

August 28, 2008

ALL AGREEMENT STATES, MICHIGAN, NEW JERSEY, VIRGINIA

**ACCEPTANCE TO THE SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE
(H-305) (FSME-08-066)**

Enclosure 1 is the list of students from the Agreement States selected to attend the October 20-24, 2008, Safety Aspects of Industrial Radiography Course (H-305). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. A tentative schedule is enclosed (Enclosure 3). Students attending this course will be paid for by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 301-415-5006 immediately and then submit their travel information for NRC to issue their travel authorization (Appendix A) to Traci Kime (Fax 301-415-3502). (See invitational travel information in AD-500 at: <http://nrc-stp.ornl.gov/procedures/ad500.pdf>)

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT:	Brenda G. Usilton	INTERNET:	Brenda.Usilton@NRC.GOV
TELEPHONE	(301) 415-2348	FAX	(301) 415-3502

/RA/

Robert J. Lewis, Division Director
Division of Materials Safety and State Agreements
Office of Federal and State Materials and
Environmental Management Programs

Enclosures:
As stated

FSME-08-066

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OFFICIAL RECORD COPY

SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE (H-305)

October 20-24, 2008

St. Rose, Louisiana

STATE	PARTICIPANT(S)
LOUISIANA Emergency & Radiological Services Div. Office of Environmental Services P.O. Box 4312 Baton Rouge, LA 70821-4312	Jennifer Elee
MINNESOTA Dept. of Health 625 Robert Street N. P.O. Box 64975 St. Paul, MN 55164-0975	Bryce Armstrong
KENTUCKY Cabinet for Health & Family Services 275 East Main Street, HS1C-A Frankfort, KY 40621-0001	Brian Parsley
NEVADA Bureau of Health Protection Services State Health Division 4510 Technology Way, Suite 300 Carson City, NV 89706	Tim Mitchell
NEW JERSEY Div. Of Environmental Protection P.O. Box 415 Trenton, NJ 08625-0415	James McCullough
NEW MEXICO Environment Department Harold S. Runnels Building 1190 St. Francis Drive, Rm S2100 Santa Fe, NM 87502-0110	Daniela Bowman
NORTH DAKOTA Dept. of Health 918 E. Divide Avenue Bismarck, ND 58501-1947	Daniel Harman
OHIO Dept. of Health 246 North High Street Columbus, OH 43215	Kenneth Barnhart
OREGON Dept. of Human Services 800 NE Oregon Street, Suite 640 Portland, OR 97232-2162	Terri Jones
PENNSYLVANIA DEP Bureau of Radiation Protection Rachel Carson State Office Building P.O. Box 8469 Harrisburg, PA 17105-8469	Steve Acker
TENNESSEE Division of Radiological Health L&C Annex, Third Floor 401 Church Street Nashville, TN 37234-1532	Elizabeth Murphy
VIRGINIA Dept. of Health James Madison Bldg. 109 Governor Street, Room 730 Richmond, VA 23219	Beth Schilke

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-305) "Safety Aspects of Industrial Radiography." This course is scheduled to be presented October 20-24, 2008 at Source Production and Equipment Company (SPEC), 113 Teal Street, St. Rose, Louisiana. The telephone number is (504) 464-9471. Enclosure 3 is a tentative course outline and schedule for the course.

COURSE: Official work hours for this course are from 8:00 a.m. - 5:00 p.m. with an hour for lunch. The basic course schedule is for lectures in the morning with laboratory exercises in the afternoon. Students should dress casually and wear comfortable pants/slacks and shirts that will facilitate laboratory exercises. Please complete the invitational travel authorization request as described in FSME Procedure AD-500, "Invitational Travel Authorization and Voucher" and return it to Traci Kime at TSK@nrc.gov or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Traci on 301-415-8140. No rental cars will be authorized for travel. You will need to take a taxi or shuttle to and from the airport. You will receive a travel voucher for reimbursement after the course ends. Traci will mail it to your office.

LODGING AND TRAVEL: You should plan to arrive on Sunday, October 19, 2008 and depart on Friday, October 24, 2008. Participants must make their own lodging arrangements. Individuals should request a Federal government rate at the hotels. The following hotels are only a couple of miles from the SPEC office. [Note: No endorsement is expressed or implied. Best Western at the Airport (504-464-1644); Hilton New Orleans Airport (800-HILTONS or 504-469-5000). These are directly across the highway from the airport. [If a shuttle is not available, you might consider going to the airport and take a taxi from there.] Other hotels further away, but in the vicinity (transportation would be needed) are: Radisson Inn N.O. Airport (800-333-3333 or 504-467-3111); Travelodge Airport (504-469-7341). The per diem for St. Rose, Louisiana area is 140/59/199. This means lodging/meals/not to exceed total. Tax is a separate line item on your voucher.

LOCATION INFORMATION: SPEC is located in the James Business Park, a couple of miles west of the airport off of US Highway 61. There is a Ramada Inn at the entrance of the park, at a traffic light. Go through the light and turn right on the next street (James Drive West), by Wendy's. Continue on James Drive West until you come to Teal Street (3rd street on right side). Turn right onto Teal Street. The second and third offices on the left are SPEC buildings (113 & 119 Teal). The training facility is upstairs at 119 Teal Street in St. Rose, LA. You may park in either parking lot.

NOTE: Students should bring issued dosimetry (issued-dosimetry will be available for those who do not have issued dosimeters) and a scientific calculator.

**Safety Aspects of Industrial Radiography H-305
Tentative Course Outline**

Monday:

8:00 a.m. - Noon: Introduction/Radiography concepts and fundamentals

1:00 p.m. - 5:00 p.m. Labs: Setting up and using devices; plant tour.

Tuesday:

8:00 a.m. - Noon: Radiography safety and operations.

1:00 p.m. - 5:00 p.m.: Labs: Establishing boundaries; source exchange; inspection.

Wednesday:

8:00 a.m. - Noon: Federal & State Regulations.

1:00 p.m. - 5:00 p.m.: Site inspection; emergency source retrieval.

Thursday:

8:00 a.m. - Noon: Transportation regulations and radiography company operations.

1:00 p.m. - 5:00 p.m.: Labs: Shipping packages; performing a radiograph.

Friday:

8:00 a.m. - 10:00 a.m.: ANSI equipment standard; course review.

10:30 a.m.- Noon: Course examination

1:00 p.m. - Critique of Course: Discussion of Items of Interest to Participants

* Note: This course outline is tentative and subject to change.