

GRAND GULF NUCLEAR STATION EIE SUBMISSION

DATE	October 1, 2008
TO	DOCUMENT CONTROL DESK
FROM	GRAND GULF NUCLEAR STATION
LICENSE NUMBER	NPF-29
DOCKET NUMBER	50-416
TITLE	GRAND GULF NUCLEAR STATION EMERGENCY PREPAREDNESS PROCEDURE 10-S-01-29, REVISION 21, OPERATIONS SUPPORT CENTER (OSC) OPERATIONS
NUMBER OF PAGES	19
FORMAT	PDF – SEARCHABLE IMAGE (EXACT)
RESOLUTION	300 DPI
REGULATION GOVERNING SUBMISSION	10CFR50.4(b)(5)
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PLANT OPERATIONS MANUAL

Volume 10
Section 01

10-S-01-29

Revision: 021

Date: 9-5-08

REFERENCE USE

EMERGENCY PLAN PROCEDURE


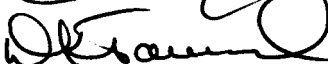
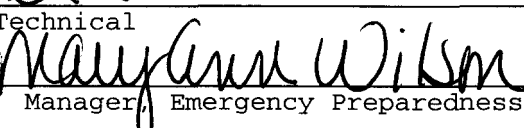
OPERATIONS SUPPORT CENTER (OSC) OPERATIONS

SAFETY RELATED

Prepared: _____

Reviewed: _____

Approved: _____



Technical

Manager, Emergency Preparedness

List of Effective Pages:

Pages 1-14

Attachments I


List of TCNs Incorporated:

<u>Revision</u>	<u>TCN</u>
0-3	None
4	1
5	2
6	3
7	None
8	4
9	None
10	5
11-021	None

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RPTS FORM

REQUIRED REVIEW PERFORMED (Check all that apply)	<input checked="" type="checkbox"/> PAD (EN-LI-100)	<input type="checkbox"/> 50.59 Evaluation (EN-LI-101)
	<input type="checkbox"/> 72.48 Evaluation (EN-LI-112)	<input type="checkbox"/> 50.54 Evaluation (ENS-NS-210)
	<input type="checkbox"/> PAD Not Required (EN-LI-100 or 01-S-02-3)	
	<input type="checkbox"/> Process Applicability Excluded <input type="checkbox"/> Editorial Change <input type="checkbox"/> ISI/IST Implementation <input type="checkbox"/> TCN Incorporation or Auto Rev. <input type="checkbox"/> Other Process-Number: _____	
Transmit applicable Review Form as a separate record along with procedure to Document Control.	PAD Reviewer: _____ / _____ (for PAD Not Required) Signature/Date	

Cross-Discipline review required?	(X) Yes	(Note affected Departments Below)
	() No	
Preparer Initials>>> 		

Department Cross-Discipline Reviews Needed	Signoff (signed, electronic, telcon)
OSC Coordinator	J.W.:kinson, Electronic review, 9-4-08

Does this directive contain Tech Spec Triggers? () YES (X) NO

REQUIREMENTS CROSS-REFERENCE LIST

Requirement Implemented	by Directive	Directive Paragraph Number
Name	Paragraph Number	That Implements Requirement
GGNS Emer Plan	7.3.2.S5	6.2.1.a(2), NOTE
GGNS Emer Plan	7.5.3.b.S2	6.4.3.e
GGNS Emer Plan	7.3.2.S6	6.1.1
GGNS Emer Plan	7.3.2.S1,S4	6.2.1
GNRO 97/00113	97-15-02-ITEM 2	6.3.2.a(5)
GNRO 97/00113	97-15-01-ITEM 1	6.3.2.a(4)
CR-GGN-2002-2511	CA2	6.2.3

* Covered by directive as a whole or by various paragraphs of the directive.

NOTE

The Equipment Database (EDB) Request statement is applicable only to Volume 06 and 07 maintenance directives.

EDB Change Request generated and the backup documentation available for setpoint and/or calibration data only ☐ Yes ☒ N/A EDBCR # _____

Current Revision Statement

Revision 021:

- Allows OSC personnel to key into the Accountability Reader prior to evacuation/accountability.
- Deletes Attachment II, Back-Up OSC Diagram, which is now in EP Form 29-07.

