UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
611 RYAN PLAZA DRIVE, SUITE 400
ARLINGTON, TEXAS 76011-4005

February 26, 2007

Robert W. Goff, Director
Mississippi Division of Radiological Health
State Department of Health
3150 Lawson Street
PO Box 1700
Jackson, MS 39215-1700

Dear Mr. Goff:

In order to help both Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each others' programs and to conduct planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews. In accordance with the Office of Federal and State Materials and Environmental Management Programs (FSME) Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State Program and share programmatic information.

This letter confirms that, after previous coordination, the meeting is scheduled for April 3, 2007, and will be held in your offices. In addition to myself, Mr. Randy Erickson from Region IV, and Shawn Smith from FSME assigned as Project Officer Mississippi will be the other NRC representatives in attendance. In addition, Mr. Leonard Wert, Director, Division of Nuclear Materials Safety, Region IV, may also be in attendance.

Based on our previous discussions the likely topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-860-8116, or via e-mail to mlm1@nrc.gov.

Sincerely,

/RA/

Linda McLean
Regional State Agreements Officer
Region IV

ENCLOSURE: Agenda

cc w/enclosure:
Janet Schlueter. Director

bcc: (via ADAMS e-mail distribution):
LWert
CCain
RErickson
AMcCraw, FSME
SSmith, FSME
Scott Moore, FSME

SISP Review Completed: ADAMS: Yes No Initials: __mlm____

ADAMS: ☒Yes ☐No Initials: _mlm_____

☒Publicly Available ☐Non-Publicly Available ☐Sensitive ☒Non-Sensitive

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MLMcLean				
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Periodic Meeting Agenda
for April 3. 2007

1. Status of State's actions to address all open previous IMPEP review findings and/or open recommendations.

2. Strengths and/or weaknesses of the State program as identified by the State or NRC including identification of actions that could diminish weaknesses.

3. Feedback on NRC's program as identified by the State and including identification of any action that should be considered by NRC.

4. Status of State Program including:

   a. Staffing and training:
      I) Number of staff in the program and status of their training and qualifications;
      ii) Program vacancies;
      iii) Staff turnover;
      iv) Adequacy of FTEs for the materials program.

   b. Materials Inspection Program:
      I) Discuss the status of the inspection program including if an inspection backlog exists and the steps being taken to work off backlog.

   c. Regulations and Legislative changes:
      I) Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.

   d. Program reorganizations:
      I) Discuss any changes in program organization including program/staff relocations and new appointments.

   e. Changes in Program budget/funding.

5. Event Reporting, including follow-up and closure information in NMED.

6. Response to Incidents and Allegations:

   a. Status of allegations and concerns referred by the NRC for action;

   b. Significant events and generic implications.

7. Information exchange and discussion:

   a. Current State initiatives;

   b. Emerging technologies;

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c. Large, complicated or unusual authorizations for use of radioactive materials, including, (e.g.., major decommissioning and license termination actions)

d. State's mechanisms to evaluate performance (as applicable):
   I) Self audits;
   ii) Computer tracking;
   iii) Inspector accompaniments;
   iv) Other management tools.

e. NRC current initiatives.

8. Other topics

9. Schedule for the next IMPEP review.

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