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Procedure Action Request

Document No.: C SP 600.4	Writer: Chris Hollaway Initiator: Chris Hollaway	Rev. No. 001	Minor Rev. 00
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Title: COMMUNICATION RADIOPAGING AND ENRS PRACTICE AND WEEKLY OPERABILITY TEST

For New Documents: Document is QA ☐ DH Title:
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☒ Revision ☐ Minor Revision ☐ Cleanup Revision ☐ Biennial Review
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Include enhancements from CR 08-01174.

Associated ARs

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E-Plan 50.54 (g)	<input checked="" type="checkbox"/>	Thomas Dember	Thomas Dember	9/4/08	ERP
Writer's Guide	<input checked="" type="checkbox"/>	Debbie Carling	Debbie Carling	10/15/08	NP&RM
WC 9 Att 3 Req. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/>	Chris Hollaway	Chris Hollaway	2/27/08	NP&RM
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**MILLSTONE POWER STATION
SURVEILLANCE PROCEDURE**



**Communications – Radiopaging and ENRS
Practice and Weekly Operability Tests**

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**Millstone All Units
Surveillance Procedure**

**Communications – Radiopaging and ENRS Practice and Weekly Operability
Tests**

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	ATTACHMENTS AND FORMS	
	C SP 600.4–001, “ENRS Practice Test Log”	
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1. PURPOSE

1.1 Objective

This procedure provides instructions for performing the practice and weekly tests to ensure the operability of the Emergency Notification and Response System (ENRS) and radiopager systems and to maintain satisfactory performance levels.

Performance of this procedure ensures these ENRS components are OPERABLE and can satisfy the requirements of 10CFR50 Appendix E.

1.2 Discussion

ENRS components (human and system) are tested to ensure operational readiness to notify State and Local Officials within the EPZ as well as SERO personnel in the event of an actual emergency.

Each qualified Emergency Communicator will normally perform a practice test from their respective Control Room's ENRS system to maintain their proficiency every assigned working shift (e.g., if you are on day shift on Monday, Tuesday, and Wednesday, you would perform a practice test on each of those days during your shift).

Personal performance of any of the following satisfies that individual's requirement for the practice test for that shift:

- Weekly radiopager test (State and Local Officials)
- Monthly radiopager test
- Drill messages
- Real events

During plant outages and declared emergencies, only the designated Shift Emergency Communicator for the affected unit needs to perform the practice test. Any other qualified Emergency Communicators on shift for the affected unit do *not* have to perform the practice test. All qualified Emergency Communicators for the unaffected unit will still need to complete the practice test during their shift.

The ENRS practice test activates the control room console pager only and calls the control room ENRS phone. A monthly log is maintained in each Control Room for individuals to record completion of their practice test. A copy of the completed log is forwarded to the Emergency Planning group at the end of each month.

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There are two weekly tests. The first is performed by the Control Room on Wednesdays to test the Primary, Backup, and Remote ENRS systems. This test sends messages to various state and local officials and a pager in the Control Room. If an emergency planning drill is being conducted on a Wednesday and State and Local Officials are participating, drill initiation via radiopager will satisfy the weekly requirement. The second is performed by Security on Tuesdays to test their ability to function as a backup to the Control Room in the event of an emergency. This test activates a test group of Emergency Planning staff radiopagers.

A copy of the completed weekly test form is sent to the Emergency Planning group for their review.

1.3 Applicability

This procedure is performed in all MODEs.

1.4 Frequency

1.4.1 Practice tests shall be performed by each qualified Emergency Communicator every working shift (day and night).

1.4.2 The ENRS weekly test schedule is as follows:

Weekly Test by Security			
Purpose: Test the ability of Security to act as a back-up to the control room staff in an emergency.			
Day	Location	Time	Notes
Every Tuesday	SAS	Approx. 0900	Activates a test group of EP staff radiopagers

Weekly Test by Control Rooms			
Purpose: Activates State and Local Official's pager and CR pager			
Day	Unit	Time	Notes
1st Wed Month	3	1000	Satisfied by monthly test if performed on Wednesday (Primary or Backup)
2nd Wed Month	2	1000	Performed using RapidReach Backup system
3rd Wed Month	3	1000	Performed using RapidReach Primary system
4th Wed Month	2	1000	Performed using RapidReach Backup system
5th Wed. Month (If applicable)	3	1000	Performed using Remote Operations

