

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

BPA NO.

1. CONTRACT ID CODE

PAGE

OF PAGE

1

14

2. AMENDMENT/MODIFICATION NO.

M006

3. EFFECTIVE DATE

SEE BLOCK 16.C

4. REQUISITION/PURCHASE REQ. NO.

OIS-05-372; FSS 10870550C

5. PROJECT NO.(If applicable)

6. ISSUED BY

CODE

3100

7. ADMINISTERED BY (If other than Item 6)

CODE

3100

U.S. Nuclear Regulatory Commission
Div. of Contracts/CMB3
Attn:
Mail Stop T-7-I-2
Washington, DC 20555

U.S. Nuclear Regulatory Commission
Div. of Contracts
Mail Stop T-7-I-2
Washington, DC 20555

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

NATIVE INTELLIGENCE INC

4048 HERITAGE HILL LN

ELLCOTT CITY MD 210421205

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.
NRC-33-05-372

10B. DATED (SEE ITEM 13)
09-27-2005

CODE

FACILITY CODE

X

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

810-15-5D1-328 J1100 252A 31X0200.810
DUNS: 002343072 OBLIGATION AMOUNT: \$63,000

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority) Mutual Agreement By Both Parties

E. IMPORTANT: Contractor is not, is required to sign this document and return ² copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGES 2-14 FOR MODIFICATION DETAILS

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

K RUDOLPH PRESIDENT

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Valerie Whipple
Contracting Officer

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

K Rudolph
(Signature of person authorized to sign)

2/6/08

BY *Valerie Whipple*
(Signature of Contracting Officer)

2/1/08

NSN 7540-01-152-8070
PREVIOUS EDITION NOT USABLE

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA - FAR (48 CFR) 53.243

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

MAR 21 2008

ADM002

The purpose of Modification No. 6 is as follows:

1. To revise the Statement of Work as follows:
 - To modify Option Year 2 to require the courses under Tasks 1, 2, and 3 to be SCORM compliant and include a certification test;
 - To modify Option Year 3 to require the course under Task 1 to be SCORM compliant and include a certification test;
 - To move Optional Task 4 from Option Year 3 to Option Year 2;
 - To add an additional two classes that need to be converted to be SCORM compliant;
 - To delete Optional Task 5 in Option Year 3.
2. To increase the firm-fixed ceiling of the delivery order by \$63,000 to reflect the revisions to the SOW.
3. To provide funding in the amount of \$63,000.

Accordingly, the contract is modified as follows:

1. Subsection B.3, CONSIDERATION AND OBLIGATION, the first sentence of subparagraphs (a) and (b) are hereby deleted in its entirety and replaced with the following:
 - “(a) The total estimated amount of this contract (ceiling) for the products/services ordered, delivered, and accepted under this contract is \$215,000.
 - (b) The amount presently obligated with respect to this contract is \$215,000.”
2. Subsection B.4, SCHEDULE OF PRICES, is revised to reflect the following revisions:
 1. Task 4 moved from Option Year 3 to Option Year 2;
 2. A SCORM compliance requirement and certification tests added to Tasks 1, 2, and 3 under Option Year 2.
 3. A SCORM compliance requirement and certification tests added to Task 1 under Option Year 3 and 4.
 4. Two additional classes added to Task 4 that need to be converted to be SCORM compliant.
 5. Deletion of Optional Task 5 in Option Year 3

Therefore, Subsection B.4, SCHEDULE OF PRICES, is hereby deleted in its entirety and replaced with the following (changes are highlighted):

