

GRAND GULF NUCLEAR STATION EIE SUBMISSION

DATE	November 18, 2008
TO	DOCUMENT CONTROL DESK
FROM	GRAND GULF NUCLEAR STATION
LICENSE NUMBER	NPF-29
DOCKET NUMBER	50-416
TITLE	GRAND GULF NUCLEAR STATION EMERGENCY PREPAREDNESS PROCEDURE 10-S-01-34, REVISION 15, PUBLIC INFORMATION AND ENMC/EIC OPERATIONS
NUMBER OF PAGES	17
FORMAT	PDF – SEARCHABLE IMAGE (EXACT)
RESOLUTION	300 DPI
REGULATION GOVERNING SUBMISSION	10CFR50.4(b)(5)
SUBMISSION CONTACT INFORMATION	ANN M MARSHALL PH 601-437-6486 EMAIL: ATOWNSE@ENTERGY.COM

PLANT OPERATIONS MANUAL

Volume 10

10-S-01-34

Section 01

Revision: 015

Date:

11-4-08

REFERENCE USE

EMERGENCY PLAN PROCEDURE

PUBLIC INFORMATION AND ENMC/EIC OPERATION

SAFETY RELATED

Prepared:

W. Krause

Reviewed:



Technical

Approved:

Manager, Emergency Preparedness

Manager, Emergency Preparedness

List of Effective Pages:

Pages 1-12

Attachment I

List of TCNs Incorporated:

Revision

TCN

0

None

1

1

2-015

None

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: i
--	-----------------	---------------	---------

RPTS FORM

REQUIRED REVIEW PERFORMED (Check all that apply)	<input checked="" type="checkbox"/> PAD (EN-LI-100)	<input type="checkbox"/> 50.59 Screen/Evaluation (EN-LI-101)
Transmit applicable Review Form as a separate record along with procedure to Document Control.	<input type="checkbox"/> 72.48 Screen/Evaluation. (EN-LI-112)	<input checked="" type="checkbox"/> 50.54 Evaluation (ENS-NS-210)
	<input type="checkbox"/> PAD Not Required(EN-LI-100 or 01-S-02-3) <input type="checkbox"/> Process Applicability Excluded <input type="checkbox"/> Editorial Change <input type="checkbox"/> ISI/IST Implementation <input type="checkbox"/> TCN Incorporation or Auto Rev. <input type="checkbox"/> Other Process-Number: _____	
PAD Reviewer: _____ (for PAD Not Required) Signature/Date <input type="checkbox"/> NONE Programmatic Exclusion (EN-LI-100)		

Cross-Discipline review required?	() Yes (X) No	(Note affected Departments Below)
Preparer Initials>>> DK		

Department Cross-Discipline Reviews Needed	Signoff (signed, electronic, telcon)

Does this directive contain Tech Spec Triggers? () YES (X) NO

REQUIREMENTS CROSS-REFERENCE LIST

Requirement Implemented	by Directive	Directive Paragraph Number
Name	Paragraph Number	That Implements Requirement
GGNS Emergency Plan	7.3.5	*
GGNS Emergency Plan	7.3.6	*
GGNS Emergency Plan	Appendix H.I.4.0,5.0	*
GGNS Emergency Plan	8.8 S3	*

* Covered by directive as a whole or by various paragraphs of the directive.

NOTE

The Equipment Database (EDB) Request statement is applicable only to Volume 06 and 07 maintenance directives.

EDB Change Request generated and the backup documentation available for setpoint and/or calibration data only ☐ Yes ☒ N/A EDBCR # _____

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: ii
--	-----------------	---------------	----------

Current Revision Statement

Revision 015

- Adds responsibility for the Company Spokesperson to notify the CEC Manager, during a Security Event, to staff the ENMC and brief the media until he/she arrives.
- Adds note that allows the facility to be activated/made operational, during a security event, without key members being present.