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2. PREREQUISITES

2.1 General

- 2.1.1 Unit SM or US has authorized practice testing for the entire month by signing and dating C SP 600.4-001
- 2.1.2 If performing weekly Control Room test, SM/US has authorized C SP 600.4-002.
- 2.1.3 Personnel performing this procedure are familiar with equipment operation.
- 2.1.4 Forms are maintained in the respective control rooms.
- 2.1.5 The affected/unaffected unit control room has been notified prior to performing the test on the ENRS terminal as only one ENRS operator may be on the system at a time.

2.2 Documents

- 2.2.1 MP-26-EPA-REF08B, "Millstone Emergency Plan Resource Book"
- 2.2.2 MP-26-EPI-FAP06, "Classification and PARs"

2.3 Definitions

- 2.3.1 EPD – Emergency Preparedness Department
- 2.3.2 MAXIMIZE – To restore
- 2.3.3 "RapidReach Overview" screen – Allows visual observation of past or present callout status.
- 2.3.4 "EasyView" screen – Provides a graphical presentation of the status of the current callout.

3. PRECAUTIONS

- 3.1 Failure to select the correct scenario may result in unwarranted activation or the release of misinformation.
- 3.2 An actual event takes precedence over testing. The weekly test shall be postponed until after the release or termination of the real event.
- 3.3 No system maintenance or activities are to be performed concurrent with testing performed by this procedure.
- 3.4 If using "RapidReach Primary," "EasyView Primary" must also be used and vice versa.
- 3.5 If at any time, a system error occurs or communication is lost with the server (primary/backup), and a call-out has started, the red traffic light in "EasyView" should be selected to stop the call-out.

4. INSTRUCTIONS

4.1 Procedure Entry Point Determination

4.1.1 IF performing ENRS shiftly practice test, Go To Section 4.2.

4.1.2 IF performing ENRS weekly test, Go To Section 4.3.

– End of Section 4.1 –

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4.2 ENRS Practice Test

NOTE

1. If any of the following is experienced, the ENRS should be immediately assessed for operability or function with respect to 10CFR50.72 criteria:
 - A system error occurs.
 - Communication is lost with the server (primary/backup).
2. It is the intent of the station that appropriate personnel are immediately called in to assess the operability or function of the ENRS and are available to assist the ENRS Operator with preparations should notification of a communications failure be required using an alternate means.

4.2.1 IF at any time, one of the following occurs, AND a call-out has started, SELECT the red traffic light in “EasyView” to stop the call-out and Go To Section 4.4:

- A system error occurs
- Communication is lost with the primary server

4.2.2 IF it is desired to perform practice test using backup systems, PERFORM the following:

- a. Refer To Section 4.5 and TRANSFER phone server from primary to backup.
- b. PERFORM test using “RapidReach Backup” and “EasyView Backup.”

4.2.3 PERFORM ENRS log-on as needed.

4.2.4 OPEN “RapidReach Primary” or “RapidReach Backup” folder, as applicable, and “RapidReach” icon.

4.2.5 At “RapidReach Login” screen, SELECT user ID and ENTER password.

4.2.6 OPEN “EasyView” icon.

4.2.7 At “EasyView Login” screen, SELECT user ID and ENTER password.

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4.2.8 CHECK ENRS phone server is online (*no* red lights observed).

4.2.9 ENTER IRF data, as follows:

a. OPEN "IRF" form.

NOTE

Practice Test IRFs are *not* assigned IRF numbers.

b. To prevent IRF number assignment, SELECT "CANCEL" and then "OK."

c. SELECT "Drill" on IRF line 2.

NOTE

The Daily ENRS Practice Session Worksheets book contains various practice scenarios, one for each day of the month (i.e. number 3 is used on the third of the month). The scenarios are designed to make the user utilize the various pull-downs in the ENRS system to become familiar and proficient with the various system options.

d. Refer To Daily ENRS Practice Session Worksheets book and ENTER event information into IRF template from the worksheet for the particular day of the month.

e. PRINT IRF form to local printer.

f. COMPARE printed IRF form with the practice session worksheet for the day and VERIFY information is correct.

