



September 10, 2007

MS 16

K-8

U S Nuclear Regulatory Commission Reg I  
Medical Licensing Section  
475 Allendale Road  
King of Prussia, PA 19406

03003335

Re: Addition to NRC License No. 45-09358-02

Dear Dr Gabriel:

Please accept this letter and attachments as a request to add Dr. Matthew M Poggi, MD as the Authorized Medical User of Inova Alexandria Hospital. I concur with the attached endorsement by Dr. Stephen Bank, Director of Brachytherapy at Inova Alexandria Hospital.

Dr. Poggi has worked in the Department of Navy and has been licensed under Naval Radioactive Material Permit (NRMP) 19-00168-21NP.

Should you have any question with this matter, please contact me at 703-504-3107.

Thank you,

Kathy Barry, COO, Inova Alexandria Hospital

Enclosure: Matthew M Poggi, MD resumes  
Copy of Navy NRC license  
Copy of Board of Radiology/Oncology Certificate

Cc: Michael Friedman, MD, RSO, Inova Alexandria Hospital

140840

**INOVA ALEXANDRIA HOSPITAL  
CANCER CENTER**

*Radiation Oncology  
4320 Seminary Road  
Alexandria, Virginia 22304*

*Tel 703-504-7900  
Fax 703-504-7979*

10 September 2007

To the United States Nuclear Regulatory Commission:

This letter is an attestation statement from myself as an authorized user (AU) of High Dose Rate (HDR) afterloading brachytherapy that Dr. Matthew M. Poggi has satisfactorily completed the requirements in 10 CFR 35.690 (b) (1), (b) (2), and (c) and has achieved a level of competency sufficient to function independently as an HDR AU.

During his residency training from 01 July 1999 to 31 June 2003, Dr. Poggi received all of the mandatory classroom, laboratory and safety training including reviewing full calibration measurements and periodic spot-checks; preparing treatment plans and calculating treatment doses and times; using administrative controls to prevent a medical event; implementing emergency procedures to be followed in the event of the abnormal operation of the medical unit or console; checking and using survey meters; and selecting the proper dose and how it is to be administered.

Dr. Poggi has had sufficient training in device operation, clinical use and safety procedures.

Dr. Poggi was certified in Radiation Oncology by the American Board of Radiology in June, 2003.

As a preceptor HDR AU, I have proctored Dr. Poggi in six vaginal cylinder case and four tandem and ovoid HDR insertions since 01 July 2007 to the present.

If there are any questions in regard to this attestation, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Stephen Banks'.

Stephen Banks, M.D.  
Inova Alexandria Cancer Center  
Director of Brachytherapy  
Clinical Director, Inova Alexandria Cancer Center