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 1
--	-----------------	---------------	---------

TABLE OF CONTENTS

	<u>Page</u>
1.0 PURPOSE	2
2.0 RESPONSIBILITIES	2
3.0 REFERENCES	3
4.0 ATTACHMENTS	3
5.0 DEFINITIONS	3
6.0 DETAILS	5
6.1 Organization	5
6.2 Activation of Public Information Function	5
6.3 Rapidly Developing and Terminating Emergency	7
6.4 ENMC Security	7
6.5 Operation of ENMC	7
6.6 Operation of EIC	10
6.7 Securing EIC and ENMC Operations	10
6.8 Corporate Emergency Center (CEC) Support for GGNS	11

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 2
--	-----------------	---------------	---------

1.0 PURPOSE

- 1.1 To provide instructions for the operation of Emergency News Media Center (ENMC) and Emergency Information Center (EIC), including facility activation and personnel responsibilities in support of the Grand Gulf Nuclear Station Emergency Plan.
- 1.2 To provide an outline of duties and responsibilities of the Public Information Personnel during an emergency at Grand Gulf Nuclear Station to ensure accurate and timely dissemination of information.

2.0 RESPONSIBILITIES

- 2.1 Company Spokesperson - Reports directly to the Offsite Emergency Coordinator (OEC) and is responsible for the overall operation of Emergency News Media Center. During an emergency, the Company Spokesperson is responsible for:

- Preparing official news bulletins,
- Conducting media briefings, and
- The Emergency Information Center (EIC).

Before the ENMC is operational, Corporate Communications (Echelon) personnel may contact the Company Spokesperson to obtain emergency information as necessary. During an Unusual Event, the Company Spokesperson is responsible for briefing the Information Specialist on the event.

During a Security Event, notifying the CEC Manager to staff the ENMC and brief the media until he/she arrives.

- 2.2 ENMC Manager - Reports to the Company Spokesperson and is responsible for general ENMC operations.
- 2.3 Technical Spokesperson - Reports to Company Spokesperson and is responsible for answering technical questions from news media regarding emergency situations.
- 2.4 ENMC Support Staff - Reports directly to the ENMC Manager. Assists the Company Spokesperson and ENMC Manager in the activation and operation of the ENMC. They will setup the ENMC stage and PA equipment in accordance with the ENMC Support Checklist.
- 2.5 EIC Coordinator - Reports to Company Spokesperson and is responsible for operation of the EIC per this procedure. EIC personnel consist of the EIC Coordinator and the EIC Staff.
- 2.6 Emergency Information Center Staff - Reports to the EIC Coordinator. Answers inquiries from the public under the direction of the EIC Coordinator.
- 2.7 Media Monitor - Reports to the Company Spokesperson. Records TV and radio news casts, comparing them with official news bulletins and releases for deviations from the facts and reports any discrepancies to Company Spokesperson.
- 2.8 Offsite Emergency Coordinator - During an unusual event is responsible for briefing the Company Spokesperson on the event.

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 3
--	-----------------	---------------	---------

- 2.9 Emergency Director/On-Call Manager - Contacts the Control Room at an Unusual Event for an event update. Upon receiving an event update, contact the Offsite Emergency Coordinator briefs him/her on the event.
- 2.10 EOF Information Specialist - Reports to the Company Spokesperson and is responsible for relaying necessary information to the Company Spokesperson or Technical Spokesperson for preparations of News Bulletin.
- 2.11 TSC Information Specialist - Reports to the TSC Coordinator and serves as a backup to the EOF Information Specialist.

NOTE

Each position should establish and maintain a log to document all pertinent emergency information.

3.0 REFERENCES

- 3.1 GGNS Emergency Plan

4.0 ATTACHMENTS

- 4.1 Attachment I - Sample News Bulletin

NOTE

Individual position checklists are performance aids and are intended to assist and aid ERO personnel in performance of their tasks. Completion of the checklists is not mandatory.