B.4 Schedule of Prices

| Tasks | Base Year (FY 2006) | Opt Yr 1 (FY 2007) | Opt Yr 2 (FY2008) New | Opt Yr 3 (FY2009) New | Opt Yr 4 (FY2010) New |
|---|------------------------|-----------------------|-----------------------------|-----------------------------|-----------------------------|
| Task 1: (Base Year + Option Year 1) Update and License a SCORM compliant customized web-based computer security awareness course for end users (Revised annually) (Refer to Paragraph C.3.2.1) | \$30,000 | \$25,000 | N/A | N/A | N/A |
| Task 1 Update and License a Shareable Content Object Reference Model (SCORM) compliant customized web-based computer security awareness course for end users, including new functionality, such as a pool of 100 questions and changeable pass/fail thresholds, to be hosted on an NRC server, using a SCORM-compliant NRC LMS. Includes Certificate test. Revised annually. | N/A | N/A | \$40,000 | \$35,000 | \$35,000 |
| Task 2 Update and license a SCORM-compliant security awareness course for System Administrators. Includes certificate test. Revised every 3 years | N/A | N/A | \$35,000 | N/A | N/A |
| Task 3: Update and License a SCORM compliant customized web-based computer security awareness course for Information System Security (Revised every 3 years only) (Refer to Paragraph C.3.2.1) | \$30,000 | N/A | N/A | N/A | N/A |
| Task 3 Update and license a SCORM-compliant security awareness course for ISSOs. Includes certificate test. Revised every 3 years. | N/A | N/A | \$35,000 | N/A | N/A |
| Task 4: Convert current customized web-based System Administrator computer security awareness course to be SCORM compliant (Refer to Paragraph C.3.2.1) | N/A | N/A | \$10,000 | N/A | N/A |
| Task 5: (Optional) Development of SCORM compliant customized web-based computer security awareness course(s) to meet future requirements needed to comply with changes in Federal laws and regulations (Refer to Paragraph C.3.2.2) | \$30,000 | N/A | N/A | \$40,000 | N/A |

| Tasks | Base Year (FY 2006) | Opt Yr 1 (FY 2007) | Opt Yr 2 (FY2008) New | Opt Yr 3 (FY2009) New | Opt Yr 4 (FY2010) New |
|---|------------------------|-----------------------|-----------------------------|-----------------------------|-----------------------------|
| Task 6: (Optional) Develop Computer Security Awareness Video (Refer to Paragraph C.3.2.4) | \$75,000* | N/A | N/A | N/A | \$75,000* |
| Task 7: (Optional) Additional Licenses (Refer to paragraph C.3.2.4) | \$1.75* per seat | \$1.75* per seat | \$1.50* per seat | \$1.50* per seat | \$0** |
| Total | \$70,000 | \$25,000 | \$120,000 | \$35,000 | \$35,000 |

*Not included in the ceiling amount of the contract. To be included upon exercise of the optional requirement.

**Based on NRC prior and expected usage, there should be no additional users beyond 4,000.

3. Section C., Statement of Work is deleted in its entirety and replaced with the following (changes are highlighted):

SECTION C - DESCRIPTION/SPECIFICATIONS STATEMENT OF WORK

C.1 BACKGROUND

Federal Information Security Management Act of 2002; OMB Circular A-130 (Management of Federal Information Resources); other Federal legislation, policies, guidelines, standards and regulations; and the Nuclear Regulatory Commission's (NRC) Management Directives require the management and administration of an Automated Information Systems Security Program to protect the confidentiality, integrity, and availability of Information Technology (IT) resources, e.g., data, hardware, software, and communications.

The Computer Security Office (CSO) is responsible for guiding the NRC in the effective and efficient use and integration of appropriate information technologies to enhance the accomplishment of the NRC mission. Part of the responsibilities of the CSO in administering the NRC Computer Security Program is ensuring that computer security awareness activities are provided for all NRC personnel. The Federal Information Security Management Act of 2002 requires mandatory periodic training for every employee with access to Federal computer systems. NRC has included this guidance in Management Directive 12.5 "NRC Automated Information Security Program".

C.2 OBJECTIVE

The objective of this contract is to allow a Contractor to provide services related to web-based computer security awareness training modules. Specifically, the contractor shall:

- Task 1: Update and License a Shareable Content Object Reference Model (SCORM) compliant customized web-based computer security awareness course for end users.
- Task 2: Update and License a SCORM compliant customized web-based computer security awareness course for System Administrators.