4.2.10 SAVE IRF image file as follows:

- a. SELECT "File" and "Print."

NOTE

Saving the IRF form to "Print-2-Image" attaches the fax to the radiopager message.

- b. SELECT "Print-2-Image," and SELECT "OK."
- c. At the "Selection Configuration" box, SELECT appropriate setup.
- d. At the "Select Message to Fax" screen, SELECT "Root" tree.
- e. At the "Root" tree, SELECT "Drill Call-Outs" folder and then SELECT the appropriate unit folder.
- f. Within the appropriate unit's folder, SELECT the proper classification for the scenario on the practice session worksheet and then SELECT the proper minor heading which corresponds with the practice session scenario.
- g. SELECT "OK."

4.2.11 TRANSMIT radiopager practice test message, as follows:

- a. MAXIMIZE "RapidReach" screen.
- b. SELECT "microphone" icon ("Show Message Window").
- c. At the "Root" tree, SELECT "Drill Call-Outs" folder and then SELECT the appropriate unit folder.
- d. Within the appropriate unit's folder, SELECT the proper classification for the scenario on the practice session worksheet and then SELECT the proper minor heading which corresponds with the practice session scenario.
- e. To hear the "Alpha Pager Message," SELECT "Play," and VERIFY information is correct.



CAUTION



It is *extremely* important that the scenario chosen for the practice test does *not* page State and Local Officials. Only the appropriate unit practice test scenario shall be used.

- f. MAXIMIZE “EasyView” screen and SELECT appropriate unit “Practice Test” scenario from the following:
 - Unit 2 Practice Test
 - Unit 3 Practice Test
 - EOF Practice Test
- g. SELECT “lightning bolt” icon.
- h. SELECT “Set Common Message.”

NOTE

For purposes of the practice test, the actual practice drill scenario message is used.

- i. At the “Root” tree, SELECT “Drill Call–Outs” folder and then SELECT the appropriate unit folder.
- j. Within the appropriate unit’s folder, SELECT the proper classification for the scenario on the practice session worksheet and then SELECT the proper minor heading which corresponds with the practice session scenario.
- k. SELECT “OK.”

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CAUTION



1. The scenario and message must be read and verified before selecting the start button. If the correct scenario is *not* selected, an unwarranted activation *or* the release of misinformation may occur.
2. Only one of these three scenarios should ever be selected for practice tests:
 - Unit 2 Practice Test
 - Unit 3 Practice Test
 - EOF Practice Test

l. STOP and VERIFY scenario and message are accurate.

m. At "Start of Scenario" screen, SELECT "Start."

n. DOCUMENT "Start" time on bottom of IRF.

4.2.12 IF the wrong scenario has been chosen, PERFORM the following:

- a. *Immediately* TERMINATE callout from Easyview by clicking on the stoplight icon.
- b. NOTIFY the appropriate SM/DSEO of the incorrect message.

NOTE

Normally after starting a scenario message, the IRF data is recorded. However, due to the configuration of the practice test scenario, the IRF data is recorded after responding to the phone call and pager message due to the timing involved.

4.2.13 CHECK ENRS functions as follows:

- CHECK ENRS call-out system as follows:
 - 1) WHEN ENRS system calls ENRS phone, ENTER responses to system prompts.
 - 2) MONITOR "RapidReach Overview" screen and CHECK position is accepted.
- CHECK radiopager system as follows:
 - 1) MONITOR "RapidReach Overview" screen and CHECK that page has been sent to appropriate pager (i.e. Control Room or EOF).

NOTE

There is a short delay between the sending of the paging message and the activation of the pager which should *not* exceed five minutes. Any delay over five minutes should be reported to Telecommunications.

- 2) CHECK that pager activates.
 - 3) WHEN pager activates, ACKNOWLEDGE page by calling into ENRS using designated call-in number and ENTER responses to system prompts.
 - 4) MONITOR "RapidReach Overview" screen and CHECK ENRS acknowledges radiopager call-in.
- CHECK fax is received at appropriate location (i.e. Control Room or EOF).

