

December 11, 2008

Chad J. Glenn, Sr. Program Manager
FSME/DWMEP/DURLD
MS 8 F5
U.S. Nuclear Regulatory Commission
11545 Rockville Pike
Rockville, MD 20852

Dear Mr. Glenn:

SUBJECT: Compressed Work Schedule Notification

In an effort to operate in a more sustainable and energy efficient manner, the New York State Energy Research and Development Authority (NYSERDA) will be initiating a six-month pilot program to assess the benefits of a compressed work schedule. As such, NYSERDA's West Valley Office will be closed every other Friday beginning December 19, 2008.

Although our West Valley office, located at 9030 Route 219 in Ashford, will participate in compressed work schedule during this six-month pilot program, Security and other emergency response capabilities will continue to function as prescribed for any other non-workday.

Please contact me with any questions or concerns regarding this matter.

Sincerely,

WEST VALLEY SITE MANAGEMENT PROGRAM

Paul J. Bembia, Director

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