July 3, 2007

Paul Schmidt, Manager
Radiation Protection Section
Division of Public Health
Department of Health and Family Services
P.O. Box 2659
Madison, WI 53701-4792

Dear Mr. Schmidt:

In order to help both Agreement States and the Nuclear Regulatory Commission (NRC) remain knowledgeable of each others' programs and to conduct planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the IMPEP process includes holding one-day periodic meetings with Agreement States between reviews.

In accordance with the Office of State and Tribal Programs Procedure SA-116, "Periodic Meetings with Agreement States Between IMPEP Reviews," we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination, the meeting is scheduled for August 8, 2007, and will be held in your offices. In addition to myself, Aaron McCraw, Office of Federal and State Materials and Environmental Management Programs, and Steven Reynolds, Director, Region III Division of Nuclear Materials Safety, will participate in the meeting.

Based on our previous discussions, the likely topics for conversation at the meeting include:

1. Strengths and/or weaknesses of the State program as identified by the State or NRC, including identification of actions that could diminish weaknesses.

2. Feedback on NRC's program as identified by the State and including identification of any action that should be considered by NRC.

3. Status of State program or policy changes under development or recently completed including:

    a. Changes in program staff
    b. Program reorganizations
    c. Legislative changes
    d. Redistribution of responsibilities
    e. Changes in program budget/funding
    f. Travel restrictions.

4. Status of NRC program changes (similar to those in 3.) that could impact Agreement States.

5. Results of any internal program audits/self assessments conducted by the State.

6. Status of all allegations and concerns previously referred by NRC to Wisconsin for action.

7. Status of the inspection program.

8. Status of the licensing program.

9. Status of security order inspections and Increased Controls inspections.

10. Compatibility of Agreement State regulations.

11. Event follow-up and reporting to NRC and to NMED.

12. Schedule for the next IMPEP review (tentatively scheduled for late 2009).

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

If you have any questions, please call me at (630)829-9661, or e-mail to JLL2@NRC.GOV.

Sincerely,

/RA/

James L. Lynch
State Agreements Officer

cc: C. Rogers, WI

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