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1.0 PURPOSE AND DISCUSSION

1.1 Purpose

- 1.1.1 To provide guidelines for the Operations Support Center, including facility activation, personnel responsibilities, staffing and coordination of emergency response teams.

1.2 Discussion

- 1.2.1 This procedure should be used by the OSC and Health Physics Coordinators to coordinate and control general OSC emergency operations.

2.0 RESPONSIBILITIES

NOTE

Emergency Response personnel who leave their assigned location temporarily should inform their immediate superior of their location, destination, and estimated time of return.

2.1 Operations Support Center Coordinator - Reports directly to the Emergency Director and is responsible for:

- 2.1.1 Coordinating OSC activities with the Technical Support Center Coordinator during an emergency.
- 2.1.2 Dispatching emergency response teams as directed by the Emergency Director.
- a. Emergency Repair Team(s)
 - b. First Aid Team(s)
 - c. Search and Rescue Team(s)
 - d. Mobilizing other required support personnel

NOTE

Ensure an individual is assigned to maintain Plant Status and OSC TEAM STATUS boards.

2.2 Health Physics Coordinator - Reports directly to the Radiation Protection Manager and is responsible for:

- 2.2.1 Dispatching Onsite Monitoring Teams.

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2.2.2 Coordinating the activities of the Radiation Protection Personnel.

2.2.3 Providing radiological support to the Operations Support Center Coordinator.

2.2.4 Ensuring that Decon and First Aid stations are established as necessary.

2.2.5 Ensuring that radiological monitoring is performed in manned areas of the Plant during site evacuation.

2.3 OSC Communicator

Reports to OSC Coordinator and provides communication with TSC, Control Room and EOF.

2.4 On-Shift Electrical Maintenance Personnel

Notifying additional maintenance personnel to support OSC operation and to meet the Emergency plan augmentation requirements for the OSC.

3.0 REFERENCES

3.1 Administrative Procedure 01-S-08-2, Exposure and Contamination Control

3.2 Emergency Plan Procedure 10-S-01-11, Evacuation of Onsite Personnel

3.3 Emergency Plan Procedure 10-S-01-23, Reentry

3.4 Emergency Preparedness Procedure 10-S-02-3, Emergency Preparedness Form Control

4.0 ATTACHMENTS

4.1 Attachment I - OSC Setup Instructions

NOTE

Checklists are performance aids; they are intended to assist and aid ERO personnel in performance of their tasks. Completion of checklists is not mandatory. The forms are stored in storage bins in the facility.

5.0 DEFINITIONS

5.1 Emergency Dosimetry - DLR and High and Accident Range Dosimeters, or DLR and Electronic Alarming Dosimeter (EAD)

5.2 OSC - Operations Support Center

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- 5.3 EPP - Emergency Plan Procedures
- 5.4 HPC - Health Physics Coordinator
- 5.5 RPM - Radiation Protection Manager
- 5.6 EOF - Emergency Operations Facility
- 5.7 TSC - Technical Support Center
- 5.8 EAD - Electronic Alarming Dosimeter
- 5.9 OSC Issue Room - A supply room located on the mezzanine in the Maintenance Shop which contains equipment for response teams and OSC operations
- 5.10 DLR - Dosimeter of Legal Record

6.0 DETAILS

6.1 OSC ACTIVATION

- 6.1.1 The OSC is activated for Alert, Site Area Emergency, and General Emergency classifications. Once activated, the OSC shall become operational as soon as possible (without delay). When facility staffing can be accomplished with onsite personnel, it will become operational within 45 minutes. Otherwise, when personnel staffing the facility are offsite, the facility shall be fully operational in 90 minutes.
- 6.1.2 The Emergency Director designates a person to be the OSC Lead until OSC Coordinator is available.

6.2 OSC SETUP AND MANNING

- 6.2.1 Emergency Response Personnel from Operations, Maintenance, Radiation Protection, Engineering, Chemistry and other support groups assemble to form OSC management and response teams.
 - a. OSC Coordinator - Designates one or more persons to man radio consoles and telephones. Communications will be established with:
 - (1) Technical Support Center (synchronize clocks)
 - (2) Control Room

NOTE

A radio console located in the OSC provides communication capabilities with the Control Room, TSC and EOF.

