)

# OF STUDENTS	# OF FACULTY	EPZ SCHOOL (TELEPHONE NUMBER)	DISASTER SHELTER (TELEPHONE NUMBER)
575	40	Appoquinimink Early Childhood Center (376-4400)	Caesar Rodney High School (697-2161)
110	38	Commodore MacDonough School (832-6290)	Brandywine High School (479-1600)
650	60	Brick Mill Elementary School (378-5288)	Dover High School (672-1526)
285	50	St. Anne's Episcopal School (378-3179)	Caesar Rodney High School (697-2161)
160	20	Groves Adult High School (378-5037)	Dover High School (672-1526)
47	6	Brite Beginnings Pre-school, Inc. (376-8001)	Brandywine High School (479-1600)
174	16	Green Acres Pre-school (378-9250)	Dover High School (672-1526)
25	8	Covenant Community School (376-9119) Session only on Tuesdays (376-0443)	Dover High School (672-1526)
210	32	Bethesda Child Development Center (378-8435)	Caesar Rodney High School (697-2161)
70	20	J & J Daycare, Pre-school & Kindergarten Center (449-5554)	Caesar Rodney High School (697-2161)
31	3	Bethesda Child Development Center Before & After School Program at Townsend Elementary School (383-6175) Cell	Caesar Rodney High School (697-2161)
25	3	Bethesda Child Development Center Before & After School Program at Redding Middle School (383-6266) Cell	Caesar Rodney High School (697-2161)

ATTACHMENT 1100-A1

TELEPHONE NUMBERS/SHELTER ASSIGNMENTS
(Continued)

# OF STUDENTS	# OF FACULTY	EPZ SCHOOL (TELEPHONE NUMBER)	DISASTER SHELTER (TELEPHONE NUMBER)
82	7	Bethesda Child Development Center Before & After School Program at Silver Lake Elementary School (383-4650) Cell	Caesar Rodney High School (697-2161)
55	11	St. Andrews Pre-School and Child Development Center (285-4356)	Caesar Rodney High School (697-2161)
331	30	Cedar Lane Early Childhood Center (449-5873)	Dover High School (672-1526)
40	3	Bear Glasgow YMCA Before & After School Program at Southern Elementary School (250-5914) Cell	Brandywine High School (479-1600)
50	4	Bear Glasgow YMCA Before &After School Program at Cedar Lane Elementary School (250-5890) Cell	Dover High School (672-1526)

ATTACHMENT 1100-A2

TEACHER'S ROLL CALL LIST

Date: _____

Name of School: _____

Teacher's Name: _____

Subject/Grade: _____

Time of departure: _____a.m._____p.m.

Name of Student	Retrieved By

ATTACHMENT 1100-A3

RADIOLOGICAL EMERGENCY INSTRUCTIONS POSTER

When notified to SHELTER-IN-PLACE

Do the following:

- Move everyone inside the school building.
- Close all exterior doors and windows.
- Shutoff all ventilation systems (air conditioners and fans).
- Cover up or put food not in containers in the refrigerator.
- Instruct children to wash hands particularly before touching food.
- If instructed have everyone cover mouth and nose with a dry handkerchief, clean cloth, paper napkins or tissues.
- Continue indoor routines and await further instructions.

Frequent public announcements about the emergency will be made over the Emergency Alert System (EAS) and relayed to you by the principal.

Your principal will also be receiving information from the DOE NUDPO at the State Emergency Operations Center.

Do not believe rumors

Accept information from authorized sources only.

When notified to evacuate do the following:

- Account for all children by taking a roll call.
- Have everyone collect all personal belongings including medication.
- Close all windows.
- Review emergency procedure for evacuation.
- Wait in the classroom for the buses to arrive.
- Before leaving, turn off lights.
- Instruct the children to remain close to the teacher and the class at all times.
- Follow the instructions of the principal when the buses arrive.
- On the bus, before departing, account for all children by taking a roll call.
- Remain with your class until further instructions from school authorities.

If Potassium Iodide (KI) has not been issued make sure the supply is taken to the host school with students.

The bus destination is _____.

The American Red Cross of the Delmarva Peninsula will provide food, care and shelter for as long as required. Parents will be able to pick up their children at this location.

SCHOOL FACT SHEETS

If a problem occurs at a nuclear power plant the emergency will be classified as follows:

EMERGENCY CATEGORY	PLANT CONDITION	PUBLIC RESPONSE
Notification of Unusual Event	Off-normal situation - like a worker injury or minor repair required. No release expected	Requires no action.
Alert	May affect plant safety - like instrument problems or a developing tornado. Off-site release not probable.	Normally requires no action.
Site Area Emergency	Equipment failure, as a pump or fire affecting safety systems. Release potential.	Public protective actions will be directed after emergency classification. May range from take shelter (remain in-doors without ventilation) to evacuation (movement of public out of the affected area).
General Emergency take	Significant release of radio-active or inert gases may occur.	Public protective actions will be directed after emergency classification. May range from shelter (remain in-doors without ventilation) to evacuation (movement of public out of the affected area).

Based on information received from the nuclear power plant, field evaluation by the accident assessment agencies, and meteorological conditions, the Delaware Emergency Management Agency will provide the measure to ensure public safety. The localities affected and the public response that is required will be broadcast in the form of specific instructions. Stay tuned to one of the local Emergency Alert System (EAS) stations. Some of the EAS stations are listed below:

WDEL-AM	1150 (24 hours)	WSTW-FM	93.7 (24 hours)
WILM-AM	1450 (24 hours	WDSD-FM	92.9 (24 hours)
WJBR-AM	1290	WJBR-FM	99.5 (24 hours)
WAMS-AM	1260		
WDOV-AM	1410		
WKEN-AM	1600		

SCHOOL FACT SHEETS
(Continued)

When necessary, and to ensure maximum safety, during normal school hours your school children will be relocated. Enter details here for future reference:

Child's Name	School	To

Please do not use the telephone and tie up the circuits unless you have a personal emergency. Save this sheet for future reference.

SAMPLE LETTER TO PARENTS
Or
Information Provided in Student Handbook

Dear Parents:

As you may be aware, a portion of this county may be affected in the event of a problem at the Salem-Hope Creek Generating Stations. While it is highly unlikely that a plant condition would warrant protective actions, it is wise that our residents be trained and prepared.

The state, county and your municipality have combined resources to prepare a detailed plan for any emergency - this message is part of a public education program to acquaint you with details, which affect your school children.

In the event of an emergency, the first action may be in-place protection/sheltering-in-place which means just that - Students will remain indoors to reduce or eliminate exposure. If the plant conditions are projected to worsen long before the public is in danger, an EVACUATION will be ordered. Specific plans have been developed for transportation, routes, and drivers - everything necessary to remove school children to safe locations.

Your child is registered in the _____School and will be transferred, with adult supervision, to _____in_____, where he/she will be registered and cared for until your arrival to pick him/her up and reunite the family.

PLEASE READ AND KEEP THE ACCOMPANYING SHEET - WHICH SUMMARIZES THE INFORMATION YOU NEED TO KNOW! PUT IT IN A PLACE WHERE IT CAN BE FOUND FOR QUICK REFERENCE

If you need additional information, my staff and I will be pleased to help you.

_____
Principal

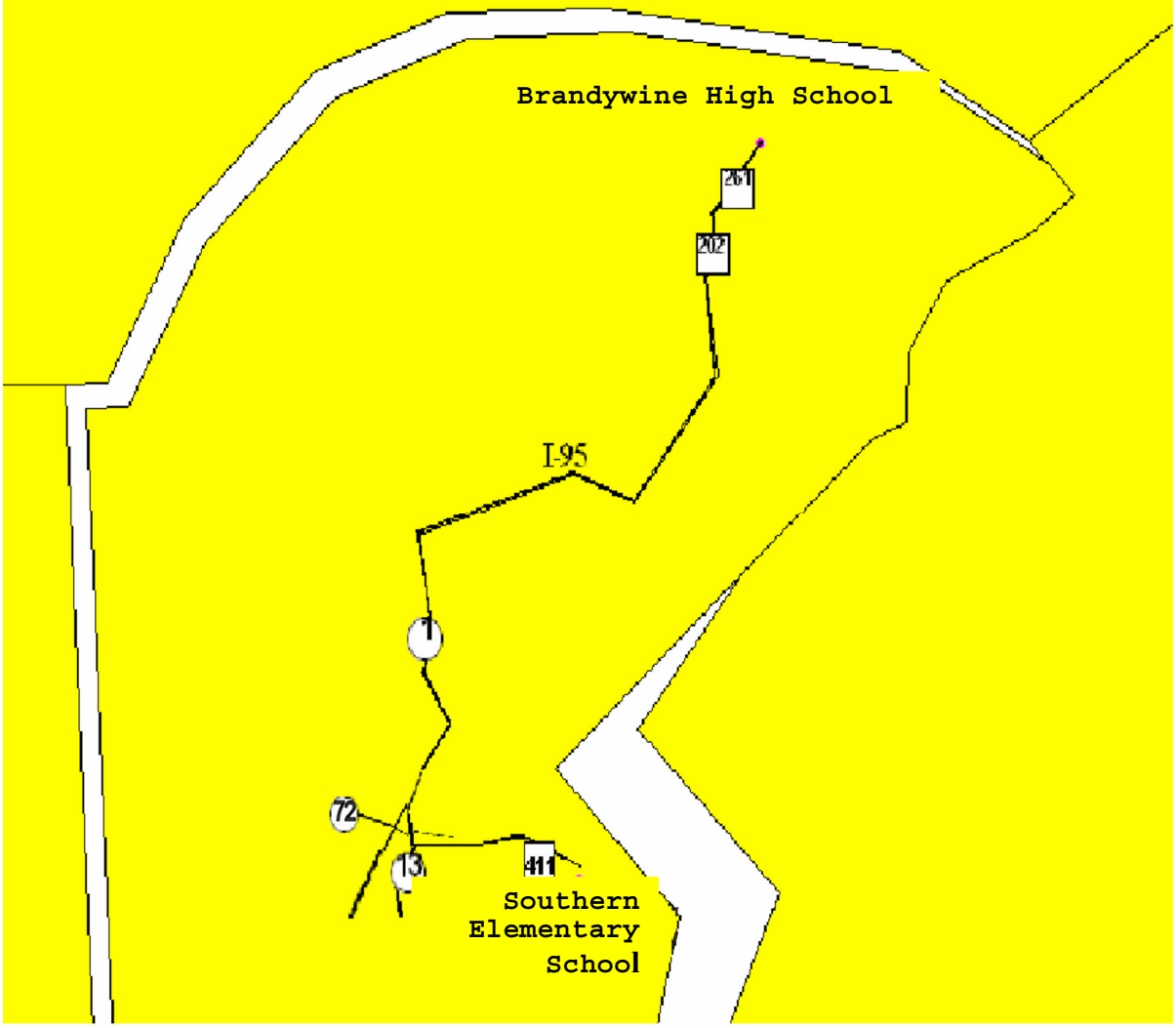
_____
School

_____
Telephone Number

_____

ATTACHMENT 1100-A6

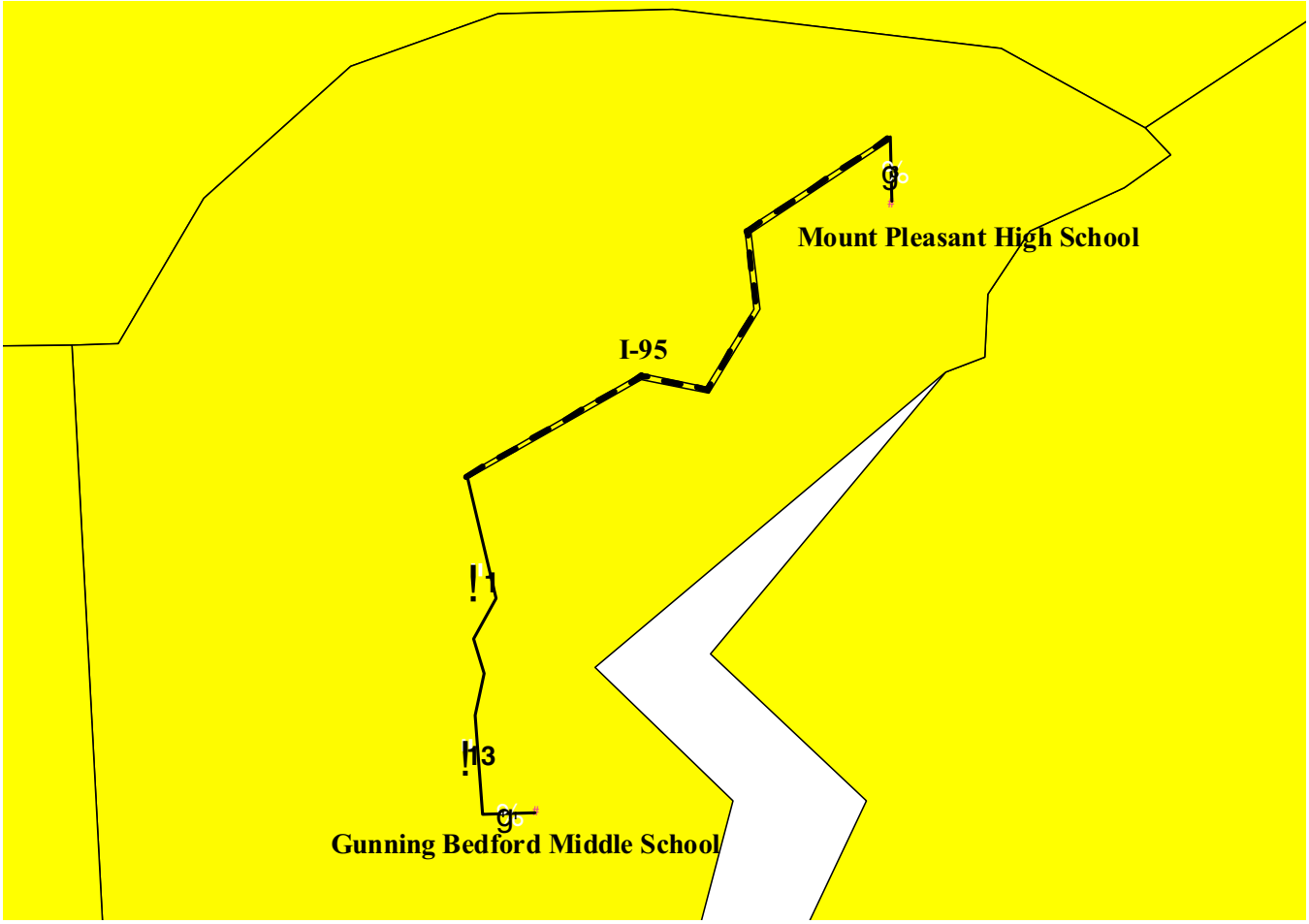
SOUTHERN ELEMENTARY TO BRANDYWINE HIGH SCHOOL



TAKE ROUTE 411 WEST TO ROUTE 13. TRAVEL NORTH ALONG ROUTE 13 TO ROUTE 72. TRAVEL WEST ON ROUTE 72 TO STATE ROUTE 1. TAKE ROUTE 1 NORTH TO INTERSTATE 95. TRAVEL NORTH ON 95 TO ROUTE 202. TAKE ROUTE 202 NORTH TO ROUTE 261. TRAVEL NORTH ALONG 261 TO BRANDYWINE HIGH SCHOOL.

ATTACHMENT 1100-A7

GUNNING BEDFORD MIDDLE SCHOOL TO MOUNT PLEASANT HIGH SCHOOL



TAKE ROUTE 411 WEST TO ROUTE 13. TAKE ROUTE 13 NORTH TO STATE ROUTE 1. TRAVEL NORTH ON STATE ROUTE 1 TO INTERSTATE 95. TAKE 95 NORTH TO ROUTE 3. TAKE ROUTE 3 SOUTH TO MT. PLEASANT HIGH SCHOOL.

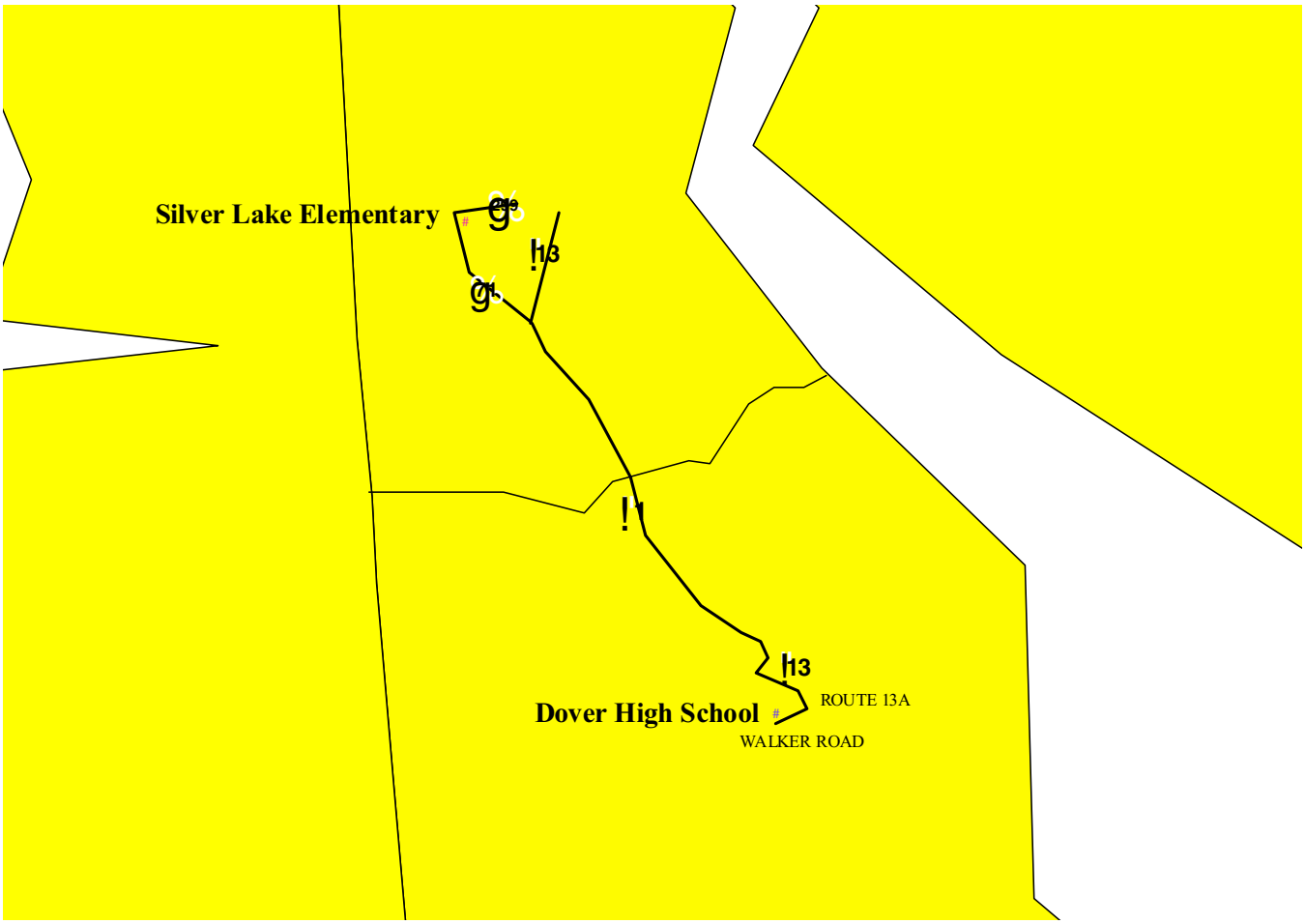
ATTACHMENT 1100-A8

CEDAR LANE ELEMENTARY SCHOOL TO DOVER HIGH SCHOOL

TRAVEL EAST ON ROUTE 896 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1 TO ROUTE 13 (NORTH DOVER EXIT). TRAVEL SOUTH ON ROUTE 13 TO ROUTE 13A (STATE STREET). TAKE ROUTE 13A SOUTH TO WALKER ROAD TO DOVER HIGH SCHOOL.

