

PMSTPCOL PEmails

From: Bruce Olson
Sent: Thursday, February 07, 2008 3:49 PM
To: Nilesh Chokshi
Cc: Paul Kallan; George Wunder
Subject: RE: Document public release timeliness

I don't have an electronic copy of your presentation slides from the Feb. 5 2008 STP Scoping meeting, but if you can provide them to Liz Langlie, I will work with her to get the slides posted on ADAMS, if that has not been done already.

I can also get them posted on the public web site, if you wish.

By the way, I got out of Houston on a 5:30 PM Continental flight to Dulles.
The 11:50 AM United flight was canceled and it seemed clear that the later United flight was going to be canceled too.
How did you make out?

Thanks.....

Bruce Olson, PE
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>>> Liz Langlie 2/7/2008 3:18 PM >>>
FYI...please read

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>>> Brent Clayton 2/7/2008 3:16 PM >>>

I saw this on the NRO website, so I'm guessing we've had some problems in this area. (Our operating plan goal - which is one input to our appraisals - is to issue 90% of the applicable internally generated documents within 6 days of the document date. The op plan is available on the NRO web page.)

<http://nrr10.nrc.gov/NRO/reminders/docs/Timely%20Release%20of%20ADAMS%20Document%20to%20the%20Public.pdf>

Since we have so many new staff, let me describe one not-so-obvious way that we've often gotten into trouble in the past.

If you have a public meeting and use slides or provide a handout that isn't already publicly available, the clock for those documents starts on the meeting date. So if you're not going to make the meeting summary available

by the 6th day from the meeting ("after 5 days"), you need to make the slides or handouts publicly available in ADAMS by that 6th day (independent of the meeting summary). You can still attach them to the meeting summary (and include them in the ADAMS package with it) - and then the 6-day clock starts for the meeting summary on the day it is signed.

To give a graphic example, assume we have a meeting where we have both as set of slides and a handout. We attach these documents to the meeting summary, issue the meeting summary 10 days after the meeting, and make it immediately available. Unless we've made the two attachments available earlier, we have issued 33% of our documents on time. Not good for our appraisal.

Hopefully, this will help us meet this operating plan goal.

---Brent

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Subject: RE: Document public release timeliness
Sent Date: 2/7/2008 3:49:26 PM
Received Date: 2/7/2008 3:49:26 PM
From: Bruce Olson

Created By: Bruce.Olson@nrc.gov

Recipients:

"Paul Kallan" <Paul.Kallan@nrc.gov>
Tracking Status: None
"George Wunder" <George.Wunder@nrc.gov>
Tracking Status: None
"Nilesh Chokshi" <Nilesh.Chokshi@nrc.gov>
Tracking Status: None

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Options

Priority: Standard
Return Notification: No
Reply Requested: No
Sensitivity: Normal
Expiration Date:
Recipients Received: