

FORM FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1. DATE OF ORDER MAY 08 2007		2. CONTRACT NO. (If any) GS35F4453G		6. SHIP TO:	
3. ORDER NO. DR-33-06-378 T003		4. REQUISITION/REFERENCE NO. OIS-06-378 dtD: 2/06/2007		a. NAME OF CONSIGNEE U.S. NRC - Office of Information Systems	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Jaye Seay Mail Stop T-7-I-2 Washington, DC 20555		7. TO:		b. STREET ADDRESS Attn: Helen Hughes, Mail Stop: T6-D23M	
a. NAME OF CONTRACTOR CEXEC INC		b. COMPANY NAME		c. CITY Washington	
c. STREET ADDRESS 11440 COMMERCE PARK DR STE 600		d. STATE VA		d. STATE DC	
d. CITY RESTON		e. STATE VA		e. ZIP CODE 201911573	
9. ACCOUNTING AND APPROPRIATION DATA 610-15-5E1-332 J1193 252A 31X0200.610 (This action <u>administratively</u> transfers \$72,114.00 in funds previously obligated under Basic ID/IQ Order No. DR-33-06-378)		10. REQUISITIONING OFFICE CIO OIS/ICOD/DDB		f. SHIP VIA	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Destination	
<input type="checkbox"/> a. SMALL		<input checked="" type="checkbox"/> b. OTHER THAN SMALL		<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED	
<input type="checkbox"/> d. WOMEN-OWNED		<input type="checkbox"/> e. HUBZone		<input type="checkbox"/> f. EMERGING SMALL BUSINESS	
13. PLACE OF a. INSPECTION Rockville, MD		b. ACCEPTANCE Rockville, MD		14. GOVERNMENT B/L NO.	
				15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) As Stated in SOW	
				16. DISCOUNT TERMS NET 30	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>Task Order No. 003 entitled "ICOD INTEGRATED PROJECT PLANNING," under ID/IQ Order No. DR-33-06-378.</p> <p>In accordance with Section 14.0, Task Order Procedures, this action definitizes Task Order No. 003. This effort shall be performed in accordance with the enclosed Statement of Work, the terms and conditions of Delivery Order No. DR-33-06-378, and GSA Schedule No. GS-35F-4453G, and at the prices stated in the SCHEDULE (Refer to Page 2).</p> <p>Task Order No. 003 shall be effective March 8, 2007 through September 8, 2007 with a total cost ceiling of \$72,114.00.</p> <p>DUNS #: 086356789</p>					
				See CONTINUATION Page		

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages) 17(i) GRAND TOTAL
	21. MAIL INVOICE TO:						
	a. NAME U.S. Nuclear Regulatory Commission Div. of Contracts, Mail Stop T-7-I-2						
	b. STREET ADDRESS (or P.O. Box) Attn: (DR-33-06-378-T003)						
	c. CITY Washington	d. STATE DC	e. ZIP CODE 20555				
22. UNITED STATES OF AMERICA BY (Signature) 					23. NAME (Typed) Eleni Jernell Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER		

ADDITIONAL TERMS AND CONDITIONS

A.1 CONSIDERATION AND OBLIGATION – TASK ORDER

(a) The total estimated amount of this Task Order (ceiling) for the products/services ordered, delivered, and accepted under this contract is **\$72,114.00**. The Contracting Officer may unilaterally increase this amount as necessary for orders to be placed with the contractor during the contract period provided such orders are within any maximum ordering limitation prescribed under this contract.

(b) The amount presently obligated with respect to this Task Order is **\$72,114.00***. This obligated amount may be unilaterally increased from time to time by the Contracting Officer by written modification to this contract. The obligated amount shall, at no time, exceed the Task Order ceiling as specified in paragraph (a) above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this contract. Any work undertaken by the Contractor in excess of the obligated amount specified above is done at the Contractor's sole risk.

**Funds were previously obligated under ID/IQ Order No. DR-33-06-378 dated 9/29/2006 and are being administratively transferred to this task order.*

ICOD INTEGRATED PROJECT PLANNING
Statement of Work for Task Order No. 003, OIS-06-378

Objective:

To expand on the project plans for ICOD activities and integrate them to reflect overall schedule, resource commitment and utilization, and the capability to easily assess schedule and resource impacts against prioritized work activities by proposed new tasks.

Background:

The Infrastructure and Computer Operations Division (ICOD), within the Office of Information Services (OIS) at the Nuclear Regulatory Commission (NRC), manages various projects, activities, and budgetary data in order to accomplish its goals in support of OIS and the Agency.

Requirements:

The contractor shall expand upon the current project plans and integrate for ICOD activities using Microsoft Project Professional 2003 and WBA Chart Pro. This effort shall include the following:

- Provide support for Project Web Access in support of project updates, issued tracking, risk management and document management.
- Create various customized reports on resource allocation and utilization, assignment, and cost for individuals across the portfolio.
- Establish a standard method and procedure for dynamically linking project artifacts to project plans including document management through SharePoint Server.
- Determine, test, and implement effective and efficient techniques and methods for performance monitoring, performance reporting, and performance troubleshooting and resolution, for all applications on the enterprise project server which include, but is not limited to, Project Server, SQL Server Enterprise, Windows Server, SharePoint Server, Active directory, and Project Web Access.
- Explore technical resources such as the Project Server Development kit, MS opportunities, such as no-cost add-ons, tips and techniques, upgrade to Project Server 2007, etc., pertinent to our enterprise project server environment that would be of value to users. Make appropriate recommendations for effectiveness and efficiencies.
- Provide expert assistance in the design, configuration, and maintenance of global and project templates, outline codes, resource pools, and group accounts with appropriate permissions.
- Develop a life-cycle plan for the project server enterprise and associated software and hardware components, considering new products and upgrades, the benefits of enhanced functionality, NRC's current infrastructure and future plans, and potential caveats and risks.
- Develop end-user procedures, guidelines, and recommendations for using Portfolio Analyzer and Portfolio Modeler.

- Develop and recommend a process for managing and maintaining a development, test, and production environments for enterprise project server and associated software components.
- Provide support for Project Web Access for project updates, issue tracking, risk management and document management. Ensure that projects can utilize and share a common resource pool.
- Set up business rules for projects.
- Develop procedure for updating projects via the time sheet view in conjunction with OIS Technical Assignment Control codes.
- Applying resource and task costs.
- Set up and define group accounts and "user roles" in support of ICOD projects.
- Conduct workshops for user training and support.

Deliverables:

Item No.	Deliverable Description	Estimated Due Date
1	Weekly Status Reports	Weekly; C.O.B. every Monday of every week

Meetings:

The contractor shall participate in task oriented meetings at the request of the Task Officer.

Period of Performance:

March 8, 2007 through September 8, 2007.