- Task 3: Update and License a SCORM compliant customized web-based computer security awareness course for Information System Security Officers (ISSO).
- Task 4: Convert the current System Administrator customized web-based computer security awareness course to be SCORM compliant.
- Task 5 (Optional): Develop and license additional SCORM compliant customized web-based computer security awareness courses to meet future requirements needed to comply with changes in Federal laws and regulations.
- Task 6 (Optional): Various offices, including the OIS, Division of Human Resources (HR), and NRC's Regional Headquarters, have employed the existing videotape, entitled "You are the Key to NRC Computer Security" over the past few years. However, policy and technology continually change, and a new version of the tape is required. CSO requests an updated computer security awareness video which can be used at NRC headquarters and in its Regions through the OIS as part of the new employee orientation program and computer security refresher briefings.
- Task 7 (Optional): The contractor shall provide usage of the course modules in excess of 4,000 users.

C.3 SCOPE OF WORK

The contractor shall perform the following work as delineated below in support of web-based computer security training. All courses shall meet or exceed the requirements of Section 508 of the Rehabilitation Act of 1973, as amended. In addition, all courses shall include the appropriate Privacy Act Statement which will be provided by the NRC Project Officer.

The web-based courses and video shall fulfill the objectives outlined in C.3.1 and the work requirements outlined in C.3.2.

C.3.1 Task 1, Task 2, Task 3, Task 4, and Task 5 (OPTIONAL):

Update and License SCORM compliant customized Web-based computer security awareness courses for End Users, System Administrators, Information System Security Officers (ISSOs), and miscellaneous SCORM compliant customized Web-based computer security awareness courses that may be required in the future to comply with changes in laws and regulations.

The NRC must provide computer security awareness activities and courses for NRC employees and contractors who are Involved with the management, use, or operation of NRC computer systems. Therefore, at a minimum, the awareness courses shall address the following themes:

- Computer security is essential to accomplishing the NRC's mission.
- Computer security is everyone's responsibility (it's not a machine problem, it's a people problem).
- Computer security is important to and supported by senior management.
- Computer security does not have to be overly intrusive; common sense and reasonable good practices are what are needed. The course emphasis will be on prevention.

Task 6: Computer Security Awareness Video (OPTIONAL)

The Contractor shall develop a 15-minute computer security video (VHS and CD/DVD format) for NRC use in its computer security awareness activities that contains current policy and technology. This video shall consist of two parts. Part one shall be an introduction from the current Chief Information Officer (CIO) of NRC. This part shall be designed so it can be replaced at any time with an updated version should the CIO of the NRC change.

Part two shall contain material pertaining to security requirements and concepts. The theme of the video shall focus on the NRC computer security program and why it is important for NRC employees to protect valuable NRC information assets. The video shall underscore how computer security supports the mission of the organization and inform employees of their individual responsibilities and how to fulfill them. These themes in the video shall conform to the concepts contained in revised OMB Circular A-130, Appendix III, which stress such management controls as individual responsibility and awareness and training. The video shall be contemporary, upbeat, entertaining and appealing to the employee without including excessive technical detail. Where possible and appropriate, the Contractor shall use existing quality video, which can be edited to produce a computer security presentation tailored specifically for the NRC. If existing video is used, prior licensing approval through the NRC Project Officer shall be obtained for the use of the video and credits will be provided.

Task 7: Additional Module Usage (OPTIONAL)

The contractor shall provide additional licenses for NRC's use of the module(s).

C.3.2 Work Requirements

An "Awareness" course shall be able to be completed in an average time of 1 hour or less (excluding the test). The number of pages and amount of content shall be designed not to exceed this time limit. An average awareness course shall contain approximately 20-40 pages of content, with varying page lengths.

