

January 17, 2008

MEMORANDUM TO: Kathryn O. Greene, Acting Director
Office of Information Services

FROM: Luis A. Reyes */RA/*
Executive Director for Operations

SUBJECT: ASSIGNMENT OF THE LEAD OFFICE FOR THE LESSONS-LEARNED
ITEM REGARDING FINDINGS IDENTIFIED BY THE INFORMATION
TECHNOLOGY (IT) DEVELOPMENT ANALYSIS TEAM

Based on a recommendation from the Chairman of the NRC's Lessons-Learned Oversight Board (LLOB), the Office of Information Services (OIS) has been assigned as the lead office for a Lessons-Learned Program (LLP) item regarding findings identified by the Information Technology (IT) Development Analysis Team (IDAT). The IDAT is tasked with evaluating the process used to award and manage large IT system development contracts.

As discussed in a memorandum dated January 3, 2008 (ML073600202), the LLOB determined that the findings identified by the IDAT should be designated as an LLP item based on a review of the thresholds in Management Directive (MD) 6.8, "Lessons-Learned Program" including:

- The item had significant organizational and generic implications;
- The item could effect the ability of the agency to maintain an infrastructure that fully supports the agency's mission and goals;
- A root cause(s) could be identified; and
- The apparent resolution is actionable.

MD 6.8 provides the guidance for the implementation of the agencies LLP. As discussed in MD 6.8, the major milestones for an office assigned as the lead for an LLP item include:

- Development of a Corrective Action Plan (CAP);
- Presentation of the plan to the LLOB for review and approval;
- Completion of CAP actions;
- Development of a CAP closeout package;
- Presentation of the CAP closeout package to the LLOB for review and approval; and
- Performance of an effectiveness review.

While this LLP item has been assigned to OIS, the IDAT is currently being lead by Joseph Holonich, Director of the Program Planning, Budgeting, and Analysis Division of the Office of Federal and State Materials and Environmental Management Programs.

K. Greene

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David Pelton, of my staff, is the lessons-learned program manager. Mr. Pelton will work closely with Mr. Holonich and your staff to assist with the tasking and coordination of the above milestones, recognizing that this issue is already receiving agency attention. Mr. Pelton can be reached at 415-1726, if you or your staff have any questions or concerns.

cc: Those on the Attached List

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cc: Those on the Attached List

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EDO r/f

D. Pelton

ADAMS ACCESSION NO: ML080100397

OFFICE	TRPS	TRPS	DEDR	EDO
NAME	DLPelton	TEBloomer	BSMallett	LAReyes
DATE	1/11/08	1/11/08	1/16/08	1/17/08

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MEMORANDUM TO KATHRYN O. GREENE FROM LUIS A. REYES DATED: 1/17/08

SUBJECT: ASSIGNMENT OF THE LEAD OFFICE FOR THE LESSONS-LEARNED ITEM REGARDING FINDINGS IDENTIFIED BY THE INFORMATION TECHNOLOGY (IT) DEVELOPMENT ANALYSIS TEAM.

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Martin J. Virgilio, Deputy Executive Director for Materials, Research, State and Compliance Programs, OEDO	RidsEdoMailCenter
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