



Southwest Research Institute®
Surveillance Report



IDENTIFICATION

Submitted By: Simpson, Michael T			Date: 25-JUL-08			Report Number: 2008-SR-0228		
Division: 20 - GEOSCIENCES & ENGINEERING 01.03: QA						Project Number: N/A		
Quality Program: GED (20) QAM								
Associated Report: N/A								
Surveillance Scope: Procurement Control								
References: QAP-012, QAP-016								
Starting Date: 14-JUL-08						Ending Date: 18-JUL-08		
Person(s) Conducting Test/Exam/Procedure: Maria Padilla, Paul Maldonado, Ofelia Folk, Bob Brient								
Satisfactory Findings: GED procurement controls were reviewed; specifically those requirements defined in QAP-016, Procurement, and, by reference, QAP-012, QA Records Control. The review had intended to concentrate on applicable procurements occurring after Aug. 9, 2007, the issuance date of the previous topical surveillance. Only one procurement package has been completed since the previous surveillance and only a few are currently in process. No relevant conclusions can be drawn given this limited data set and no findings are given.								
Unsatisfactory Findings: NA								
Recommendations/Actions: 1. Given the current and projected status of work for GED's most prominent client, few QAP-016 procurements are expected for the foreseeable future. It is therefore suggested that Procurement Control be removed from the annual surveillance schedule and that the topic be reviewed less frequently, on an as needed basis. 2. If/when these procurements return to greater frequency, routine surveillance should be resumed.								
Equipment Calibration: NA								
SwRI cc: Axler, Keith M (20), Mohanty, Sitakanta (20), Percy, English C. (20), Wittmeyer, Gordon W. (20), Mackin, Patrick C. (20), Patrick, Wesley C. (20), Sagar, Budhi (20), Brient, Robert D. (20)								
APPROVALS								
Management Approval: Brient, Robert D.						Date: 25-JUL-08		
QA Approval: Brient, Robert D.						Date: 25-JUL-08		