

January 22, 2007

MEMORANDUM TO: William Szyperski
Infrastructure and Computer Operations Division
Office of Information Services

FROM: Mary Lynn Scott, Director */RA/*
Division of Contracts
Office of Administration

SUBJECT: DESIGNATION OF APPROVING OFFICIAL

You are hereby designated as the approving official for the individuals listed below who have been issued a U.S. Government Purchase Card. This designation is to be used in accordance with "The NRC Procedures for Use of the U.S. Government Purchase Card," the required training course for prospective approving officials can be found at the following website:

<http://grape.nrc.gov/readygo/adm/PurchaseCard/index.htm>

Approving Official 30-day limit: \$55,000

The cardholders for whom you are the authorized Approving Official and their 30-day limits are:

Helen Hughes	\$20,000
Evan Jones	\$25,000
Shane Rupinta	\$10,000

If you have any questions on this program that is not answered in "The NRC Procedures for Use of the U.S. Government Purchase Card," you should contact Ms. Vicki Gladhill, Agency Program Coordinator, on (301) 415-6519 or Joyce Fields on (301) 415-6564.

cc: T. Pulliam, OCFO

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cc: T. Pulliam, OCFO

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*See previous concurrence

OFFICE	DC/POT	DC/POT	DC/D			
NAME	VGladhill	JFields	MLScott			
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