

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1. DATE OF ORDER AUG 02 2008		2. CONTRACT NO. (If any) GS35F0325R		6. SHIP TO:	
3. ORDER NO. DR-36-06-348		MODIFICATION NO.		4. REQUISITION/REFERENCE NO. OIG-06-348 3006RFP348	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Jeffrey R. Mitchell, 301-415-6465 Mail Stop T-7-I-2 Washington, DC 20555			a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Attn: Edward Gillen		b. STREET ADDRESS Mail Stop: T5-D28 11555 Rockville Pike
7. TO:			c. CITY Rockville		d. STATE MD
a. NAME OF CONTRACTOR ALON INC			f. SHIP VIA		e. ZIP CODE 20852
b. COMPANY NAME ATTN: STEPHANIE SIMEONE			8. TYPE OF ORDER		
c. STREET ADDRESS 6800 VERSAR CENTER SUITE 303			<input type="checkbox"/> a. PURCHASE Reference your _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.		<input checked="" type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
d. CITY SPRINGFIELD		e. STATE VA	f. ZIP CODE 221514178		
9. ACCOUNTING AND APPROPRIATION DATA 630-15-6ZZ-392 L3036 252A 31x300 Contractors DUNS: 143682164			10. REQUISITIONING OFFICE OIG Obligate \$7,313.00		
11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Destination	
<input checked="" type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		
<input checked="" type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALL BUSINESS			
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) As Stated	
a. INSPECTION	b. ACCEPTANCE			16. DISCOUNT TERMS Net 30	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	The Contractor shall provide the U.S. Nuclear Regulatory Commission (NRC) with the services as described in the attached "Statement of Work" and in accordance with the terms and conditions of this delivery order and the terms contained under GS-35F-0325R. NRC Project Officer: Edward Gillen (301)-415-5941 Please indicate your acceptance of this delivery order. Accepted: <i>[Signature]</i> Signature: <i>[Signature]</i> Title: <i>President & CEO</i> Date: <i>8/4/06</i>					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:						
	a. NAME U.S. Nuclear Regulatory Commission Payment Team, Mail Stop T-9-H-4						
	b. STREET ADDRESS (or P.O. Box) Attn: (DR-36-06-348)						
c. CITY Washington			d. STATE DC	e. ZIP CODE 20555		17(i) GRAND TOTAL	

22. UNITED STATES OF AMERICA
BY (Signature) *[Signature]*

23. NAME (Typed)
Jeffrey R. Mitchell
Contracting Officer
TITLE: CONTRACTING/ORDERING OFFICER

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION NOT USABLE

SUNSI REVIEW COMPLETE

OPTIONAL FORM 347 (REV. 3/2005)
PRESCRIBED BY GSA/FAR 48 CFR 53.213(e)

TEMPLATE ADMO01

ADMOU2

A.1 PRICE/COST SCHEDULE

BASE YEAR (August 8, 2006 – August 7, 2007)				
CLIN	Labor Category	Est. Hours	Fixed Rate	Total Est. Cost
001	Senior Consultant	[REDACTED]	[REDACTED]	\$7,313.00

OPTION YEAR 1 (August 8, 2007 – August 7, 2008)				
CLIN	Labor Category	Est. Hours	Fixed Rate	Total Est. Cost
002	Senior Consultant	[REDACTED]	[REDACTED]	\$7,568.95

OPTION YEAR 2 (August 8, 2008 – August 7, 2009)				
CLIN	Labor Category	Est. Hours	Fixed Rate	Total Est. Cost
003	Senior Consultant	[REDACTED]	[REDACTED]	\$7,833.86

OPTION YEAR 3 (August 8, 2009 – August 7, 2010)				
CLIN	Labor Category	Est. Hours	Fixed Rate	Total Est. Cost
004	Senior Consultant	[REDACTED]	[REDACTED]	\$8,108.05

OPTION YEAR 4 (August 8, 2010 – August 7, 2011)				
CLIN	Labor Category	Est. Hours	Fixed Rate	Total Est. Cost
005	Senior Consultant	[REDACTED]	[REDACTED]	\$8,391.83

A.2 CONSIDERATION AND OBLIGATION--DELIVERY ORDERS (JUN 1988)

(a) The total estimated amount of this contract (ceiling) for the products/services ordered, delivered, and accepted under this contract is \$7,313.00. The Contracting Officer may unilaterally increase this amount as necessary for orders to be placed with the contractor during the contract period provided such orders are within any maximum ordering limitation prescribed under this contract.

(b) The amount presently obligated with respect to this contract is \$7,313.00. The Contracting Officer may issue orders for work up to the amount presently obligated. This obligated amount may be unilaterally increased from time to time by the Contracting Officer by written modification to this contract. The obligated amount shall, at no time, exceed the contract ceiling as specified in paragraph a above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this contract. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

A.3 PROJECT OFFICER AUTHORITY (ALT 1) (FEB 2004)

(a) The contracting officer's authorized representative hereinafter referred to as the project officer for this contract is:

Name: Edward Gillen

Address: Mail Stop: T5-D28
11555 Rockville Pike
Rockville, MD 20852

Telephone Number: 301-415-5941

(b) The project officer shall:

(1) Place delivery orders for items required under this contract up to the amount obligated on the contract award document.

(2) Monitor contractor performance and recommend changes in requirements to the contracting officer.

(3) Inspect and accept products/services provided under the contract.

