

**ORDER FOR SUPPLIES OR SERVICES**

PAGE OF PAGES  
1 5

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1. DATE OF ORDER <b>SEP 27 2007</b>		2. CONTRACT NO. (If any) GS35F0229K		6. SHIP TO:	
3. ORDER NO. <b>DR-33-06-317-T035</b>		MODIFICATION NO.		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Jaye Seay, CMB3 Mail Stop T-7-I-2 Washington, DC 20555		4. REQUISITION/REFERENCE NO. OIS-06-317-55 FFS# 10770758C		b. STREET ADDRESS Attn: Tu Tran Two White Flint North - MS T-6-C32M	
7. TO:		c. CITY Washington		d. STATE DC	e. ZIP CODE 20555
a. NAME OF CONTRACTOR MAR, INCORPORATED		b. COMPANY NAME		f. SHIP VIA	
c. STREET ADDRESS 1803 RESEARCH BLVD SUITE 204		d. CITY ROCKVILLE		e. STATE MD	f. ZIP CODE 208506106
9. ACCOUNTING AND APPROPRIATION DATA 710-15-5G1-348 J1243 252A 31X0200.710 OBLIGATE: \$14,155.52 FFS# 10770758C		\$14,155.52		10. REQUISITIONING OFFICE CIO OIS/BPIAD/BASB	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))			12. F.O.B. POINT Destination		
<input checked="" type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		
<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALLBUSINESS			
13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)		16. DISCOUNT TERMS
a. INSPECTION Rockville, MD	b. ACCEPTANCE Rockville, MD		As stated in SOW		NET 30

17. SCHEDULE (See reverse for Rejections) See CONTINUATION Page

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>TASK ORDER 35 UNDER NRC ORDER DR-33-06-317 (CISSS): The Contractor shall provide the U.S. Nuclear Regulatory Commission with, "Agencywide Documents Access and Management System (ADAMS)", services in accordance with the following: - The attached Statement of Work - The attached Schedule of Supplies or Services and Prices - The terms and conditions of GSA Schedule GS-35F-0229K - The terms and conditions of NRC Order DR-33-06-317</p> <p>Reference: MAR Quotation (Ref# 2007-095/WA971), dtd 9/14/07, DUNS: 062021639 ACCEPTANCE: <i>Linda Klages</i> 09/27/07 Signature Date <b>LINDA KLAGES, VICE PRESIDENT</b> Print Name/Title</p>					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)  17(i). GRAND TOTAL
	21. MAIL INVOICE TO:						
	a. NAME U.S. Nuclear Regulatory Commission Div of Contracts, Mail Stop T-7-I-2						
	b. STREET ADDRESS (or P.O. Box) Attn: DR-33-06-317-T035						
c. CITY Washington		d. STATE DC	e. ZIP CODE 20555		\$14,155.52		

22. UNITED STATES OF AMERICA BY (Signature) <i>[Signature]</i>	23. NAME (Typed) Robert B. Webber Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER
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**ADMOO2**

DELIVERY ORDER DR-33-06-317

TASK ORDER 35

MAJOR/HIGH SYSTEMS C&A: Agencywide Documents Access and Management System (ADAMS)

## 1.0 OBJECTIVE

The Contractor shall support the OIS in certification and accreditation of major information systems such that NRC is in compliance and maintains certification and accreditation currency with NIST and FISMA Guidance. The Contractor shall at a minimum develop associated certification and accreditation documentation consistent with the security support task referenced in SOW ENCLOSURE 6 of Delivery Order DR-33-06-317, entitled, "C&A PROCESS AND DELIVERABLES" such that an Authorization to Operate (ATO) which confers full accreditation shall be granted the system. The Contractor shall perform these security support tasks specified for a HIGH security baseline systems.

The Contractor shall perform Quarterly Penetration and Vulnerability Scanning for a major/high system, at a minimum, one per quarter to ensure that security controls are operating as intended.

## 2.0 SCOPE OF WORK

The Contractor shall provide security analyst staff, utilizing systems certification and accreditation documentation such that the Agencywide Documents Access and Management System (ADAMS) system will maintain its Authorization to Operate (ATO) status.

