



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION II  
SAM NUNN ATLANTA FEDERAL CENTER  
61 FORSYTH STREET SW SUITE 23T85  
ATLANTA, GEORGIA 30303-8931

January 20, 2004

Nuclear Fuel Services, Inc.  
ATTN: Kerry Schutt  
President  
P. O. Box 337, MS 123  
Erwin, TN 37650

SUBJECT: MEETING ANNOUNCEMENT - CATEGORY 1 MEETING,  
NUCLEAR FUEL SERVICES, INC. - DOCKET NO. 70-143

Dear Mr. Schutt:

This letter confirms the telephone conversation of January 13, 2004, between Marie Moore of your staff and Douglas M. Collins of this office concerning a management meeting (Category 1 public meeting) which has been scheduled for February 5, 2004, at 8:00 a.m. (EDT). A meeting agenda is enclosed. The location of the meeting, which is being held at your request, will be at the NFS Training Center in Erwin, Tennessee. The purpose of the meeting is to afford NFS, Inc. the opportunity to discuss its performance since the last management meeting held on October 9, 2003, and the results or outcomes achieved thus far in improving both safety culture and regulatory compliance. In addition, we anticipate that your discussion will highlight improvements made in those areas which our most recent Licensee Performance Review (LPR) and your self-assessment program identified as needing performance improvement. This meeting will be open to public observation in accordance with "NRC's Policy Statement for Enhancing Public Participation in NRC meetings," May 28, 2002 (Federal Register, Volume 67, Number 102, Pages 36920-36924). Public attendees will have an opportunity to ask questions of the NRC staff at the conclusion of the licensee's meeting and before adjournment.

In accordance with 10 CFR 2.790 of NRC's "Rules of Practice," a copy of this letter and its enclosure will be available electronically for public inspection in NRC's Public Document Room or from the Publicly Available Records (PARS) component of NRC's document system (ADAMS). ADAMS is accessible from the NRC web site at <http://www.nrc.gov/reading-rm/adams.html> (the Public Electronic Reading Room).

NFS

2

Should you have any questions concerning this meeting, please contact me at 404-562-4711.

Sincerely,

**/RA BY WILLIAM B. GLOERSEN  
ACTING FOR/**

David A Ayres, Chief  
Fuel Facility Inspection Branch 1  
Division of Fuel Facility Inspection

Docket No. 70-143  
License No. SNM-124

Enclosure: Category 1 Meeting Agenda

cc w/encl:  
B. Marie Moore  
Vice President  
Safety and Regulatory Management  
Nuclear Fuel Services, Inc.  
P. O. Box 337, MS 123  
Erwin, TN 37650

Debra Shults, Deputy Director  
Division of Radiological Health  
Electronic Mail Distribution

Distribution w/encl (Email): (See Page 3)

Distribution w/encl (Email):

PMNS

- S. Rosenberg, Region II Regional Coordinator
- K. Clark, Public Affairs Officer, RII
- R. Hannah, Public Affairs Officer, RII
- J. Lankford, Chief, Resource Management Branch, RII
- Region II Administrator's Secretary
- DFFI Division Secretary
- Region II Division Directors and Deputies
- Region II Receptionist
- Headquarters Operations Officer
- D. Ayres, RII
- W. Gloersen, RII
- D. Rich, RII
- B. Westreich, NSIR
- J. Lubinski, NMSS
- M. Lamastra, NMSS
- K. Ramsey, NMSS
- P. Silva, NMSS
- PUBLIC

OFFICE	RII:DFFI								
SIGNATURE	/RA/								
NAME	WGloersen								
DATE	1/20/2004								
E-MAIL COPY?	YES	NO	YES	NO	YES	NO	YES	NO	YES
PUBLIC DOCUMENT									

CATEGORY 1 MANAGEMENT MEETING AGENDA

Nuclear Fuel Services Training Center

Erwin, TN

February 5, 2004

8:00 a.m.	Introduction	NRC
8:15 a.m.	Status of Actions to Improve Safety Performance	NFS
10:00 a.m.	Closing Remarks	NRC

Enclosure