

June 23, 2008

ALL AGREEMENT STATES, MINNESOTA, NEW JERSEY,VIRGINIA

**ACCEPTANCE TO THE DIAGNOSTIC AND THERAPEUTIC NUCLEAR MEDICINE COURSE  
(H-304) (FSME-08-0-49)**

Enclosure 1 is the list of students from the States selected to attend the August 11-15, 2008 Diagnostic and Therapeutic Nuclear Medicine Course (H-304). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be paid for by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 301-415-5006 immediately and then submit their travel information needed for NRC to issue their travel authorization (Appendix A) to Traci Kime (Fax 301-415-3502). (See invitational travel information in AD-500 at: <http://nrc-stp.ornl.gov/procedures/ad500.pdf>)

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that you cannot attend.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton INTERNET: Brenda.Usilton@NRC.GOV  
TELEPHONE: 301-415-2348 FAX: 301-415-3502

**/RA/**

Robert J. Lewis, Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials and  
Environmental Management Programs

Enclosures:  
As stated

FSME-08-

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**ML081720067**

OFFICE	FSME/DMSSA	FSME/DMSSA					
NAME	BGUsilton:	RLewis					
DATE	06/20/08	06/23/08					

**OFFICIAL RECORD COPY**

DIAGNOSTIC AND THERAPEUTIC NUCLEAR MEDICINE COURSE (H-304)  
 AUGUST 11-15, 2008  
 HOUSTON, TX

STATE	PARTICIPANT(S)
<p><b>ARIZONA</b></p> <p>AZ Radiation Regulatory Agency            4814 South 40<sup>th</sup> Street            Phoenix, AZ 85040</p>	<p>Hallie Smith</p>
<p><b>CALIFORNIA</b></p> <p>Dept. of Health Services            P.O. Box 997414, MS-7610            Sacramento, CA 95899-7414</p>	<p>Jeffrey Day</p>
<p><b>KANSAS</b></p> <p>Bureau of Air and Radiation            1000 SW Jackson, Suite 310            Topeka, KS 66612-1366</p>	<p>Jason Barney</p>
<p><b>NEVADA</b></p> <p>Radiological Health Section            Bureau of Health Protection Services            4510 Technology Way, Suite 300            Carson City, NV 89706</p>	<p>John Follette</p>
<p><b>NEW JERSEY</b></p> <p>Div of Environmental Safety &amp; Health            Dept of Environmental Protection            P.O. Box 415            Trenton, NJ 08625-0415</p>	<p>Nancy Stanley</p>
<p><b>OKLAHOMA</b></p> <p>Department of Environmental Quality            708 North Robinson            P.O. Box 1677            Oklahoma City, OK 73101</p>	<p>Michelle Varbel</p>
<p><b>TEXAS</b></p> <p>Division for Regulatory Services            1100 West 49<sup>th</sup> Street, MC 2828            Austin, TX 78756-3189</p>	<p>Susrut Usgaonker</p>
<p><b>VIRGINIA</b></p> <p>Dept. of Health            James Madison Bldg.            109 Governor Street, Room 730            Richmond, VA 23219</p>	<p>Kimberly Gilliam</p>

**ENCLOSURE 1**

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-304), "Diagnostic and Therapeutic Nuclear Medicine." This course is scheduled to be presented August 11-15, 2008 at the Advanced Health Education Center (AHEC) 8502 Tybor Street, Houston, Texas 77074, Telephone: (713) 772-0157 or 1-800-239-1361.

**COURSE:** The course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, August 15, 2008, which will end at 3:00 p.m. Please refer to AHEC's Webpage at URL: <http://www.AHECOnline.com> for hotel information and transportation between the hotel and the AHEC. Click on General Information. A tentative outline for the course (Enclosure 3) is attached. Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending TTC courses. The classroom at the contractors facility is located on the second floor and there is no elevator. If you have any special needs that the contractor should be aware of, please let us know so that we may provide that information to them. Please complete the invitational travel authorization request as described in FSME Procedure AD-500, "Invitational Travel Authorization and Voucher" and return it to Traci Kime at [TSK@nrc.gov](mailto:TSK@nrc.gov) or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Traci on 301-415-8140. No rental cars will be authorized for travel. You will need to take a taxi or shuttle to and from the airport. You will receive a travel voucher for reimbursement after the course ends. Traci will mail it to your office.

**LODGING:** You should plan to arrive on Sunday, August 10, 2008 and depart on Friday, August 15, 2008. Some hotels offer transportation to and from the AHEC. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government rate at the hotel. The per diem for Houston area is 102/59/161. This means lodging/meals/not to exceed total. Tax is a separate line item on your voucher.

