July 16, 2008

MEMORANDUM TO: Mary S. Givvines, Controller
Office of the Chief Financial Officer

FROM: Mona S. Williams, Team Chief ***/RA/***
License Fee Team
Division of Financial Management
Office of the Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL TO WRITE-OFF A DELINQUENT DEBT (WRITE-OFF NO. FY2008-19)

RSA Laboratories was notified on January 28, 2008, of an administrative error in assessing their annual fees for Fee Category 3M for fiscal years 2002 through 2008. The administrative error resulted in RSA Laboratories owing the NRC a total of $13,800.00. RSA Laboratories submitted satisfactory evidence of their inability to pay the full amount. NRC has agreed to compromise this debt and accept $8,050.00 as payment in full. Therefore you are requested to approve the write off of this debt in the amount of $5,750.00.

APPROVED:

***/RA/*** July 17, 2008

Mary S. Givvines, Controller Date
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