

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO. **NRC-33-05-339**

1. DATE OF ORDER 9/26/2006		2. CONTRACT NO. (If any) GS35F0068J		6. SHIP TO:	
3. ORDER NO. NRC-07-06-167		4. REQUISITION/REFERENCE NO. NSR-06-167 dtd 3/9/06		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Attn: Behrooz Sabet	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: H. (Eddie) Colon, Jr. Mail Stop T-7-I-2 Washington, DC 20555		7. TO:		b. STREET ADDRESS Mail Stop: T4-A57	
a. NAME OF CONTRACTOR PROJECT PERFORMANCE CORPORATION		b. COMPANY NAME ATTN: PETER DIERBECK DIRECTOR OF CONTRACTS		c. CITY Washington	
c. STREET ADDRESS 1760 OLD MEADOW RD FL 4		e. STATE VA		d. STATE DC	
d. CITY MC LEAN		f. ZIP CODE 221022433		e. ZIP CODE 20555	
9. ACCOUNTING AND APPROPRIATION DATA 611-15-11C-398 R1138 251A 31X0200.611 OBLIGATE: \$525,000.00		10. REQUISITIONING OFFICE NSR NSIR/PMDA/IT			

11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Destination	
<input checked="" type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. SERVICE-DISABLED VETERAN-OWNED		
<input type="checkbox"/> e. WOMEN-OWNED	<input type="checkbox"/> f. HUBZone	<input type="checkbox"/> g. EMERGING SMALL BUSINESS			
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	
a. INSPECTION Rockville, MD	b. ACCEPTANCE Rockville, MD			16. DISCOUNT TERMS NET 30	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>The Contractor shall provide the U.S. Nuclear Regulatory Commission with "NSIR Secure LAN/Electronic Safe (SLES) Desktop Pilot" support, in accordance with the attached Statement of Work (SOW), the terms and conditions of GSA Contract GS35F0068J, and at the prices stated on the attached SCHEDULE.</p> <p>ENCLOSURES:</p> <p>1. SOW w/ Attachments 1 - 4. 2. Labor Hour Billing Instructions.</p> <p><i>This confirms the verbal authorization provided to PPC on 7/3/2006 to commence work, effective 7/3/2006 under this effort with a temporary not-to-exceed ceiling of \$200,000.00</i></p> <p>ACCEPTANCE:</p> <p><u>PETER DIERBECK, DIR. OF CONTRACTS 092606</u> PRINT NAME/TITLE DATE</p> <p><u><i>Peter Dierbeck</i></u> SIGNATURE</p>					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		CEILING: \$859,061.65	
21. MAIL INVOICE TO:							
a. NAME U.S. Nuclear Regulatory Commission Div. of Contracts, Mail Stop: T7-I2				TOTAL VALUE, INCLUDING OPTIONS: \$968,975.25			
b. STREET ADDRESS (or P.O. Box) Attn: (NRC-07-06-167)							
c. CITY Washington		d. STATE DC		e. ZIP CODE 20555		OBLIGATED AMOUNT: \$525,000.00	
22. UNITED STATES OF AMERICA BY (Signature)				23. NAME (Typed) Robert E. Webber Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER			

AUTHORIZED FOR LOCAL REPRODUCTION
TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

OPTIONAL FORM 347 (REV. 3/2005)
PRESCRIBED BY GSA FPMR (41 CFR) 101-11.6

ADM002

ADDITIONAL TASK ORDER TERMS AND CONDITIONS

A.1 Other Applicable Clauses

[X] See Addendum for the following in full text (if checked)

52.216-18, Ordering

52.216-19, Order Limitations

52.216-22, Indefinite Quantity

52.217-6, Option for Increased Quantity

52.217-7, Option for Increased Quantity Separately Priced Line Item

52.217-8, Option to Extend Services

52.217-9, Option to Extend the Term of the Contract

A.2 CONSIDERATION AND OBLIGATION

(a) The total estimated amount of this contract (ceiling) for the products/services ordered, delivered, and accepted under this contract is **\$859,061.65**.

(b) The amount presently obligated with respect to this contract is **\$525,000.00**. This obligated amount may be unilaterally increased from time to time by the Contracting Officer by written modification to this contract. The obligated amount shall, at no time, exceed the contract ceiling as specified in paragraph a above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this contract. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

A.3 SECURITY REQUIREMENTS FOR INFORMATION TECHNOLOGY ACCESS APPROVAL (FEB 2004)

The proposer/contractor must identify all individuals and propose the level of Information Technology (IT) approval for each, using the following guidance. The NRC sponsoring office shall make the final determination of the level, if any, of IT approval required for all individuals working under this contract.