5.0 DEFINITIONS

- 5.1 Activation - Actions taken by personnel to prepare and set up an emergency facility for operation. This includes notification of emergency personnel, equipment setup and equipment operability testing.
- 5.2 Alert - An emergency classification in which events are in process or have occurred which involve an actual or potential substantial degradation of the level of the safety of the plant or a security event that involves probable life threatening risk to site personnel or damage to site equipment because of Hostile Action. Any releases are expected to be limited to small fractions of the Environmental Protection Agency (EPA) Protective Action Guideline Exposure Levels.
- 5.3 CEC - Entergy Operations Corporate Emergency Center, located on the first floor of Echelon One in Jackson. The CEC is used as a central location for gathering information concerning the status of an emergency at Arkansas Nuclear One, Grand Gulf Nuclear Station, Riverbend Station or Waterford 3 nuclear sites.
- 5.4 EIC - Emergency Information Center, located in the Echelon One Building, in Jackson, MS, responds to inquiries from the media and public for information during an emergency.
- 5.5 ENMC - Emergency News Media Center, located in the Echelon One Building, in Jackson, MS. This is the principle location for disseminating information about the emergency.

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 4
--	-----------------	---------------	---------

- 5.6 EOC (Emergency Operation Center) - A facility from which civil government officials (municipal, county, state and federal) exercise direction and control during emergency operations.
- 5.7 EOF - A near-Site Emergency Operations Facility, located in the Energy Services Center at GGNS that controls offsite emergency support activities.
- 5.8 FEMA -Federal Emergency Management Agency
- 5.9 General Emergency - An emergency classification in which events are in process or have occurred which involve actual or imminent core degradation or melting with potential for loss of containment integrity or Hostile Action that results in an actual loss of physical control of the facility. Releases can be reasonably expected to exceed EPA Protective Action Guideline exposure levels offsite for more than the immediate site area.
- 5.10 MEMA - Mississippi Emergency Management
- 5.11 Unusual Event - An emergency classification in which events are in process or have occurred which indicate a potential degradation of the level of the safety of the plant or indicate a security threat to facility protection has been initiated. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.
- 5.12 NRC - Nuclear Regulatory Commission
- 5.13 Operational - Status of an emergency facility declared by the appropriate facility manager upon determining that the facility is adequately staffed and equipment is set up and available to perform the emergency functions assigned to it.
- 5.14 Site Area Emergency - An emergency classification in which events are in process or have occurred which involve an actual or likely major failure of plant functions needed for protection of the public or Hostile Action that results in intentional damage or malicious acts; (1) toward site personnel or equipment that could lead to likely failure of or; (2) prevents effective access to equipment needed for the protection of the public. Any releases are not expected to result in exposure levels which exceed EPA Protective Action Guideline exposure levels beyond the site boundary.
- 5.15 TSC - Technical Support Center, located onsite at GGNS.
- 5.16 IS - Information Specialist
- 5.17 INPO - Institute on Nuclear Power Operations
- 5.18 NEI - Nuclear Energy Institute
- 5.19 EPRI - Electric Power Research Institute

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 5
--	-----------------	---------------	---------

6.0 DETAILS

6.1 Organization

- 6.1.1 Organization and staffing of the facility are in accordance with Administrative Procedure 01-S-10-6, Emergency Response Organization.

6.2 Activation of Public Information Function

NOTE

The Company Spokesperson is the Grand Gulf Nuclear Station point of contact for information requests during an Unusual Event. Any inquiries for information concerning the emergency are referred to the Company Spokesperson.

NOTE

During a Security Event, the facility may be activated / made operational without all key members being present. This will be determined by the most senior staff person in the facility.