**System Name:** Agencywide Documents Access and Management System (ADAMS)

**Sponsor Office:** Office of Information Services (OIS)

**System Owner:** Director, OIS

**System Description:** Agencywide Documents Access and Management System (ADAMS) System provides the staff with capability to collaborate on and track the progress of documents in preparation store all documents electronically in one location, capture documents as they are created, and allow staff searches of the electronic document collection and the index of the existing historical collection at their workstations. ADAMS is considered the official agency records repository.

**Status:** ADAMS is presently in operation.

The Contractor shall provide security analyst staff and the development of the associated documentation associated with the security support tasks specified below for unclassified HIGH security baseline systems for the system category "Major Application", as specified in SOW ENCLOSURE 6 of Delivery Order DR-33-06-317 - C&A PROCESS AND DELIVERABLES.

The term "Major Application" (MA) means a computerized information system or application that requires special attention to security because of the risk and magnitude of harm resulting from the loss, misuse, or unauthorized access to or modification of the information in the application. Because of their impact on the agency mission and the information they contain or process, MA's require special management oversight. (See OMB Circular A-130, Appendix III.) For example, an agency wide financial management system containing NRC's official financial records would be an MA. A computer program or a spreadsheet designed to track expenditures against an office budget would not be considered an MA. Similarly, commercial off-the-shelf software products (such as word processing software, electronic mail software, utility software, or general purpose software) would not typically be considered MA's.

### 3.0 PERIOD OF PERFORMANCE

The period of performance of this task order is date of award through 12 months.

### 4.0 FUNDING

- (a) The total estimated amount (ceiling) for the products/services ordered, delivered, and accepted under this task order is **\$14,155.52**
- (b) The amount presently obligated with respect to this task order is **\$14,155.52**. The Contractor shall not be obligated to incur costs above this ceiling/obligated amount unless and until the Contracting Officer shall increase the amount obligated. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this contract. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

### 5.0 TRAVEL

No travel is required.

### 6.0 SCHEDULE

The Contractor shall provide final draft security documentation and reports for each system consistent with the NRC-approved integrated project plan (Subtask 1).

### 7.0 SPECIFIC TASKS

The Contractor shall support the NRC C&A of ADAMS according to item 5, Security Scanning/Pen Test (4 Quarters), in the SOW Reference 8 and Section B Schedule of Supplies or Services and Prices.

#### **Subtask 1: Integrated Security Activity Project Plan**

Develop and implement a project plan to ensure completion of the certification and accreditation tasks within the period of performance. The Contractor shall be required to develop and maintain an Integrated Security Activity Project Plan and perform Integrated Activity Scheduling for the program. These deliverables shall be developed at the individual project level (i.e., each system for which a certification and accreditation effort will be undertaken) and aggregate to the program level. The Microsoft Project Plan shall incorporate all tasks and projects such that the individual projects roll up into an Integrated Security project schedule encompassing all NRC security related activities, services, and deliverables. The Microsoft Project Plan shall identify resources for each activity and include the Work Breakdown Structure levels. The project plan will include:

- A Level 5 **Work Breakdown Structure (WBS)**. The WBS shall include a definition of the work to be conducted decomposed into distinct discrete manageable tasks or groups of tasks (work packages) with decisive outputs and specific measurable entry and exit criteria. Each work package shall have a short duration, or can be divided into a series of milestones whose status can be objectively measured. Each work package shall be assigned a start and finish date, a budget value, and can be integrated with higher-level schedules.
- A **schedule and budget** for accomplishing the work identifying what resources are needed and how much effort will be required in what time frame to complete each of the tasks in the WBS. The

Contractor shall allocate a portion of the budget for each work package that comprises the WBS, and ensure that the WBS adequately defines all work necessary to meet the requirements for the project.

**Subtask 2: Quarterly Penetration and Vulnerability Scanning**

The Contractor shall perform quarterly analysis, penetration, vulnerability, configuration, systems integrity, and patch management scans. The contractor shall identify, analyze, and propose tested corrective actions that address Plan of Action and Milestone (POAM) items as identified by the SITSO, ensure that controls are operating as intended, and assure currency of the systems security posture is consistent with the latest Defense Information Systems Agency (DISA) and Center for Internet Security (CIS) benchmarks and scoring tools available at the time of analysis.

The Contractor shall be responsible for coordinating and executing all applicable site access and non-disclosure agreements with parties other than the Nuclear Regulatory Commission prior to commencement of the above mentioned activities, ensuring that project schedules are not impacted.