4.2.14 RECORD IRF data, as follows:

- a. MAXIMIZE "RapidReach" screen.
- b. SELECT "microphone" icon ("Show Message Window").
- c. At "Root" tree, SELECT "Informational Message."
- d. At "Audio Message" screen, SELECT "microphone" icon.
- e. To record entire IRF, SELECT "Rec" and WHEN finished, SELECT "Stop."
- f. To verify recorded information is satisfactory, SELECT "Play" and LISTEN to the message.
- g. WHEN message is verified, SELECT "OK."

4.2.15 At "EasyView " screen, SELECT red traffic light to deactivate call-out.

4.2.16 RESTORE general default, as follows:

- a. SELECT "Rapid Reach."
- b. SELECT "microphone" icon ("Show Message Window").
- c. At "Root" tree, SELECT "Informational Message."
- d. At "Audio Message" screen, SELECT "microphone" icon.
- e. RECORD the following:

"THERE IS NO INFORMATION PRESENTLY
AVAILABLE AT MILLSTONE STATION."
- f. VERIFY recorded information is satisfactory and SELECT "OK."

- g. At the "Root" tree, SELECT "Drill Call-Outs" folder and then SELECT the appropriate unit folder.
- h. Within the appropriate unit's folder, SELECT the proper classification for the scenario on the practice session worksheet and then SELECT the proper minor heading which corresponds with the practice session scenario.
- i. SELECT red minus button in fax box on lower right of screen.
- j. SELECT "Yes" to delete, and OBSERVE "Same as alpha pager" in fax message box.

4.2.17 VERIFY all call-outs have been deactivated.

4.2.18 CLOSE the following:

- "RapidReach"
- "EasyView"
- "IRF" word document

4.2.19 PERFORM ENRS log-off.

NOTE

If the ENRS phone server is on the backup system, green lights will be illuminated on the telephone.

4.2.20 IF telephone lines are on the backup server system, PERFORM the following.

- a. Refer To Section 4.5 and RESTORE phone server from backup to primary.
- b. Refer To Section 4.5 and RESTORE State and Local lines to primary server.

4.2.21 Refer To C SP 600.4-001 and COMPLETE ENRS practice test log entry.

4.2.22 FILE IRF in the Practice Test Log.

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4.2.23 IF acceptance criteria listed on C SP 600.4-001 are *not* met,
PERFORM the following:

- a. NOTIFY affected unit SM/US of system problem.
- b. Go To Section 4.4.

– End of Section 4.2 –

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4.3 ENRS Weekly Operability Test – State and Local Officials

NOTE

1. If any of the following is experienced, the ENRS should be immediately assessed for operability or function with respect to 10CFR50.72 criteria:
 - A system error occurs.
 - Communication is lost with the server (primary/backup).
2. It is the intent of the station that appropriate personnel are immediately called in to assess the operability or function of the ENRS and are available to assist the ENRS Operator with preparations should notification of a communications failure be required using an alternate means.
3. If the ENRS Operator is unable to easily perform a routine test from the applicable control room on the scheduled day, due to concurrent control room activities, the test may be performed from an alternate location with Emergency Preparedness concurrence.

4.3.1 IF at any time, one of the following occurs, AND a call-out has started, SELECT the red traffic light in “EasyView” to stop the call-out and Go To Section 4.4:

- A system error occurs.
- Communication is lost with the server (primary/backup).

4.3.2 PERFORM ENRS log-on as needed.

NOTE

The weekly tests on the 2nd and 4th Wednesday of the month are performed using the backup system. However, if the backup test fails, an test using the primary system is attempted.

4.3.3 IF the 2nd or 4th Wednesday of the month AND a test using the backup system has *not* been attempted, PERFORM the following:

- a. Refer To Section 4.5 and TRANSFER phone server from primary to backup.
- b. PERFORM test using “RapidReach Backup” and “EasyView Backup.”

