

## AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

BPA NO.

1. CONTRACT ID CODE

PAGE

OF PAGE

2. AMENDMENT/MODIFICATION NO.

M032

3. EFFECTIVE DATE

JUL 30 2007

4. REQUISITION/PURCHASE REQ. NO.

OIS-03-341 5/14/07

5. PROJECT NO. (If applicable)

6. ISSUED BY

CODE

3100

U.S. Nuclear Regulatory Commission  
Div. of Contracts, CMB3  
Attn: Manon Butt, Cont Spc, 301-415-7035  
Mail Stop T-7-I-2  
Washington, DC 20555

7. ADMINISTERED BY (If other than Item 6)

CODE

3100

U.S. Nuclear Regulatory Commission  
Div. of Contracts  
Mail Stop T-7-I-2

Washington, DC 20555

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

(X)

INFORMATION MANUFACTURING CORPORATION  
IMC

310 STATE ROUTE 956

ROCKET CENTER WV 26726-9229

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.  
GS35P0522J NRC-33-03-341

10B. DATED (SEE ITEM 13)

09-06-2003

CODE 013695486

FACILITY CODE

X

## 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

B&R: 710-15-5GE-348 JCN: J1290 BOC: 252A AN: 31X0200.710  
FFS # 10770739C DUNS # 013695486 OBLIGATE \$212,437.29

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

X

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority) Bilateral Modification

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return <sup>2</sup> copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Reference Order NRC-33-03-341 for Document Processing Center Support Services, and subsequent modifications.

This order is modified to add Task 19 for New Nuclear Reactor Operations (NRO) Licensing Document Processing Support Services, for Option Year Three (Contract Year Five), from September 6, 2007 through September 5, 2008, to add funding, and to increase the ceiling amount by \$212,437.29, as described on the following pages.

Information Manufacturing Corporation (IMC) Contact: [REDACTED] tta, Assistant Director of Contracts, phone [REDACTED]

NRC Project Officer: Keith R. Shaw, Sr., OIS/IRSD/ISB, Mail Stop T-2-F-8, phone 301-415-3801, email KRS@nrc.gov

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Robert B. Webber  
Contracting Officer

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

[Signature]  
(Signature of person authorized to sign)

8/9/07

BY [Signature]  
(Signature of Contracting Officer)

7/31/07

TEMPLATE ADM002

SUNSI REVIEW COMPLETE

SEP 20 2007

STANDARD FORM 30, (REV. 10-83)  
Prescribed by GSA FAR (48 CFR) 53.243  
ADM002

The purpose of this modification is to:

- 1) Add Task 19, New Nuclear Reactor Operations (NRO) Licensing Document Processing Support Services, for Option Year Three (Contract Year Five), from September 6, 2007 through September 5, 2008, in the amount of \$212,437.29. Revise the Statement of Work to add Subsection C.4.19 Task 19.
- 2) Increase the funding for the order by \$212,437.29, from \$10,681,248.43 to \$10,893,685.72.
- 3) Increase the ceiling amount for Option Year Three by \$212,437.29, from \$2,686,380.00 to \$2,898,817.29.
- 4) Increase the ceiling amount of the order by \$212,437.29, from \$14,619,245.24 to \$14,831,682.53. The ceiling amount includes Options Years One, Two, and Three which have been exercised by the Government.

Accordingly, the order is hereby modified as follows:

- 1) Add Task 19, New Nuclear Reactor Operations (NRO) Licensing Document Processing Support Services, as described below, and at the rates specified in the Price Schedule. The period of performance for Task 19 is from September 6, 2007 through September 5, 2008.

**C.4.19 Task 19 - New Nuclear Reactor Operations (NRO) Licensing Document Processing Support Services**

Background

The U.S. Nuclear Regulatory Commission (NRC) expects to receive and generate a considerable increase in documentation related to new reactor licensing activities (10 CFR Part 52). This documentation includes: Early Site Permit (ESP) applications, Combined Construction and Operating License (COL) applications, applications for standardized design certification and Design Control Documents (DCDs). The purpose of this modification is to obtain contractor support to provide ADAMS document processing support services for this activity. Based on available information, the NRC estimates that as many as 23 applications could be received during the one year period of September 2007 to September 2008.