A certification test will be included in the courses to gauge the student's ability to comprehend the information. The certification test shall contain 25 questions randomly selected from a pool of 100 questions. Each Awareness Course shall have a unique certification test and pool of questions. The user may not go back and change an answer to the test once the answer is selected. The contractor will submit the pool of questions to the NRC Project Officer for approval. The certification test shall contain questions that are both true/false and multiple-choice. Once the student has completed the certification test, the student's pass/fail status will be determined. The pass/fail threshold shall be flexible and changeable at the request of the NRC Project Officer. During the initial implementation of the certification test, the starting pass/fail threshold will be 70%. Every attempt to take the course and the student's score on the certification test will be sent to the NRC Learning Management System (LMS).

Also, the user will be given the ability to save his/her progress in the course coming back to that point at some future date.

C.3.2.1 Update and License SCORM Compliant Customized Web-based Awareness Courses for End Users, System Administrators, Information System Security Officers

In addition, the Contractor may be required to develop additional SCORM compliant customized Web-based courses (Optional Task 5) that may be required in the future to comply with changes

in laws and regulations, develop a Computer Security Awareness Video (Optional Task 6), and provide additional licenses for NRC's use (Optional Task 7).

Task 1:

The Computer Security Awareness Course for End Users shall consist of a minimum of 10 modules and shall be SCORM compliant. The course shall generate and display a certificate of completion suitable for printing and displaying when learners have completed the course and passed the test. Course completion tracking shall be maintained by the NRC Learning Management System (LMS) with reports available on-line and downloadable.

The End User modules shall consist of a minimum of ten course modules that shall be selected by the NRC relating to computer security issues (e.g. passwords, user responsibilities, Internet Security, e-mail use, security, and other computer security related topics).

Task 2:

The Computer Security Awareness Course for System Administrators shall consist of a minimum of 8 modules and shall be SCORM compliant. The course shall generate and display a certificate of completion suitable for printing and displaying when learners have completed the course and passed the test. Course completion tracking shall be maintained by the NRC LMS with reports available on-line and downloadable.

The System Administrator (SA) modules shall consist of a minimum of the following:

- Introduction
- Job Functions (Responsibilities) for Entry Level SA
- Security Principles (may include: Secure Use, Incidents, Configuration, Anomalies and Integrity, Administration)
- Threats and Vulnerabilities
- Countermeasures and Safeguards
- Platform Specific Security Features / Procedures (Windows/Unix)
- Resources

Task 3:

The Computer Security Awareness Course for ISSOs shall consist of a minimum of 8 modules and shall be SCORM compliant. The course shall generate and display a certificate of completion suitable for printing and displaying when learners have completed the course and passed the test. Course completion tracking shall be maintained by the NRC LMS with reports available on-line and downloadable.

ISSO modules shall consist of a minimum of the following:

- Security Planning and Budgeting
- Policy and Regulations

- Risk Management
- Personnel Security
- Security Controls
- Continuity of Operations
- Certification and Accreditation
- Security Leadership / Training
- The awareness courses shall each address current and relevant topics for the End Users, System Administrators, and Information System Security Officers.

Task 4:

Modify current customized web-based computer security awareness course for General Users, ISSOs, and System Administrator to be SCORM compliant. The contractor shall provide courses that have been tested in a SCORM sandbox and are certified as SCORM compliant. The NRC Project Officer shall specify the version of SCORM used in the courses. Once completed, these courses will be hosted by the NRC. The contractor shall work with the NRC hosting site staff to ensure that the courses are fully operational in the new environment. The contractor will be responsible for developing, updating, and maintaining course content. Course completion tracking shall be maintained by the NRC LMS with reports available on-line and downloadable. A certificate of completion shall be generated in a graphic format. The certificate shall contain the user's name, a unique course completion identifier, the course title, and the date completed.

Once NRC hosts all the courses, the contractor shall transmit all historical information (either in Excel file format or a comma delimited text file) regarding these courses to the NRC Project Officer via CD. Upon written acceptance and approval of the received historical data, the contractor shall delete the information from their production servers. Historical information contains user information, certificate information, who has taken the courses, who has not completed the courses, etc.