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- 4.3.4 IF the 5th Wednesday of the month, Go To Section 4.6 and PERFORM weekly test using Remote Operation system.
- 4.3.5 OPEN "RapidReach Primary" or "RapidReach Backup" folder, as applicable, and "RapidReach" icon.
- 4.3.6 At "RapidReach Login" screen, SELECT user ID and ENTER password.
- 4.3.7 OPEN "EasyView" icon.
- 4.3.8 At "EasyView Login" screen, SELECT user ID and ENTER password.
- 4.3.9 CHECK ENRS phone server is online (*no red lights observed*).
- 4.3.10 TRANSMIT weekly radiopager test message, as follows:
- MAXIMIZE "RapidReach" screen.
 - At "Root" tree, SELECT "Test Call-Outs" folder, and "Weekly Pager Test – No Response Required."
 - To hear the "Alpha Pager Message," SELECT "Play," and VERIFY information is correct (message may be recorded again, if necessary).
 - MAXIMIZE "EasyView" screen and SELECT "ENRS Weekly Op. Test – S&L Officials" scenario.
 - SELECT "lightning bolt" icon.
 - SELECT "Set Common Message."
 - At "Root" tree, SELECT "Test Call-Outs" folder, and "Weekly Pager Test – No Response Required."
 - SELECT "OK."



CAUTION



The scenario and message must be read and verified before selecting the start button. If the correct scenario is *not* selected, an unwarranted activation *or* the release of misinformation may occur.

i. STOP and VERIFY scenario and message are accurate.

- Quick start scenario matches test scenario (top right-hand corner).
- Call-out list matches scenario chosen.

j. At "Start of Scenario" screen, SELECT "Start."

4.3.11 CHECK ENRS functions as follows:

- CHECK radiopager system as follows:

1) MONITOR "RapidReach Overview" screen to check that control room console page has been sent and INITIAL "Sat" or "Unsat" on C SP 600.4-002.

NOTE

1. There is a short delay between the sending of the paging message and the activation of the pager which should *not* exceed five minutes. Any delay over five minutes should be reported to Telecommunications.
2. There are multiple Control Room pagers. Each pager is marked.

2) CHECK that the appropriate control room console pager activates and INITIAL "Sat" or "Unsat" on C SP 600.4-002.

3) WHEN pager activates, ACKNOWLEDGE page by calling into ENRS using designated call-in number and ENTER responses to system prompts.

4) CHECK ENRS acknowledges radiopager call-in and INITIAL "Sat" or "Unsat" on C SP 600.4-002.

- CHECK fax is received in respective control room and INITIAL "Sat" or "Unsat" on C SP 600.4-002.

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- 4.3.12 At "EasyView" screen, SELECT the red traffic light to deactivate call-out.
- 4.3.13 VERIFY all call-outs have been deactivated.
- 4.3.14 CLOSE the following:
- "RapidReach"
 - "EasyView"
- 4.3.15 PERFORM ENRS log-off.

NOTE

If the ENRS phone server is on the backup system, green lights will be illuminated on the telephone.

- 4.3.16 IF telephone lines are on the backup server system, Refer To Section 4.5 and PERFORM the following:
- a. RESTORE phone server from backup to primary.
 - b. RESTORE State and Local lines to primary server.
- 4.3.17 COMPLETE C SP 600.4-002.
- 4.3.18 IF acceptance criteria listed on C SP 600.4-002 are *not* met, PERFORM the following:
- a. NOTIFY affected unit SM/US of system problem.
 - b. Go To Section 4.4.

- End of Section 4.3 -

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4.4 ENRS Test Failures

- 4.4.1 NOTIFY EPD of system status.
- 4.4.2 IF directed to perform test using alternate system, Go To appropriate Section and **PERFORM** test using the opposite server and associated programs.
- 4.4.3 IF performing the weekly test AND both the primary AND backup systems fail, **PERFORM** the following, as applicable:
- IF hardware or software related problem, Refer To MP-26-EPA-REF08B, "Millstone Emergency Plan Resource Book," and NOTIFY Information Technology personnel.
 - IF telephone line problems are detected or reported, Refer To MP-26-EPA-REF08B, "Millstone Emergency Plan Resource Book," and NOTIFY Telecommunications personnel.
 - **INITIATE** Corrective Actions.