Level of Effort - Processing Volumes

The NRC estimates that as many as 20,000 documents (unique Accession Numbers) could be received for processing during the one year period starting on September 6, 2007, and ending on September 5, 2008.

Assumptions:

NRC staff generated documents:

- Approximately 55% of the 20,000 documents (11,000 unique Accession Numbers) will be NRC staff generated documents.

- Approximately 90% of the 11,000 NRC staff generated documents (9,900 unique Accession Numbers) will be added and placed into the DPC processing folders for final ADAMS processing by the NRC staff.
- Approximately 10% of the 11,000 NRC staff generated documents (1,100 unique Accession Numbers) will be in paper format and will consist of approximately 25 pages per document.
- Approximately 80% of the 9,900 NRC staff generated documents (7,920 unique Accession Numbers) added and placed into the DPC processing folders for final ADAMS processing by the NRC staff will be stand-alone documents.
- Approximately 20% of the 9,900 NRC staff generated documents (1,980 unique Accession Numbers) added and placed into the DPC processing folders for final ADAMS processing by the NRC staff will be ADAMS packages consisting of two documents.
- Approximately 80% of the 1,100 NRC staff generated documents (880 unique Accession Numbers) in paper format will be stand-alone documents.
- Approximately 20% of the 1,100 NRC staff generated documents (220 unique Accession Numbers) in paper format will be added to ADAMS as packages consisting of two documents per package.

Incoming documents (externally generated):

- Approximately 45% of the 20,000 documents (9,000 unique Accession Numbers) will be incoming externally generated documents.
- Approximately 90% of the 9,000 incoming documents (8,100 unique Accession Numbers) will be received in electronic format for final ADAMS processing.
- Approximately 10% of the 9,000 incoming documents (900 unique Accession Numbers) will be received in paper format and will consist of approximately 25 pages per document.
- Approximately 80% of the 8,100 incoming documents (6,480 unique Accession Numbers) received in electronic format will be processed into ADAMS as stand-alone documents.
- Approximately 20% of the 8,100 incoming documents (1,620 unique Accession Numbers) received in electronic format will be ADAMS packages consisting of two documents per package.
- Approximately 80% of the 900 incoming documents (720 unique Accession Numbers) will be received in paper format will be added to ADAMS as stand-alone documents.
- Approximately 20% of the 900 incoming documents (180 unique Accession Numbers) received in paper format will be added to ADAMS as packages consisting of two documents per package.

Task(s) - NRC Staff Generated Documents

The contractor shall process documents in accordance with the appropriate ADAMS Template and the DPC Standard Operating Procedures (SOP).

The contractor responsibilities for documents in electronic format placed in DPC processing folders shall include but not be limited to the following Task(s):

- Document Prep/Add To DETS
- Document Indexing (Profiling/Profile Quality Control/ADAMS Package (if appropriate))
- Declaring documents Official Agency Records (OARs)
- Filing (ForeMost) Official Agency Records (OARs)
- E-mail Notification

The contractor responsibilities for documents received in paper format for ADAMS final processing shall include but not be limited to the following Task(s):

- Document Pre-Prep/Add To DETS
- Document Preparation/Recompilation
- Scan
- Image Inspection
- ADAMS Add
- Document Indexing (Profiling/Profile Quality Control/ADAMS Package (if appropriate))
- Declaring documents Official Agency Records (OARs)
- Filing (ForeMost) Official Agency Records (OARs)
- E-mail Notification

Task(s) - Incoming Externally Generated Documents

The contractor shall process documents in accordance with the appropriate ADAMS Template and the DPC Standard Operating Procedures (SOP).

The contractor responsibilities for documents received in electronic format shall include but not be limited to the following Task(s):

- Pre-flight (PDF files)
- RIDS Code Assignment/Add To DETS
- Document Indexing (Profiling/Profile Quality Control/ADAMS Package (if appropriate))
- Declaring documents Official Agency Records (OARs)
- Filing (ForeMost) Official Agency Records (OARs)
- Document Distribution (E-RIDS)

It is anticipated that the majority of documents will be received in electronic format via the NRC's Electronic Information Exchange (EIE) and will be added to ADAMS in an automated manner.

