

March 25, 2008

DRAFT SUMMARY OF INFORMATION COLLECTION REQUEST

Title: NRC Form 354, "Data Report on Spouse"

Current Burden/Responses: 12 hours/ 60 responses

Proposed Burden/Responses: 12 hours/ 60 responses

Frequency of Response: On occasion

Number of Respondents: 60

Reasons for Changes in Burden/Responses: There is no change in burden. However, there has been an increase in the cost (from \$1,872 to \$3,096) as a result of an increase in the hourly rate from \$156 to \$258.

Level of Concurrence: Branch Chief, Personnel Security
Division of Facilities and Security
Office of Administration

Effort to Identify Duplication and to use Similar Information:

Some elements on the NRC Form 354 are duplicative of those on the SF-86 (i.e., name of employee or applicant, other names used by employee or applicant, employment, present name of spouse/cohabitant, other names used by spouse/cohabitant). This duplication is necessary because the NRC Form 354 is normally completed independently of the SF-86 (i.e., when an individual marries or cohabitates subsequent to an initial investigation or five or ten year reinvestigation depending on the level of security clearance). No similar information, already available, exists. All such personal information required from an individual applying for or possessing an NRC access authorization, must be supplied by the individual. No alternative sources are available.

Abstract:

NRC Form 354 must be completed by NRC contractors, licensees, and applicants who marry or cohabitate after completing the Personnel Security Forms, or after having been granted an NRC access authorization or employment clearance. Form 354 identifies the respondent, the marriage, and data on the spouse and spouse's parents. This information permits the NRC to make initial security determinations and to assure there is no increased risk to the common defense and security.