C.3.2.2 Task 5: Miscellaneous Computer Security Awareness Course(s) (OPTIONAL)

As required, the Contractor shall develop and license additional SCORM compliant Computer Security Awareness Courses which shall consist of an agreed upon number of modules. The number and type of modules shall be agreed upon prior to work beginning on the development of the course(s). The course shall generate and display a certificate of completion suitable for printing and displaying when learners have completed the course and passed the test. Course completion tracking shall be maintained by the NRC Learning Management System (LMS) with reports available on-line and downloadable.

Should the NRC wish to exercise this optional requirement, the course shall be at the firm fixed unit price reflected in the Schedule of Prices. The Contractor shall not commence work without prior approval from the NRC Contracting Officer.

C.3.2.3 Task 6: Computer Security Video (OPTIONAL)

Development of Work Plan and Video Presentation Approach/Concept

This shall involve researching computer security training concepts and approaches to developing videos. Interviews shall be conducted with NRC CSO personnel to ensure that NRC computer security requirements and concepts are understood and incorporated in the video presentation. Available computer security materials (computer security training materials from other organizations, vendor presentations, etc.) shall be reviewed along with Federal guidelines to gain an understanding of the concepts and approaches used for computer security awareness courses.

Based on the research, a Work Plan in Microsoft Word XP or higher format shall be developed that will present the approach to be used for developing the video presentation, and a milestone schedule for producing the video. The Work Plan shall identify the tasks and accompanying deliverables required to accomplish the development of the video. This shall include:

- Outline of the video presentation concept, i.e., use of existing video with edited inserts, type of audience, length, etc.;
- Outline of the video presentation script
- Pre-production activities to be accomplished
- Production activities to be accomplished
- Post-production activities to be accomplished

Video Development and Production Services

This video shall consist of two parts. Part one shall be an introduction from the current CIO of NRC. This part shall be designed so it can be replaced at any time with an updated version should the CIO of the NRC change. In addition, replacement of part one of the video shall be considered maintenance. Part two shall contain material pertaining to security requirements and concepts.

This step shall involve the development of the video script and the production and presentation of the computer security video. The Contractor shall develop a script from the outline identified in the Work Plan that will satisfy the requirements of the NRC computer security program as defined in NRC Management Directive 12.5 NRC Automated Information Security Program" which is available upon request. The script shall focus on the NRC computer security program and NRC employees' responsibilities to safeguard NRC's sensitive and critical automated assets. The script shall underscore how computer security supports the mission of the organization as well as provide information on how employees are to fulfill their computer security responsibilities. The script shall be developed in draft and in final form and must be approved by NRC prior to video production beginning.

Upon approval of the script, production services shall begin and include, but not be limited to: shooting footage, adding narration, and casting; developing and incorporating any artwork and animated graphics; adding banners and credit titles; and editing the tape. Upon completion of the video, a draft of the tape shall be presented to the CSO for review and comment. Based on the comments, a final master tape and CD/DVD shall be developed and presented to the NRC Project Officer.

The video shall become the property of the NRC.

Should the NRC wish to exercise this optional requirement, notification will be provided by the NRC Contracting Officer and shall be at the firm fixed unit price reflected in the Schedule of Prices. The Contractor shall not commence work without prior approval from the NRC Contracting Officer.

C.3.2.4 Task 7: Additional Users (OPTIONAL)

The contractor shall provide usage of the modules for NRC personnel in excess of 4,000 users which shall be at the firm fixed unit price reflected in the Schedule of Prices. The Contractor shall not commence work under this optional task without prior approval from the NRC Contracting Officer upon exercise of the optional requirement by the NRC Contracting Officer.

C.4 DRAFT AND FINAL WORK PLAN

A Draft and Final Work Plan for Tasks 1-4 and 6 (in MS Word XP or higher format) shall be submitted to the NRC Project Officer. Each Plan shall include the project purpose, organization, roles and responsibilities, deliverables, schedule, and approach to project management. Refer to Paragraph C.6 - Deliverables for the due date of each Plan.