The contractor responsibilities for documents received in paper format for ADAMS final processing shall include but not be limited to the following Task(s):

- RIDS Code Assignment/Add To DETS
- Document Preparation/Recompilation
- Scan
- Image Inspection
- ADAMS Add
- Document Indexing (Profiling/Profile Quality Control/ADAMS Package (if appropriate))
- Declaring documents Official Agency Records (OARs)
- Filing (ForeMost) Official Agency Records (OARs)
- Distribution (E-RIDS)

#### Special Requirements

The contractor shall include statistics for this task in the Daily Production Indicators Report and the Monthly Progress Report. The document processing statistics for this task shall be maintained separately from other tasks and broken down by COL application. The contractor shall also maintain and report labors hours and other associated costs separately from other tasks in its monthly invoices.

Period of Performance

The Period of Performance (POP) for this effort will be Option Year Three (Contract Year Five) from September 6, 2007 through September 5, 2008. The NRC does not anticipate full scale production processing to start until some time in late October 2007.

**NRC-33-03-341, Task 19, Price Schedule**

NRC Staff Generated Documents		Option Year 3 - Sept. 6, 2007 - Sept. 5, 2008	
Labor Category	Year 5 Rate	Hours	Extended Price
Conversion Worker I	[REDACTED]	[REDACTED]	\$3,516.66
OCR Operator I	[REDACTED]	[REDACTED]	\$3,384.68
Index Specialist III	[REDACTED]	[REDACTED]	\$38,115.00
Index Specialist IV	[REDACTED]	[REDACTED]	\$53,359.48
Project Analyst I	[REDACTED]	[REDACTED]	\$11,894.80
Department Manager III	[REDACTED]	[REDACTED]	\$3,754.74
Total		[REDACTED]	\$114,025.36

Externally Generated Documents		Option Year 3 - Sept. 6, 2007 - Sept. 5, 2008	
Labor Category	Year 5 Rate	Hours	Extended Price
Conversion Worker I	[REDACTED]	[REDACTED]	\$2,874.73
OCR Operator I	[REDACTED]	[REDACTED]	\$2,759.25
OCR Operator II	[REDACTED]	[REDACTED]	\$27,411.75
Index Specialist III	[REDACTED]	[REDACTED]	\$31,185.00
Index Specialist IV	[REDACTED]	[REDACTED]	\$20,973.45
Project Analyst I	[REDACTED]	[REDACTED]	\$10,078.80
Department Manager III	[REDACTED]	[REDACTED]	\$3,128.95
Total		[REDACTED]	\$98,411.93

Cumulative Total		[REDACTED]	\$212,437.29
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2) Optional Form 347, under Item 17 Schedule, second paragraph, as modified in Modification 31, is deleted in its entirety and substituted with the following in lieu thereof:

"The total estimated ceiling amount of this delivery order for the services ordered, delivered, and accepted under this order is \$14,831,682.53."

3) Optional Form 347, under Item 17 Schedule, third paragraph, first sentence, as modified in Modification 31, is deleted in its entirety and substituted with the following in lieu thereof:

"The amount presently obligated with respect to this order is \$10,893,685.72."

4) Optional Form 348, under the Schedule, sixth sentence, is deleted in its entirety and substituted with the following in lieu thereof:

"The total estimated amount of this order for Option Period Three is \$2,898,817.29."

The following is a summary of the ceiling and total estimated amount of the order:

Base (2 years)	\$5,591,914.87
Option Year 1	\$3,120,600.88
Option Year 2	\$3,220,349.49
Option Year 3	\$2,898,817.29

Total Base and All Options (Ceiling)	\$14,831,682.53
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The following is a summary of obligations from the date of award through the date of this modification:

FY 2003 Obligations	\$973,919.00
FY 2004 Obligations	\$2,154,000.00
FY 2005 Obligations	\$2,220,333.44
FY 2006 Obligations	\$3,068,861.99
FY 2007 Obligations	\$2,476,571.29

Total NRC Obligations	\$10,893,685.72
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This modification obligates FY 2007 funds in the amount of \$212,437.29.

All other terms and conditions of the subject contract remain unchanged.