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6.2.1

(Cont._)

- b. OSC HP Coordinator - Designates one or more persons to :
 - (1) Set up OSC.
 - (2) Set up Control Point, First Aid and Decon stations.
 - (3) Response check all survey instruments.
 - (4) Inspect all respiratory equipment, as necessary.
 - (5) Perform periodic OSC habitability surveys.
 - (6) Conduct site boundary surveys (Radiological/Onsite Monitoring Team) as appropriate.
 - (7) Establish communications with the TSC
 - (8) Ensure EAD readers in OSC are operable
- c. OSC Communicator - Establish communications with Control Room and TSC
- d. On-Shift Electrical Maintenance Personnel- are responsible for:
 - (1) Determining if the required number of Maintenance personnel (3-Electrical, 2-Mechanical, and 1- I&C) are in the OSC or on site.
 - (2) **If** the required number of maintenance personnel are **not** in the OSC or on site, **call** the needed personnel in and have them report to the OSC as soon as possible to support OSC Operations.

NOTE

The Emergency Telephone Book (Section B) contains the names, discipline, and telephone numbers for Maintenance personnel.

6.2.2 Establish Appropriate Radiation Control Measures

- a. If the RPM has determined that radioactivity has extended beyond the CAA, the OSC HP Coordinator ensures that radiological controls are implemented for entry/exit from the OSC. OSC may be setup similar to diagram on Attachment I.

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6.2.3 The OSC may be declared operational when the following actions have been completed:

- a. At a minimum, the following positions have been staffed:
 - (1) OSC Coordinator
 - (2) OSC HP Coordinator
 - (3) manning is adequate to form required emergency response teams

NOTE

Since some personnel may be in the field performing tasks during activation, it is not necessary for all minimum staffing personnel to be physically present in the OSC.

- b. Communication is established with the TSC or Control Room.

6.2.4 All OSC personnel should log in to the OSC Accountability Card Reader upon arrival in the OSC. This will minimize emergency response delays if an evacuation and accountability process is later initiated.

6.3 OSC OPERATION

6.3.1 OSC Coordinator Activities

- a. The OSC Coordinator must ensure that the following actions are performed as applicable, based on the nature of the emergency event:
 - (1) Rotate Emergency Response Team personnel using available OSC staffing.
 - (2) Monitor OSC supplies such as protective clothing and SCBA air reserves and replenish as necessary.
 - (3) Develop shift schedule for extended OSC operations.
 - (4) Periodically provide plant status updates to OSC staff members.

6.3.2 OSC HP Coordinator activities

- a. The OSC HP Coordinator must ensure that the following actions are performed as applicable, based on the nature of the emergency event.
 - (1) Periodic OSC habitability surveys.
 - (2) Review OSC access controls. If necessary, ensure OSC access controls are established as identified in Section 6.4.5

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6.3.2 (Cont.)

- (3) Develop shift schedules for extended OSC manning (Radiation Protection personnel)
- (4) Monitor OSC HP supplies and emergency respiratory equipment and obtain replacements as necessary.
- (5) If site evacuation occurs, maintain radiological monitoring of manned areas.

6.3.3 Habitability Surveys -
The Health Physics Coordinator:

- a. Directs the performance of radiation, contamination and airborne activity surveys.
- b. Reports the results of the OSC habitability surveys to the OSC Coordinator and the Radiation Protection Manager in the TSC.
- c. Announces the habitability results to the facility.

NOTE

If the OSC is determined to be uninhabitable, refer to Section 7.0 of this procedure.

6.3.4 Personnel Accountability and Control
The OSC Coordinator:

- a. Designates an individual to ensure that all available Emergency Response Personnel are listed on the OSC sign-in board and to update plant status information.
- b. Ensures that all OSC personnel use the accountability card reader upon arrival in the OSC.
- c. Authorizes Radiation Protection personnel to man the in-plant staging area (HP Lab - 93' Control Building) until the Control Building is evacuated.

6.3.5 Dispatch and Control of an Offsite Monitoring Team from the OSC

- a. The OSC HP Coordinator dispatches an Offsite Monitoring Team (OMT) from the OSC upon request of the RPM (if the EOF is not operational) to track the plume and report offsite radiological data and other information. The monitoring is performed in accordance with 10-S-01-14.
 - (1) The HPC must designate OMT members and ensure that they are briefed and issued proper dosimetry prior to dispatch.
 - (2) The team obtains vehicle and Offsite Monitoring Kit as described in 10-S-01-28, Control of Designated Emergency Vehicles.

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6.3.5 (Cont.)

