

NRC Topical Report (TR) Program Monthly Meeting



Tuesday, October 21, 2008

Tanya Mensah (tme@nrc.gov) or 301-415-3610
Stacey Rosenberg, Special Projects Branch Chief (slr1@nrc.gov) or 301-415-2357

Meeting Agenda



- Introductions
- Opening Remarks (NRC/NEI)
- NRR TR Lessons Learned Task Force (LLTF)
Recommendations (NRC)
- TR Process, Objectives, and Value (NEI/NRC)
- 10 minute break
- Work Management Issues (NEI/NRC)
- Next Steps/Action Items

TR LLTF

- Consisted of DPR & DORL senior management.
- Focused on the “processing” of TRs.
 - Sought insights on successes and challenges.
- Key Messages:
 - The TR program has been successful in improving timeliness.
 - “Let the progress continue.”
 - Challenge: The TR process needs to recognize that not all TRs are the same. “A one-size fits all approach is not always applicable.”



Recommendation #1

- NRR will continue its current progress on TR reviews, including its current assessment of Office Instruction LIC-500, “Processing Requests For Reviews of Topical Reports”.
 - Due 5/30/09

Recommendation #2

- NRR will develop a prioritization/valuation scheme for TRs, including consideration of internal and external views. A draft prioritization scheme developed with implementation plan and presented to NRR Leadership Team (LT).
 - Due 5/30/09



Recommendation #3

- NRR will reassess TR metrics for timeliness and resource expenditures, based on the new prioritization/valuation scheme. Provide results of metrics assessment to LT for the first and second quarters following prioritization scheme implementation, but no later than 1/30/10.
 - Due 1/30/10



Recommendation #4



- NRR will establish a process for the assignment of a Technical Champion for the more technically challenging TRs. Include attributes for the decision to have Technical Champion in LIC-500 procedure.
 - Due 5/30/09

Path Forward

- Develop drafts/proposals for recommendations 1, 2, & 4 by 2/2009.
- Inform industry of current status via TR monthly meetings by 3/2009.
- Present to NRR management by 5/2009.