ATTACHMENT 1100-A9

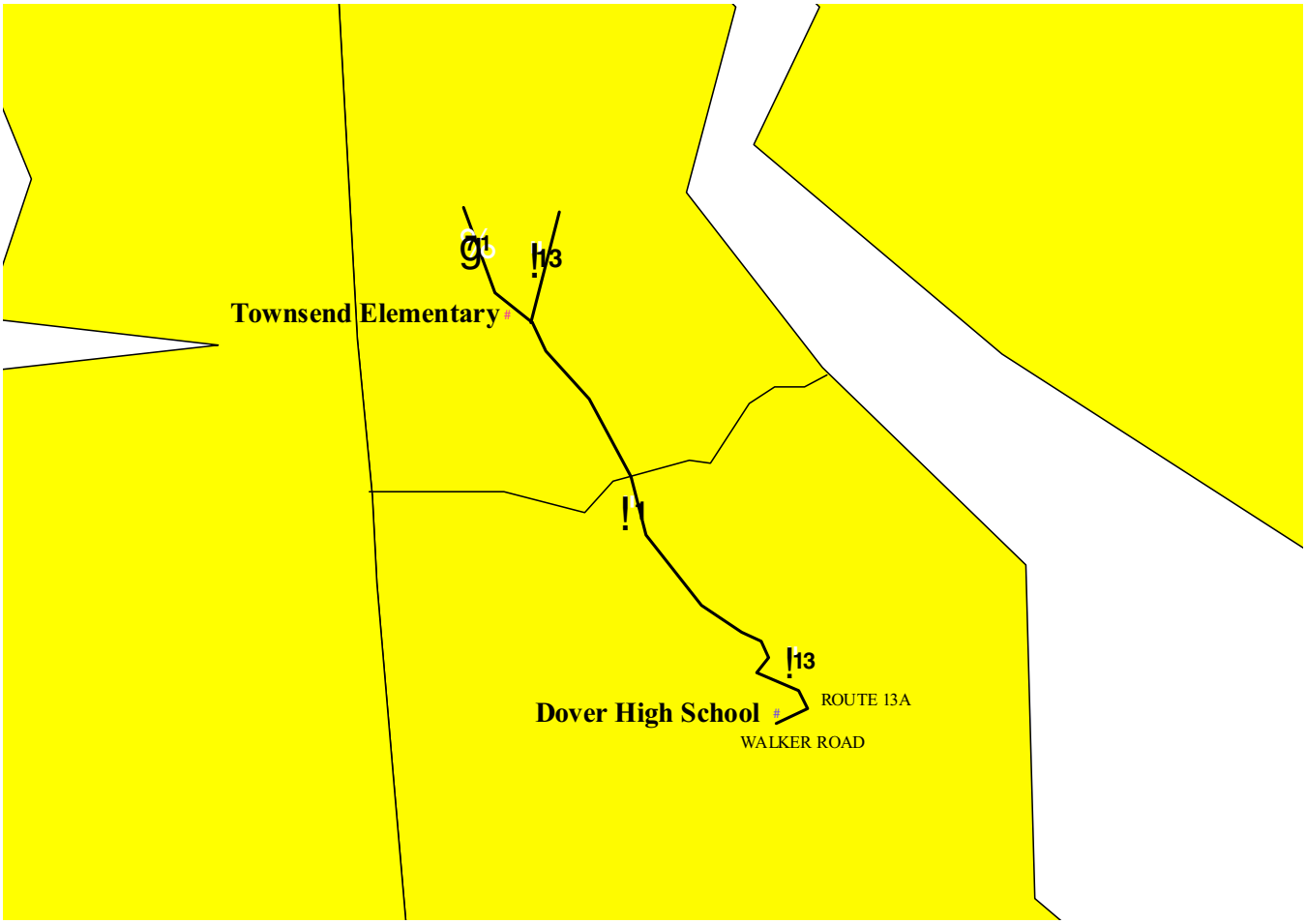
SILVER LAKE ELEMENTARY TO DOVER HIGH SCHOOL



TAKE ROUTE 299 WEST TO ROUTE 71. TAKE ROUTE 71 SOUTH TO STATE ROUTE 1. TRAVEL SOUTH ON STATE ROUTE 1 TO ROUTE 13 (NORTH DOVER EXIT). TAKE ROUTE 13 SOUTH TO ROUTE 13A (STATE STREET). TAKE ROUTE 13A SOUTH TO WALER ROAD TO DOVER HIGH SCHOOL.

ATTACHMENT 1100-A10

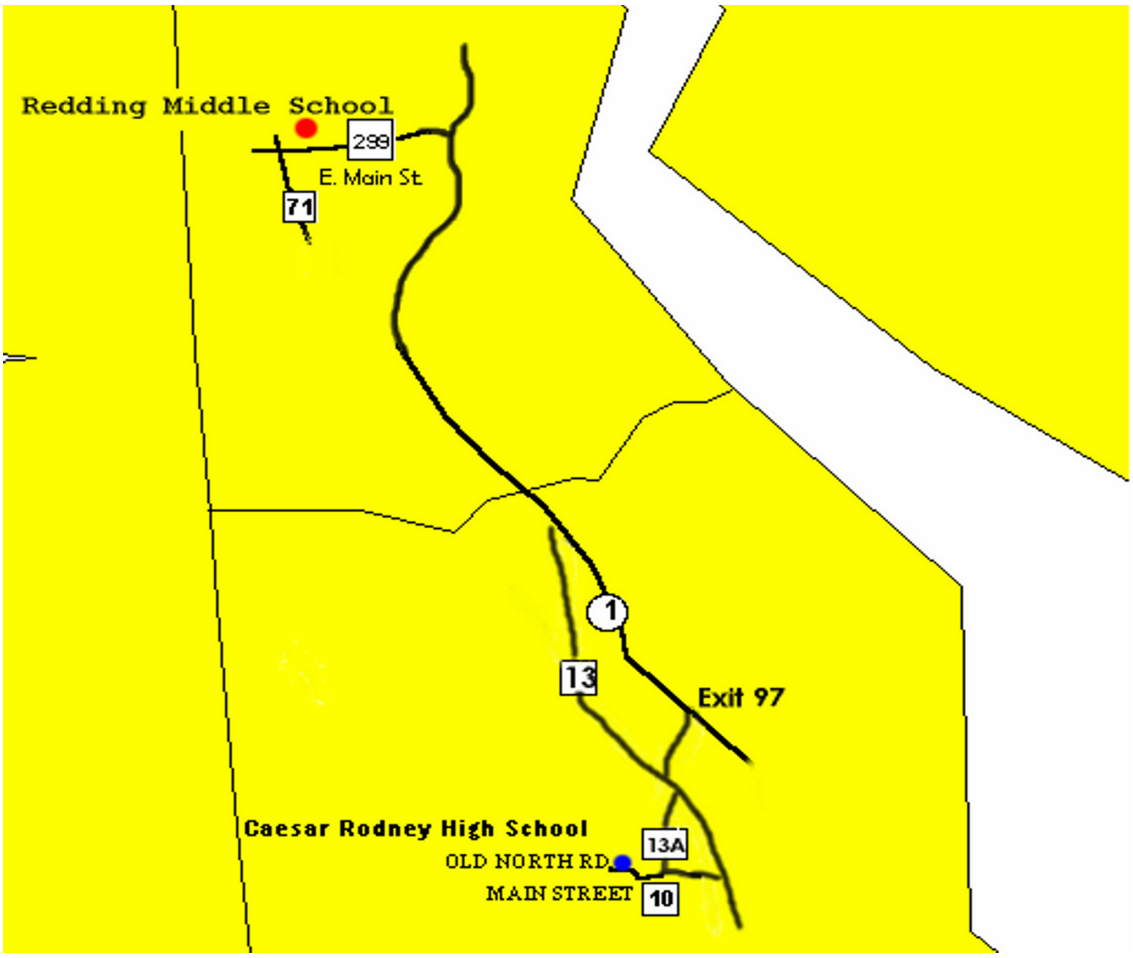
TOWNSEND ELEMENTARY TO DOVER HIGH SCHOOL



TAKE ROUTE 71 SOUTH TO STATE ROUTE 1. TAKE ROUTE 1 SOUTH TO ROUTE 13 (NORTH DOVER EXIT). TRAVEL SOUTH ON ROUTE 13 TO ROUTE 13A (STATE STREET). TAKE ROUTE 13A SOUTH TO WALKER ROAD TO DOVER HIGH SCHOOL.

ATTACHMENT 1100-A11

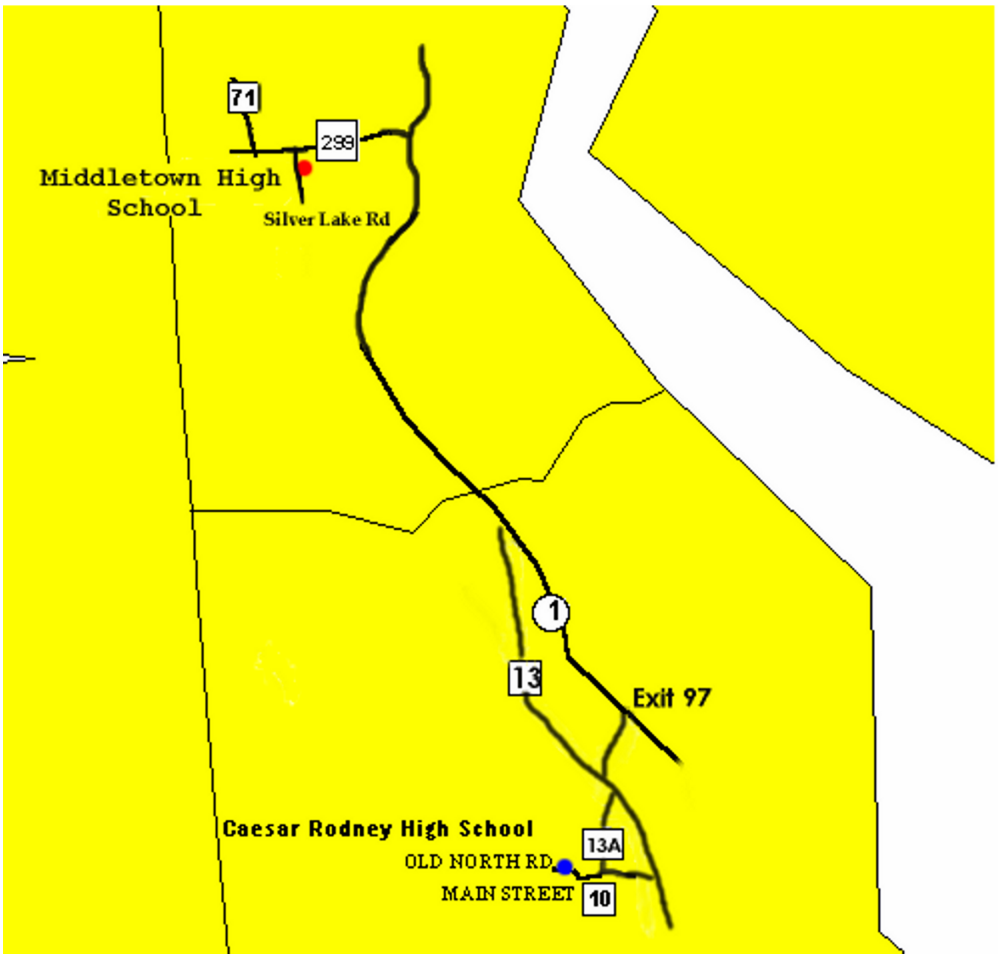
**REDDING MIDDLE SCHOOL TO
CAESAR RODNEY HIGH SCHOOL**



TRAVEL EAST ON ROUTE 299 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1. TAKE EXIT 97 TO ROUTE 13 SOUTH. TURN RIGHT ONTO ROUTE 13A. TURN RIGHT ONTO OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A12

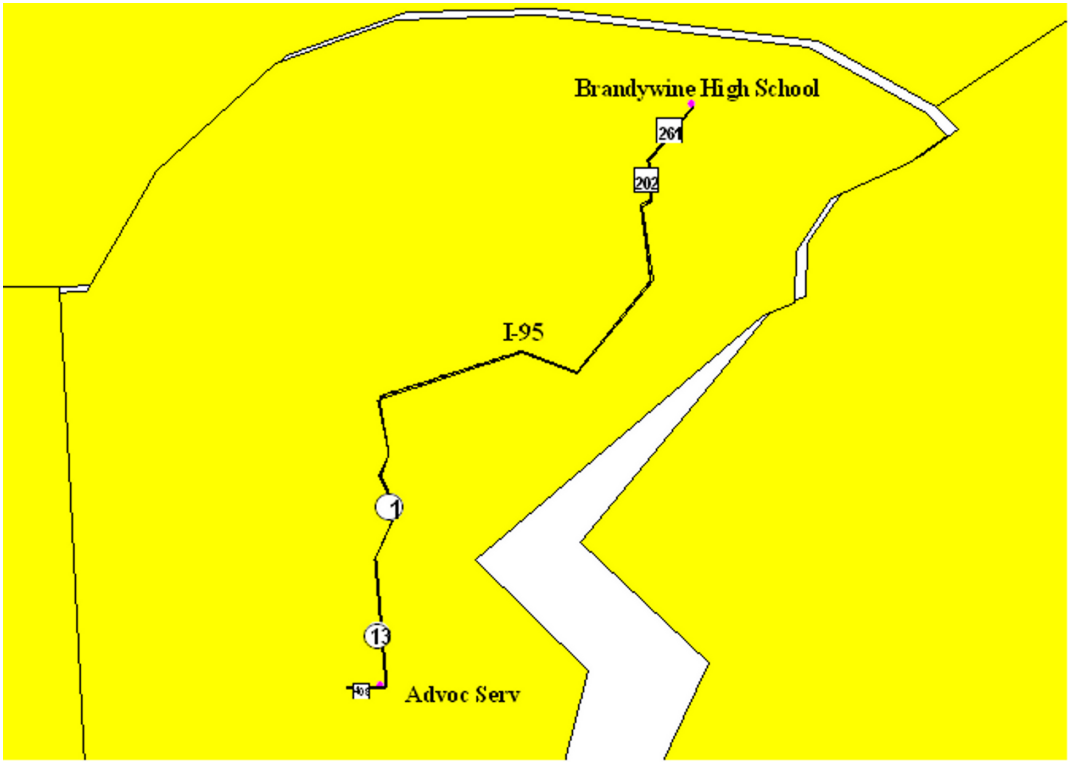
MIDDLETOWN HIGH SCHOOL TO CAESAR RODNEY HIGH SCHOOL



TRAVEL NORTH ON SILVER LAKE ROAD TO ROUTE 299. TRAVEL EAST ON ROUTE 299 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1. TAKE EXIT 97 TO ROUTE 13 SOUTH. TURN RIGHT ONTO ROUTE 13A. TURN RIGHT ONTO OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A13

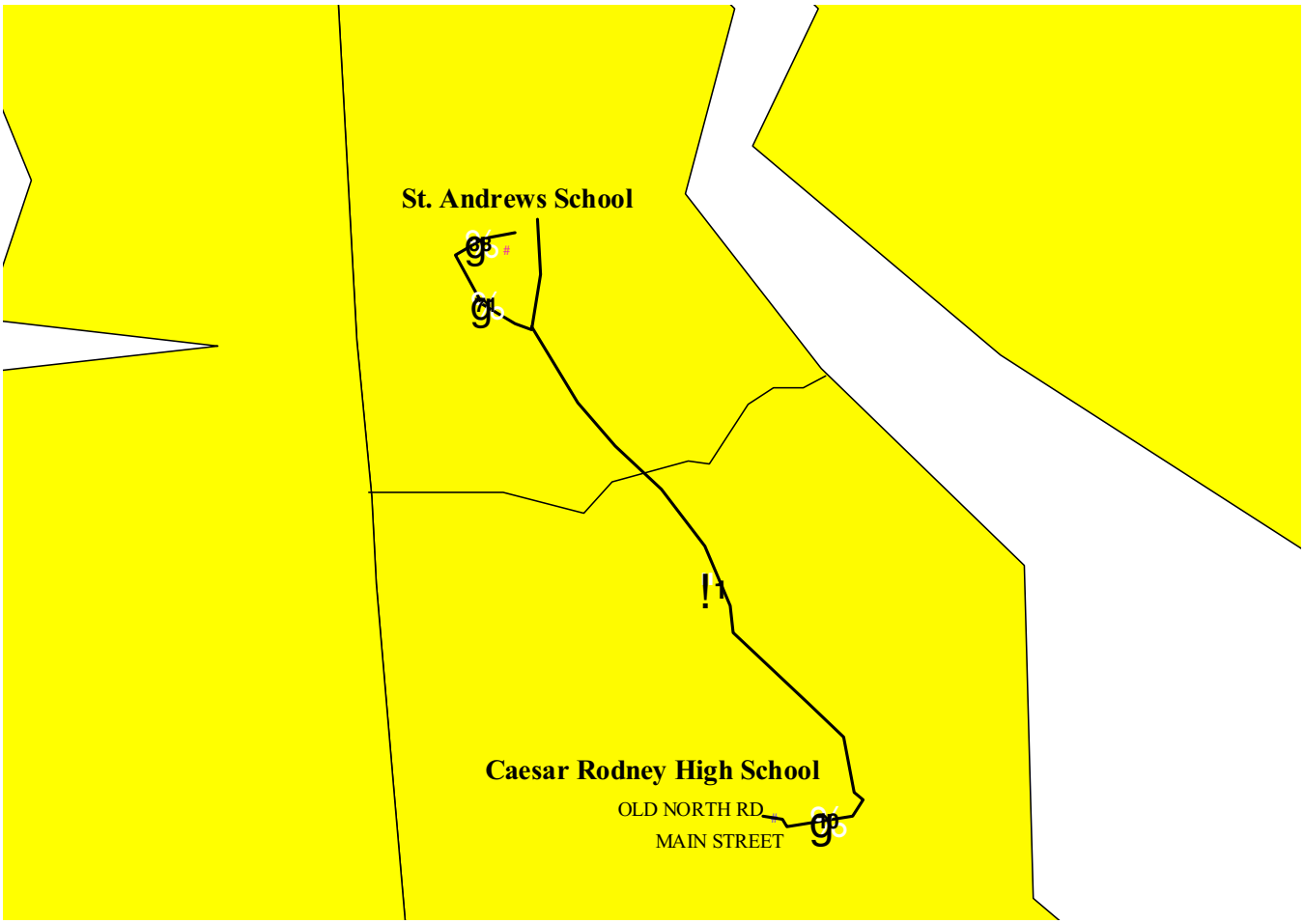
**ADVOC SERV SCHOOL TO
BRANDYWINE HIGH SCHOOL**



TAKE ROUTE 409 EAST TO ROUTE 13. TAKE ROUTE 13 NORTH TO STATE ROUTE 1. TRAVEL NORTH ON ROUTE 1 TO INTERSTATE 95. TAKE 95 NORTH TO ROUTE 202. TRAVEL NORTH ON ROUTE 202 TO ROUTE 261. TAKE ROUTE 261 NORTH TO BRANDYWINE HIGH SCHOOL.

