

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

BPA NO.

1. CONTRACT ID CODE

PAGE

OF PAGES

2. AMENDMENT/MODIFICATION NO.  
M001

3. EFFECTIVE DATE  
See Block 15C

4. REQUISITION/PURCHASE REQ. NO.  
HR06382002 -01/10/07  
HR06382003 -01/10/07

5. PROJECT NO. (If applicable)

6. ISSUED BY CODE 3100  
U.S. Nuclear Regulatory Commission  
Division of Contracts  
Attn: Contract Management Branch No. 4  
Mail Stop T-7-I-2  
Washington, DC 20555

7. ADMINISTERED BY (If other than Item 6) CODE 3100  
U.S. Nuclear Regulatory Commission  
Div. of Contracts  
Mail Stop T-7-I-2  
Washington, DC 20555

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

BUSINESS MANAGEMENT RESEARCH ASSOCIATES, INC  
BUSINESS MANAGEMENT RESEARCH ASSOCIATES

3949 PENDER DR STE 300

FAIRFAX VA 220306088

CODE DUN 077817385

FACILITY CODE

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.  
GS02F0185N NRC-38-06-382

10B. DATED (SEE ITEM 13)  
09-29-2006

X

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) N/A

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR Part 52.243-1, Changes Fixed Price

D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return <sup>2</sup> copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The subject contract is modified as described in page 2 of this document.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

John C. Lynch President

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Carolyn A. Cooper  
Contracting Officer

15B. CONTRACTOR/OFFEROR

*John C. Lynch*  
(Signature of person authorized to sign)

15C. DATE SIGNED

2/8/07

16B. UNITED STATES OF AMERICA

BY *Carolyn A. Cooper*  
(Signature of Contracting Officer)

16C. DATE SIGNED

2/7/2007

NSN 7540-01-152-9070  
TEMPLATE - ADM001

**SUNSI REVIEW COMPLETE**

STANDARD FORM 30 (REV. 10-83)  
Prescribed in 48 CFR 53.243  
ADM002

The purpose of this modification is to: 1) Add one additional session to the schedule for the Base Year of the contract, thereby modifying Section B, SCHEDULE OF ITEMS AND PRICES to reflect the additional session and increasing the ceiling amount for the BASE YEAR by \$19,257.00, from \$202,005.00 to \$221,262.00 and the total ceiling amount of the contract by \$19,257.00, from \$868,075.00 to \$887,332.00 and 2) Change the Project Officer designation in the contract. Accordingly, the contract is hereby modified:

1. Section A.1, **CONSIDERATION AND OBLIGATION-DELIVERY ORDERS (JUNE 1988)** paragraph a., first sentence, is deleted in their entirety and substituted with the following in lieu thereof:

“a. The total estimated amount of this contract (ceiling) for the products/services ordered, delivered, and accepted under this contract is \$221,267.00.”

2. Section B. **SCHEDULE OF ITEMS AND PRICES, BASE YEAR**, is deleted and substituted with the following in thereof:

“**BASE YEAR** (October 1, 2006 through September 30, 2007)

ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
1.	Instructor to teach Workshop 2 - Developing an Independent Government Cost Estimate. It is estimated that the workshop will be taught at least nine times a year.	[REDACTED]	ea.	[REDACTED]	\$25,326.00
2.	Instructor to teach Workshop 3 - Developing Proposal Evaluation Factors. It is estimated that the workshop will be taught at least four times a year.	[REDACTED]	ea.	[REDACTED]	\$11,256.00
3.	Instructor to teach Workshop 5 - Negotiation of Terms and Conditions. It is estimated that the workshop will be taught at least four times a year.	[REDACTED]	ea.	[REDACTED]	\$11,256.00
4.	Instructor to teach Workshop 6 - Contract Administration. It is estimated that the workshop will be taught at least nine times a year.	[REDACTED]	ea.	[REDACTED]	\$25,326.00

5.	Instructor to teach Workshop 10 - Preparing Statements of Work. It is estimated that the workshop will be taught at least nine times a year.	[REDACTED]	ea.	[REDACTED]	\$25,326.00
6.1.	Course Material Content Management and Consulting Fee	[REDACTED]	ea.	[REDACTED]	\$ 8,370.00
6.2.	Provide three (3) copies each of updated pages for the Instructor's Handbook and the Participant's Handbook for each workshop module each time a module is updated or revised. It is estimated that 9 modules will be revised at least once in a calendar year.	[REDACTED]	ea.	[REDACTED]	\$36,036.00
6.3.	Add Handouts to Material Set	[REDACTED]	ea.	[REDACTED]	\$ 4,374.00
7.1.	Order Delivery Management Service	[REDACTED]	ea.	[REDACTED]	\$ 1,764.00
7.2.	Provide training materials for Participant's Handbook for Workshops 1, 2, 6, 9, and 10 based on a maximum of 35 participants attending the workshops. It is estimated the workshops will be taught nine times a year.	[REDACTED]	ea.	[REDACTED]	\$55,125.00
7.3.	Provide Additional Items on an as needed basis				
	Binders				
	1-inch Binders	[REDACTED]	each	\$ [REDACTED]	\$ 56.00
	1.5 inch Binders	[REDACTED]	each	\$ [REDACTED]	\$ 27.00
	Cover/Spine Inserts				
	Participant's Handbook	[REDACTED]	each	\$ [REDACTED]	\$ 104.00
	Instructor Guides	[REDACTED]	each	\$ [REDACTED]	\$ 117.00
	Complete Instructor Guides	[REDACTED]	each	[REDACTED]	\$ 549.00
	Set of Tabs	[REDACTED]	each	[REDACTED]	\$ 115.00

Extra CD's					
First CD	[REDACTED]	each	[REDACTED]	\$ 50.00	
Copies of First CD	[REDACTED]	each	[REDACTED]	\$ 9.00	
Rush Orders					
36-24 hours notice	[REDACTED]	per	[REDACTED]	\$ 60.00	
48-36 hours notice	[REDACTED]	per	[REDACTED]	\$ 20.00	
8.1	Order Delivery Management Service (1 workshop)	[REDACTED]	each	[REDACTED]	\$ 1,296.00
8.2	Provide training materials for Participant's Handbook for Workshops 3, 4, and 5 based on a maximum of 35 participants attending the workshops. It is estimated the workshops will be taught four times a year.	[REDACTED]	each	[REDACTED]	\$14,700.00
<b>TOTAL ESTIMATED PRICE - BASE YEAR</b>					
<b>\$221,262.00"</b>					

3. Section A.7 PROJECT OFFICER AUTHORITY (FEB 2004), paragraph (a) is deleted in its entirety and substituted with the following in lieu thereof:

"(a) The Contracting Officer's authorized technical representative hereinafter referred to as the Project Officer for this order is:

Name: Randi Neff  
Address: U.S. Nuclear Regulatory Commission  
11545 Rockville Pike  
Mail Stop T-3-D-45  
Rockville, MD 20852  
Telephone: (301)415-5303"

The following is a summary of obligations from the date of award through the date of this action:

FY2006 OBLIGATIONS: \$158,512.00  
TOTAL NRC OBLIGATIONS: \$158,512.00

This modification obligates no funds. All other terms and conditions of the subject contract remain unchanged.