- b. The HPC should use the OSC OMT radio to direct the Offsite Monitoring team.

NOTE

When the EOF is operational, all Offsite Monitoring Teams presently in the field become the responsibility of the Plume Tracker (EOF).

- c. Radiological data received by the OSC from the team is reported to the RPM.

6.4 EMERGENCY RESPONSE TEAMS (OSC COORDINATOR)

6.4.1 Team Organization- Ensure the following teams are organized to support emergency actions. Specific guidelines for the organization, required equipment and control of each team is provided in the appropriate Emergency Plan Procedure.

- a. Radiological/Onsite Monitoring Team
- (1) This team is composed of personnel trained for radiological surveys.
- b. Search and Rescue Team/First Aid Team
- (1) This team is manned by at least one Radiation Protection qualified and one First Aid qualified individual.
- c. Repair Teams
- (1) This team is normally made up of maintenance and RP personnel (as appropriate) sufficient to perform the assigned tasks.

NOTE

The 'buddy system' is used whenever personnel enter hazardous areas (ie, plume affected areas or affected areas of the Power Block). To efficiently utilize personnel resources, single person teams may be used in non-hazardous areas.

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6.4.2 Dispatch And Control Of Control Room Teams

NOTE

The Control Room Team is intended for rapid mitigating actions such as EP Attachments before a release occurs or before radiation levels increase.

After these events, use of this team outside the Control Building is minimized and is preferably limited to the Control Room envelope, unless otherwise determined to be appropriate by the Shift Manager.

Past experience indicates that complications are introduced when using this team for complex functions or in areas of a release or elevated dose rates.

Control Room Team personnel should be briefed upon arrival and periodically during the event.

- a. Upon initial Alert or higher emergency classification, one of the shift RP technicians reports to the Emergency Director (Shift Manager) in the Control Room to be available for in-plant surveys, job coverage, or radiological consultation. The other shift RP technicians are available to perform site area surveys (as required), begin OSC preparations, or other duties as directed by the Emergency Director (Shift Manager).
- b. Before the OSC is operational, Operations personnel on-shift remain under the direction of the Emergency Director (Shift Manager) and remain in the Control Room. After the OSC is operational, the Safe Shutdown Operators remain in the Control Room and the other Operations Shift personnel may be directed to report to the OSC.
- c. The Shift Manager may immediately request an I&C Technician to report to the Control Room, prior to OSC being declared operational, by contacting the I&C Technician using any available means.
- d. The RP Technician and I&C Technician notify the Shift Manager/Emergency Director and the OSC Coordinator (if OSC is manned) of their arrival at the Control Room.
- e. After activation of the OSC, the OSC Coordinator determines if an I&C Technician has reported to the Control Room, and if required, designates an I&C Technician to report immediately to the Control Room.
- f. If not previously completed, the RP and I&C Technicians obtain appropriate emergency dosimetry and log into the Emergency Radiation Work Permit (RWP) after arrival at the Control Room (or drill RWP if appropriate).
- g. All personnel (including Operations, I&C, and RP) who leave the Control Room envelope are tracked as Control Room Team #1, #2, or similar.

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6.4.2 (Cont.)

- h. Command and control of the Control Room team(s) remains with the Shift Manager in the Control Room.

NOTE

Protective clothing is available in the Control Room and Technical Support Center emergency supply cabinets.

- i. The RP Technician that reports to the Control Room ensures radiological coverage is provided to Control Room teams either through radiological briefings or RP accompanying the team in the field. Any required radiological briefings are performed by the Control Room RP Technician.

NOTE

Briefings may be performed at the most appropriate location and using the most appropriate communication means determined by the RP Technician. The location of the brief may include the Control Room, or while escorting personnel to and from the work area, and/or while at the work area.

Briefings should be documented on EPP 29-03, Response Team Pre-Dispatch Requirements, but may be documented differently and at a later time at the discretion of the RP Technician.

After the OSC is operational, the Control Room RP Technician should maintain communications with the OSC HP Coordinator sufficient to provide radiological briefings that may be required for the Control Room Teams.

- j. The Control Room RP Technician utilizes in plant radiation monitoring equipment to determine if radiological job coverage is required when a team is dispatched and to advise the Emergency Director (Shift Manager) as needed.
- k. Once plant condition have stabilized and at the Emergency Directors discretion, the Control Room Team(s) personnel may be directed to physically report to the OSC.

