

GEOSCIENCES AND ENGINEERING DIVISION NONCONFORMANCE REPORT

Project No. Several

NCR No. 2007-08

PART 1: DESCRIPTION OF NONCONFORMANCE

Contrary to requirements of TOP-012, *Identification and Control of Samples and Chemical Reagents*, various apparent samples in long-term storage in Building 51 are not appropriately identified as archival (Section 4.5) and are not readily traceable to Sample Custody/Control Logs (Section 4.3). There are also indications that the condition may also exist to a lesser extent in Building 57.

Initiated by: M. Simpson Date: 3/22/07 ^{4/20/07} ~~4/20/07~~

Action Required by: G. Wittmeyer/S. Mohanty Response Due Date: 4/12/07 ~~4/5/07~~ ^{4/12/07 - mt}

PART 2: PROPOSED DISPOSITION AND CORRECTIVE ACTION

Disposition: *Reapply TOP-012 process to bring both samples and sample control logs in Bldg 51 into compliance.*

Basis of Disposition: *Most samples in Bldg. 51 are being stored for archival purposes and not being used for testing and, therefore, the risk of loss of IO is considered minimal.*

Action to Correct Nonconformance:
Gather all sample custody logs for Bldg. 51 for annual record capture. Provide copies of custody logs to appropriate PI to match logs to samples. Prepare new sample custody logs as needed using field notecards. Add sample ID's as needed. Reorganize sample logs and collect, relocate, ~~with samples~~ ^{with samples}. Digitize samples that are no longer needed. Target date for completion: 5/25/07 ~~5/25/07~~ ^{extend to 6/25/07}

Proposed by: Gordon Wittmeyer Date: 4/17/2007 ^{mt} ~~extend to 10/1/07~~

PART 3: APPROVAL

Manager: Gordon Wittmeyer Date: 4/18/2007 ^{mt} ~~(see attachment.)~~

Director of QA: Robert Ferrill Date: 4/18/2007

Comments/Instructions:

PART 4: CLOSE OUT

Comments: *All samples in building 51 are labeled and traceable (albeit not "readily").*

Distribution:
 Original-QA Records
 ORIGINATOR
 PRINCIPAL INVESTIGATOR
 MANAGER
 ASSISTANT DIRECTORS: Wittmeyer, Mohanty
 Director: Ferrill

Verified by: M. Simpson Date: 4/10/08