**Meals/Restaurants (Houston/AHEC classes):** There are multiple eating facilities within walking distance, such as Subway, Chinese Buffet, and Denny's. If it rains, AHEC has a small lunch area and you can order and have sandwiches or pizza delivered.

Ground transportation from airports to Houston hotels Airport Express, services ground transportation to and from both Intercontinental and Hobby airports. Buses depart every 30 minutes for designated terminals and will take you to the Galleria where you should call a cab to deliver you to your hotel. Call 713-523-5695 or 713-523-8888 for Airport Express Information.

Cab fare is approximately \$40 from Hobby Airport and \$60 from Intercontinental to hotels in your area. Bus fare is \$10 - \$20. Airport Express Ticket Agent is located in baggage claim area.

Call 713-236-1111 for Yellow Cab Company. If you call a cab service, establish the rates prior to engaging the taxi. Parking: Parking in Houston is on surface lots and is free of charge.

### **Hotels in vicinity of training:**

**Wingate Inn** - 11050 Southwest Freeway - 281-568-6969 or 1-800-228-1000

Approximately 1 mile away from the AHEC facility. The Wingate Inn also offers shuttle service to and from the AHEC facility and Complimentary continental breakfast.

**Country Inn & Suites** - 11230 South West Freeway - 281-575-8283

**Hilton Southwest** - 6870 Southwest Freeway - 713-977-7911

The Hilton Southwest is an excellent hotel. They will provide transportation at no charge to AHEC. They will also take you to the mall or to other eating destinations in close proximity.

**Holiday Inn** - 11160 Southwest Freeway - 800-230-8730

**Embassy Suites** - 9090 Southwest Freeway - 713-995-0123

The Embassy Suites offers shuttle service to and from the AHEC facility.

**ENCLOSURE 2**

**DIAGNOSTIC & THERAPEUTIC NUCLEAR MEDICINE COURSE TENTATIVE SCHEDULE**  
**AUGUST 11-15, 2008**  
**HOUSTON, TX**

DAY	TIME	TOPIC	READING	PRESENTER
	8:00-9:00	Introduction of course Overview of Nuclear Pharmacy		Hyder
Monday	9:00-10:00	Overview of Nuclear Pharmacy Radiopharmaceutical Production		Hyder
	10:00-12:00	Radiopharmaceutical Characteristics		Hyder
	12:00-1:00	Lunch		
	1:00-2:00	Counting Equipment		Smith
	2:00-3:00	Radiopharmacy Equipment		Smith
	3:00-4:00	Imaging Equipment		Smith
	4:00-5:00	Radiation Safety Equipment		Smith
	Tuesday	8:00 - 8:30	Travel to HCCS	
8:30 - 8:45		Review Homework		Smith
8:45 - 10:15		Group A - QC of well counters & gamma cameras		Smith
		Group B - Dose Calculations & Dispensing		Hyder
10:30-12:00		Group A & B switch		Hyder/Smith
12:00-1:00		Lunch		
1:00 -- 2:45		Group A - Surveys, Wipes Receipt of RAM		Hyder
		Group B - QC of dose Calibrator		Smith
3:00-4:45		Groups A & B Switch		Smith / Hyder
Wednesday	8:00 - 8:30	Review Homework		Hyder
	8:30 - 9:30	Nuclear Medicine Facilities		Hyder
	9:30-11:00	Radiation Safety Concerns Radiobiology		Hyder
	11:00-12:00	Radiation Safety Program		Murphy
	12:00-1:00	Lunch		
	1:00-3:00	Diagnostic Patient Procedures		Smith
	3:00-4:00	Update: New Procedures		Smith
	4:00-5:00	Therapeutic Procedures		Smith
Thursday	8:00-8:45	Review		
	9:00-12:00	Hospital Tours Group A & B		Smith & Hyder Murphy
	12:00-1:00	Lunch		
	1:00-1:30	Travel to Syncor		
	1:30-2:45	Group A - Tour Syncor		Hyder & Miller
		Group B - Radiopharmaceutical Quality Control		
3:00-4:45	Groups A & B Switch		Hyder & Miller	
Friday	8:00-9:00	Nuclear Medicine from a Physician Perspective		Dr. Lamki/Moore
	9:00-11:00	PET Imaging		Terry
	11-12am	Review		Hyder/Smith
	12:00-1:00	Lunch		
	1:00-1:30	Review Continues		Hyder/Smith
	1:30-3:00	Exit Examination		

**ENCLOSURE 3**