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6.4.3 General Team Guidelines (all OSC Emergency Response Teams)

- a. Response Team Predispatch Requirements (EPP Form 29-03) or similar form are completed before leaving the OSC.
- b. Specific instructions for the organization and control of Radiological Monitoring, Search and Rescue and First Aid Teams are provided in Emergency Plan Procedures 10-S-01-14, 10-S-01-18, and 10-S-01-19.
- c. Each team must be assigned a team leader who is responsible for the direction of the team members and communications with the OSC.

CAUTION

The team leader ensures that adequate communications and radiation detection instrumentation is available for each team.

- d. Each team member is issued emergency dosimetry in accordance with 10-S-01-17.
- e. Each team will be provided a portable radio for communications with the OSC.
- f. The team members must be provided with the appropriate personnel protection equipment based on the actual or potential hazards which the team may encounter. This equipment may include protective clothing, respiratory equipment (SCBAs), radiological survey instruments, and flashlights.
- g. All equipment (e.g., radios, meters, flashlights, voice boxes, PCs, etc.) must be thoroughly checked prior to OSC departure, especially the SCBAs.
- h. The HP Coordinator should periodically brief the dispatched Emergency Response Teams on current radiological conditions.
 - (1) The Team Leader should be notified immediately when radiation levels change in areas they are required to enter.
- i. The OSC Coordinator should periodically brief the dispatched teams on current plant status.
- j. Team members should log in to the OSC Accountability Reader, (if not already done), prior to being dispatched from the OSC.

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6.4.4 TSC Update

- a. The OSC Coordinator should periodically brief the TSC on the availability and status of Emergency Response Teams. This report should include:
 - (1) Number of available qualified personnel
 - (2) Remaining radiation exposure margin of team members

6.4.5 OSC Entry and Exit

- a. Establish OSC access controls to direct Emergency Personnel reporting from offsite to the proper OSC entrance by placement of signs, ropes, barriers and/or walkways.
- b. OSC may be setup similar to diagram on Attachment I which shows a recommended setup of the OSC and describes the entry points.

7.0 BACKUP OSC

7.1 Location

- 7.1.1 The Backup OSC is located in the Control Building Elevation 148' (FIN Team Room). The Health Physics Lab may be used as an in-plant staging area, if still habitable.

7.2 Activation

- 7.2.1 If the OSC is not habitable or cannot perform its required functions, the OSC Coordinator directs the activation of the Backup OSC.
- 7.2.2 When relocating personnel from the OSC to the Backup OSC, the OSC Coordinator:
 - a. Contacts the ED and inform him/her of the situation
 - b. Contacts the Control Room, TSC, and Security
 - c. Contacts teams located in the field
 - d. Transfers the following functions to the Control Room:
 - (1) Response team control
 - e. If radiological conditions exist, request from the Radiation Protection Manager a determination of requirements (i.e. dosimetry, protective clothing) for relocation and route to the Backup OSC.
 - f. Ensures all logbooks, current paperwork, and position badges are taken to Backup OSC.
 - g. Designates personnel to carry additional equipment for use.

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7.2.3 Prior to leaving the OSC, the OSC Communicator:

- a. Contacts the Control Room to discuss the status of current teams and locations.

7.2.4 The OSC HP Coordinator:

- a. Dispatches a RP to the Backup OSC to setup.

7.3 Setup

7.3.1 Upon arrival to the Backup OSC, the OSC Coordinator ensures that the Backup OSC is setup using the BACKUP OSC SET-UP CHECKLIST (Form EPP 29-07).

7.3.2 A board is used to display information normally displayed on the OSC Team Tracking boards.

7.3.3 The OSC Coordinator upon arrival:

- a. Ensure the Backup OSC is setup in accordance with the checklist.
- b. Communications can be establish with teams

7.3.4 The OSC HP Coordinator upon arrival:

- a. Ensures facility is habitable.
- b. Establishes contact with the Radiation Protection Manager.
- c. Briefs the OSC Coordinator on Radiological Conditions.
- d. BOSC may be setup similar to diagram on EP Form 29-07 which shows a recommended setup of the BOSC and describes the entry points.

7.4 Operation

7.4.1 The OSC Coordinator declares the Backup OSC operational when:

- a. Sufficient personnel are present to man the Backup OSC.
- b. Advised by the OSC HP Coordinator that the Backup OSC is ready to provide radiological information.