NOTE

If the Primary, Backup, and Remote systems are *not* functional, a major loss of offsite communications has occurred.

- 4.4.4 IF none of the systems test properly, Refer To MP-26-EPI-FAP06, "Classification and PARs," and **IMPLEMENT** procedure.
- 4.4.5 WHEN the ENRS has been repaired, **RESTORE** telephone lines to the primary system, as necessary.

– End of Section 4.4 –

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4.5 Switching and Restoring Telephone Lines

4.5.1 To switch phone server from primary to backup, PERFORM the following:

- a. LIFT the dedicated ENRS handset.
- b. PRESS position "g" (blue button) labeled "Press for SERO Transfer."
- c. DIAL "2724."
- d. WAIT for confirmation tone (3 beeps).
- e. IF confirmation tone is *not* heard, PERFORM the following:
 - 1) HANG up handset.
 - 2) Go To step 4.5.1.a.

NOTE

The light will stay on to indicate the successful transfer of telephone lines.

- f. HANG up handset.
- g. OBSERVE light on position "g" (blue button) illuminates, indicating transfer of SERO telephone lines.
- h. LIFT the dedicated ENRS handset again.
- i. PRESS position "i" (red button) labeled "Press for Transfer of State/Local to Back up."
- j. OBSERVE the following:
 - Light on position "i" (red button) will illuminate for a few seconds and then turn off.
 - Light on position "h" (yellow button) labeled "Light "ON" State/Local on Back up" will illuminate and stay on, indicating transfer of State/Local lines.

NOTE

If backup system is operable, blue lights will be flashing in the upper right corner of the screen.

- k. IF one OR both lights fail to illuminate, Go To step 4.5.1.h.
- l. HANG up handset.

NOTE

If the ENRS phone server is on the backup system, green lights will be illuminated on the telephone.

- 4.5.2 To restore phone server from backup to primary, PERFORM the following:
 - a. PRESS position "g" (blue button) labeled "Press for SERO Transfer."
 - b. OBSERVE light on position "g" (blue button) is *not* lit, indicating transfer of SERO lines.

4.5.3 To restore the State and Local lines to the primary server,
PERFORM the following:

- a. LIFT the dedicated ENRS handset.
- b. PRESS position “j” (green button) labeled “Press to Restore State/Local to Primary.”
- c. OBSERVE the following:
 - Light on position “j” (green button) labeled “Press to Restore State/Local to Primary,” is lit.

NOTE

Lights on position “h” and position “j” will go out after illumination.

- Light on position “h” (yellow button) labeled “Light “ON” State/Local on Back up,” is *not* lit.
 - Light on position “j” (green button) labeled “Press to Restore State/Local to Primary,” is *not* lit.
- d. CHECK phone lights “g,” “h,” “i,” AND “j”, off.
 - e. HANG UP handset.

– End of Section 4.5 –

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4.6 Testing Remote Operation System

NOTE

1. If unable to connect to either the primary or backup via the LAN, "RapidReach" *may not* be used to fax or record the IRF into the "Informational Message."
2. If the "g," "h," "i," AND "j" phone lights are all off, the phone lines are on the Primary system.

4.6.1 IF phone lines are *not* on the Primary system, Refer To Section 4.5 and **PERFORM** the following:

- a. **RESTORE** phone server from backup to primary.
- b. **RESTORE** State and Local lines to primary server.

4.6.2 **SELECT** the icon labeled "Modem to Primary Server" from the RapidReach primary folder.

4.6.3 IF Remote Primary connects, **PERFORM** the following:

- a. **SELECT** "EasyView Remote" from the "RapidReach Primary" folder.
- b. At "EasyView Login" screen, **SELECT** user ID and **ENTER** password.
- c. On the "EasyView" screen, **SELECT** appropriate scenario.
- d. **SELECT** "lightning bolt" icon.
- e. **SELECT** "Set Common Message."
- f. At "Root" tree, **SELECT** appropriate message:
 - Test Call-Outs
 - Weekly Pager Test – No Response Required
- g. **STOP** and **VERIFY** scenario and message are accurate.
- h. At "Start of Scenario" screen, **SELECT** "Start."