ATTACHMENT 1100-A14

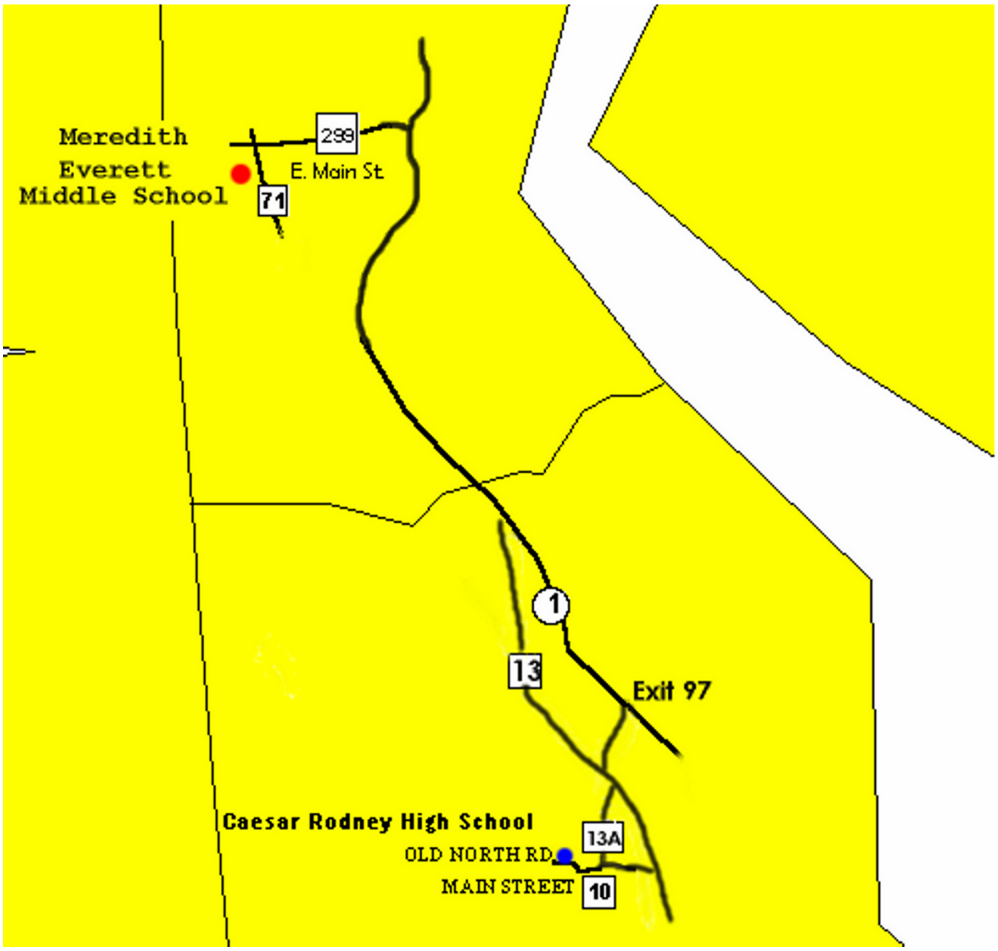
ST. ANDREWS SCHOOL TO CAESAR RODNEY HIGH SCHOOL



TAKE ROUTE 38 WEST TO ROUTE 71. TAKE ROUTE 71 SOUTH TO STATE ROUTE 1. TRAVEL SOUTH ON ROUTE 1 TO ROUTE 10 (DOVER AIR FORCE BASE/CAMDEN EXIT). TAKE ROUTE 10 WEST TO MAIN STREET. TURN RIGHT ON MAIN STREET AND FOLLOW TO OLD NORTH ROAD. TURN LEFT ON OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A15

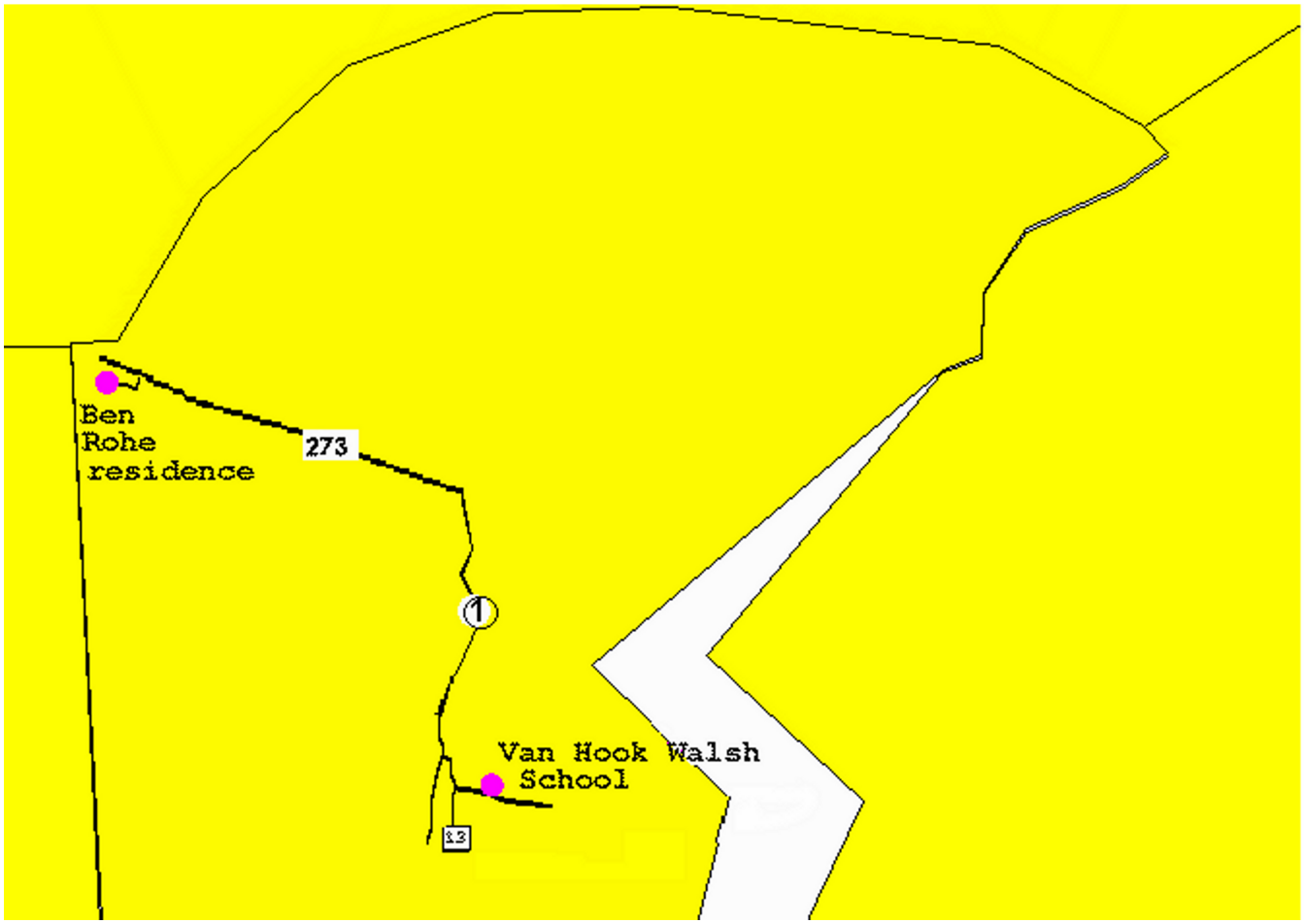
MEREDITH EVERETT MIDDLE SCHOOL TO CAESAR RODNEY HIGH SCHOOL



TRAVEL NORTH ON ROUTE 71 TO ROUTE 299. TRAVEL EAST ON ROUTE 299 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1. TAKE EXIT 97 TO ROUTE 13 SOUTH. TURN RIGHT ONTO ROUTE 13A. TURN RIGHT ONTO OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A16

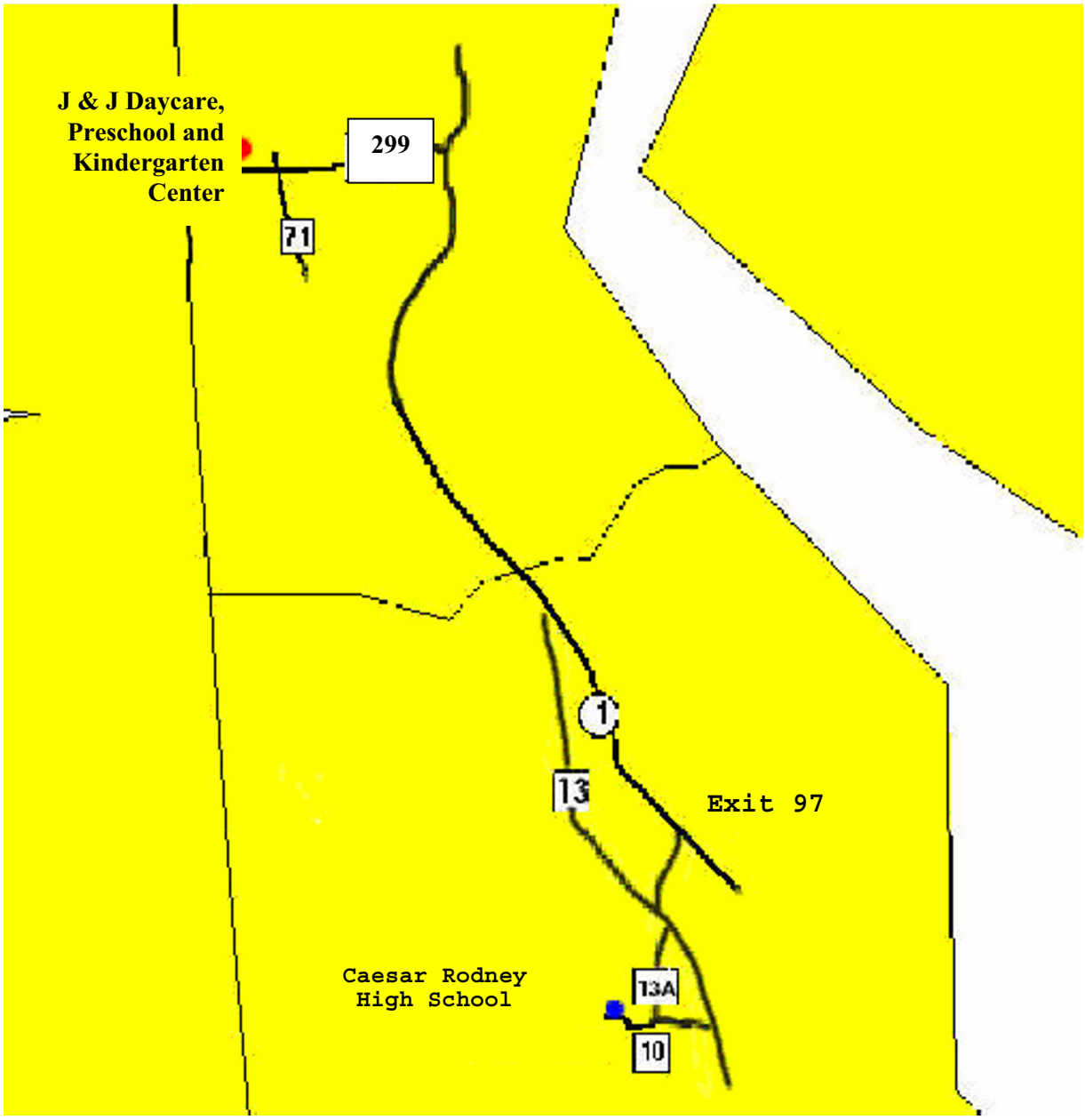
**VAN HOOK WALSH SCHOOL TO
BEN ROHE RESIDENCE
1134 POWDERHORN DRIVE
NEWARK, DE 19713**



TRAVEL WEST ON ROAD 2 TO ROUTE 13. TAKE ROUTE 13 NORTH TO ROUTE 1. TRAVEL NORTH ON ROUTE 1 TO ROUTE 273. TRAVEL WEST ON ROUTE 273 TO JUST PAST INTERSTATE 95. TURN LEFT ONTO GERALD DRIVE. TURN RIGHT ONTO POWDERHORN DRIVE TO BEN ROHE RESIDENCE, 1134 POWDERHORN DRIVE.

ATTACHMENT 1100-A17

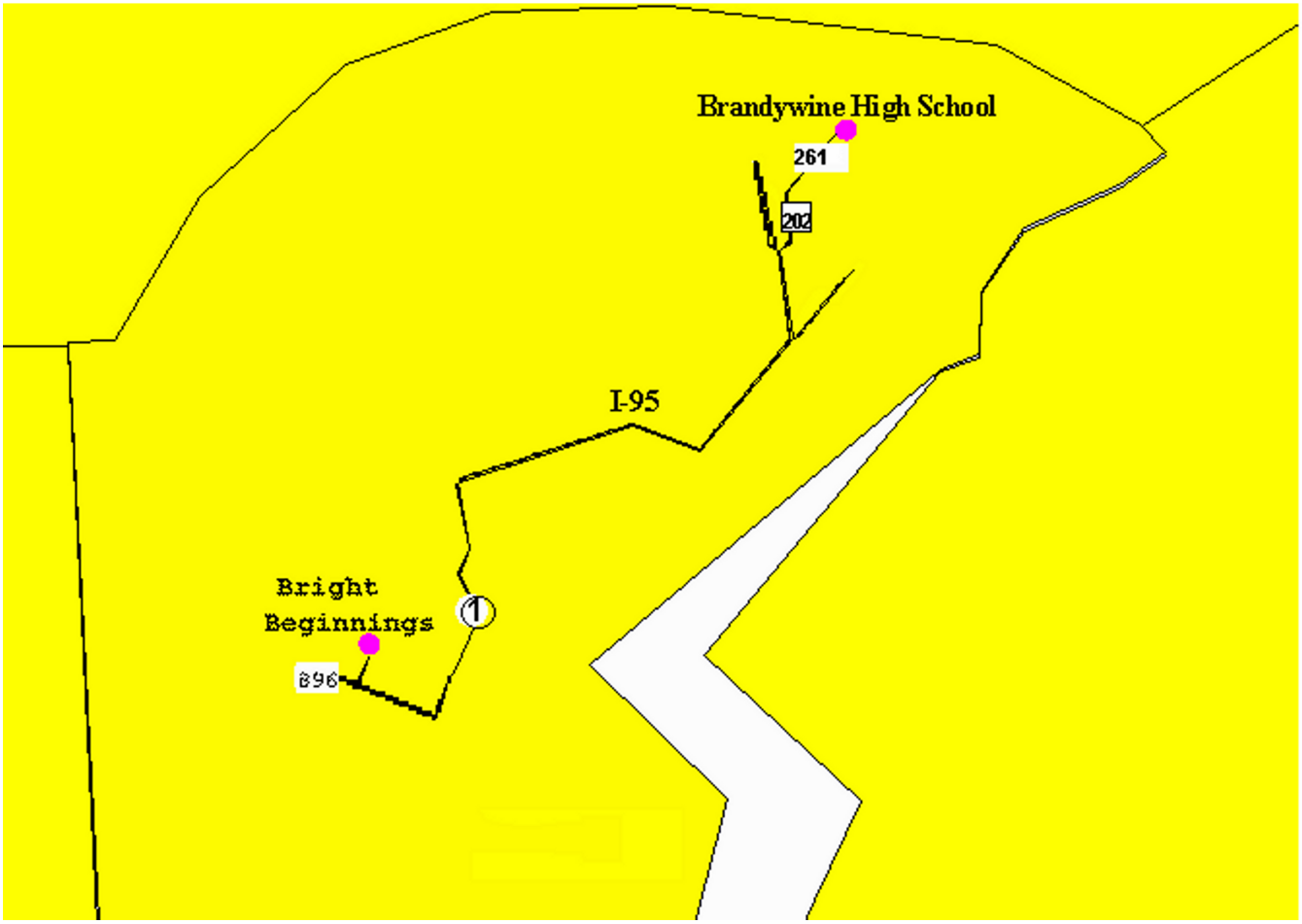
J & J DAYCARE, PRESCHOOL AND KINDERGARTEN CENTER TO CAESAR RODNEY HIGH SCHOOL



TRAVEL EAST ON ROUTE 299 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1. TAKE EXIT 97 TO ROUTE 13 SOUTH. TURN RIGHT ONTO ROUTE 13A. TURN RIGHT ONTO OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A18