C.5 MEETINGS

The Contractor shall attend a kick-off meeting at NRC Headquarters located in Rockville, Maryland no later than 5 calendar days after contract award. The purpose of this meeting is to discuss the overall project, goals and objectives of Tasks 1-4 and introductions of NRC and Contractor key personnel on the project.

C.6 DELIVERABLES

| | |
|--|-----------------------------------|
| Kick-Off Meeting | Contract Award + 5 calendar days |
| Draft Work Plan | Contract Award + 10 calendar days |
| Final Work Plan | Contract Award + 20 calendar days |
| | |
| Task 1 - Draft End User Awareness Course | Contract Award + 30 calendar days |
| Task 1 - NRC Comments on End User Awareness Course | Contract Award + 44 calendar days |
| Task 1 - Final End User Awareness Course | Contract Award + 75 calendar days |
| | |
| Task 2 - Draft System Administrator Awareness Course | Contract Award + 30 calendar days |

| | |
|---|--|
| Task 2 - NRC Comments on System Administrator Awareness Course | Contract Award + 44 calendar days |
| Task 2 - Final System Administrators Awareness Course | Contract Award + 75 calendar days |
| Task 3 - Draft ISSO Awareness Course | Contract Award + 30 calendar days |
| Task 3 - NRC Comments on ISSO Awareness Course | Contract Award + 44 calendar days |
| Task 3 - Final ISSO Awareness Course | Contract Award + 75 calendar days |
| Task 4 - SCORM Conversion of System Courses | Contract Award + 75 calendar days |
| Task 5 (Optional) - Draft Additional Security Awareness Course(s) | To be determined upon exercise of the option by the NRC Contracting Officer. |
| Task 5 (Optional) - NRC Comments on Additional Security Awareness Course(s) | To be determined upon exercise of the option by the NRC Contracting Officer. |
| Task 5 (Optional)- Final Additional Security Awareness Course(s) | To be determined upon exercise of the option by the NRC Contracting Officer. |
| Task 6 (Optional) - Draft Video Presentation Script | Task Award + 30 calendar days |
| Task 6 (Optional) - NRC Comments on Draft Video Presentation Script | Task Award + 40 calendar days |
| Task 6 (Optional) - Final Video Presentation Script in Hard Copy Format | Task Award + 45 calendar days |
| Task 6 (Optional) - Draft Video Presentation) | Task Award + 75 calendar days |
| Task 6 (Optional) - NRC Comments on Draft Video Presentation | Task Award + 80 calendar days |
| Task 6 (Optional)- Final Video Presentation <ul style="list-style-type: none"> • VHS Format (3 copies) • BetaCam SP Master • BetaCam Duplication Masters (3 copies) • CD/ DVD | Task Award + 90 Calendar days |

Task 7 (Optional)- Additional Users

As required by the NRC Contracting Officer

C.7 SPECIFIC REQUIREMENTS

- C.7.1 The Contractor shall possess the requisite qualifications and experience in video Production and editing, and have the capabilities to provide the resources required (i.e., writing, staffing, producing, and editing a computer security awareness video.
- C.7.2 Minimum specifications: The Web-based Computer Security Awareness Courses shall execute on client personal computers running Windows XP and using a standard web browser (Internet Explorer v7.0 or Firefox v2.x).
- C.7.3 The courses shall be SCORM compliant and delivered as zip files.
- C.7.4 The number of unique NRC users (employees and contractors) is not expected to exceed 4,000. After completion, users shall be able to access the course for reference or to refresh their learning for the remaining period of the five-year license. Additional users may be included at the firm fixed unit price reflected in the Schedule of Prices.