The Government shall have and exercise full and complete control over granting, denying, withholding, or terminating building access approvals for individuals performing work under this contract.

SECURITY REQUIREMENTS FOR LEVEL I

Performance under this contract will involve prime contractor personnel, subcontractors or others who perform services requiring direct access to or operate agency sensitive information technology systems or data (IT Level I).

The IT Level I involves responsibility for the planning, direction, and implementation of a computer security program; major responsibility for the direction, planning, and design of a computer system, including hardware and software; or the capability to access a computer system during its operation or maintenance in such a way that could cause or that has a relatively high risk of causing grave damage; or the capability to realize a significant personal gain from computer access. Such contractor personnel shall be subject to the NRC contractor personnel security requirements of NRC Management Directive (MD) 12.3, Part I and will require a favorably adjudicated Limited Background Investigation (LBI).

A contractor employee shall not have access to sensitive information technology systems or data until he/she is approved by Security Branch, Division of Facilities and Security (SB/DFS). Temporary access may be approved based on a favorable adjudication of their security forms and checks. Final access will be approved based on a favorably adjudicated LBI in accordance with the procedures found in NRC MD 12.3, Part I. However, temporary access authorization approval will be revoked and the employee may subsequently be removed from the contract in the event the employee's investigation cannot be favorably adjudicated. Such employee will not be authorized to work under any NRC contract without the approval of SB/DFS. Timely receipt of properly completed security applications is a contract requirement. Failure of the contractor to comply with this condition within the ten workday period may be a basis to void the notice of selection. In that event, the Government may select another firm for award. When an individual receives final access, the individual will be subject to a reinvestigation every 10 years.

The contractor shall submit a completed security forms packet, including the SF-86, "Questionnaire for National Security Positions," and fingerprint charts, through the Project Officer to SB/DFS for review and favorable adjudication, prior to the individual performing work under this contract. The contractor shall assure that all forms are accurate, complete, and legible (except for Part 2 of the questionnaire, which is required to be completed in private and submitted by the individual to the contractor in a sealed envelope), as set forth in MD 12.3 which is incorporated into this contract by reference as though fully set forth herein. Based on SB review of the applicant's security forms and/or the receipt of adverse information by NRC, the individual may be denied access to NRC facilities, sensitive information technology systems or data until a final determination is made of his/her eligibility under the provisions of MD 12.3. Any questions regarding the individual's eligibility for IT Level I approval will be resolved in accordance with the due process procedures set forth in MD 12.3 and E. O. 12968.

In accordance with NRCAR 2052.204.70 "Security," IT Level I contractors shall be subject to the attached NRC Form 187 (See List of Attachments of SOW) which furnishes the basis for providing security requirements to prime contractors, subcontractors or others (e.g., bidders) who have or may have an NRC contractual relationship which requires access to or operation of agency sensitive information technology systems or remote development and/or analysis of sensitive information technology systems or data or other access to such systems and data; access on a continuing basis (in excess of 30 days) to NRC Headquarters controlled buildings; or otherwise requires issuance of an NRC badge.

SECURITY REQUIREMENTS FOR LEVEL II

Performance under this contract will involve contractor personnel that develop and/or analyze sensitive information technology systems or data or otherwise have access to such systems or data (IT Level II).

The IT Level II involves responsibility for the planning, design, operation, or maintenance of a computer system and all other computer or IT positions. Such contractor personnel shall be subject to the NRC contractor personnel requirements of MD 12.3, Part I, which is hereby incorporated by reference and made a part of this contract as though fully set forth herein, and will require a favorably adjudicated Access National Agency Check with Inquiries (ANACI).

A contractor employee shall not have access to sensitive information technology systems or data until he/she is approved by SB/DFS. Temporary access may be approved based on a favorable review of their security forms and checks. Final access will be approved based on a favorably adjudicated ANACI in accordance with

the procedures found in MD 12.3, Part I. However, temporary access authorization approval will be revoked and the employee may subsequently be removed from the contract in the event the employee's investigation cannot be favorably adjudicated. Such employee will not be authorized to work under any NRC contract without the approval of SB/DFS. Timely receipt of properly completed security applications is a contract requirement. Failure of the contractor to comply with this condition within the ten workday period may be a basis to void the notice of selection. In that event, the Government may select another firm for award. When an individual receives final access, the individual will be subject to a reinvestigation every 10 years.