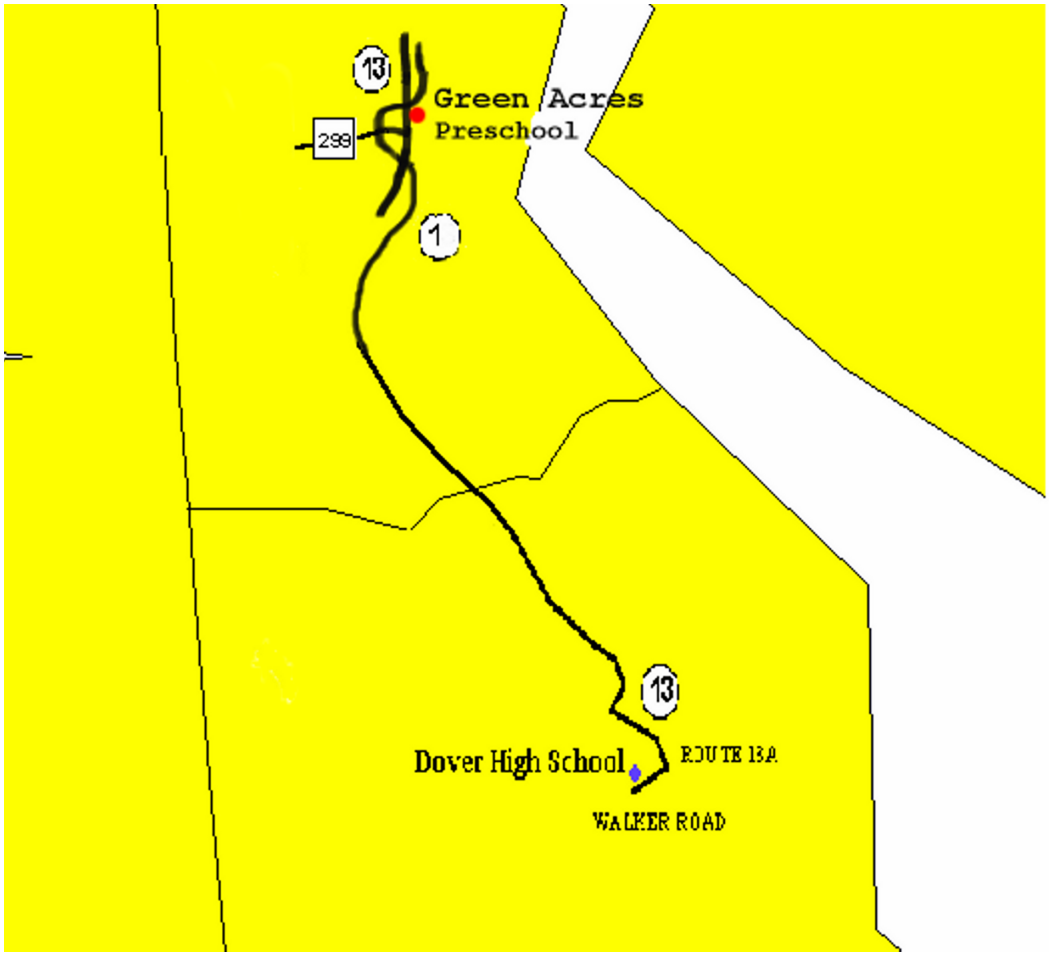
BRIGHT BEGINNINGS PRESCHOOL TO BRANDYWINE HIGH SCHOOL



TRAVEL SOUTH ON JAMISON CORNER ROAD TO ROUTE 896. TRAVEL EAST ON ROUTE 896 TO ROUTE 1. TAKE ROUTE 1 NORTH TO INTERSTATE 95. TRAVEL NORTH ON INTERSTATE 95 TO ROUTE 202. TAKE ROUTE 202 NORTH TO ROUTE 261. TAKE ROUTE 261 NORTH TO BRANDYWINE HIGH SCHOOL.

ATTACHMENT 1100-A19

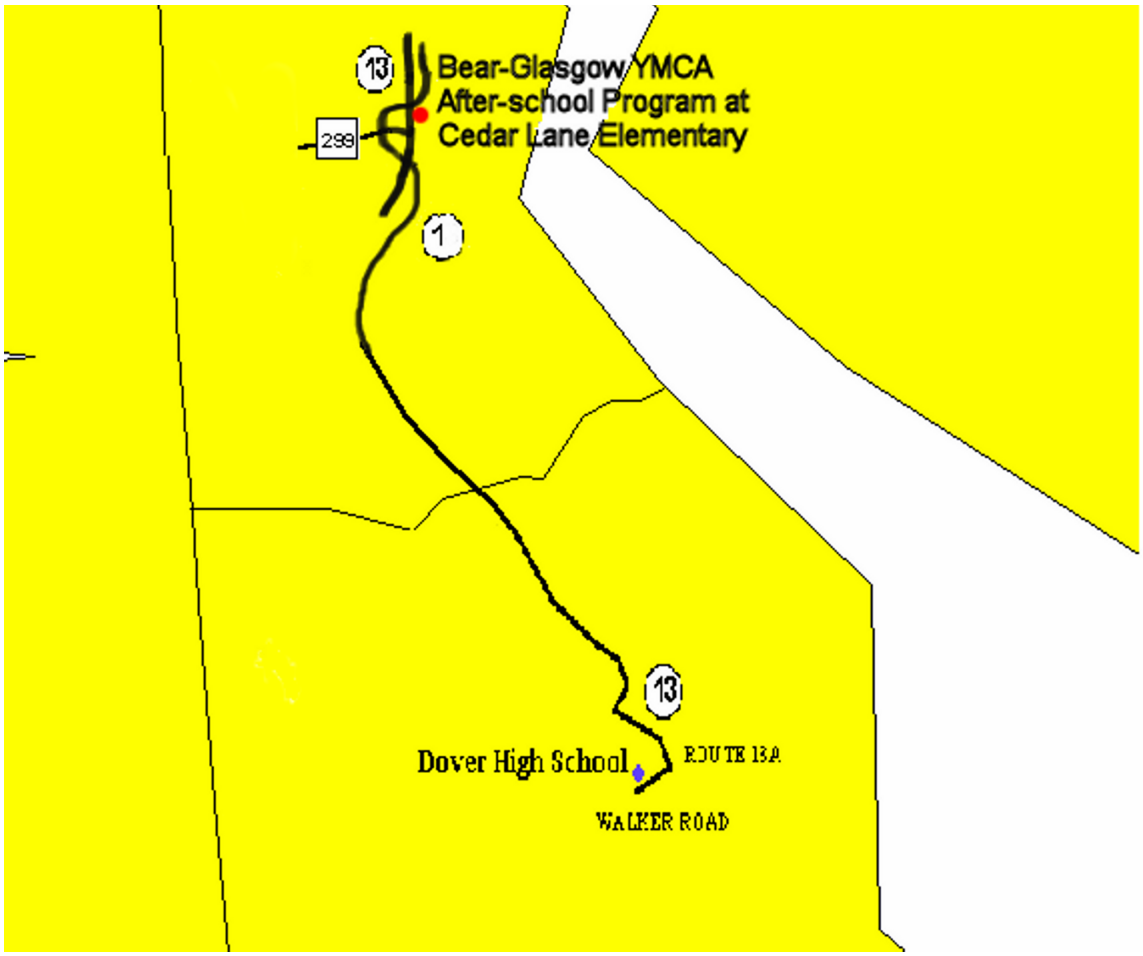
GREEN ACRES PRESCHOOL TO DOVER HIGH SCHOOL



TRAVEL SOUTH ON ROUTE 13 TO ROUTE 299. TRAVEL WEST ON ROUTE 299 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1 TO ROUTE 13 (NORTH DOVER EXIT). TRAVEL SOUTH ON ROUTE 13 TO ROUTE 13A (STATE STREET). TAKE ROUTE 13A SOUTH TO WALKER ROAD TO DOVER HIGH SCHOOL.

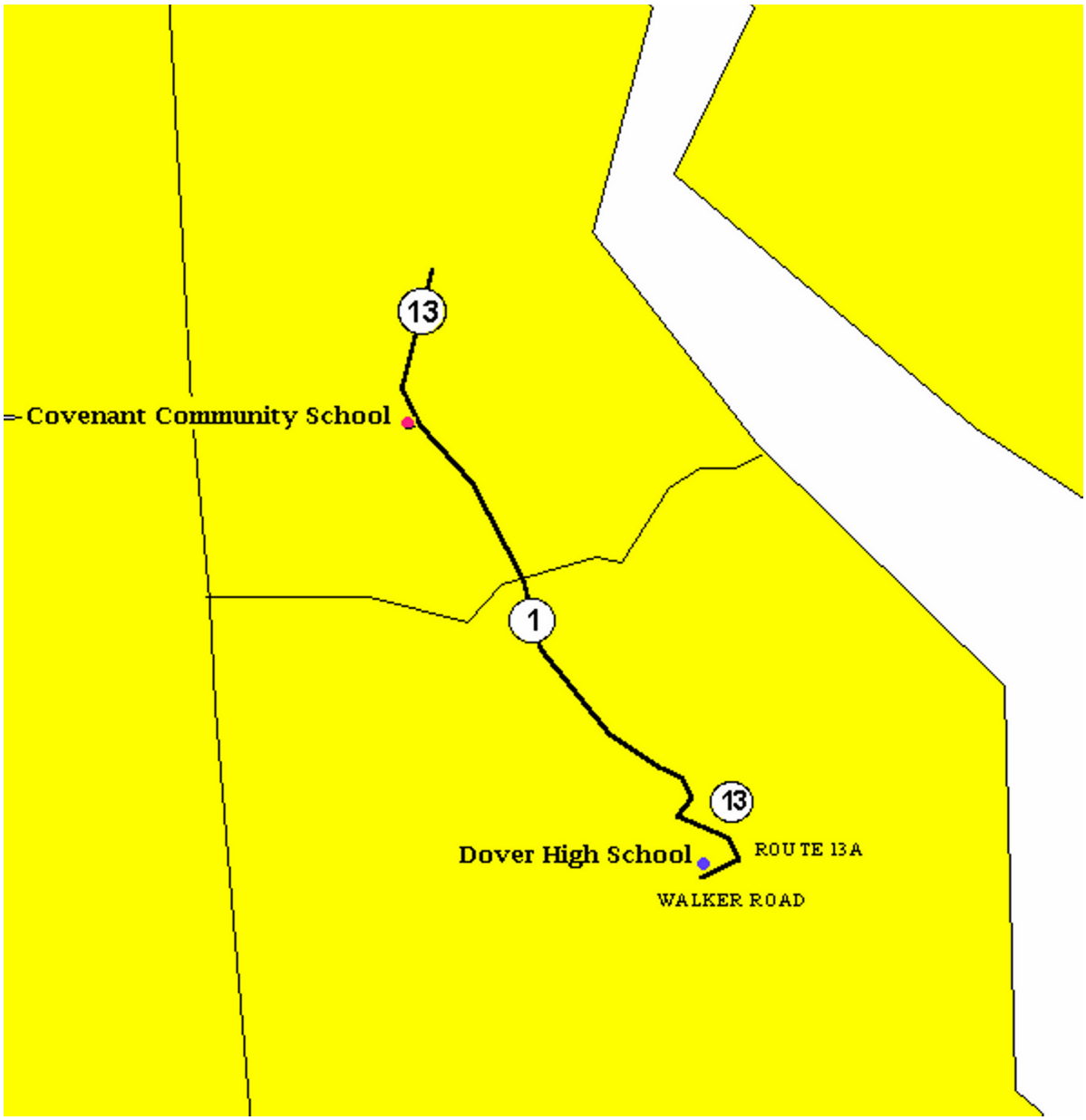
ATTACHMENT 1100-A20

BEAR-GLASGOW YMCA BEFORE &AFTER SCHOOL PROGRAM AT CEDAR LANE ELEMENTARY SCHOOL TO DOVER HIGH SCHOOL



TRAVEL SOUTH ON ROUTE 13 TO ROUTE 299. TRAVEL WEST ON ROUTE 299 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1 TO ROUTE 13 (NORTH DOVER EXIT). TRAVEL SOUTH ON ROUTE 13 TO ROUTE 13A (STATE STREET). TAKE ROUTE 13A SOUTH TO WALKER ROAD TO DOVER HIGH SCHOOL.

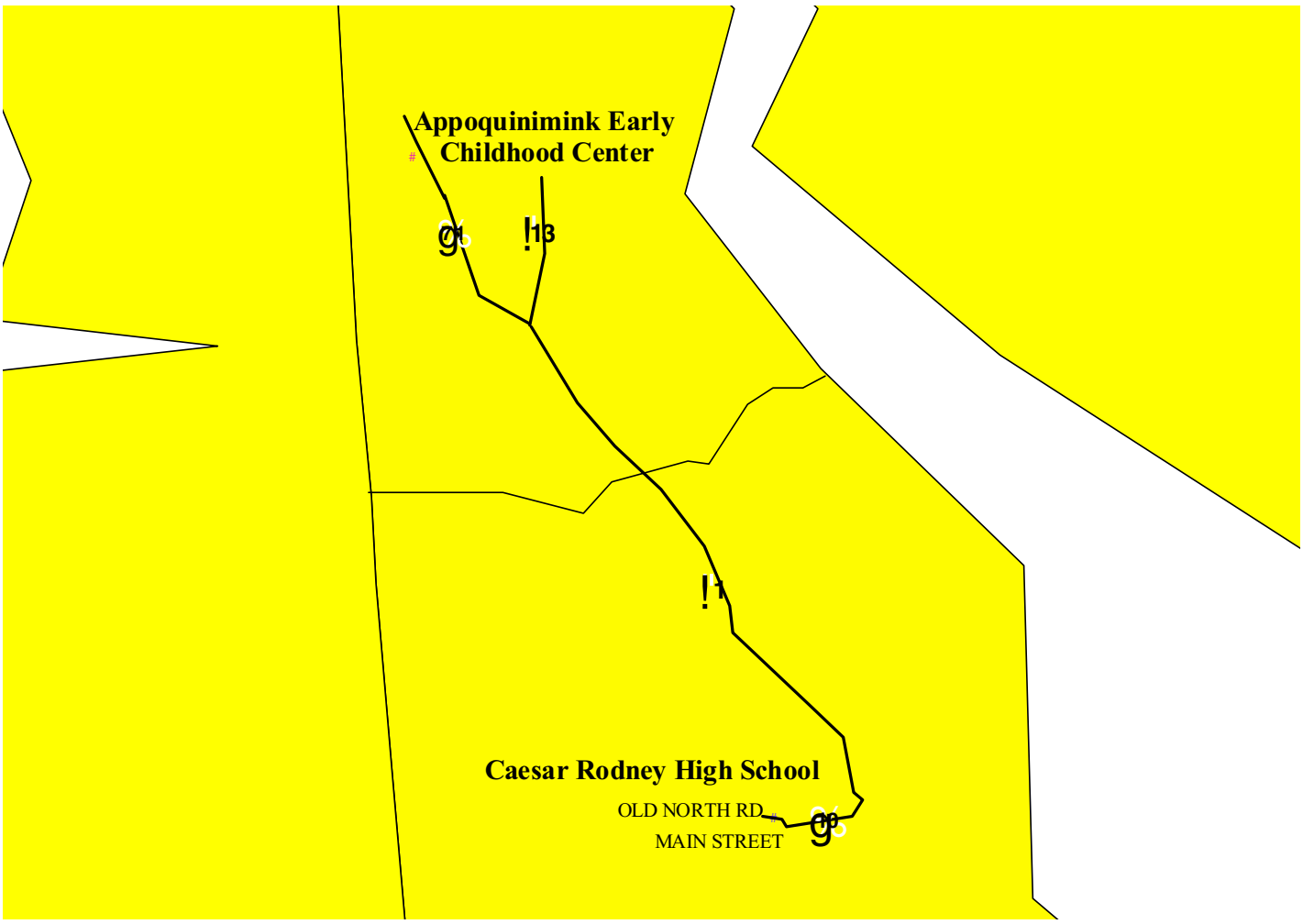
ATTACHMENT 1100-A-21
COVENANT COMMUNITY SCHOOL TO
DOVER HIGH SCHOOL



TRAVEL SOUTH ON ROUTE 13 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1 TO ROUTE 13 (NORTH DOVER EXIT). TRAVEL SOUTH ON ROUTE 13 TO ROUTE 13A (STATE STREET). TAKE ROUTE 13A SOUTH TO WALKER ROAD TO DOVER HIGH SCHOOL.