(4) Review all contractor invoices/vouchers requesting payment for products/services provided under the contract and make recommendations for approval, disapproval, or suspension.

(5) Immediately notify the Security Branch, Division of Facilities and Security (SB/DFS) (via e-mail) when a contractor employee no longer requires access authorization and return of any NRC issued badge to SB/DFS within three days after their termination.

(c) The project officer may not make changes to the express terms and conditions of this contract.

*To be incorporated into any resultant contract

A.4 STATEMENT OF WORK

**CONTRACT SPECIALIST SUPPORT SERVICES TO
DEVELOP STATEMENTS OF WORK (SOW)
U.S. Nuclear Regulatory Commission (NRC)
Office of the Inspector General (OIG)**

Objective/Background

The U.S. Nuclear Regulatory Commission (NRC) is a civilian agency located in Rockville, Maryland. The NRC Office of Inspector General (OIG) requires technical assistance in the development of statements of work (SOW) for various purchases of supplies, equipment, training, and services. Contractor services will include, but not limited to, obtaining background information such as specifications, product lines, special requirements, training locations, etc.; researching the Internet and government websites for products, services, supplies, training,

vendors, schedules, costs, options, etc.; conducting market research; and developing a detailed statement of work that meets NRC Division of Contracts (DC) specifications. To ensure a high degree of specificity to the statements of work, OIG requires the services of a senior acquisition or contract specialist to prepare each draft statement of work in accordance with Federal guidelines.

Scope/Deliverables

For each blanket purchase request, the contractor shall interview the OIG Project Officer (PO) and/or OIG Technical Representative (TR) to obtain background information on the acquisition requirements for the products, supplies, services, equipment, training, etc., which may require maintenance, training, travel, option years, etc.; review pertinent background materials provided by the PO/TR; identify several vendor sources after discussion with PO/TR; identify any GSA or other Federal schedule/s if applicable; develop the initial draft Statement of Work (SOW); finalize draft SOW after PO/TR review; and draft responses to any questions from NRC DC related to SOW if applicable. The contractor shall attend approximately one initial meeting of 1 hour plus travel time and participate in one or more teleconferences totaling about 2 hours to be scheduled by the PO. Except for the initial meeting with PO/TR, all additional work should be performed at the premises of the contractor. The PO will estimate the level of effort for each request. No government equipment will be provided. The contractor must be available to commence work no later than July 15, 2006.

The contractor shall provide qualified personnel at the senior acquisition specialist or senior contract specialist level to assist the OIG in the preparation of various administrative and technical SOW. OIG anticipates only one senior acquisition or contract specialist to perform the required services. The senior acquisition specialist or senior contract specialist will assist in the preparation of various administrative and technical SOWs by researching GSA or other Federal schedules and policies and procedures; accessing the Internet for background information and potential vendors; development of a format for the statement of work that is acceptable by the NRC DC; and other support services as stated in the section entitled "Qualifications of Key Personnel" of this statement of work. For additional responsibilities, refer to the section entitled "Qualifications of Key Personnel."

Qualifications of Key Personnel

Key personnel proposed for this contract shall have a minimum of 2 years practical experience related to developing statements of work for Federal governmental organizations and shall be able to provide the technical capability to complete the scope of work identified in the previous section. Key personnel should have experience and knowledge of GSA and other Federal schedules, Federal Acquisition Regulations (FAR), and Nuclear Regulatory Commission Acquisition Regulations (48 CFR, Title 20) with specific experience (5 - 10 years) preparing Statements of Work using the FAR. For each purchase request, the contractor's senior acquisition/contract specialist shall be available to commence work no later than 5 full working days after receipt of request for technical assistance in preparing a SOW. Further, contractor's personnel should have specific knowledge of the functions and activities associated with Office of the Inspectors General.

Deliverables

The contractor shall deliver the following under this agreement for each request:

1. Contractor shall meet with the PO/TR to discuss the purchase requirements within 5 full working days after acceptance of SOW blanket purchase order request unless a different date is mutually agreed upon.
2. Contractor shall provide the first draft SOW to the PO within 5 full working days after the initial meeting. The draft SOW as prepared by the contractor, shall include a proposed list of potential vendors. Contractor shall first propose GSA scheduled vendors with applicable vendor contract numbers, if available.
3. Contractor shall use Word or Corel WordPerfect software and shall provide one electronic copy and one hard copy of each draft SOW to the PO.
4. Within 3 full working days after receiving comments on the initial draft SOW from the PO/TR, contractor shall submit a revised draft SOW to the PO.
5. If required, contractor shall prepare one final draft SOW within 3 full working days after receiving questions or comments from the PO/TR.
6. Contractor shall prepare each draft SOW in accordance with Government requirements.
7. Contractor shall provide written responses to questions on draft SOW from NRC's Division of Contracts (DC) within 3 full working days after electronic transmission of DC questions.

DELIVERY ORDER TERMS AND CONDITIONS NOT SPECIFIED IN THE CONTRACT

A.5 NRC Acquisition Clauses - (NRCAR) 48 CFR Ch. 20

A.6 Other Applicable Clauses

See Addendum for the following in full text (if checked)

52.216-18, Ordering

52.216-19, Order Limitations

52.216-22, Indefinite Quantity

52.217-6, Option for Increased Quantity

52.217-7, Option for Increased Quantity Separately Priced Line Item

52.217-8, Option to Extend Services

52.217-9, Option to Extend the Term of the Contract

A.7 SEAT BELTS

Contractors, subcontractors, and grantees, are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.