7.4.2 After declaring the backup OSC operational:

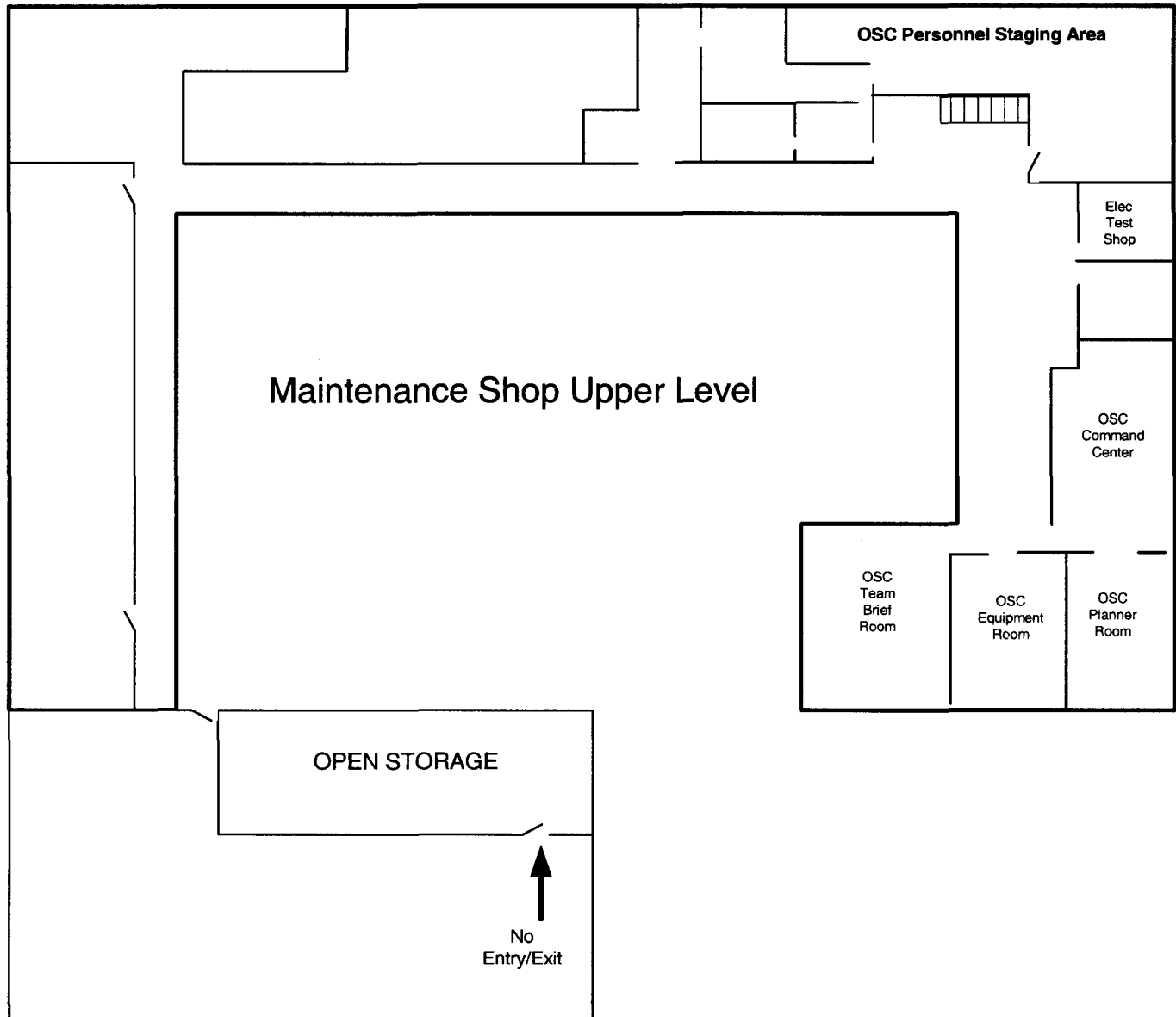
- a. Transfer the following functions from Control Room to the OSC.
 - (1) Response Team Control