ATTACHMENT 1100-A22

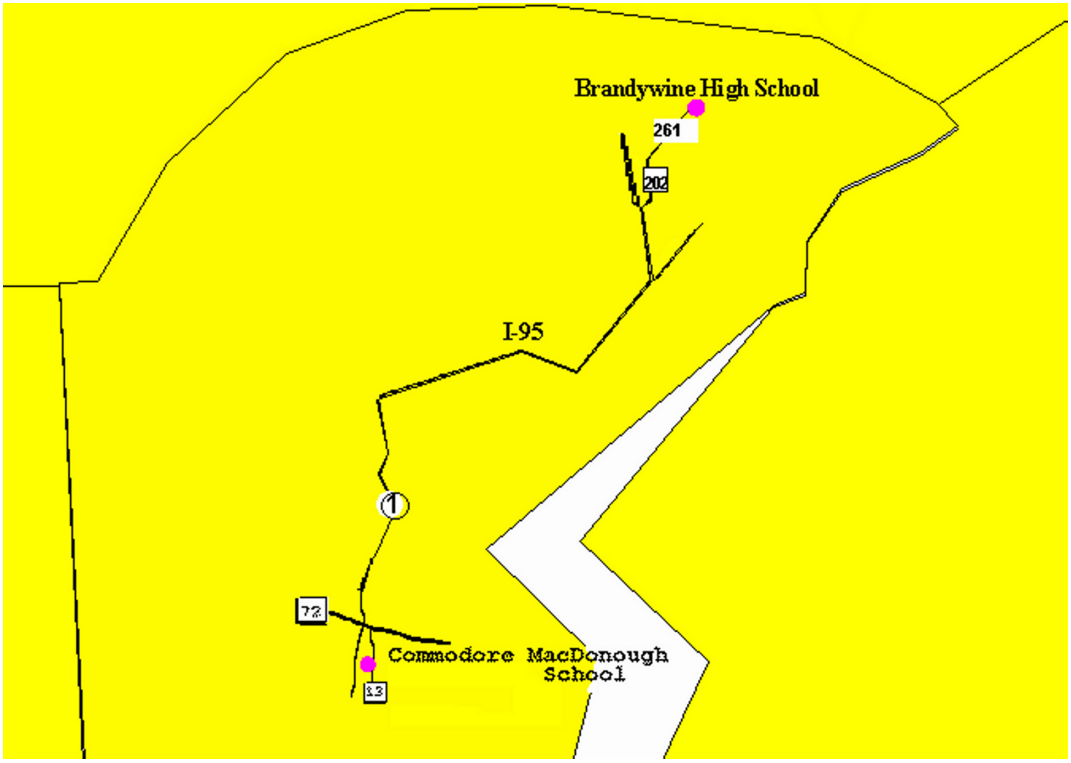
APPOQUINIMINK EARLY CHILDHOOD CENTER TO CAESAR RODNEY HIGH SCHOOL



TAKE ROUTE 71 SOUTH TO STATE ROUTE 1. TRAVEL SOUTH ON ROUTE 1 TO ROUTE 10 (DOVER AIR FORCE BASE/CAMDEN EXIT). TAKE ROUTE 10 WEST TO MAIN STREET. TURN RIGHT ON MAIN STREET AND FOLLOW TO OLD NORTH ROAD. TURN LEFT ON OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A23

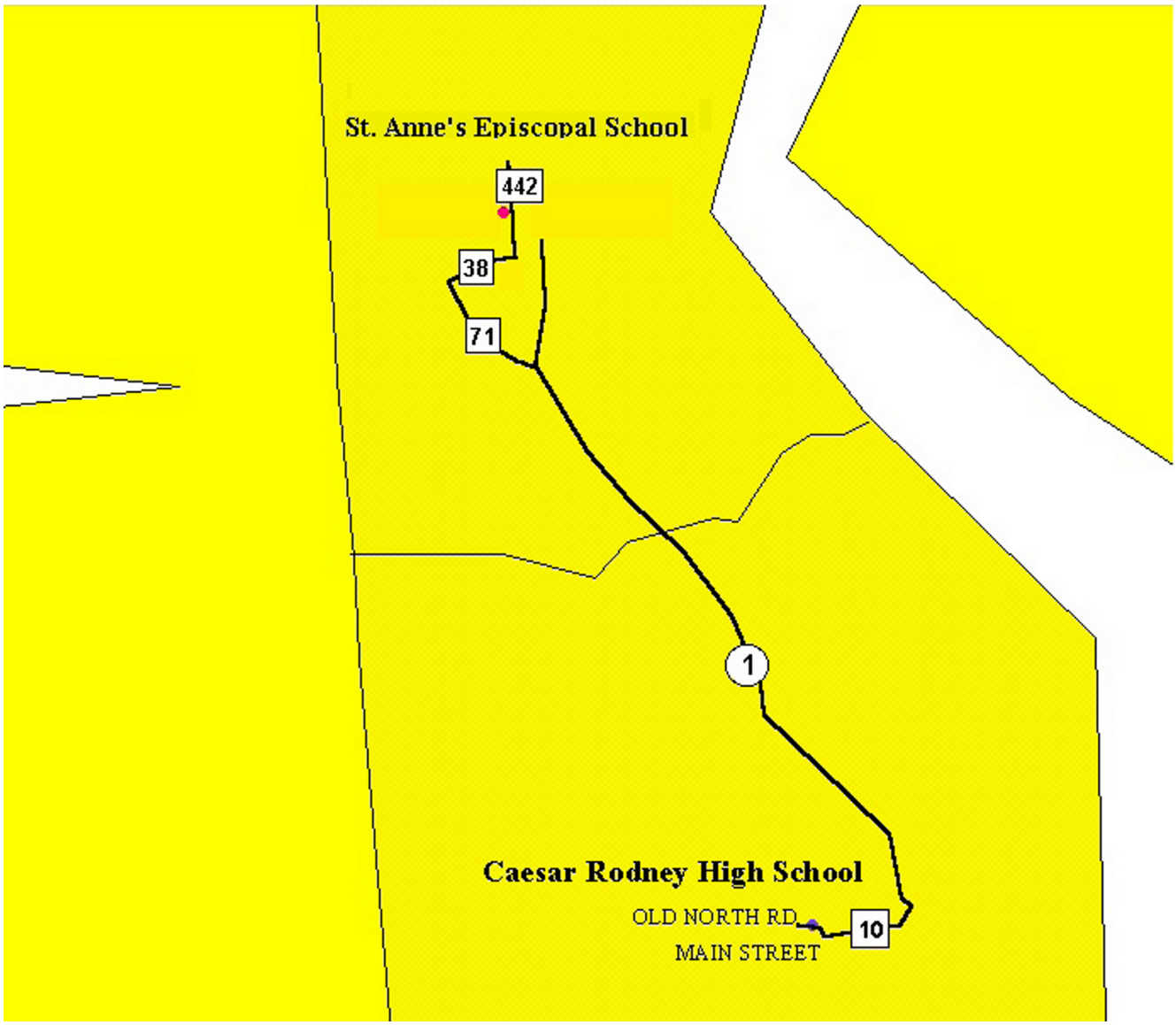
COMMODORE MACDONOUGH SCHOOL TO BRANDYWINE HIGH SCHOOL



TRAVEL NORTH ON ROUTE 13 TO ROUTE 72. TRAVEL NORTH ON ROUTE 72 TO ROUTE 1. TAKE ROUTE 1 NORTH TO INTERSTATE 95. TRAVEL NORTH ON INTERSTATE 95 TO ROUTE 202. TAKE ROUTE 202 NORTH TO ROUTE 261. TAKE ROUTE 261 NORTH TO BRANDYWINE HIGH SCHOOL.

ATTACHMENT 1100 A-24

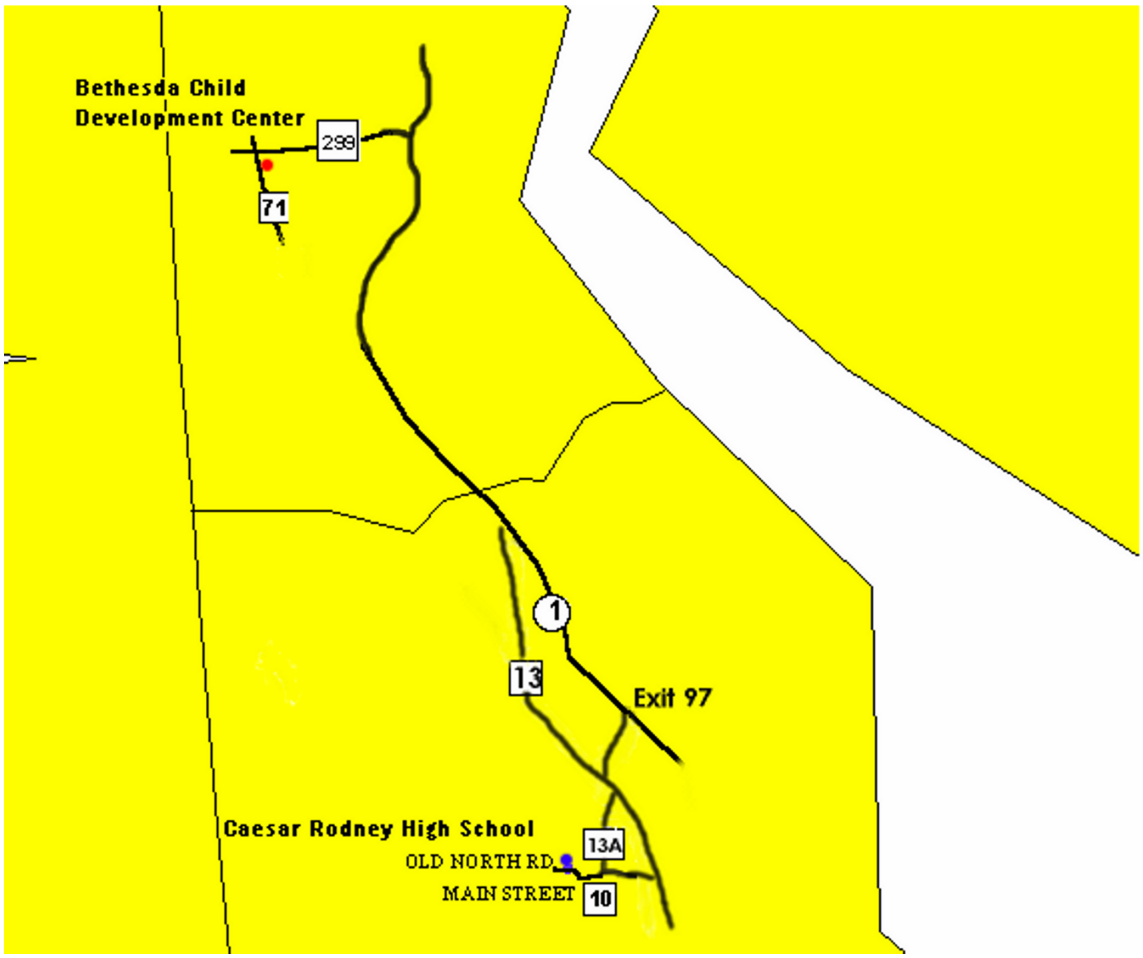
ST. ANNE'S EPISCOPAL SCHOOL TO CAESAR RODNEY HIGH SCHOOL



TAKE ROUTE 442 SOUTH TO ROUTE 38 WEST. TAKE ROUTE 71 SOUTH TO STATE ROUTE 1. TRAVEL SOUTH ON ROUTE 1 TO ROUTE 10 (DOVER AIR FORCE BASE/CAMDEN EXIT). TAKE ROUTE 10 WEST TO MAIN STREET. TURN RIGHT ON MAIN STREET AND FOLLOW TO OLD NORTH ROAD. TURN LEFT ON OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A25

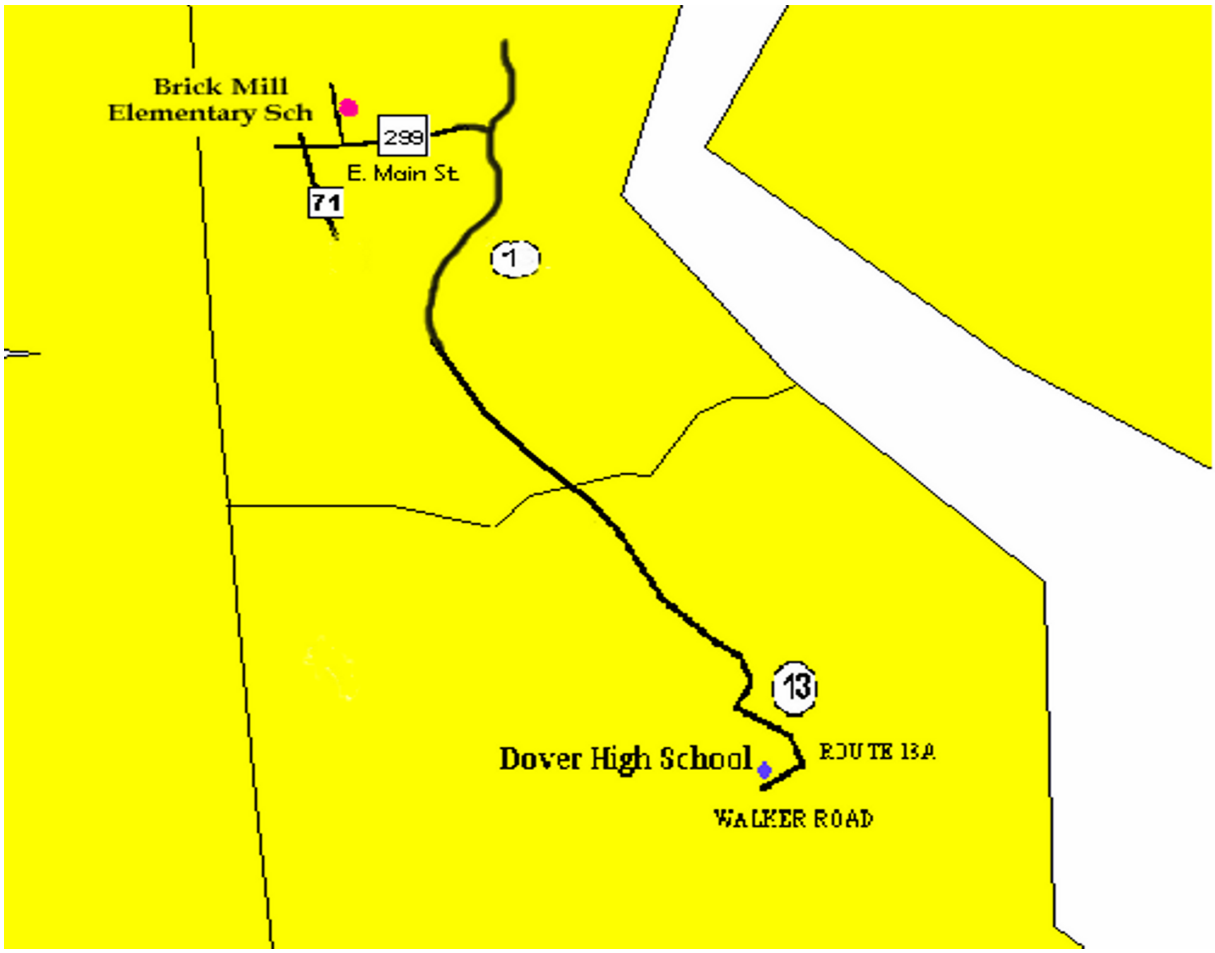
BETHESDA CHILD DEVELOPMENT CENTER TO CAESAR RODNEY HIGH SCHOOL



TRAVEL EAST ON ROUTE 299 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1. TAKE EXIT 97 TO ROUTE 13 SOUTH. TURN RIGHT ONTO ROUTE 13A. TURN RIGHT ONTO OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A26

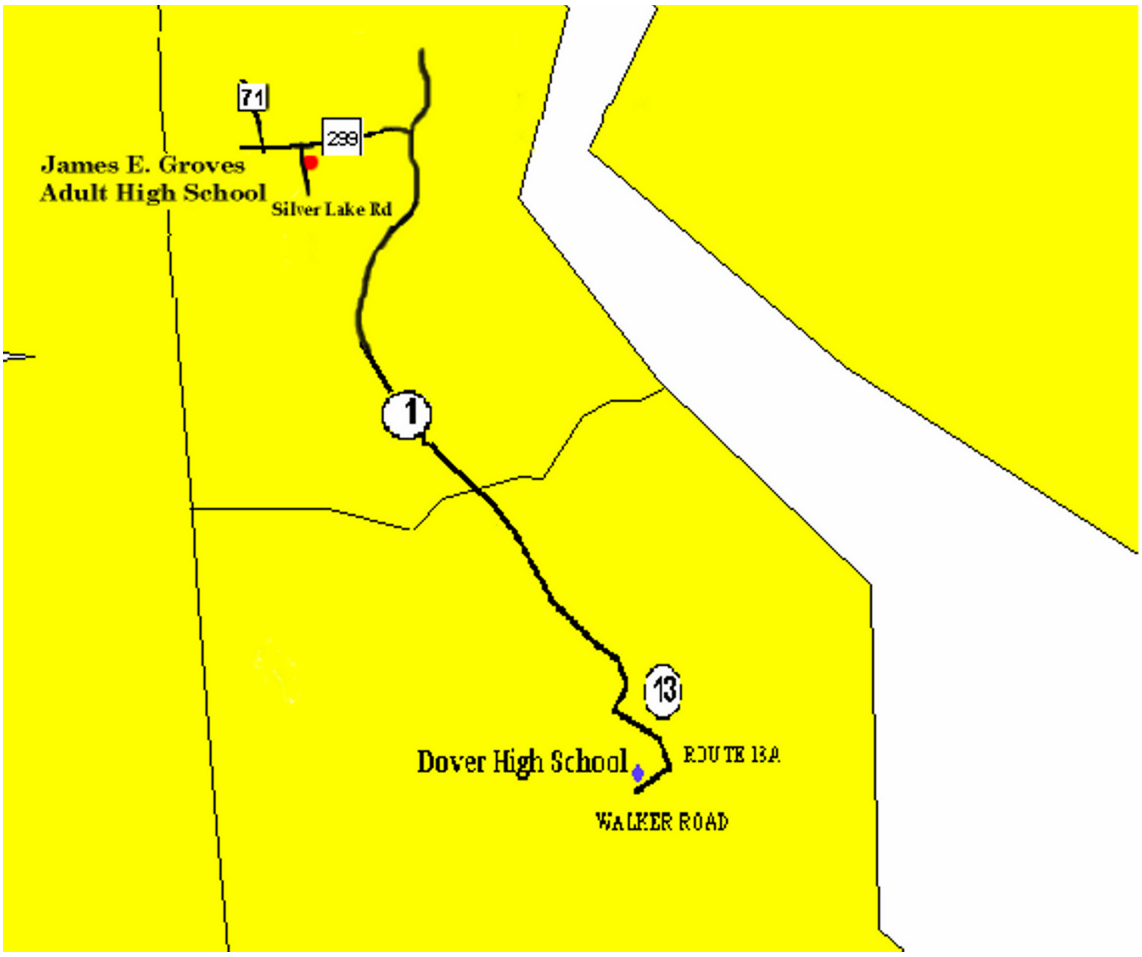
BRICK MILL ELEMENTARY SCHOOL TO DOVER HIGH SCHOOL



TRAVEL SOUTH ON BRICK MILL ROAD TO ROUTE 299. TRAVEL EAST ON ROUTE 299 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1 TO ROUTE 13 (NORTH DOVER EXIT). TRAVEL SOUTH ON ROUTE 13 TO ROUTE 13A (STATE STREET). TAKE ROUTE 13A SOUTH TO WALKER ROAD TO DOVER HIGH SCHOOL.

