

February 12, 2007

MEMORANDUM TO: Those on the Attached List

FROM: Roy P. Zimmerman, Director **/RA W. Dean for/**
Office of Nuclear Security and Incident Response

SUBJECT: TASK GROUP FOR IMPLEMENTATION OF THE AGENCY
PANDEMIC PLAN

In November 2005, the President announced the National Strategy for Pandemic Influenza and directed all Federal departments and agencies to begin internal planning to ensure readiness in the event of an influenza pandemic. In March 2006, the Department of Homeland Security distributed planning guidelines. In response, the Deputy Executive Director for Information Services and Administration and Chief Information Officer (DEDIA) formed an agency task group to develop the U.S. Nuclear Regulatory Commission (NRC) Interim Pandemic Response Plan ("interim plan"). In May 2006, the Homeland Security Council issued the National Strategy for Pandemic Influenza Implementation Plan.

In accordance with the national strategy, the NRC interim plan defines an agencywide strategy of essential functions and responsibilities for responding to a pandemic situation. After the Commission approved the interim plan in August 2006, the DEDIA tasked each office to provide an action plan and estimated resource requirements for implementing office-specific actions by the middle of calendar year 2008. In December 2006, the Executive Director for Operations transferred responsibility to the Office of Nuclear Security and Incident Response (NSIR) to coordinate the action plans and to prepare and implement a final, consolidated agency pandemic plan. An interoffice task group is being established to assist in the completion of the NRC final pandemic response plan. With this memorandum, I am requesting the formal support of your office in the Pandemic Task Group (PTG).

Because the Federal mandate arrived late in the budget cycle, the agency did not budget resources in fiscal year (FY) 2007 and FY 2008 for implementation to meet this mandate. Currently, program limitations imposed by the Congressional Continuing Resolution (CR) also may preclude reallocation of FY 2007 funds. However, the staff has continued to discuss pandemic issues, meet with industry representatives, and perform other preliminary tasks whenever possible. NSIR recently reviewed the office resource estimates provided by the DEDIA and returned them to the originating offices for review in light of the CR. With the strong possibility that the CR may be resolved soon, this review may no longer be necessary.

Initially, the PTG will develop a realistic task list for the remainder of FY 2007 based on expected funding at that time. A meeting of the group to discuss this activity is being scheduled in the Headquarters Operations Center on Wednesday, February 28, 2007, and, if needed, on Thursday, March 1, 2007. Regional office representatives may participate by teleconference to save the time and expense of travel. Coordination among all group members is important, and your PTG representative should keep you informed of progress.

CONTACT: Joseph E. Himes, NSIR/DPR
301-415-7564

Those on the Attached List

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For your information, the enclosure lists the previous contacts from your office who contributed to the development of the interim plan that was approved by the Commission. Please inform Mr. Joseph Himes if your PTG designee will change. Mr. Himes can be reached at email: JEH1 or 301-415-7564.

Enclosure: As stated

Memorandum from Roy P. Zimmerman dated February 12, 2007.

SUBJECT: TASK GROUP FOR IMPLEMENTATION OF THE AGENCY PANDEMIC PLAN

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James L. Caldwell, Regional Administrator, Region III	RGN-III	
Bruce S. Mallett, Regional Administrator, Region IV	RGN-IV	

ENCLOSURE 1

Office Contacts for Interim Pandemic Plan

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NMSS	Walt Schwink
NRO	Donna Williams
NRR	Sean Peters
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OI	Sandra Hackworth
OIG	Deborah Huber
OIP	Clarence Breskovic
OIS	Bryan Champion
OPA	Holly Harrington
RES	John Jolicoeur
SBCR	Mauricio Vera
SECY	Andrew Bates
REG I	Felicia Hinson
REG II	Jeffrey Lankford
REG III	Ryan Alexander
REG IV	Linda Howell, Kriss Kennedy

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-2-

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