4.6.4 IF "EasyView Remote Primary" does *not* connect, OPEN "RapidReach Backup" folder and SELECT icon labeled "Backup to EOF."

4.6.5 IF Remote Backup connects, PERFORM the following:

- a. OPEN "EasyView Remote" from the "RapidReach Backup" folder.
- b. Refer To Section 4.5 and TRANSFER phone server from primary to backup.
- c. At "EasyView Login" screen, SELECT user ID and ENTER password.
- d. On the "EasyView" screen, SELECT appropriate scenario.
- e. SELECT "lightning bolt" icon.
- f. SELECT "Set Common Message."
- g. At "Root" tree, SELECT appropriate message:
 - Test Call—Outs
 - Weekly Pager Test — No Response Required
- h. STOP and VERIFY scenario and message are accurate.
- i. At "Start of Scenario" screen, SELECT "Start."

4.6.6 IF Remote Backup does *not* connect, Go To Section 4.4.

4.6.7 CHECK radiopager system as follows:

- CHECK radiopager system as follows:

- 1) MONITOR "RapidReach Overview" screen to check that control room console page has been sent and INITIAL "Sat" or "Unsat" on C SP 600.4-002.

NOTE

1. There is a short delay between the sending of the paging message and the activation of the pager which should *not* exceed five minutes. Any delay over five minutes should be reported to Telecommunications.
2. There are multiple Control Room pagers. Each pager is marked.

- 2) CHECK that the appropriate control room console pager activates and INITIAL "Sat" or "Unsat" on C SP 600.4-002.

- 3) WHEN pager activates, ACKNOWLEDGE page by calling into ENRS using designated call-in number and ENTER responses to system prompts.

- 4) CHECK ENRS acknowledges radiopager call-in and INITIAL "Sat" or "Unsat" on C SP 600.4-002.

- CHECK fax is received in respective control room and INITIAL "Sat" or "Unsat" on C SP 600.4-002.

4.6.8 CLOSE the "PCAnywhere" window and SELECT "Yes" to end remote control session.

4.6.9 COMPLETE C SP 600.4-002.

4.6.10 IF acceptance criteria listed on C SP 600.4-002 are *not* met, PERFORM the following:

- a. NOTIFY affected unit SM/US of system problem.
- b. Go To Section 4.4.

– End of Section 4.6 –

Level of Use
Reference

STOP

THINK

ACT

REVIEW

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5. REVIEW AND SIGNOFF

5.1 The review and signoff for this procedure is contained in the following:

- C SP 600.4-001, "ENRS Practice Test Log"
- C SP 600.4-002, "ENRS Weekly Operability Test"

6. REFERENCES

6.1 Developmental Documents

- 6.1.1 10CFR50, Appendix E, "Emergency Planning and Preparedness for Production and Utilization Facilities"
- 6.1.2 MP-26-EPA-FAP01, "Management Program for Maintaining Emergency Preparedness"

6.2 Procedures

- 6.2.1 MP-26-EPA-REF08B, "Millstone Emergency Plan Resource Book"
- 6.2.2 MP-26-EPI-FAP06, "Classification and PARs"
- 6.2.3 MP-26-EPI-FAP07, "Notifications and Communications"

7. SUMMARY OF CHANGES

- 7.1 Deleted Prerequisite for checking that ENRS phone server is on-line (no red lights observed) and made this steps 4.2.8 and 4.3.9. This cannot be checked until system login is complete (Ref. CR 08-01174).
- 7.2 Modified step 4.4.3 to delete Security test if both Primary and Backup systems fail per Emergency Planning reviews.
- 7.3 Added step 4.4.4 to reference event classification process for a major offsite communications system failure.
- 7.4 Converted Attachment for switching telephone lines to new Section 4.5.
- 7.5 Added guidance to test Remote Operations system if both the Primary and Backup system, fail.
- 7.6 Added new Section 4.6 to test the Remote Operations system.

Level of Use
Reference

STOP

THINK

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7.7 Modified 1.4.2 and added step 4.3.4 to test Remote Operation system on any 5th Wednesday of a month.

7.8 Added MP-26-EPI-FAP06 to the References Section.

Level of Use
Reference

STOP

THINK

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