ATTACHMENT 1100-A27

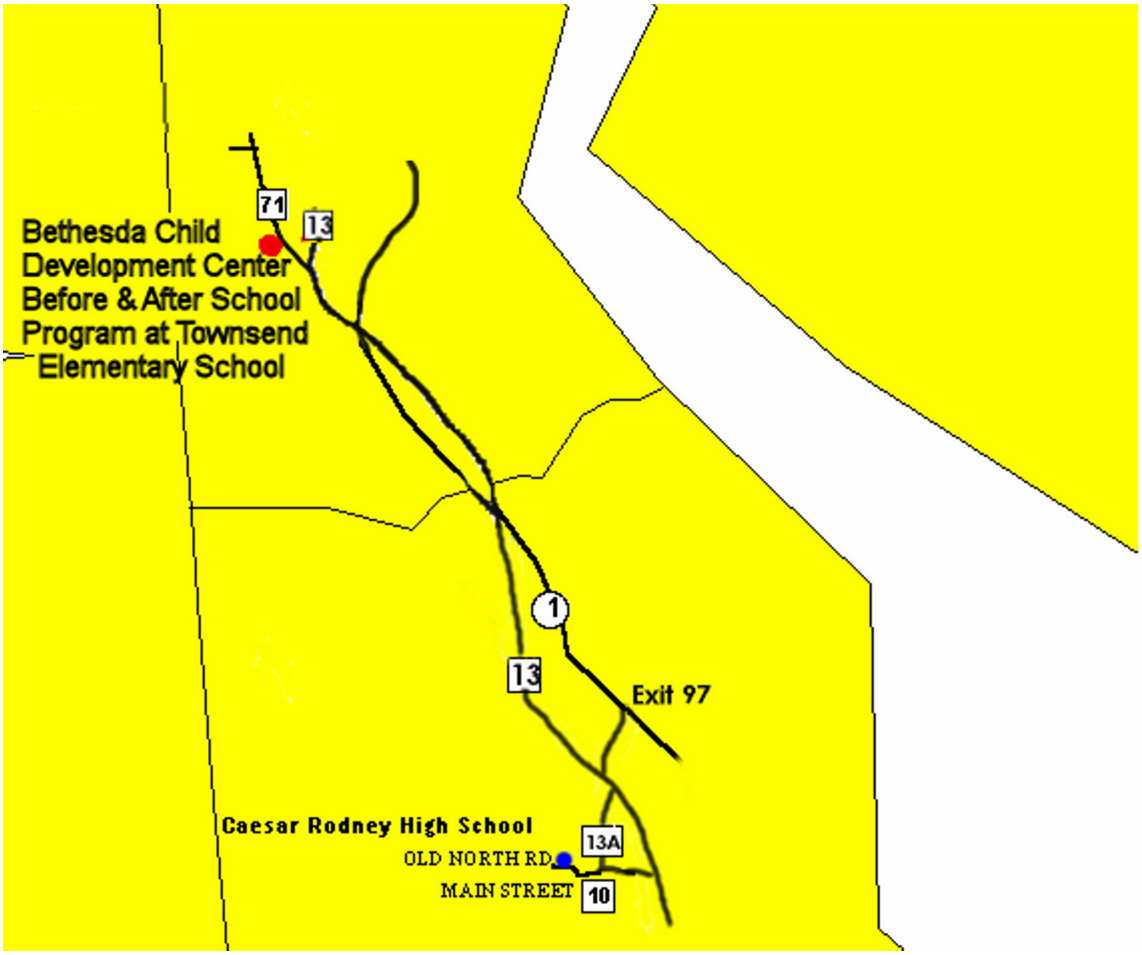
JAMES H. GROVES ADULT HIGH SCHOOL TO DOVER HIGH SCHOOL



TRAVEL NORTH ON SILVER LAKE ROAD TO ROUTE 299. TRAVEL EAST ON ROUTE 299 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1 TO ROUTE 13 (NORTH DOVER EXIT). TRAVEL SOUTH ON ROUTE 13 TO ROUTE 13A (STATE STREET). TAKE ROUTE 13A SOUTH TO WALKER ROAD TO DOVER HIGH SCHOOL.

ATTACHMENT 1100-A28

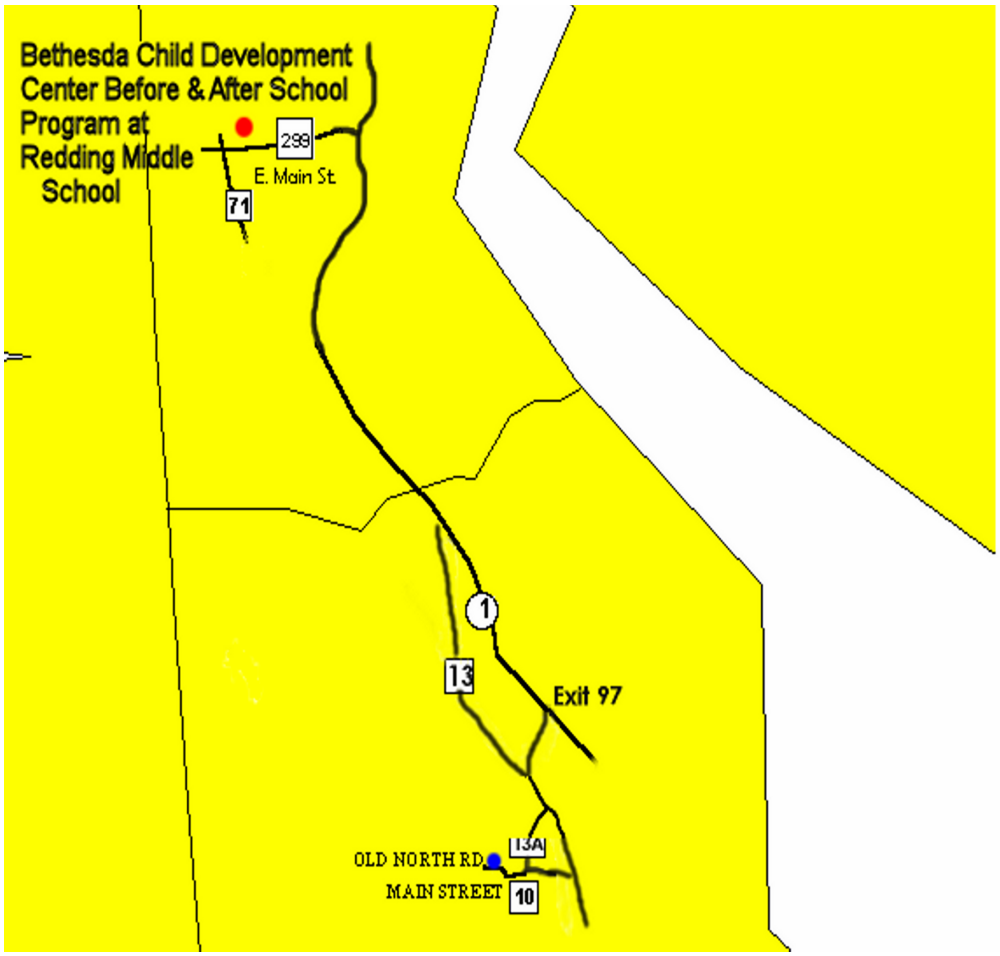
BETHESDA CHILD DEVELOPMENT CENTER BEFORE & AFTER SCHOOL PROGRAM AT TOWNSEND ELEMENTARY TO CAESAR RODNEY HIGH SCHOOL



TAKE ROUTE 71 SOUTH TO STATE ROUTE 1. TRAVEL SOUTH ON ROUTE 1. TAKE EXIT 97 TO ROUTE 13. BEAR RIGHT ONTO ROUTE 13A. TURN RIGHT ONTO OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A29

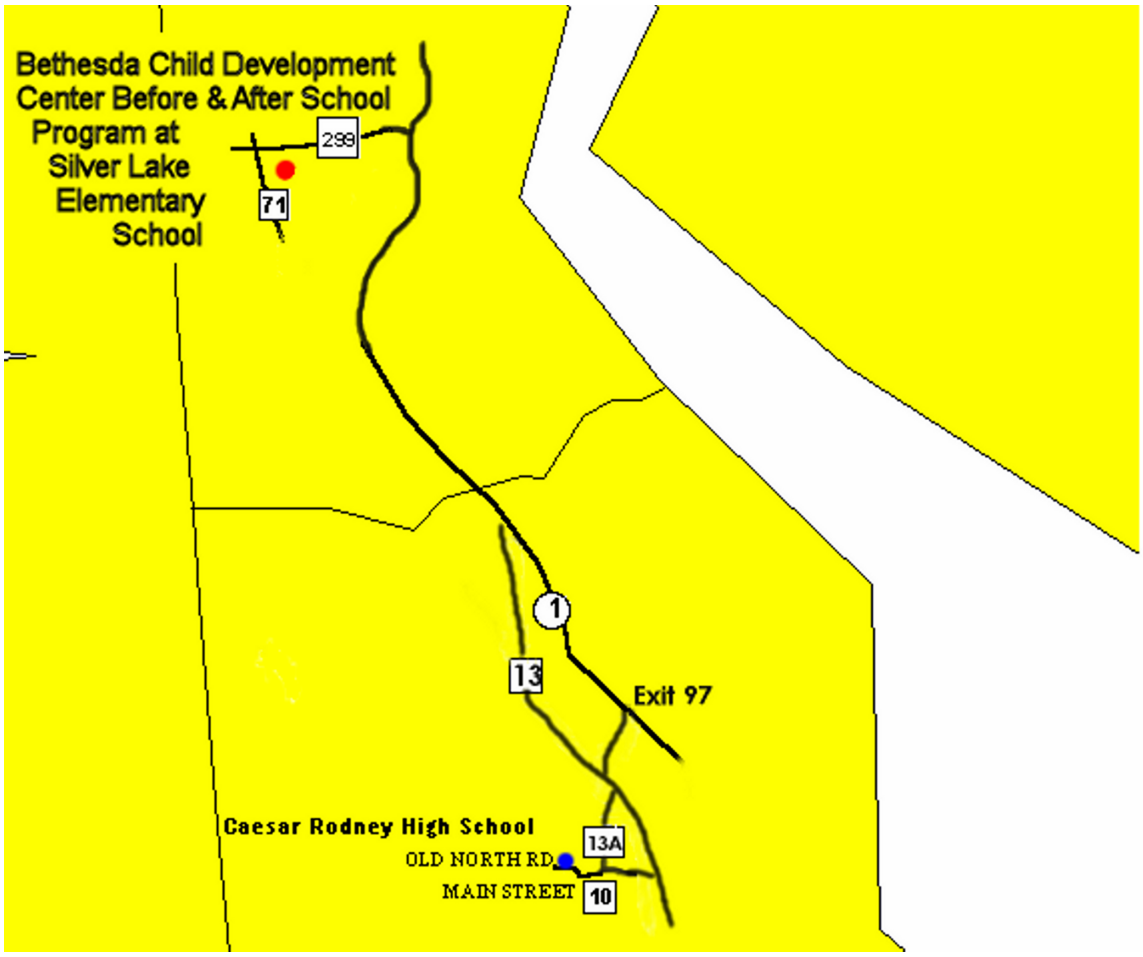
**BETHESDA CHILD DEVELOPMENT CENTER
BEFORE & AFTER SCHOOL PROGRAM AT
REDDING MIDDLE SCHOOL TO
CAESAR RODNEY HIGH SCHOOL**



TRAVEL EAST ON ROUTE 299 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1. TAKE EXIT 97 TO ROUTE 13 SOUTH. TURN RIGHT ONTO ROUTE 13A. TURN RIGHT ONTO OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A30

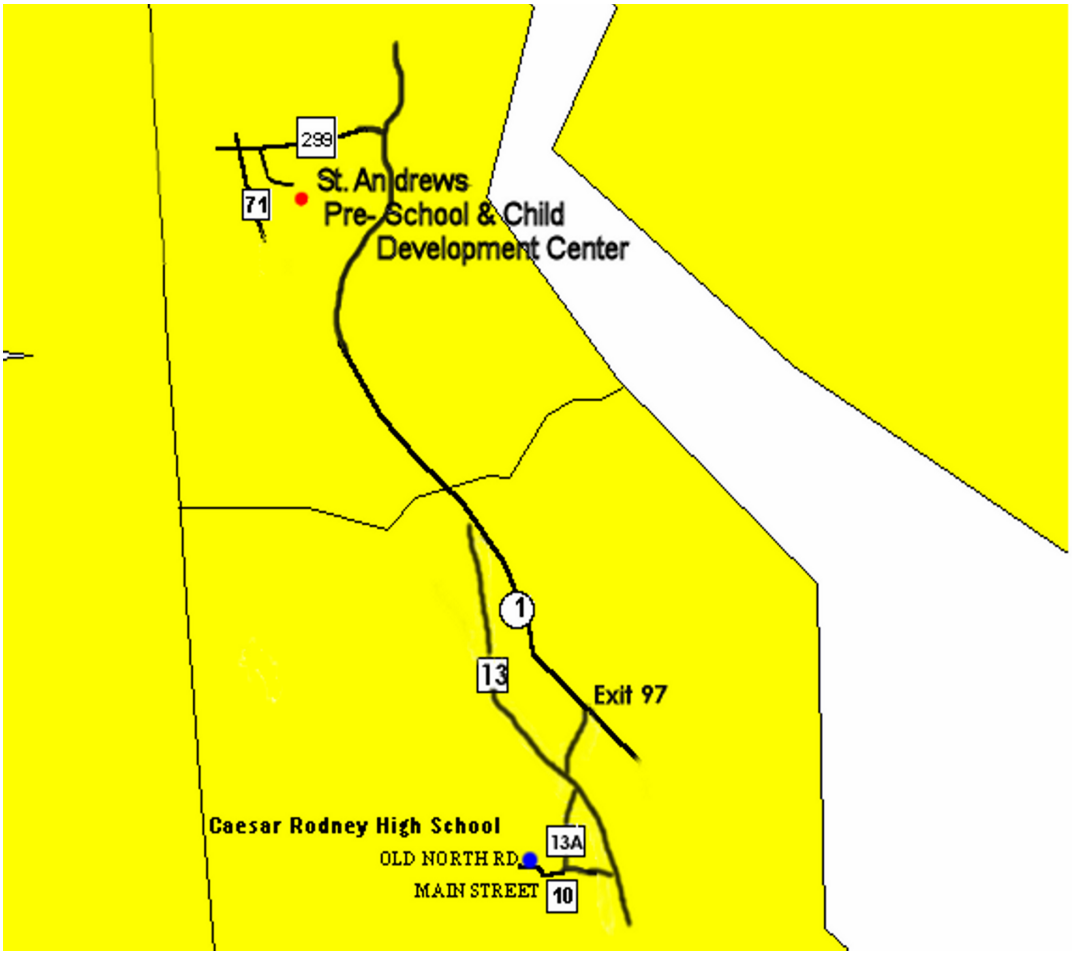
**BETHESDA CHILD DEVELOPMENT CENTER
BEFORE & AFTER SCHOOL PROGRAM AT
SILVER LAKE ELEMENTARY SCHOOL TO
CAESAR RODNEY HIGH SCHOOL**



TRAVEL EAST ON ROUTE 299 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1. TAKE EXIT 97 TO ROUTE 13 SOUTH. TURN RIGHT ONTO ROUTE 13A. TURN RIGHT ONTO OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A31

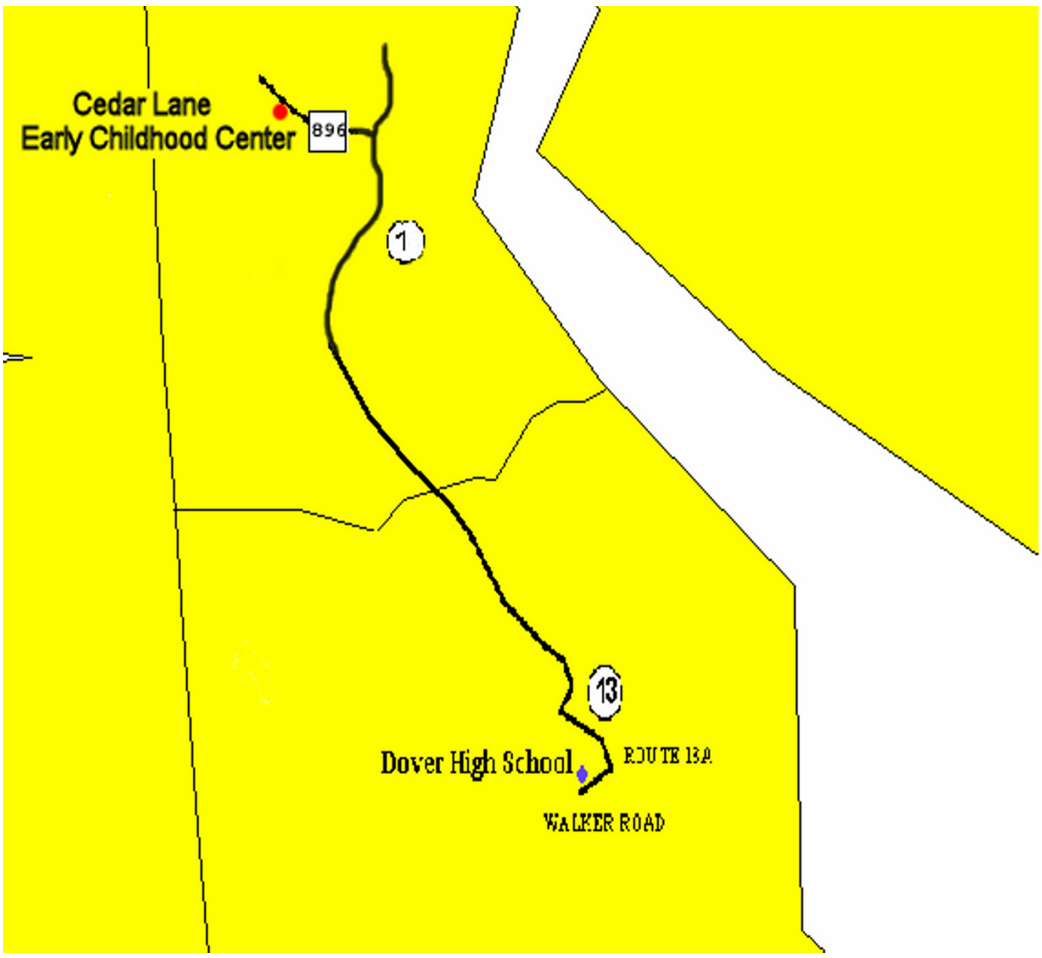
ST. ANDREWS PRE-SCHOOL AND CHILD DEVELOPMENT CENTER TO CAESAR RODNEY HIGH SCHOOL



TAKE NOXONTOWN ROAD WEST TO ROUTE 442 (SILVER LAKE ROAD). TURN RIGHT ONTO ROUTE 442 TO ROUTE 299. TURN RIGHT ON ROUTE 299 AND TRAVEL EAST TO STATE ROUTE 1. TRAVEL SOUTH ON ROUTE 1. TAKE EXIT 97 TO ROUTE 13 SOUTH. BEAR RIGHT ONTO ROUTE 13A. TURN RIGHT ON OLD NORTH ROAD TO CAESAR RODNEY HIGH SCHOOL.

