

November 12, 2008

MEMORANDUM TO: Jane Marshall, Chief
Material Control and Accounting Branch
Fuel Facility Licensing Directorate
Division of Fuel Cycle Safety and Safeguards
Office of Nuclear Material Safety and Safeguards

FROM: Thomas Grice, Team Leader */RA/*
Material Control and Accounting Branch
Fuel Facility Licensing Directorate
Division of Fuel Cycle Safety and Safeguards
Office of Nuclear Material Safety and Safeguards

SUBJECT: An Informational Seminar on the U.S. Additional Protocol

DATE AND TIME: Wednesday, November 19, 2008
9:00 a.m. – 12:30 p.m. - Seminar

LOCATION: U.S. Department of Commerce
14th Street and Pennsylvania Avenue N.W.
Washington, DC 20230
Room: 4830

CONTACT: Thomas Grice, 301-492-3131

NRC ATTENDEES: T. Grice

OTHER ATTENDEES: J. Shepherd, DOC/BIS

PURPOSE: The U.S. Nuclear Regulatory Commission (NRC) Office of Nuclear Materials Safety and Safeguards in cooperation with the U. S. Department of Commerce (DOC) Bureau of Industry and Security (BIS) will hold a joint workshop on the U.S. Additional Protocol. The morning session will provide a background and overview of the U.S. Additional Protocol, a summary of the reporting requirements, information concerning potential IAEA Complementary Access to locations, a review of the AP Reporting forms, submission methods and deadlines, and an synopsis of the U.S. Government's Interagency process for vetting of the reported data and submission to the IAEA.

The structure of this workshop is as follows:

9:00 a.m. – 12:30 p.m. – Seminar
Overview of U.S. Additional Protocol
Reporting and Complementary Access Provisions
DOC and NRC Reporting Requirements

Those interested in attending this workshop should register by contacting Jill Shepherd, at the DOC BIS via email, jshepher@bis.doc.gov or telephone, 202-482-1001. The email indicating your interest in this workshop must contain the following information: Name, company or organization, work address, e-mail address, and telephone number. Registration must be completed by 4:00 P.M. on November 3, 2008. Registration for this workshop is required to ensure space availability. If you have any questions concerning this workshop, you may contact Ms. Shepherd at 202-482-1001 or Mr. Grice at 301-492-3131.

CATEGORY: This meeting is a Category 3 meeting*. The public is invited to participate in this meeting by providing comments and asking questions throughout the meeting. Please note that this workshop is being conducted in a classroom format; registration is required to ensure space availability.

The NRC provides reasonable accommodations to individuals with disabilities where appropriate. If you need a reasonable accommodation to participate in this workshop or need the workshop notice or agenda in another format (e.g., Braille, large print), please notify the NRC's meeting contact, Mr. Grice, at 301-492-3131. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

- Meetings between the NRC technical staff and external stakeholders are open for interested members of the public, petitioners, interveners, or other parties to attend as observers pursuant to Commission policy statement, "Enhancing Public Participation in NRC Meetings," 67 *Federal Register* 36920, May 28, 2002. NRC Meetings," 67 *Federal Register* 36920, May 28, 2002.

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DATE	11/10/08	11/10/08	11/12/08

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The Department of Commerce (DOC) and the Nuclear
Regulatory Commission (NRC) present:

**An Informational Seminar
On
The U.S. Additional Protocol (A.P.)**

Topics Presented:

- Overview of U.S. Additional Protocol
- Reporting and Complementary Access Provisions
- Reporting Requirements

When: November 19, 2008

Where: U.S. Department of Commerce
14th Street and Pennsylvania Avenue N.W.
Washington, DC 20230
Room: 4830

Time: 9:00 a.m. – 12:30 p.m. - Seminar

Cost: *** Free ***

To Register: Please email Jill Shepherd at
jshepher@bis.doc.gov or call 202-482-1001
by COB November 3, 2008

