

# GEOSCIENCES AND ENGINEERING DIVISION NONCONFORMANCE REPORT

Project No. 06002.01.031

NCR No. 2007-19

## PART 1: DESCRIPTION OF NONCONFORMANCE

QAP-005, Quality Indoctrination and Training, Section 3.2.1, requires documentation of training needs for personnel on forma QAP-11-1. The record could not be located for one consultant and one CNWRA staff member.

Initiated by: R. Brient Date: 6/11/2007

Action Required by: R. Brient Response Due Date: 6/25/2007

## PART 2: PROPOSED DISPOSITION AND CORRECTIVE ACTION

Disposition: Accept as is

### Basis of Disposition:

J. Durham was hired in June 2005, however the earliest training needs form QAP-11-1 on file is dated March 2006 when training needs were reevaluated for all CNWRA staff. Apparently the first QAP-11-1 was misplaced because training acknowledgment records indicate that Durham was assigned appropriate procedures in June 2005.

The January 2006 QAP-11-1 form for consultant Kelly Bradbury did not assign TOP-012 while previous QAP-11-1 forms for Bradbury did. Bradbury was responsible for several samples during 2006. Bradbury was previously assigned and had acknowledged understanding TOP-012. Deleting the TOP-012 assignment would result in Bradbury not being notified of changes, however, TOP-012 was not changed during 2006. Bradbury is currently inactive since her consulting agreement with GED expired in January 2007.

### Action to Correct Nonconformance:

1. Place a copy of this NCR in James Durham's file to explain the absence of the June 2006 QAP-11-1 form.
2. If K. Bradbury is reactivated as a consultant, TOP-012 should be assigned because she is responsible for sample control.

Target date for completion: 6/15/2007

Proposed by: R. Brient

Date: 6/13/2007

## PART 3: APPROVAL

Manager: *R. Brient* Date: 6/13/2007

Director of QA: *Sitakanta Mohanty for* Date: 6/13/2007

Comments/Instructions: *W. Patrick*

**PART 4: CLOSE OUT**

Comments: *NCR copies included in personnel files for J. Durham and K. Bradbury.*

Verified by: *M. [Signature]* Date: *6/14/07*

**Distribution:**

Original-QA Records

ORIGINATOR

PRINCIPAL INVESTIGATOR N/A

MANAGER R. Lenhard

ASSISTANT DIRECTOR G. Wittmeyer