6.2.1 Unusual Event

- a. If the ENMC/EIC is being activated at an Unusual Event, proceed to Step 6.2.2.
- b. Upon notification of a declaration of an Unusual Event at GGNS, the following should occur:
 - (1) Shift Manager should brief the On-Call Manager on the event.
 - (2) On-Call Manager should brief the Offsite Emergency Coordinator on the event.
 - (3) Offsite Emergency Coordinator should brief the Company Spokesperson on the event and determine if a news bulletin will be developed.
 - (4) Company Spokesperson should brief the EOF Information Specialist on the event.
 - (5) The Company Spokesperson drafts any required news bulletin.

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 6
--	-----------------	---------------	---------

6.2.2 Alert, Site Area Emergency, General Emergency

- a. The ENMC is activated at the declaration of an Alert, Site Area Emergency or General Emergency. The ENMC may be activated at an Unusual Event declaration at the discretion of the Company Spokesperson. All ENMC assigned personnel will report to the ENMC and begin the activation procedure upon notification. The Company Spokesperson notifies the Offsite Emergency Coordinator, and/or Emergency Director when the ENMC is operational. The ENMC Manager notifies the EIC Coordinator and Entergy Operations CEC Manager when the ENMC is operational.
- b. The ENMC Manager - Is responsible for:
 - (1) Initiating the ENMC Activation (Emergency News Media Center Activation Checklist, EPP 34-08).
 - (2) Assigning ENMC setup tasks to support staff.
 - (3) Consulting with Company Spokesperson on facility status.
- c. The Company Spokesperson declares the ENMC operational when the facility is adequately staffed and capable of performing its function.
- d. The EIC is activated at an Alert, Site Area Emergency or General Emergency classification. The EIC may be activated at an Unusual Event declaration at the discretion of the Company Spokesperson. All EIC assigned personnel report to the EIC and begin activation upon notification.
- e. The first member to arrive at the EIC is responsible for beginning setup and performing an operability check on the EIC telephones.
- f. Any inquiries for information concerning the event should be referred to the Emergency Information Center, after the EIC is operational.

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 7
--	-----------------	---------------	---------

6.3 Rapidly Developing and Terminating Emergency

- 6.3.1 In the circumstance of a rapidly developing emergency, the Company Spokesperson, in consultation with the OEC, is authorized to issue news bulletins.
- 6.3.2 In the circumstance an emergency develops rapidly and then is terminated without the ENMC being activated, the Company Spokesperson working with the Corporate Communications, develops a news bulletin detailing the nature of the event and how it was resolved. The news bulletin should be released to the news media as soon as possible.

6.4 ENMC Security

6.4.1 Positive access control is established as follows:

- a. Members of Emergency Response Organization (ERO), federal, state, county and parish personnel are authorized access to Utility/Government work area.
- b. Personnel granted access to the Utility/Government Work Area should pickup appropriate badge upon entry.
- c. If non-authorized personnel gain access to Utility/Government Work Area, request assistance from Echelon Security or Jackson Police Department(911).

6.4.2 Members of the media have access to the Auditorium and Media Workroom.

6.4.3 The door separating the Auditorium from the Utility/Government work area should remain closed and monitored by the ENMC Staff. This will prevent the media from gaining access to the Utility/Government work area.

6.5 Operation of ENMC

- 6.5.1 When ENMC is operational, news bulletins (Attachment I) are issued routinely.
 - a. The Company Spokesperson and/or Technical Spokesperson receive information from the EOF/TSC. This information may be written/verbal or taken from Emergency Notification Forms. The ENMC Manager should ensure that Emergency Notification Forms are forwarded to the Company Spokesperson.

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 8
--	-----------------	---------------	---------

6.5.1 (Cont.)