ATTACHMENT 1100-A32

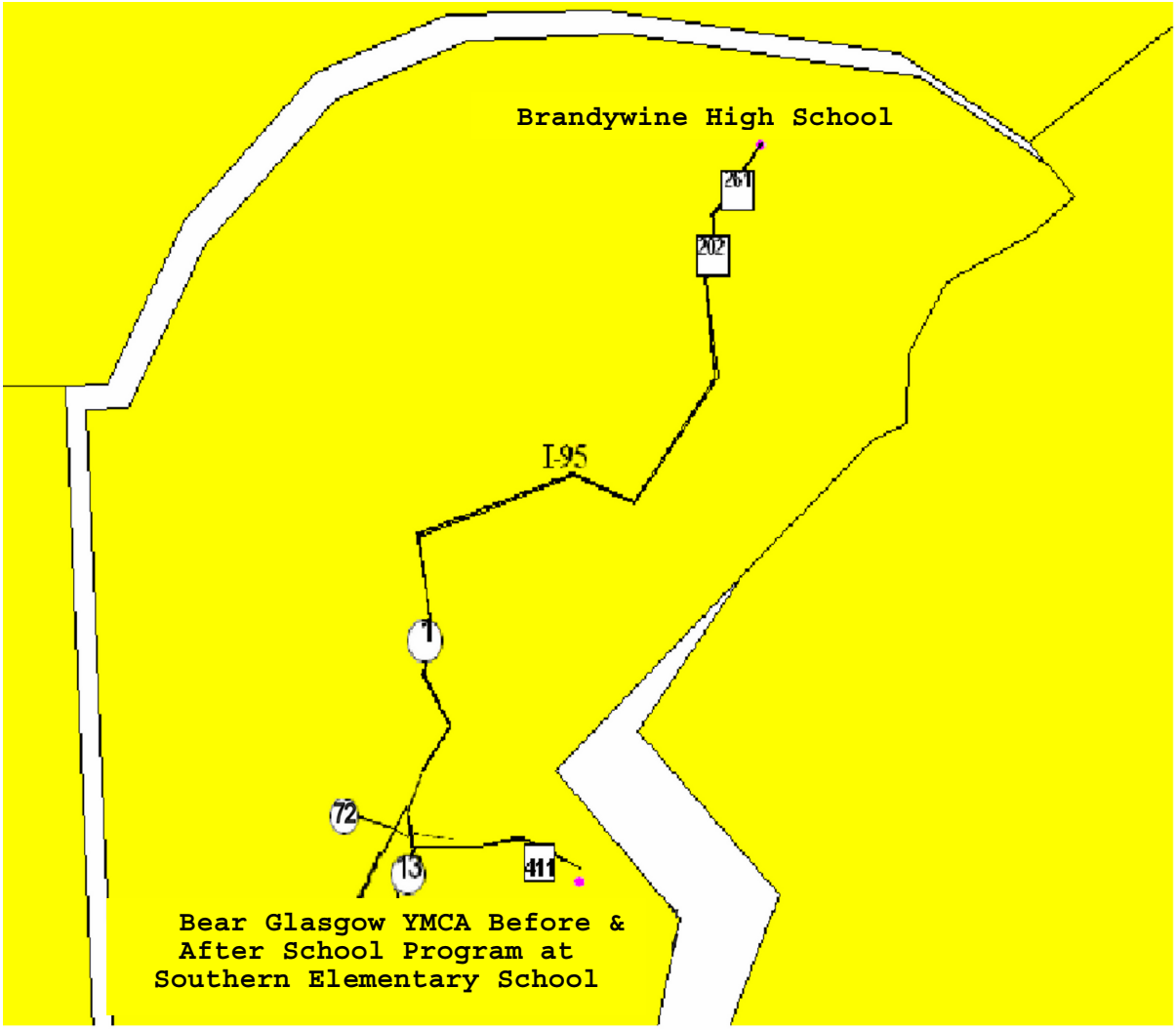
CEDAR LANE EARLY CHILDHOOD CENTER TO DOVER HIGH SCHOOL



TRAVEL EAST ON ROUTE 896 TO ROUTE 1. TRAVEL SOUTH ON ROUTE 1 TO ROUTE 13 (NORTH DOVER EXIT). TRAVEL SOUTH ON ROUTE 13 TO ROUTE 13A (STATE STREET). TAKE ROUTE 13A SOUTH TO WALKER ROAD TO DOVER HIGH SCHOOL.

ATTACHMENT 1100-A33

BEAR GLASGOW YMCA BEFORE & AFTER SCHOOL PROGRAM AT SOUTHERN ELEMENTARY TO BRANDYWINE HIGH SCHOOL



TAKE ROUTE 411 WEST TO ROUTE 13. TRAVEL NORTH ALONG ROUTE 13 TO ROUTE 72. TRAVEL WEST ON ROUTE 72 TO STATE ROUTE 1. TAKE ROUTE 1 NORTH TO INTERSTATE 95. TRAVEL NORTH ON 95 TO ROUTE 202. TAKE ROUTE 202 NORTH TO ROUTE 261. TRAVEL NORTH ALONG 261 TO BRANDYWINE HIGH SCHOOL.

SOP 1100-B EMERGENCY PROCEDURES FOR SCHOOLS DESIGNATED AS AMERICAN RED CROSS OF THE DELMARVA PENINSULA (ARC DMVP) DISASTER SHELTERS

1.0 GENERAL

1.1 Designated ARC DMVP disaster shelters are used by the State of Delaware in the event of a radiological emergency at the Salem-Hope Creek Generating Station (SHCGS). Should an emergency requiring evacuation occur at the nuclear plant, certain schools and people located within the ten-mile Emergency Planning Zone (EPZ) would be relocated to these shelters. Twenty-eight (28) schools are designated to relocate to four high schools (ARC DMVP disaster shelters) and one residence (See Attachment 1100-B1).

1.2 Under certain conditions, a radioactive release from the nuclear power plant may require the protective actions of SHELTER-IN-PLACE or EVACUATION or the ingestion of Potassium Iodide (KI). These protective actions will be implemented in order to prevent or reduce public exposure to radioactivity. Shelter-in-place actions will have the residents in the area take shelter within designated buildings and houses. Evacuation actions would remove the population from an area which might receive radiation levels that are higher than Environmental Protection Agency (EPA) guidelines to areas where levels would be less than these guidelines. Shelter-in-place or evacuation procedures would be ordered as a precaution long before the public might be in danger.

1.3 Telephone numbers are listed in Attachment 1100-B1.

1.4 In the event that the state officials recommend evacuation, the following procedures will be implemented at the schools designated as disaster shelters.

1.5 The New Castle County representative at the State EOC will notify NCC OEM if school crossing guards will be required at disaster shelter schools which are dismissing students.

2.0 EVACUATION NOTIFICATION

The host school principal will receive notification of an evacuation from the Department of Education (DOE) or the School District Superintendent or designee by telephone. Principals of the evacuating schools will notify the disaster shelter principal of their impending arrival.

2.1 The principal of the host school after receiving notification will:

2.1.1 Verify the telephone call by calling the Department of Education (DOE) Nuclear Disaster Planning Office (NUDPO) at the State Emergency Operations Center or appropriate School District Superintendent/designee or evacuation school principal.

2.1.2 Inform all teachers and school personnel that the school will immediately operate as a disaster shelter. Inform all school personnel to take the following actions:

a. Prepare for reception of evacuees.

b. Check records for listing of students who live inside the ten-mile EPZ.

DISASTER SHELTERS
(Continued)

2.0 EVACUATION NOTIFICATION (Continued)

c. Instruct all students to proceed to their homes with the exception of the students who live within the ten-mile EPZ. Students living in the ten-mile zone will remain at the school.

d. Remain on duty at the school until released by school principal.

2.1.3 Activate the school's emergency disaster plan.

2.1.4 Coordinate with the American Red Cross of the Delmarva Peninsula to assure adequate supplies such as food, clothing, bedding, etc. for the evacuees.

2.1.5 Inform the DOE NUDPO at the State Operations Center (EOC) of the status of the disaster shelter and receive further information and instructions.

2.1.6 Provide evacuating school principal or designee with any information received by telephone from the School District Superintendent or the Emergency Alert System (EAS), WDEL, frequency 1150-AM and WSTW, 93.7-FM or other participating radio stations.

2.2 Under the direction of the disaster shelter/host principal, teachers and school personnel will assist the American Red Cross of the Delmarva Peninsula (ARC DMVP). Areas of assistance may include:

2.2.1 Set-up of disaster shelter

2.2.2 Maintenance of evacuee records

2.2.3 Distribution of food, beverages, clothing, bedding, and supplies.

2.2.4 Dissemination of news

3.0 RECEPTION/REGISTRATION

3.1 The Delaware State Police (DSP) will provide traffic direction and control for incoming school buses, evacuees and emergency personnel.

3.2 The disaster shelter/host principal or designee will notify the DOE NUDPO at the State EOC of the arrival of each school and/or evacuees.

3.3 The disaster shelter/host principal, in conjunction with the arriving school principal, will unload school buses and assign each class to a specific classroom.

3.4 Disaster shelter/host principal or designee will maintain a listing of each evaucating school teacher's name, grade and room assignment.

3.0 RECEPTION/REGISTRATION (Continued)

3.5 Once in the classroom the evacuating school teachers will take roll call, and make a permanent record for future reference on Attachment 1100-A2 and retain the responsibilities. Children who have not been retrieved are the responsibility of each child's school personnel.

4.0 REGISTRATION

4.1 The evacuating and the disaster shelter/host principals or their designees will deal with discipline problems, assigning additional personnel to classes that require additional supervision.

4.2 Evacuating and the disaster shelter school nurses will provide health care. In the event of a medical emergency where a child requires the services of a doctor or hospital, Emergency Medical Services in conjunction with the evacuating school principal, will provide transportation to a hospital, keeping detailed records of the child's whereabouts.

4.3 The ARC DMVP will provide food services as required.

4.4 School personnel will provide necessary recreation within each classroom.

5.0 RETRIEVAL

5.1 Evacuating and disaster shelter/host principals or designee and evacuating school personnel will prepare and staff a reception area for incoming parents of evacuees and general public evacuees.

5.2 At the registration center, parents who require sheltering-in-place facilities may request that they be assigned to the same relocation center as their children.

5.3 Record release of child on locator card.

5.4 When parents arrive, the principal will designate school personnel to usher each child from his/her classroom to the reception area to be reunited with their parents.

5.5 Reception personnel will aid the parent in completing the retrieval section and any other blank sections of the student's registration form.

ATTACHMENT 1100-B1
TELEPHONE NUMBERS/SHELTER ASSIGNMENTS

Capital School District Superintendent	672-1556
Caesar Rodney School District Superintendent	697-2173
Lake Forest School District Superintendent	284-3020
Milford School District Superintendent	422-1607
Brandywine School District Superintendent	793-5000
New Castle County Vo Tech School District Superintendent	995-8000

# OF EVACUEES	SHELTER TELEPHONE NUMBERS	EVACUEES TELEPHONE NUMBERS
3413	Dover High School (672-1526)	Brick Mill Elementary School (378-5288) Cedar Lane Elementary School (378-5045) Silver Lake Elementary School (378-5023) Townsend Elementary School (378-5020) Groves Adult High School (378-5037) Covenant Community School (376-0443) Green Acres Preschool (378-9250) Cedar Lane Early Childhood Center (449-5873) Bear Glasgow YMCA Before & After School Program at Cedar Lane Elementary School (250-5890) Cell General Public Day Care Centers
2200	Dover Central Middle School (672-1772)	General Public
2000	William Henry Middle School (672-1622)	General Public
4564	Caesar Rodney High School (697-2161)	Redding Middle School (378-5030) Middletown High School (376-4145) St. Andrew's School (378-9511) St. Anne's Episcopal School (378-3179)

ATTACHMENT 1100-B1
TELEPHONE NUMBERS/SHELTER ASSIGNMENTS
(Continued)

# OF EVACUEES	SHELTER TELEPHONE NUMBERS	EVACUEES TELEPHONE NUMBERS
		Appoquinimink Early Childhood Center (697-2161) Bethesda Child Development Center (378-8435) J & J Daycare, Pre-school & Kindergarten Center (449-5554) Bethesda Child Development Center Before & After School Program at Townsend Elementary School (383-6175) Cell Bethesda Child Development Center Before & After School Program at Redding Middle School (383-6266) Cell Bethesda Child Development Center Before & After School Program at Silver Lake Elementary School (383-4650) Cell St. Andrews Pre-school and Child Development Center (285-4356) General Public Day Care Centers
2400	Fred Fifer Middle School (698-8400)	General Public
2400	Lake Forest High School (284-9292)	General Public
1200	W.T. Chipman Jr. High School (398-8197)	General Public
2600	Milford High School (422-1610)	General Public
2000	Milford Middle School (422-1620)	General Public
1375	Mt. Pleasant High School (762-7125)	Gunning Bedford Middle School (832-6280) General Public Day Care Centers
2702	Brandywine High School (479-1600)	Commodore MacDonough School (832-6290) Meredith (Everett) Middle School (378-5001)

ATTACHMENT 1100-B1
TELEPHONE NUMBERS/SHELTER ASSIGNMENTS
(Continued)

# OF EVACUEES	SHELTER TELEPHONE NUMBERS	EVACUEES TELEPHONE NUMBERS
		Southern Elementary School (832-6300) Advo Serv School (834-7018) Brite Beginnings Pre-school, Inc. (376-8001) Bear Glasgow YMCA Before & After School Program at Southern Elementary School (250-5914) Cell General Public Day Care Centers
2720	Concord High School (475-3951)	General Public
5	Ben Rohe Residence (366-7570)	Van Hook Walsh School (834-4404)

ATTACHMENT 1100-B2
STUDENT EVACUEE REGISTRATION FORM
(Complete this form in the Disaster Shelter/Host Classroom)

SHELTER SCHOOL_____ DATE _____

STUDENT'S NAME _____HOLDING ROOM_____

SCHOOL OF
ATTENDANCE_____GRADE_____

ARRIVAL TIME _____TEACHER_____

HOME ADDRESS _____

HOME PHONE NO. _____

POTASSIUM IODIDE _____ YES _____NO

LIST OF OTHER FAMILY MEMBERS BY RELATIONSHIP
NAME LOCATION IF KNOWN COMMENTS
(See School Records for Release)

_____

_____

RETRIEVAL SECTION

NAME OF PARENT/PARENTS OR LEGAL GUARDIAN WHO HAS ARRIVED TO

RETRIEVE CHILD _____ RELATIONSHIP _____

IDENTIFICATION (LICENSE, CREDIT CARD, ETC._____

FAMILY WILL PROCEED TO:

ADDRESS: _____

TEL.NO._____

DEPARTURE TIME _____

SIGNATURE _____

COMMENTS: _____

FORM DISPOSITION: WHITE: DEMA PINK: SCHOOL RECORDS

SOP 1100-C SCHOOL TRANSPORTATION PROCEDURES FOR EVACUATION

1.0 GENERAL

1.1 In the event of a radiological emergency at the Salem-Hope Creek Generating Stations (SHCGS) requiring evacuation, certain schools and people located within the plume exposure Emergency Planning Zone (EPZ) would be relocated to an ARC DMVP Disaster Shelter. The details of radiological emergency plans for the State of Delaware and New Castle and Kent counties, would be implemented to protect the health and safety of the people living and working in these counties.

1.2 Under certain conditions, a radioactive release from the nuclear power plant may require the protective actions of SHELTERING-IN-PLACE or EVACUATION. These protective actions will eliminate or reduce public exposure to radioactivity. Sheltering-in-place actions will have the residents in the area take shelter within buildings and houses. Evacuation actions will remove the population from an area which might receive radiation exposure levels that are higher than Environmental Protection Agency (EPA) guidelines, to areas outside the 10-mile plume Emergency Planning Zone(EPZ). Sheltering-in-place or evacuation procedures will generally be ordered as a precaution long before the public might be placed in a dangerous situation.

1.3 Telephone numbers are listed in Attachment 1100-C1.

1.4 In the event that State officials recommend EVACUATION, the following procedures will be implemented.

2.0 COLONIAL SCHOOL DISTRICT

2.1 The bus contractors will receive notification of an evacuation from the Colonial School District Supervisor of Transportation by telephone. The schools to be evacuated may include: Southern Elementary School, Gunning Bedford Middle School, Commodore MacDonough School, and Bear Glasgow YMCA Before & After School Program at Southern Elementary School.

2.2 **The bus contractors after receiving notification will:**

2.2.1 Verify the telephone call by calling the Colonial School District Supervisor of Transportation.

2.2.2 Telephone or radio the bus drivers and inform them that a radiological emergency is in progress and that they are needed to provide bus transportation for the school children in the 10-mile EPZ.

2.2.3 Inform all bus drivers to report to the school bus yard to receive further instructions.

2.2.4 Inform the Colonial School District Supervisor of Transportation of the status of bus transportation and receive further information and instruction.

