



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

DEC 21 2007

Business Management Research Associates, Inc.
ATTN: John Lynch
3949 Pender Dr
Suite 300
Fairfax, VA 22030

SUBJECT: CLOSEOUT OF CONTRACT NO. NRC-38-01-284

Dear Mr. Lynch:

We have reviewed the subject contract file documentation and have determined that all actions have been completed.

Total payment in the amount of \$315,394.35 has been accomplished. All obligations have been met. Final report has been received and accepted. Final invoice has been received in the amount of \$5,080.00 and paid by accounting on October 31, 2007. Therefore, attached for your records is modification no. 13R deobligating remaining funds in the amount of \$23,007.10.

In addition, enclosed for your review is a copy of the Contractors Performance Report. Should you want to make comments you can return a copy to NRC at the following address:

U.S. Nuclear Regulatory Commission
ATTN: Daniel App, Division of Contracts
Mail Stop T-7-I-2
Washington, DC 20555

If the past performance report is not returned in 10 days, the report will be considered accepted as provided.

Based on the information stated above, the contract will be officially closed upon receipt of the signed modification or within 10 days if the signed modification is not received.

Should you have any questions, please contact me on (301) 415-7562.

Sincerely,

A handwritten signature in cursive script, reading "Sharlene McCubbin", is written over the typed name.

Sharlene McCubbin, Contracting Officer
Contract Management Branch 1
Division of Contracts
Office of Administration

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

ADM002

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		BPA NO.	1. CONTRACT ID CODE	PAGE 1	OF PAGES 1
2. AMENDMENT/MODIFICATION NO. M013R		3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO. 38-01-284	5. PROJECT NO.(If applicable)	
6. ISSUED BY U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Mail Stop T-7-I-2 Washington, DC 20555		CODE 3100	7. ADMINISTERED BY (If other than Item 6) U.S. Nuclear Regulatory Commission Div. of Contracts Mail Stop T-7-I-2 Washington, DC 20555		CODE 3100
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) BUSINESS MANAGEMENT RESEARCH ASSOCIATES, INC BUSINESS MANAGEMENT RESEARCH ASSOCIATES 3949 PENDER DR STE 300 FAIRFAX VA 220306088			(X)	9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
				10A. MODIFICATION OF CONTRACT/ORDER NO. NRC-38-01-284 Modification No. 13	
				10B. DATED (SEE ITEM 13) 10-01-2001	
CODE 077817385		FACILITY CODE		X	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) 68415-05C114 T8426 252A 31x0200 De-obligate \$23,007.10
DUNS# 077817385

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) Closeout of contract

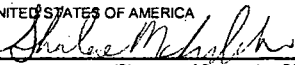
E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
The purpose of this modification is to deobligate excess funds in the amount of \$28,087.10 from \$315,394.25 to \$287,307.15. Therefore, this modification deobligates excess FY06 funds in the amount of \$28,087.10.

A summary of obligations is as follows:

FY01: \$62,050.00	FY05: \$ 50,000.00
FY02: \$48,494.00	FY06: \$ 34,647.00
FY03: \$81,785.00	FY06 Deobligations: \$ 23,007.10
FY04: \$38,418.25	Total Obligations: \$315,394.25

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Sharlene McCubbin Contracting Officer	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)	16C. DATE SIGNED 11-20-2007