UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
612 EAST LAMAR BLVD, SUITE 400
ARLINGTON, TEXAS 76011-4005

April 4, 2008

Mr. Richard Ratliff
P.O. Box 149347
Mail Code 2835
Austin, TX 78714-9347

Dear Mr. Ratliff,

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next IMPEP review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with FSME Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination, the meeting is scheduled for Monday June 9, 2008, and will be held in your offices. In addition to me, the Director of the Nuclear Materials Safety Division, Region IV, may be in attendance, and a representative from the Office of Federal and State Materials and Environmental Management Programs (FSME) may also be in attendance.

Based on our previous discussions, the likely topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-860-8116, or via e-mail to mlm1@nrc.gov.

Sincerely,

/RA/

Linda McLean
State Agreements Officer
Region IV

cc:
Enclosure: Agenda

bcc: (via ADAMS e-mail distribution):
LWert
AHowell
CCain
LMcLean
RErickson
RLewis, FSME
Duncan White, FSME
AMcCraw, FSME
KLukes, FSME
DSollenberger, FSME
WRautzen, FSME

ML

SUNSI Review Completed: **MLM** ADAMS: **X** Yes __No Initials: MLM
_**X**_Publicly Available __Non-Publicly Available __Sensitive **X** Non-Sensitive
S:\dnms\!SAO\Periodic Meetings\2008\Texas\Notification of 2008 Periodic Meeting

RIV: SAO				
MLMcLean				
/RA/				
4/4/08				

OFFICIAL RECORD COPY T=Telephone E=E-mail F=Fax

Texas Periodic Meeting Agenda
For
June 9, 2008

1. Status of State's actions to address all open previous IMPEP review findings and/or open recommendations.

2. Strengths and/or weaknesses of the State program as identified by the State or NRC including identification of actions that could diminish weaknesses.

3. Feedback on NRC's program as identified by the State and including identification of any action that should be considered by NRC.

4. Status of State Program including:

   a. Staffing and training:
      i. Number of staff in the program and status of their training and qualifications;
      ii. Program vacancies;
      iii. Staff turnover;
      iv. Adequacy of FTEs for the materials program.

   b. Materials Inspection Program:
      i. Discuss the status of the inspection program including if an inspection backlog exists and the steps being taken to work off backlog.

   c. Regulations and Legislative changes:
      i. Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.

   d. Program reorganizations:
      i. Discuss any changes in program organization including program/staff relocations and new appointments.

   e. Changes in Program budget/funding.

5. Event Reporting, including follow-up and closure information in NMED.

6. Response to Incidents and Allegations:
   a. Status of allegations and concerns referred by the NRC for action;
   b. Significant events and generic implications.

7. Information exchange and discussion:
   a. Current State initiatives;
   b. Emerging technologies;
   c. Large, complicated or unusual authorizations for use of radioactive materials, including, (e.g., major decommissioning and license

termination actions)

d. State's mechanisms to evaluate performance (as applicable):
   i. Self audits;
   ii. Computer tracking;
   iii. Inspector accompaniments;
   iv. Other management tools.

8. NRC current initiatives.

9. Other topics

10. Schedule for the next IMPEP review.