2.2.5 Provide the bus drivers with any information received by telephone from the Colonial School District Superintendent of Transportation or the Emergency Alert System (EAS), WDEL, frequency 1150-AM/WSTW, frequency 93.7-FM or other participating radio stations.

2.2.6 Distribute evacuation route maps to bus drivers Attachments 1100-A6 through 1100-A33, and issue bus route assignment.

SOP 1100-C SCHOOL TRANSPORTATION PROCEDURES FOR EVACUATION (CONTINUED)

2.0 COLONIAL SCHOOL DISTRICT (CONTINUED)

2.3 The bus drivers will:

2.3.1 Upon receiving notification of a radiological emergency report to the school bus yard for further instructions.

2.3.2 Upon receiving bus route assignment proceed to the designated school that is to be evacuated.

2.3.3 When children with their designated instructor are boarded on the bus and the instructor deems the bus ready to depart for the relocation center designated for the school, the bus driver will proceed.

2.3.4 Proceed to take the route specified on the appropriate route map. (NOTE: DO NOT TAKE ANY OTHER ROUTE UNLESS DIRECTED BY DELAWARE STATE POLICE OR NEW CASTLE COUNTY POLICE.)

3.0 APPOQUINIMINK SCHOOL DISTRICT

3.1 The bus contractors will receive notification of an evacuation from the Appoquinimink School District Supervisor of Transportation by telephone. The Schools to be evacuated may include: Cedar Lane Elementary School, Silver Lake Elementary School, Townsend Elementary School, Redding Middle School, Middletown High School, Meredith Everett Middle School, Appoquinimink Early Childhood Center, Brick Mill Elementary School, Cedar Lane Early Childhood Center, Bethesda Child Development Center Before & After School Program at Townsend Elementary School, Bethesda Child Development Center Before & After School Program at Redding Middle School, Bethesda Child Development Center Before & After School Program at Silver Lake Elementary School, Bear Glasgow YMCA Before & After School Program at Cedar Lane Elementary School and Groves (James H.) Adult High School.

3.2 The bus contractors after receiving notification will:

3.2.1 Verify the telephone call by calling the Appoquinimink School District Supervisor of Transportation.

3.2.2 Telephone or radio the bus drivers and inform them that a radiological emergency is in progress and that they are needed to provide bus transportation for the school children in the 10-mile EPZ.

3.2.3 Inform all bus drivers to report to the school bus yard to receive further instructions.

3.2.4 Inform the Appoquinimink School District Supervisor of Transportation of the status of bus transportation and receive further information and instruction.

3.2.5 Provide the bus drivers with any information received by telephone from the Appoquinimink School District Superintendent of Transportation or the Emergency Alert
System (EAS), WDEL, frequency 1150-AM/WSTW, frequency 93.7-FM or other participating radio stations.

3.2.6 Distribute evacuation route maps to bus drivers (Attachment 1100-A6 through 1100-A22) and issue bus route assignment.

SOP 1100-C SCHOOL TRANSPORTATION PROCEDURES FOR EVACUATION (CONTINUED)

3.3 The bus drivers will:

3.3.1 Upon receiving notification of a radiological emergency report to the school bus yard for further instructions.

3.3.2 Upon receiving bus route assignment proceed to the designated school that is to be evacuated.

3.3.3 When children with their designated instructor are boarded on the bus and the instructor deems the bus ready to depart for the relocation center designated for the school, the bus driver will proceed.

3.3.4 Proceed to take the route specified on the appropriate route map. (NOTE: DO NOT TAKE ANY OTHER ROUTE UNLESS DIRECTED BY DELAWARE STATE POLICE OR NEW CASTLE COUNTY POLICE.)

4.0 PRIVATE SCHOOLS

4.1 The New Castle County Office of Emergency Management (NCCOEM) will notify the following private schools of the necessity for sheltering-in-place, early dismal, evacuation or ingestion of Potassium Iodine (KI): AdvocServ School, Covenant Community School, Bright Beginnings Pre-school, Inc., Green Acres Preschool, St. Andrew's School, St. Anne's Episcopal School, Bethesda Child Development Center, Van Hook-Walsh School, J & J Daycare, Pre-school & Kindergarten Center and St. Andrews Pre-school and Child Development Center.

a. Notification of sheltering-in-place, early dismal, evacuation or ingestion of Potassium Iodine (KI) If evacuation is necessary, NCC will inform school official or designe and will include the Emergency Classification Level (ECL), i.e. Unusual Event, Alert, Site Area Emergency or General Emergency.

b. School official or designee will verify the telephone call regarding the notification of sheltering-in-place, early dismal, evacuation or ingestion of Potassium Iodide by calling the New Castle County Office of Emergency Management (NCCOEM) to include the Emergency Classification Level (ECL), i. e. Unusual Event, Alert, Site Area Emergency or General Emergency.

c. The school official or designee will receive further information from the NCC. The Emergency Alert System (EAS) will also provide further instruction and information about the situation to the school population.

Sheltering-in-Place

a. Inform all school personnel to take the actions: (See SOP 1100-A3)

Early Dismissal of School Notification

a. Notify parents of students through radio message and/or by telephone calls.

b. Inform parents where students are transported (i.e. home, shelters, etc.). (See Page 15).

SOP 1100-C SCHOOL TRANSPORTATION PROCEDURES FOR EVACUATION (CONTINUED)

4.0 PRIVATE SCHOOLS (CONTINUED)

Cancellation of School Notification

a. The principal/director or designee will ensure notification of parents through radio message and/or by telephone calls.

Evaucation

a. When notified to evacuate (See SOP 1100-A3)

b. The principal/director or designee will notify all school personnel.

c. Call the ARC DMVP Disaster shelter list in Attachment 1100-A1, which corresponds to your specific school/facility. Inform them of the evacuation and request that personnel at the shelter coordinate the reception of the evacuated children.

d. Instruct teachers to keep their classes intact or return to their home rooms, whichever is appropriate, even if it is normal time when students would proeed to their next class.

e. Teachers should explain the situation to their class.

f. Take roll call. (See SOP 1100-A2)

4.2 Private Schools should ensure that sufficient transportation needs are in place for evacuation.

4.2.1 Notify transportation provider of the evacuation.

4.2.2 These schools should only call the Delaware Emergency Management Agency (DEMA) at the State Emergency Operations Center if they need additional bus transportation.

4. 2. 3 The principal or designee of each school that requires transportation will advise the DOE NUDPO at the State EOC of the number of people to be evacuated.

4.3 DEMA will notify Delaware Transit Corporation (DTC) to begin mobilization of the required number of drivers and buses.

4.4 DELAWARE TRANSIT COPORTATION (DTC) after receiving a request, will:

4.4.1 Verify the telephone call by calling DEMA or the Delaware Transit Corporation (DTC) representative at the State EOC.

4.4.2 Telephone or radio the bus drivers and inform them that a radiological emergency is in progress and that they should report to the bus yard to provide bus transportation for the school children in the 10-mile EPZ.

4.4.3 Ensure that sufficient bus drivers report to the bus yard to receive further instructions.

4.4.4 Inform DEMA or the DTC representative at the State EOC of bus transportation status and receive further information and instructions.

SOP 1100-C SCHOOL TRANSPORTATION PROCEDURES FOR EVACUATION (CONTINUED)

4.4 DELAWARE TRANSIT COPORTATION (DTC) after receiving a request, will: (CONTINUED)

4.4.5 Provide the bus drivers with updated information from the State EOC.

4.5 The bus drivers will:

4.5.1 Upon receiving notification of a radiological emergency, report to the bus yard for further instructions.

4.5.2 Upon receiving bus route assignment, proceed to the school that is to be evacuated.

4.5.3 When children, with their instructors are boarded on the bus, the bus driver will proceed as specified on the bus route map. The map for the route to the shelter will be provided by the principal or designee.

4.5.4 Proceed to take the route specified on the route map. (NOTE: DO NOT TAKE ANY OTHER ROUTE UNLESS DIRECTED BY DELAWARE STATE POLICE OR NEW CASTLE COUNTY POLICE.)

NOTE: FOR DESIGNATED ROUTE MAPS REFER TO SOP 1100-A SERIES

ATTACHMENT 1100-C1

SCHOOL TRANSPORTATION TELEPHONE LIST

BUS CONTRACTORS

Appoquinimink School District Supervisor of Transportation	(376-4131) (376-4132)
Joann Watson	(302-730-8304)
Donald C. McCain	(653-8453)
B & P Transit	(655-8466)
Lehanes Bus Service	(653-3886) (328-7100)
Advanced Student Transportation	(998-6726)
Stapleford, Inc.	(834-4568)
Colonial School District Supervisor of Transportation	(654-6673)
Knotts, Inc.	(322-0554)
Premium Bus Service	(834-3623)
Lehanes Bus Services	(328-7100)
Stapleford Chevrolet (both districts)	(834-4568)
State Emergency Operations Center (EOC)	(659-3362)
New Castle County Office of Emergency Management (NCCOEM)	(573-2855)

ATTACHMENT 1100 – D1

PUBLIC SCHOOL CHECKLIST
FOR SUPERINTENDENT

____ 1. Make note of the Emergency Classification Level, Alert, Site area or General Emergency and implement the requested emergency information.

____ 2. Verify the call and emergency information by calling the State EOC and asking for the DOE representative.

____ 3. Call the school principal and also the school transportation section to give the emergency information.

____ 4. Keep DOE representative at State EOC informed on school status.

ATTACHMENT 1100-E1

PUBLIC SCHOOL PRINCIPALS CHECKLIST

____ 1. Make note of the Emergency Classification Level, Alert, Site Area or General Emergency and the time the event was declared.

____ 2. Verify the call by calling the Superintendent or designee and verifying the call indicating evacuation or the emergency information is necessary because of an Alert, Site Area or General Emergency at the nuclear power plant and what time declared.

____ 3. Verify with the School District Superintendent's Office the District Supervisor of Transportation has been contacted to provide buses for evacuation.

____ 4. Inform Staff/Teachers of situation.

____ 5. Call the host school to inform them that evacuation is in progress due to an incident at the nuclear power plant. (PSEG Emergency Calendar lists schools and Student Relocation Centers).

____ 6. Principal will make a final tour of the building to check safety and security. He/she will ensure that everyone has left the building.

____ 7. Call the superintendent or the DOE representative at the State Emergency Operations Center (EOC) that school is evacuating or implementing the requested emergency information.

____ 8. If evacuating, place evacuation sign in the window, which indicates where the school population has been relocated. Call the superintendent or the DOE representative at the State Emergency Operations Center that the school is evacuating.

ATTACHMENT 1100-F1

PUBLIC SCHOOL TEACHERS CHECKLIST

____ 1. Explain situation to the class/take roll call/Instruct the children to collect belongings, lower grades first.

____ 2. Wait in classroom until principal or designee informs the teacher (by school intercom or other method that the bus has arrived and the class may depart. Bring roll call list on the bus.

____ 3. The principal or designee will allow a vehicle to depart after the teacher has determined that all the children on the class roll call are on the bus.

____ 4. The school nurse will take all emergency cards and prescription medicine.

ATTACHMENT 1100-G1

PUBLIC SCHOOL PERSONNEL CHECKLIST

____ 1. Close all windows.

____ 2. Turn off the lights, electrical equipment, gas jets, water faucets, air conditioning and heating system.

____ 3. Lock doors.

____ 4. Board school buses, or private vehicles.

ATTACHMENT 1100-H1

PUBLIC SCHOOL
DEPARTURE PROCEDURES CHECKLIST

____ 1. Each class will remain in its respective classroom until the principal or designee informs each individual teacher that his/her class may proceed to the transport vehicles.

____ 2. When the vehicles arrive, the principal or designee will have the teachers and their classes board the buses, lower grades first.

____ 3. The principal or designee will allow a vehicle to depart after the teacher has determined that all the children on the class roll call list are present.

____ 4. The school nurse will take all emergency cards, potassium iodide (KI) and prescription medicines.

ATTACHMENT 1100-I1

TRANSPORTATION (BUS DRIVER) CHECKLIST

____ 1. The Bus Driver must have communications and a map to the appropriate shelter School/Student Relocation School.

____ 2. The bus will proceed to the appropriate ARC Disaster Shelter/Student Relocation School. (Map is attached to plan SOP-1300/transportation supervisor has the plan and should provide instructions).

____ 3. Children will stay at relocation school until parents pick them up.

____ 4. Parents should go to the relocation school to pick up children not the child's school.

____ 5. See Page 15 of the Radiological Procedures (Principal has copy of this procedure), Letter to Parents. The information regarding Student Relocation School should be given to parents annually or place in student handbook.

ATTACHMENT 1100-J1

PRIVATE SCHOOL CHECKLIST FOR PRINCIPAL/DIRECTOR OR DESIGNEE

___ 1. Make note of the Emergency Classification Level, Alert, Site area or General Emergency and implement the requested emergency information.

___ 2. Verify the call regarding the notification of sheltering-in-place, early dismissal, evacuation or ingestion of Potassium Iodide (KI) by calling back to the New Castle County Office of Emergency Management (NCCOEM) to include the Emergency Classification Level (ECL), i.e. Unusual Event, Alert, Site Area Emergency or General Emergency and declaration time.

___ 3. Sheltering-in-Place – Inform all school personnel to take actions listed: (See SOP 1100-A3).

___ 4. Early Dismissal of School Notification – Notify parents of students through radio message and/or by telephone calls. Inform parents where students are transported (i.e. home, shelters, etc.) (See SOP 1100 – Page 15).

___ 5. Cancellation of School Notification – Notify parents through radio message and/or by telephone call.

___ 6. Evacuation –

- When notified to evacuate (See SOP 1100-A3). Notify all school personnel.
- Call the American Red Cross of the Delmarva Peninsula (ARC DMVP) Disaster shelter listed in Attachment 1100-A1 for your facility, which corresponds to your specific school/facility. Inform them of the evacuation and request that personnel at the Relocation Center (ARC DMVP) coordinate the reception of the evacuated children.
- Instruct teachers to keep their classes intact or return to their home rooms, whichever is appropriate, even if it is normal time when students would proceed to their next class.
- Notify transportation provider of the evacuation.

___ 7. Provide school/facility personnel with any information received by telephone from NCCOEM or the Emergency Alert System (EAS) broadcast message regarding the ingestion of Potassium Iodide (KI).

ATTACHMENT 1100-K1

PRIVATE SCHOOL
CHECKLIST FOR TEACHERS

___ 1. Teachers should explain the situation to their class and take roll call (See SOP 1100-A2).

___ 2. Place map with relocation information into a front window of your facility.

SOP 1200: GENERAL POPULATION EVACUATION

1.0 OBJECTIVE

The objective of this procedure is to provide an overall view of Evacuation Bus Routes for the general population within the 10-mile Emergency Planning Zone (EPZ) surrounding the Salem-Hope Creek Generating Stations (SHCGS). In addition, this procedure provides a breakdown of each evacuation route.

2.0 CONTENTS

SOP 1200-A: Bus Route Evacuation Plan

3.0 PREREQUISITES

3.1 An emergency condition exists which requires evacuation of the general population within the 10-mile EPZ.

4.0 REFERENCES

4.1 State of Delaware, Radiological Emergency Plan

4.2 State of Delaware, SOP 1000 Series Procedures

5.0 ATTACHMENTS

1200-A1, Evacuation Bus Routes Map
1200-A2, Description of Evacuation Bus Routes

6.0 RECORDS

All data, records, forms and logs are to be transmitted to and maintained by DEMA at the State EOC.

SOP 1200-A: BUS ROUTE EVACUATION PLAN

1.0 GENERAL

The purpose of this plan is to provide a comprehensive presentation of evacuation bus routes within the ten-(10) mile Emergency Planning Zone (EPZ). Specifically, evacuation bus routes are identified and displayed on the attached map. During an evacuation, buses will be dispatched along pre-designated routes to pick up residents without personal transportation means. The evacuation bus routes in the Delaware 10-mile EPZ are described in detail in the DEMA public information brochure and the PSEG calendar. The Emergency Alert System (EAS) message will identify the areas to be evacuated and the bus routes to be used for evacuation. Residents living on an evacuation route will wait in their homes and watch for the arrival of the buses. Residents who do not live on an evacuation route will walk to the nearest bus route and wait for the buses to arrive.

2.0 GUIDELINES

2.1 In the event of a Site Area Emergency or General Emergency, or a situation requiring evacuation, all dispatched buses will assemble at the DART New Castle Mid-County Facility, located at the intersection of SR 72 and US 13. The Representative of the Delaware Department of Transportation (DelDOT) will assign evacuation routes to each driver as identified through coordination with the Delaware Emergency Management Agency (DEMA), the State EOC. Each bus will travel slowly along the assigned evacuation route picking up all persons requiring transportation. Upon completing the evacuation route, the bus will transport the evacuees to either of the Reception Centers. The driver will then call the dispatcher to determine whether to re-run the route or to run a new route. Buses will be dispatched along evacuation routes until all residents needing transportation are evacuated.

2.2 The total population estimate for the Delaware portion of the 10-mile EPZ, including the Delaware Correctional Center, is 24,976. The Delaware Correctional Center, located near the City of Smyrna just within the 10-mile EPZ, will not be evacuated. Based on the 2004 Evacuation Time Estimates Study, approximately 1,000 residents living within the Delaware 10-mile EPZ may need transportation in the event that an evacuation is necessary.

2.3 Attachment 1200-A1 displays the evacuation bus routes. In addition, the evacuation routes are descriptively represented on the accompanying table. A total of 29 bus runs, utilizing buses with an approximate capacity of 35 persons each, will be sufficient to evacuate residents without personal transportation in the entire Delaware 10-mile EPZ. In the event of an evacuation, the DTC/TMC Representative, in conjunction with the Delaware Emergency Management Agency, will determine the actual number of buses needed to evacuate the general public in the affected sectors. It should be noted that persons with specific transportation needs (e.g., handicapped, disabled) will be evacuated by vehicles coordinated by DEMA in conjunction with the New Castle County Police Department and the Kent County Fire Call Board, which maintain a register of such individuals (See SOP 1000). These individuals will remain in their homes until emergency vehicles arrive to transport them to Registration Centers or hospitals. This function is supported by the New Castle County EMS, Kent County Paramedics, the volunteer fire companies and Delaware Transit Corporation (DTC).

ATTACHMENT 1200-A1
EVACUATION BUS ROUTES MAP