

June 2, 2008

MEMORANDUM TO: Paul A. Ricketts
Lead, FISMA Compliance and Oversight Team
The Office of Information Services/Computer Security Office
(OIS/CSO)

FROM: Charles L. Miller, Director **/RA George Pangburn for/**
Office of Federal and State Materials
and Environmental Management Programs

SUBJECT: GENERAL LICENSE TRACKING SYSTEM INFORMATION
SYSTEM SECURITY OFFICER APPOINTMENT LETTER

In accordance with Management Directive (MD) 12.5, "NRC Automated Information Security Program," I have appointed Richard F. Kristobek as the primary Information System Security Officer (ISSO) and Menelik G. Yimam as the alternate ISSO for the General License Tracking System (GLTS).

They will perform ISSO duties as assigned in MD 12.5, with attention to section 2.4 "Information System Security Officer" Appendix D "Operating System and System Software Maintenance Procedures." This includes completion of the U.S. Nuclear Regulatory Commission ISSO course. The course is available online at:
<http://nrc-isso-course.learnsecuritywith.us/2006isso/access/login.asp>

The appointment of Richard F. Kristobek as the ISSO provides a separation of duties for the GLTS without concern. Separate individuals are assigned key duties such as authorizing, approving, recording transactions, issuing or receiving assets, making payments, and reviewing or auditing to minimize the risk of loss. These assignments eliminate opportunities to conceal errors or irregularities. This ensures that no one individual controls all phases of an activity or transaction thereby creating a situation that permits errors or irregularities to go undetected.

cc: Richard F. Kristobek, Primary ISSO
Menelik G. Yimam, Alternate ISSO

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cc: Richard F. Kristobek, Primary ISSO
Menelik G. Yimam, Alternate ISSO

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OFFICE	FSME	FSME	FSME	FSME	FSME
NAME	R. Kristobek	L. Lovell	J. Holonich	C. Poland	C. Miller (G.Pangburn for)
DATE	5/14/08	5/14/08	5/19/08	5/20/08	6/02/08

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