The contractor shall submit a completed security forms packet, including the SF-86, "Questionnaire for National Security Positions," and fingerprint charts, through the Project Officer to the NRC SB/DFS for review and favorable adjudication, prior to the individual performing work under this contract. The contractor shall assure that all forms are accurate, complete, and legible (except for Part 2 of the questionnaire, which is required to be completed in private and submitted by the individual to the contractor in a sealed envelope), as set forth in MD 12.3. Based on SB review of the applicant's security forms and/or the receipt of adverse information by NRC, the individual may be denied access to NRC facilities, sensitive information technology systems or data until a final determination is made of his/her eligibility under the provisions of MD 12.3. Any questions regarding the individual's eligibility for IT Level II approval will be resolved in accordance with the due process procedures set forth in MD 12.3 and E.O. 12968.

In accordance with NRCAR 2052.204.70 "Security," IT Level II contractors shall be subject to the attached NRC Form 187 (See List of Attachments of SOW) which furnishes the basis for providing security requirements to prime contractors, subcontractors or others (e.g. bidders) who have or may have an NRC contractual relationship which requires access to or operation of agency sensitive information technology systems or remote development and/or analysis of sensitive information technology systems or data or other access to such systems or data; access on a continuing basis (in excess of 30 days) to NRC Headquarters controlled buildings; or otherwise requires issuance of an NRC badge.

CANCELLATION OR TERMINATION OF IT ACCESS/REQUEST

When a request for investigation is to be withdrawn or canceled, the contractor shall immediately notify the Project Officer by telephone in order that he/she will immediately contact the SB/DFS so that the investigation may be promptly discontinued. The notification shall contain the full name of the individual, and the date of the request. Telephone notifications must be promptly confirmed in writing to the Project Officer who will forward the confirmation via email to the SB/DFS. Additionally, SB/DFS must be immediately notified when an individual no longer requires access to NRC sensitive automated information technology systems or data, including the voluntary or involuntary separation of employment of an individual who has been approved for or is being processed for access under the NRC "Personnel Security Program."

A.4 APPROPRIATE USE OF GOVERNMENT FURNISHED INFORMATION TECHNOLOGY (IT) EQUIPMENT AND/ OR IT SERVICES/ ACCESS (MARCH 2002)

As part of contract performance the NRC may provide the contractor with information technology (IT) equipment and IT services or IT access as identified in the solicitation or subsequently as identified in the contract or delivery order. Government furnished IT equipment, or IT services, or IT access may include but is not limited to computers, copiers, facsimile machines, printers, pagers, software, phones, Internet access and use, and email access and use. The contractor (including the contractor's employees, consultants and subcontractors) shall use the government furnished IT equipment, and / or IT provided services, and/ or IT access solely to perform the necessary efforts required under the contract. The contractor (including the contractor's employees, consultants and subcontractors) are prohibited from engaging or using the government IT equipment and government provided IT services or IT access for any personal use, misuse, abuses or any other unauthorized usage.

The contractor is responsible for monitoring its employees, consultants and subcontractors to ensure that government furnished IT equipment and/ or IT services, and/ or IT access are not being used for personal use, misused or abused. The government reserves the right to withdraw or suspend the use of its government furnished IT equipment, IT services and/ or IT access arising from contractor personal usage, or misuse or abuse; and/ or to disallow any payments associated with contractor (including the contractor's employees, consultants and subcontractors) personal usage, misuses or abuses of IT equipment, IT services and/ or IT access; and/ or to terminate for cause the contract or delivery order arising from violation of this provision.

A.5 NRC INFORMATION TECHNOLOGY SECURITY TRAINING (AUG 2003)

NRC contractors shall ensure that their employees, consultants, and subcontractors with access to the agency's information technology (IT) equipment and/or IT services complete NRC's online initial and refresher IT security training requirements to ensure that their knowledge of IT threats, vulnerabilities, and associated countermeasures remains current. Both the initial and refresher IT security training courses generally last an hour or less and can be taken during the employee's regularly scheduled work day.

