

August 26, 2008

MEMORANDUM TO: R. W. Borchardt  
Executive Director for Operations

FROM: Gary M. DeMoss, Senior Operations Assistant /RA/  
Technical and Regional Programs Branch  
Office of the Executive Director for Operations

SUBJECT: LESSONS-LEARNED PROGRAM MONTHLY STATUS REPORT –  
MAY, JUNE AND JULY 2008

The Lessons-Learned Oversight Board (LLOB) meetings were held on May 28, 2008, and July 24, 2008, and the results were reported in meeting summaries. The purpose of the May 28, 2008 LLOB meeting was to evaluate potential lessons-learned items from Office of Inspector General (OIG) Audit Reports, agency documents, and external reports using the Lessons-Learned Program's threshold criteria. None of the 39 items evaluated met the criteria to become an agency lesson-learned item (ML081600002).

The purpose of the July 24, 2008 LLOB meeting was to evaluate a corrective action plan regarding agency actions taken to strengthen the licensing process for sealed radioactive sources and an effectiveness review regarding the actions following the 1985 Davis-Besse loss of feed water event. The corrective action plan and the effectiveness review were prepared and reviewed using the guidance in Management Directive (MD) 6.8, "Lessons-Learned Program." The LLOB had no major comments on the content of either document (ML082321310), but did have some suggestions for improving MD 6.8.

During the week of July 13, 2008, Lessons-Learned Project (LLP) Manager Gary DeMoss attended a briefing on and discussed the LLP item regarding the Information Technology (IT) Development Analysis Team's evaluation of the process used to award and manage large IT system development contracts. The Office of Information Services (OIS) plans to have the corrective action plan ready for review by the LLOB by August 30, 2008 (EDAT OEDO-2008-0349) and expects to present it to the LLOB at the next meeting.

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The last LLP progress report stated that the Share Point Process EDO Lessons-Learned (SPELL) program would complete user acceptance testing (UAT) on May 28, 2008. The OIS provided a Pre-UAT customer preview of the SPELL at the Gude Drive facility, during which the software was thoroughly demonstrated. However, OIS reports that since SPELL is the first Share Point application at the NRC, they have encountered numerous problems with hardware, software and personnel availability during this reporting period. UAT is currently expected to begin in August 2008, at which time a project timeline will be developed.

On August 1, 2008, Gregory Morell, Senior Operations Assistant in the Office of the Executive Director for Operations was assigned as the LLP Manager.

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