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8.0 RECORDS AND INFORMATION

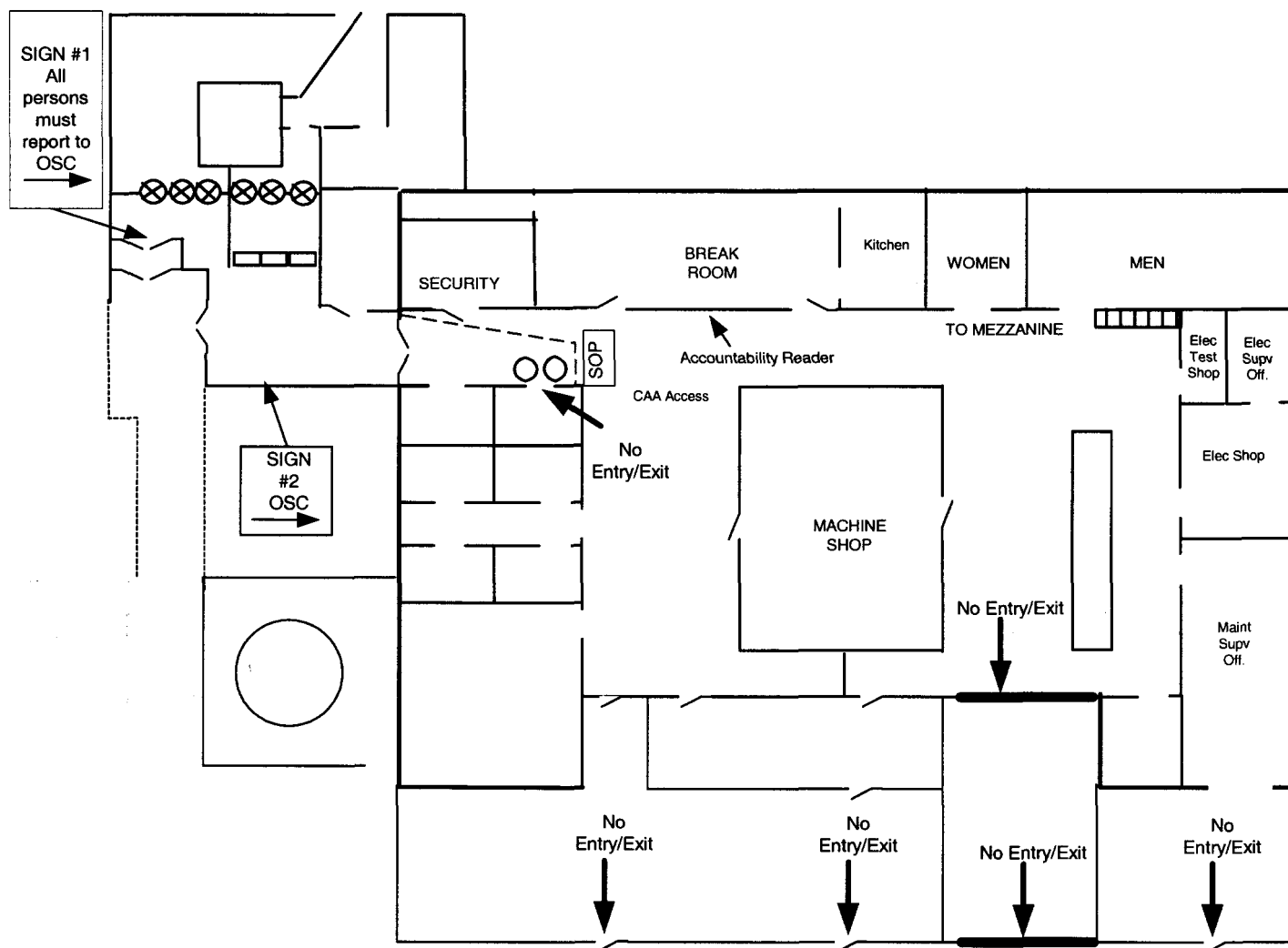
- 8.1 Forms and paperwork generated by this procedure during emergencies are collected by the OSC Coordinator and forwarded to the Manager, Emergency Preparedness.

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OSC SETUP INSTRUCTIONS**To set-up OSC:**

- 1) Obtain Keys to issue rooms from OSC key locker.
- 2) Turn on EAD Screens (computers and readers are normally on, reboot computer and readers only if needed)
- 3) If required, set up CAA Access as suggested on Maintenance Shop Lower Level drawing (or similar)
- 4) Place Sign #1 and Sign #2 at locations as shown on Maintenance Shop Lower Level drawing

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OSC SETUP INSTRUCTIONS**Maintenance Shop Lower Level**