- b. The Company Spokesperson and/or Technical Spokesperson may receive information concerning the event from other sources (i.e. States, Locals, etc.) This information may be used in news bulletins as long as the information is verified by the EOF or TSC before use.
- c. The Company Spokesperson or Technical Spokesperson contacts the EOF Information Specialist to receive information on the event and develop a news bulletin.
- d. To ensure information being released is coordinated, the Company Spokesperson and Technical Spokesperson will meet with state, local and federal representatives to review news bulletins before news briefings. This review should include information on event classification, radiological release, protective action, and any other pertinent information.
- e. The news bulletin is then released to all participating agencies and faxed to the EOF, TSC, INPO, SMEPA and Entergy Operations CEC. Several copies of the News Bulletin should be hand carried to the EIC, and one copy given to the Media Monitor.
- f. The Company Spokesperson establishes a news briefing time, with the other participating agencies' concurrence, and directs the ENMC Manager to post it in the auditorium.
- g. The Company Spokesperson interfaces with the federal, state and local spokesperson.
- h. ENMC Manager ensures news bulletins are available to the media.
- i. The Company Spokesperson routinely briefs the ENMC staff and EIC Coordinator on the event.

6.5.2 Use the following guidelines for issuing public statements at the ENMC.

- a. The Entergy Public Information Officer (if present) should open the session and set the ground rules.
- b. Company Spokesperson introduces:
 - (1) Technical Spokesperson
 - (2) State, county and parish representatives
 - (3) FEMA and NRC representatives
- c. Company Spokesperson presides at briefings and presents GGNS news bulletins.
- d. State and local representatives present the latest news bulletin released by their agencies.

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 9
--	-----------------	---------------	---------

6.5.2 (Cont.)

- e. The Company Spokesperson opens the floor to questions.
- f. GGNS response is confined to conditions of the plant and technical questions concerning nuclear plant operations.
 - (1) The Technical Spokesperson ensures unanswered questions are addressed at a later briefing.
- g. Questions relating to offsite agency activities are referred to the appropriate governmental agency.

NOTE

Descriptions/discussions of offsite radiological conditions and protective actions underway are the responsibility of the state/local government.

- h. The Company Spokesperson or the Entergy Public Information Officer closes the news briefing and will give the time for the next briefing, if applicable.
- 6.5.3 The Company Spokesperson directs ENMC Manager to develop a Shift Duty Roster and requests public information support from Entergy Operations CEC for extended operations of the ENMC, as necessary.
 - 6.5.4 GGNS, state, federal, and local agency bulletins are provided to the Media Monitor for comparing and reviewing media releases.
 - 6.5.5 One ENMC support staff person records the news briefing using the tape recorder and handles the microphone for media questions. The other ENMC support person turns PA system on/off at the beginning and end of press briefing and monitors stage door.
 - 6.5.6 The ENMC support staff distributes copies of the news bulletins and ensures press kits are available to the media.
 - 6.5.7 The ENMC Clerical Coordinator ensures that the approved news bulletins (GGNS, state, local, and Federal) are distributed to the EIC.
 - 6.5.8 The ENMC Manager completes ENMC Stage Seating Diagram (EPP 34-10) and distributes to personnel that will be on stage.

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 10
--	-----------------	---------------	----------

6.6 Operation of EIC

- 6.6.1 The EIC Coordinator ensures that the EIC staff has current official company information, news bulletins, GGNS Emergency Public Information Brochures, EIC Book, official news bulletins and brochures from federal, state, and local agencies for their use in answering inquiries.
- 6.6.2 The EIC Coordinator ensures that the EIC Staff has a supply of the Request for Information forms.
- 6.6.3 The EIC Coordinator advises the Company Spokesperson when the EIC is operational.
- 6.6.4 The EIC Coordinator attends the Company Spokesperson's staff briefings and then briefs the EIC staff on the emergency status.
- 6.6.5 Requests for information that cannot be addressed by the available information listed in 6.6.1, are carried to the Company Spokesperson for an official company position using the Request for Information Form (EPP 34-07). When information is received, an EIC staff member will telephone the party requesting the information. The Request for Information Form should be kept for documenting the event.
- 6.6.6 Requests for information relating to Public Safety, evacuation and protective actions are routinely directed to state and local authorities. Official news bulletins from the states, counties or parishes may be quoted if available.
- 6.6.7 The EIC Staff should keep a log of all telephone calls received and be conscious of rumor patterns that develop. Three or more calls on the same general subject should immediately be brought to the attention of the EIC Coordinator.
- 6.6.8 The EIC Coordinator should periodically review each EIC Staff member's log to identify rumor patterns that could develop among different EIC Staff members' log, as this may not be otherwise identified.
- 6.6.9 The EIC Coordinator should notify the Company Spokesperson of any identified rumor patterns.

