

August 30, 2007

MEMORANDUM TO: Keith McConnell, Ph.D, Deputy Director  
Division of Waste Management  
and Environmental Protection  
Office of Federal and State Materials  
and Environmental Management Programs

FROM: Rafael L. Rodriguez, Project Manager **/RA/**  
Division of Waste Management  
and Environmental Protection  
Office of Federal and State Materials  
and Environmental Management Programs

SUBJECT: SUMMARY OF ROUTINE MEETING WITH INDUSTRY GROUPS  
AND DEPARTMENT OF ENERGY TO DISCUSS  
DECOMMISSIONING LESSONS LEARNED

On August 15, 2007, staff from the Decommissioning Directorate in the Office of Federal and State Materials and Environmental Management Programs met with representatives from the Fuel Cycle Facilities Forum and the Electric Power Research Institute to discuss the progress on the development of two methods to capture, preserve, and disseminate decommissioning lessons learned: 1) a decommissioning lessons-learned database and 2) a compact disc. The meeting served as an opportunity to request feedback from these groups to improve the products. A summary of the meeting and the names of the participants is enclosed.

If you have any questions regarding the meeting or the summary notes, please feel free to reach me at 301-415-0193, or via e-mail at [RLR1@nrc.gov](mailto:RLR1@nrc.gov).

Enclosure:  
Meeting Summary

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Enclosure:  
Meeting Summary

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# **SUMMARY OF FOLLOW-UP MEETING WITH INDUSTRY GROUPS AND DEPARTMENT OF ENERGY ON THE EFFORTS TO PRESERVE DECOMMISSIONING LESSONS LEARNED**

**AUGUST 15, 2007**

## **Participants:**

**Nuclear Regulatory Commission (NRC):** Rafael L. Rodriguez, Giorgio Gnugnoli, Richard Chang, and Allen Gross

**Fuel Cycle Facilities Forum (FCFF):** John Conant

**Electric Power Research Institute (EPRI):** Michael Naughton

Mr. Rodriguez discussed the features of the decommissioning lessons-learned database. The database consolidates lessons learned discussed in multiple documents generated by the NRC, including lessons learned from previous and ongoing decommissioning projects. The lessons-learned database allows users to search for information using keywords, or certain criteria already included in the database. The criteria include: a) type of facility, b) the stage in the life of a nuclear facility when the lesson should be implemented, c) the benefit of the lesson, and d) the year the lesson was documented. The lessons-learned database also includes weblinks to documents on the internet that expand on the discussion of a particular lesson learned. Messrs. Gnugnoli and Conant provided feedback to improve the usefulness of the system. In general, the lessons-learned database was well received by the attendants.

Mr. Rodriguez then discussed the content of the compact disc (CD) that was developed, with input from the different organizations. The CD contains documents not included in the decommissioning lessons-learned database. The CD also provides a table of content with links to the documents already saved in the media. Messrs. Conant and Naughton provided feedback regarding the content of the CD. Specifically, comments were made to ensure consistency of the format of the information in the CD with the format used in the lessons-learned database. In general, the lessons-learned CD was well received by the attendants.

Finally, Mr. Naughton mentioned that EPRI is working on a document called "Utilities Requirements Manual." Mr. Naughton suggested that the lessons-learned CD could be a good complement to this Manual. Mr. Rodriguez suggested that another possibility was to include the Manual in the CD. Mr. Naughton would discuss this suggestion with his management.

## **Action Items:**

- Mr. Rodriguez will develop a format for the information in the lessons-learned CD, consistent with the information in the database.

- Mr. Naughton will discuss with EPRI management the possibility for incorporating the "Utilities Requirements Manual" into the lessons-learned CD.