Contractor employees, consultants, and subcontractors shall complete the NRC's online, "Computer Security Awareness" course on the same day that they receive access to the agency's IT equipment and/or services, as their first action using the equipment/service. For those contractor employees, consultants, and subcontractors who are already working under this contract, the on-line training must be completed in accordance with agency Network Announcements issued throughout the year 2003 within three weeks of issuance of this modification.

Contractor employees, consultants, and subcontractors who have been granted access to NRC information technology equipment and/or IT services must continue to take IT security refresher training offered online by the NRC throughout the term of the contract. Contractor employees will receive notice of NRC's online IT security refresher training requirements through agency-wide notices.

The NRC reserves the right to deny or withdraw Contractor use or access to NRC IT equipment and/or services, and/or take other appropriate contract administrative actions (e.g., disallow costs, terminate for cause) should the Contractor violate the Contractor's responsibility under this clause.

A.6 2052.204.70 SECURITY (MAR 2004)

(a) Contract Security and/or Classification Requirements (NRC Form 187). The policies, procedures, and criteria of the NRC Security Program, NRC Management Directive (MD) 12 (including MD 12.1, "NRC Facility Security Program;" MD 12.2, "NRC Classified Information Security Program;" MD 12.3, "NRC Personnel Security Program;" MD 12.4, "NRC Telecommunications Systems Security Program;" MD 12.5, "NRC Automated Information Systems Security Program;" and MD 12.6, "NRC Sensitive Unclassified Information Security Program"), apply to performance of this contract, subcontract or other activity. This MD is incorporated into this contract by reference as though fully set forth herein. The attached NRC Form 187 (See List of Attachments of SOW) furnishes the basis for providing security and classification requirements to prime contractors, subcontractors, or others (e.g., bidders) who have or may have an NRC contractual relationship that requires access to classified Restricted Data or National Security Information or matter, access to sensitive unclassified information (e.g., Safeguards), access to sensitive Information Technology (IT) systems or data, unescorted access to NRC controlled buildings/space, or unescorted access to protected and vital areas of nuclear power plants.

(b) It is the contractor's duty to protect National Security Information, Restricted Data, and Formerly Restricted Data. The contractor shall, in accordance with the Commission's security regulations and requirements, be responsible for protecting National Security Information, Restricted Data, and Formerly Restricted Data, and for protecting against sabotage, espionage, loss, and theft, the classified documents and

material in the contractor's possession in connection with the performance of work under this contract. Except as otherwise expressly provided in this contract, the contractor shall, upon completion or termination of this contract, transmit to the Commission any classified matter in the possession of the contractor or any person under the contractor's control in connection with performance of this contract. If retention by the contractor of any classified matter is required after the completion or termination of the contract and the retention is approved by the contracting officer, the contractor shall complete a certificate of possession to be furnished to the Commission specifying the classified matter to be retained. The certification must identify the items and types or categories of matter retained, the conditions governing the retention of the matter and their period of retention, if known. If the retention is approved by the contracting officer, the security provisions of the contract continue to be applicable to the matter retained.

(c) In connection with the performance of the work under this contract, the contractor may be furnished, or may develop or acquire, safeguards information, or confidential or privileged technical, business, or financial information, including Commission plans, policies, reports, financial plans, internal data protected by the Privacy Act of 1974 (Pub. L. 93.579), or other information which has not been released to the public or has been determined by the Commission to be otherwise exempt from disclosure to the public. The contractor shall ensure that information protected from public disclosure is maintained as required by NRC regulations and policies, as cited in this contract or as otherwise provided by the NRC. The contractor will not directly or indirectly duplicate, disseminate, or disclose the information in whole or in part to any other person or organization except as may be necessary to perform the work under this contract. The contractor agrees to return the information to the Commission or otherwise dispose of it at the direction of the contracting officer. Failure to comply with this clause is grounds for termination of this contract.

(d) Regulations. The contractor agrees to conform to all security regulations and requirements of the Commission which are subject to change as directed by the NRC Division of Facilities and Security (DFS) and the Contracting Officer. These changes will be under the authority of the FAR Changes clause referenced in this document.

The contractor agrees to comply with the security requirements set forth in NRC Management Directive 12.1, NRC Facility Security Program which is incorporated into this contract by reference as though fully set forth herein. Attention is directed specifically to the section titled "Infractions and Violations," including "Administrative Actions" and "Reporting Infractions."

(e) Definition of National Security Information. The term National Security Information, as used in this clause, means information that has been determined pursuant to Executive Order 12958 or any predecessor order to require protection against unauthorized disclosure and that is so designated.