6.7 Securing EIC and ENMC Operations

- 6.7.1 When the Company Spokesperson or designee directs the EIC to secure from emergency operations, the EIC Coordinator completes the following tasks:
 - a. Collects all logs, records and other documentation and delivers to the ENMC Manager for documentation of the event.
 - b. Secures all communications circuits and EIC equipment to pre-emergency conditions.

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 11
--	-----------------	---------------	----------

6.7.2 When the Company Spokesperson or designee directs the ENMC to secure from emergency operations;

a. The ENMC Manager completes the following task:

- (1) Collects all logs, records and other documents and delivers them to the Manager, Emergency Preparedness or designee for documentation of the event.
- (2) Returns the facility and equipment to its pre-emergency condition.
- (3) Notifies the EIC, EOF, TSC and Entergy Operations CEC of the ENMC deactivation.

b. The Company Spokesperson completes the following tasks:

- (1) Conducts a final News Briefing and advises the media that the ENMC is securing from emergency operations.
- (2) Provides the names and telephone numbers of the Site Corporate Communications personnel to the media and informs them that additional information may be obtained from this source.
- (3) Ensures copies of all approved News Bulletins are forwarded to Site Corporate Communications.
- (4) Ensures the names of the Company Spokesperson and Technical Spokesperson are forwarded to Site Corporate Communications.

6.8 Corporate Emergency Center (CEC) Support for GGNS

6.8.1 Upon declaration of an Unusual Event, Alert, Site Area Emergency, or General Emergency, the CEC Public Information Coordinator should contact the GGNS Company Spokesperson to receive information and News Bulletins necessary for the CEC to perform the following duties for GGNS.

- a. Notify Entergy, Mississippi Corporate Communications of any emergency classification at GGNS.
- b. Distribute News Bulletins throughout Entergy offices to keep employees informed on the emergency. This may be done via the Inside Entergy publication.
- c. Take inquiries from appropriate State and Federal elected officials not directly involved in the response to the incident. Maintain communications with these officials by keeping them informed, screening their request and forwarding their inquiries to the Company Spokesperson or designee for appropriate disposition.
- d. Provide other utilities with periodic information release via the Nuclear Network, etc.

Title: Public Information and ENMC/ EIC Operation	No.: 10-S-01-34	Revision: 015	Page: 12
--	-----------------	---------------	----------

6.8.1 (Cont.)

- e. Ensure the various services organization, such as EPRI, NEI and INPO are kept informed of the events occurring at GGNS.
- f. Monitor selected national television networks (CNN, WGN, NBC, CBS, etc.) to detect inaccurate or misleading information that is being broadcast. Ensure the Company Spokesperson or designee is aware of all findings, and if appropriate, relay the accurate information to the network.
- g. Ensure the financial community and Entergy's insurers are informed of the emergency, and that they are kept abreast of ongoing events.
- h. Ascertain the legal ramification resulting from the event and advise GGNS, as appropriate.
- h. Notify the utilities, service organizations, state and federal agencies and any media that the CEC has had contact with, that the event has been terminated.

10-S-01-34	Revision: 015
Attachment I	Page 1 of 1

SAMPLE NEWS BULLETIN

Grand Gulf Nuclear Station

NEWS BULLETIN

ENTERGY OPERATIONS, INC. --- P.O. BOX 31995 --- JACKSON, MS 39286-1995

Date: _____ Bulletin No. _____ Time Bulletin Released: _____ Page 1 of _____

For information about the emergency:
Call 1-800-499-2203