



**DELIVERY ORDER DR-33-06-317  
TASK ORDER 18 (T018)**

**OFFICE OF ADMINISTRATION LISTED/MAJOR AND MODERATE/HIGH SYSTEMS PROCEDURES**

**1.0 OBJECTIVE**

The Contractor shall support the OIS in certification and accreditation of major and listed information systems such that NRC is in compliance and maintains certification and accreditation currency with NIST and FISMA Guidance. The Contractor shall at a minimum develop associated certification and accreditation documentation consistent with the security support task referenced in SOW ENCLOSURE 6 of Delivery Order DR-33-06-317, entitled, "C&A PROCESS AND DELIVERABLES" such that an Authorization to Operate (ATO) which confers full accreditation shall be granted the system. The Contractor shall perform these security support tasks specified for MODERATE and HIGH security baseline systems.

**2.0 SCOPE OF WORK**

The Contractor shall provide security analyst to support the NRC's Office of Administration (ADM) staff in the development of standard operating procedures for ADM MODERATE, and HIGH Baseline systems such that the ADM systems C&A efforts may reference them while obtaining an Authorization to Operate (ATO).

**Sponsor Office:** Office of the Administration (ADM)

**System Owner:** Director, ADM

**System Descriptions:**

| System     | System Name  | Description   | System Category   |
|------------|--|---|-------------------|
| EDTS       | Employee Drug Testing System                                 | Office tracking system used by NRC's Division of Security to track an schedule employee drug tests  | Listed System     |
| OVS        | Online Video Service, Webcast System                         | Provides the public access to the NRC public Commission meetings via the Internet.  | Listed System     |
| METROCHEK  | Metrocheck   | Metrocheck tracking system.   | Listed System     |
| SIMPLEX    | Fire Detection and Alarm System                              | Fire detection and alarm, Simplex® brand systems - No documentation   | Listed System     |
| ABS        | Automated Badge System                                       | Tracks issuance and status of NRC security clearance badges. Part of the Personnel Security System (PSS).   | Listed System     |
| PASS-2     | Property and Supply System                                   | Application   | Listed System     |
| ACCESS     | ACCESS (Unix) Key Card System                                | Vendor (RUSCO) key card system used to control and secure access to buildings.  | Listed System     |
| AAMS       | Automated Acquisition Management System                      | Suite of products targeted at the federal procurement professional. Highly configurable COTS product.   | Listed System     |
| AccessPIV2 | ACCESSPIV2   | Monitors and controls building and area access through card readers and alarms at the NRC in the NRC White Flint Complex. PICS a subsystem to Access that manufactures and programs photo-ID badges used for personal ID, clearance verification, NRC access. | Major Application |
| IPSS       | Integrated Personnel Security System                         | The agency Personnel Security management system used by the NRC Division of Security for screening. Database which maintains personnel information.   | Major Application |
| EQUIP      | Electronic Questionnaire for Investigations Processing (OPM) | OPM system to process clearance information.  | Major Application |
| IPSS-DEV   | Integrated Personnel Security System - Development           | IPSS development system that is hosted at the contractor facility using live data.  | Major Application |

**Status:** Various documentation and procedures exist for all systems but may not be current.

The Contractor shall provide security analyst staff and the development of the associated documentation associated with the security support tasks specified below for classified and unclassified LOW, MODERATE, and HIGH security baseline systems for the system category "Major Application" and "Listed System", as specified in SOW ENCLOSURE 6 of Delivery Order DR-33-06-317 - C&A PROCESS AND DELIVERABLES.

### **3.0 PERIOD OF PERFORMANCE**

The period of performance of this task order is September 26, 2006 through September 25, 2007.

### **4.0 FUNDING**

- (a) The total estimated amount (ceiling) for the products/services ordered, delivered, and accepted under this task order is \$99,606.34.
- (b) The amount presently obligated with respect to this task order is \$99,606.34. The Contractor shall not be obligated to incur costs above this ceiling/obligated amount unless and until the Contracting Officer shall increase the amount obligated. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this contract. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

### **5.0 TRAVEL**

No travel is required.

### **6.0 SCHEDULE**

The Contractor shall provide final draft procedural documentation and reports for each system consistent with the NRC-approved integrated project plan (Subtask 1).

### **7.0 SPECIFIC TASKS**

The Contractor shall support the NRC C&A of ADM systems as described below:

#### **Subtask 1: Development, Update and Maintenance of Common Control Sets and Procedures.**

The Contractor shall develop a standardized set of streamlined security certification and accreditation documentation that focuses on the functional alignment of common security control sets and standard operating procedures associated with Office of Administration (ADM) MODERATE, and HIGH Baseline systems such as ACCESS (Badge System) and Integrated Personnel Security System (IPSS) consistent with FISMA, and NIST SP 800-53 that integrate with the NRC PMM and EA within the Rational Suite Enterprise and Rational Method Composer.