

October 31, 2007

MEMORANDUM TO: Deborah A. Jackson, Chief  
Technical Support Branch  
Special Projects and Technical  
Support Directorate  
Division of Fuel Cycle Safety  
and Safeguards  
Office of Nuclear Material Safety  
and Safeguards

FROM: James A. Smith, Project Manager  
Technical Support Branch  
Special Projects and Technical        /RA/  
Support Directorate  
Division of Fuel Cycle Safety  
and Safeguards, NMSS

SUBJECT: FORTHCOMING PUBLIC MEETING WITH THE NUCLEAR ENERGY  
INSTITUTE TO DISCUSS TASK WORKING GROUP #7, DIGITAL  
INSTRUMENTATION AND CONTROL FOR FUEL CYCLE FACILITIES

DATE & TIME: Friday, November 16, 2007  
8:30 a.m. - 5:00 p.m.  
Call-in Line 800- 638 8081 or 301-231 5539 pass code 1505#

LOCATION: U.S. Nuclear Regulatory Commission (NRC)  
6003 Executive Boulevard, EBB-1-B11  
Washington, DC 20555

PURPOSE: This meeting will be to finalize the problem statement developed by the  
Task Working Group #7, work on draft sentence outlines from various  
members for creation of the draft Interim Staff Guidance (ISG) document,  
and review the proposed schedule of meetings and milestones for  
producing a final ISG.

CATEGORY\*: This is a Category 2 meeting. The public is invited to participate in this  
meeting by discussing regulatory issues with the NRC at designated  
points identified on the agenda.

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\* Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings,"  
(67 FR 36920) May 28, 2002.

PARTICIPANTS: NRC and external stakeholders, including members of Nuclear Energy Institute (NEI), industry representatives, consultants to the nuclear industry, and any interested members of the public.

NRC

Joseph Giitter  
Deborah Jackson  
Walter Schwink  
Wilkins Smith  
James Smith  
Denise Edwards

NEI

Felix Killar, NEI  
Ed Prychard, Westinghouse  
Steve Powers, AREVA  
Scott Murray, GNF-A

Enclosure:  
Meeting Agenda

cc: S. Murray, GE  
S. Powers, AREVA  
F. Killar, NE  
E. Prychard, Westinghouse

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<b>OFFICE</b>	FCSS/TSB		FCSS/TSB		
<b>NAME</b>	JSmith		DJackson		
<b>DATE</b>	10/30/07		10/31/07		

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AGENDA  
FOR PUBLIC MEETING WITH  
THE NUCLEAR ENERGY INSTITUTE  
TO DISCUSS DIGITAL INSTRUMENTATION AND CONTROL  
TASK WORKING GROUP #7  
FUEL CYCLE FACILITIES  
Friday, November 16, 2007  
8:30-5:00 p.m.

- 8:30 a.m. Introduction of participants and discussion of the public's opportunity to participate
- 8:45 a.m. Discussion of Problem Statement Feedback from Steering Committee and proposed schedule of milestones
- 9:00 a.m. Discussion of Sentence Outlines for Issues 1 through 5 of Problem Statement
- 11:30 a.m. Lunch
- 1:00 p.m. Continue discussion of Issues 1 through 5
- 3:00 p.m. Break
- 3:15 p.m. Continue discussion of Issues 1 through 5
- 4:30 p.m. Summary of the day's activities and assignment of actions for next meeting
- 5:00 p.m. Adjourn

Enclosure