

TENNESSEE VALLEY AUTHORITY

EMPLOYEE CONCERNS TASK GROUP

PROCEDURE

ECTG A.1

PROCESSING OF GENERICALLY APPLICABLE EMPLOYEE CONCERNS

CURRENT REVISION LEVEL: INTERIM   
FINAL  2

PREPARED BY: Program Control and Administrative Staff

REVISED BY: Nuclear Procedures Staff

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DATE APPROVED: 8/28/86

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HISTORY OF REVISION

<u>REV NUMBER</u>	<u>PAGES REVISED</u>	<u>REASON FOR CURRENT REVISION</u>
1	All	General revision.
2	2 & 3	To reflect the change in responsibility from the Other Sites CEG-H to CEG-H's for evaluation of generic concerns. To note that determinations done at the concern level are "preliminary." Also, removed transmittal of generically applicable concerns to sites.
	Attachments A, B, and C	Deleted

PROCESSING OF GENERICALLY APPLICABLE EMPLOYEE CONCERNS AND REPORTS

1.0 PURPOSE/SCOPE

The purpose of this procedure is to define the methods used by the Employee Concerns Task Group (ECTG) to process generically applicable employee concerns and reports i.e., (1) those employee concerns and associated reports within the scope of this Program that are determined to be generically applicable to WBN by other plant sites, (2) those concerns and associated reports within the scope of this Program that are determined by the ECTG to be generically applicable to other plant sites or TVA locations, and (3) those concerns determined to be generically applicable within a single plant. In addition, this procedure defines the necessary status and tracking information required to support the ECTG's need for traceability of generic concern evaluations.

2.0 REFERENCES

- 2.1 Program Procedure ECTG M.1, "Employee Concerns Task Group Program Procedure"
- 2.2 Procedure ECTG C.1, "Receipt, Processing, and Evaluation of Concerns."
- 2.3 Procedure ECTG A.3, "Employee Concerns Program Computer System (ECPS) Data Processing"

3.0 DEFINITIONS

None

4.0 RESPONSIBILITIES

- 4.1 The Program Control and Administration (PC&A) Staff shall control the processing of generic concerns. The PC&A Staff shall ensure data entry of generic applicability determinations into the Employee Concerns Program Computer System (ECPS) database.
- 4.2 The Technical Assistance Staff (TAS) shall evaluate concerns to determine generic applicability to Browns Ferry Nuclear Plant (BFN), Bellefonte Nuclear Plant (BLN), or Sequoyah Nuclear Plant (SQN), other TVA locations, and to other items, systems, or activities at WBN.

- 4.3 The Category Evaluation Group (CEG) shall evaluate subcategory reports of concerns to verify the initial determination generic applicability in accordance with Attachment E of ECTG M.1. If at any time during the evaluation process, the generic applicability of a concern requires a change, the CEG-H shall initiate this change using Attachment G.
- 4.4 The TAS and CEGs shall provide data entry sheets to the PC&A Staff for processing in accordance with ECTG A.3.

5.0 PROCEDURE

- 5.1 Attachment E of ECTG M.1 shall be used by the TAS to perform a preliminary generic applicability determination for each concern received. It shall also be used by the evaluator at element or subcategory report level.
- 5.2 Employee concerns or associated reports within the scope of this Program--determined as directly applicable to BFN, BLN, or SQN, determined by those sites to be generically applicable to WBN, and determined to be applicable to other items, systems, or processes within a single plant--shall be forwarded by the PC&A Staff to the affected CEG-H after updating the ECPS for inclusion into their evaluation program.
- 5.3 The PC&A Staff shall provide data base input to ensure appropriate updating of the Employee Concerns Program Computer System (ECPS) data base. Data entries shall be made utilizing the input sheets included in Procedure ECTG A.3.
- 5.4 The planning, scheduling, tracking, evaluation, reporting, corrective action, follow-up, verification, and closeout activities shall be carried out by the responsible CEG according to other applicable procedures of this Program until the end of this Program.

6.0 ATTACHMENTS

None