

July 2, 2008

FINAL SUMMARY OF INFORMATION COLLECTION REQUEST

Title: Grant and Cooperative Agreement Provisions

Current Burden/Responses: 1,160 hours/148 responses

Proposed Burden/Responses: 3,381 hours/458 responses (318 responses plus 140 recordkeepers)

Frequency of Response: On occasion for most reports, twice yearly for technical performance reports

Number of Respondents: 140

Reasons for Changes in Burden/Responses:

The overall burden has increased by 2,221 hours, from 1,160 hours to 3,381 hours. This change is due to a number of factors:

1. The total number of grant/cooperative agreement respondents increased from 60 to 140 respondents due to the increase in the NRC's budget appropriation for the financial assistance program. As a result, the number of respondents for Reporting Program Technical Performance has increased from 60 to 140 and the number of respondents for Procurement Standards has increased from 20 to 30.
2. The previous submission for this collection assumed that Reporting Program Technical Performance would be submitted one time per year. The current submission has correctly calculated that there will be two submissions per year, as these reports are submitted every 6 months. This is not a change in the requirement for grantees, but represents a correction of NRC's calculations for this requirement.
3. Finally, NRC removed burden for requirements that are submitted on Standard Forms. The burden for these requirements is covered under other OMB clearances. Previously, NRC included the burden for these requirements under Reporting Program Technical Performance. The current submission has removed 4.4 hours burden from this requirement, based on the burden associated with these forms:

Standard Form #	Title	OMB clearance #	Burden per form
SF 424	Application for Federal Financial Assistance	4040-0004	60 minutes
SF 424A	Budget Information	4040-0006	180 minutes
SF 424B	Assurances	4040-0007	15 minutes
SF LLL	Disclosure of Lobbying Activities	0348-0046	10 minutes
TOTAL			265 minutes (4.4 hours)

As a result of the above three changes, the total number of burden hours for reporting increased by a total of 2,098 hours. Reporting Program Technical Performance increased from 900 hours of reporting burden (60 respondents x 1 annual response x 15 hours = 900 hours) to 2,968 hours of reporting burden (140 respondents x 2 annual responses x 10.6 hours = 2,968 hours), an increase of 2,068 hours. Procurement Standards increased from 60 hours (20 respondents x 1 annual response x 3 hours = 60 hours) to 90 hours (30 respondents x 1 annual response x 3 hours = 90 hours), an increase of 30 hours.

In addition, the number of recordkeeping hours increased by 123 hours. Reporting Program Technical Performance increased from 90 hours of recordkeeping burden (60 recordkeepers x 1.5 hours = 90 hours) to 210 recordkeeping hours (140 recordkeepers x 1.5 hours = 210 hours), an increase of 120 hours. Procurement Standards increased from 6 hours (20 recordkeepers x 0.3 hours = 6 hours) to 9 hours (30 recordkeepers x 0.3 hours = 9 hours), an increase of 3 hours.

There also has been an increase in cost due to the increase in the NRC's standard fee recoverable rate for materials licensees from \$157 per hour to \$238 per hour.

Level of Concurrence: Deputy Director
Office of Administration

Effort to Identify Duplication and to Use Similar Information:

No sources of similar information are available. There is no duplication of requirements. NRC has in place an ongoing program to examine all information collections with the goal of eliminating all duplication and/or unnecessary information collections. These provisions are not used in any other legal instrument for agency use other than for grants and cooperative agreements.

Abstract:

The Division of Contracts (DC) is responsible for the awarding of grants and cooperative agreements for the NRC. The DC collects information from grantees and cooperators in order to administer these programs. The DC uses provisions (required to obtain or retain a benefit in its awards and cooperative agreements) to ensure: adherence to Public Laws, that the Government's rights are protected, that work proceeds on schedule, and that disputes between the Government and the recipient are settled.