C.8 LICENSING REQUIREMENTS AND COURSE MODIFICATIONS

- C.8.1 The computer security awareness course for End Users shall be licensed to NRC in one (1) year increments from the date of NRC approval of course modifications for each year (i.e., base year and any four (4) one-year option periods if exercised) for a total not to exceed five years, from the date of NRC approval of course modifications. The NRC shall have the option to review the course content with the contractor on an annual basis to determine if any modifications are necessary to ensure all information discussing technology and policy is current and relevant. Any additional updates or maintenance to the course during the license period shall be licensed for the time remaining on the original license at no additional cost to the Government.
- C.8.2 The computer security awareness course for System Administrators shall be licensed to NRC in three (3) years from the date of NRC approval of course modifications. The NRC shall have the option to review the course content with the contractor on an annual basis to determine if any modifications are necessary to ensure all information discussing technology and policy is current and relevant. Any additional updates or maintenance to the course during the three (3) year period shall be licensed for the time remaining on the original license at no additional cost to the Government.
- C.8.3 The computer security awareness course for ISSOs shall be licensed to NRC for three (3) years from the date of NRC approval of course modifications. The NRC shall have the option to review the course content with the contractor on an annual basis to determine if any modifications are necessary to ensure all information discussing technology and policy is current and relevant. Any additional updates or maintenance to the course during the three year period shall be licensed for the time remaining on the original license at no additional cost to the Government.
- C.8.4 The computer security awareness course for any additional Computer Security Awareness Course(s) shall be licensed to NRC for (to be determined upon exercise of the optional requirement) from the date of NRC approval of course modifications. The NRC shall have the option to review the course content of all courses with the contractor

on an annual basis to determine if any modifications are necessary to ensure all information discussing technology and policy is current and relevant. Any additional updates or maintenance to the course during the (to be determined upon exercise of the optional requirement) shall be licensed for the time remaining on the original license at no additional cost to the Government.

- C.8.5 The Contractor shall maintain the copyright on the graphics and course material, excluding NRC-provided logos, artwork, and policy information. Every page in the course shall include a copyright statement on it stating that the course is licensed to NRC and not owned by the Government.

C.9 MAINTENANCE

Upon approval of the course content by the NRC Project Officer, updates to pages or functionality to correct newly found errors or add relevant new information shall be considered covered maintenance and will be at no additional cost to the Government. Replacing entire modules is not within the scope of maintenance.

Maintenance (to include updated text, graphics, and inclusion of photographs provided by NRC, if desired) shall be provided during the license period, but shall be limited to corrections or minor updates (e.g., updating a page, not replacing a module). The NRC shall have the option to review the course content with the contractor on an annual basis to determine if any modifications are necessary to ensure all information discussing technology and policy is current and relevant.

C.10 WEB-BASED TRAINING

Modification and preliminary testing of the courses shall take approximately four weeks from the time the specific course information and access link is provided. Installation and acceptance testing as appropriate shall take place in the succeeding two weeks, or at a time agreed to by NRC Project Officer and the Contractor.

C.11 CONTRACTOR PERSONNEL

NRC is a secure facility; therefore, the Contractor must be escorted by a NRC employee at all times and wear a temporary visitor badge when in the NRC facilities. The temporary visitor badge shall be returned to the NRC guard station daily or as directed by the NRC Project Officer.

C.12 CONTRACTOR RESPONSIBILITIES

The services performed under this contract by the Contractor, Contractor's personnel, consultants, or subcontractors are provided by the Contractor as an independent Contractor in performing the requirements. The Contractor is responsible for the management, supervision, benefits, employment, termination, oversight, and decision on assignment of the Contractor's personnel. The Contractor is responsible for its personnel's proper conduct and performance under this contract.

A summary of obligations from award date through the date of this action is given below:

| | |
|-----------------------------|-----------|
| Total FY05 Obligations..... | \$ 70,000 |
| Total FY06 Obligations..... | \$ 25,000 |
| Total FY07 Obligations..... | \$ 57,000 |
| Total FY08 Obligations..... | \$ 63,000 |

Cumulative Total of NRC Obligations.....\$215,000.

This modification obligates FY08 funds in the amount of \$63,000.

All other terms and conditions under this contract remain unchanged.