(f) Definition of Restricted Data. The term Restricted Data, as used in this clause, means all data concerning design, manufacture, or utilization of atomic weapons; the production of special nuclear material; or the use of special nuclear material in the production of energy, but does not include data declassified or removed from the Restricted Data category pursuant to Section 142 of the Atomic Energy Act of 1954, as amended.

(g) Definition of Formerly Restricted Data. The term Formerly Restricted Data, as used in this clause, means all data removed from the Restricted Data category under Section 142-d of the Atomic Energy Act of 1954, as amended.

(h) Definition of Safeguards Information. Sensitive unclassified information that specifically identifies the detailed security measures of a licensee or an applicant for the physical protection of special nuclear material; or security measures for the physical protection and location of certain plant equipment vital to the safety of production of utilization facilities. Protection of this information is required pursuant to Section 147 of the Atomic Energy Act of 1954, as amended.

(i) Security Clearance. The contractor may not permit any individual to have access to Restricted Data, Formerly Restricted Data, or other classified information, except in accordance with the Atomic Energy Act of

1954, as amended, and the Commission's regulations or requirements applicable to the particular type or category of classified information to which access is required. The contractor shall also execute a Standard Form 312, Classified Information Nondisclosure Agreement, when access to classified information is required.

(j) Criminal Liabilities. It is understood that disclosure of National Security Information, Restricted Data, and Formerly Restricted Data relating to the work or services ordered hereunder to any person not entitled to receive it, or failure to safeguard any Restricted Data, Formerly Restricted Data, or any other classified matter that may come to the contractor or any person under the contractor's control in connection with work under this contract, may subject the contractor, its agents, employees, or subcontractors to criminal liability under the laws of the United States. (See the Atomic Energy Act of 1954, as amended, 42 U.S.C. 2011 et seq.; 18 U.S.C. 793 and 794; and Executive Order 12958.)

(k) Subcontracts and Purchase Orders. Except as otherwise authorized in writing by the contracting officer, the contractor shall insert provisions similar to the foregoing in all subcontracts and purchase orders under this contract.

(l) In performing the contract work, the contractor shall classify all documents, material, and equipment originated or generated by the contractor in accordance with guidance issued by the Commission. Every subcontract and purchase order issued hereunder involving the origination or generation of classified documents, material, and equipment must provide that the subcontractor or supplier assign classification to all documents, material, and equipment in accordance with guidance furnished by the contractor.

A.7 Badge Requirements for Unescorted Building Access to NRC Facilities (FEB 2004)

During the life of this contract, the rights of ingress and egress for contractor personnel must be made available, as required, provided that the individual has been approved for unescorted access after a favorable adjudication from the Security Branch, Division of Facilities and Security (SB/DFS). In this regard, all contractor personnel whose duties under this contract require their presence on-site shall be clearly identifiable by a distinctive badge furnished by the NRC. The Project Officer shall assist the contractor in obtaining badges for the contractor personnel. All contractor personnel must present two forms of Identity Source Documents (I-9). One of the Documents must be a valid picture ID issued by a state or by the Federal government. Original I-9 documents must be presented in person for certification. A list of acceptable documents is available at http://www.usdoj.gov/crt/recruit_employ/i9form.pdf. It is the sole responsibility of the contractor to ensure that each employee has a proper NRC-issued identification/badge at all times. All photo-identification badges must be immediately (no later than three days) delivered to SB/DFS for cancellation or disposition upon the termination of employment of any contractor personnel. Contractor personnel must display any NRC issued badge in clear view at all times during on-site performance under this contract. It is the contractor's duty to assure that contractor personnel enter only those work areas necessary for performance of contract work, and to assure the protection of any Government records or data that contractor personnel may come into contact with.

A.8 2052.215-70 KEY PERSONNEL (JAN 1993)

(a) The following individuals are considered to be essential to the successful performance of the work hereunder:

<u>Name</u>	<u>GSA Schedule Labor Category/Functional Title</u>
[REDACTED]	[REDACTED]

The contractor agrees that personnel may not be removed from the contract work or replaced without compliance with paragraphs (b) and (c) of this section.

(b) If one or more of the key personnel, for whatever reason, becomes, or is expected to become, unavailable for work under this contract for a continuous period exceeding 30 work days, or is expected to devote substantially less effort to the work than indicated in the proposal or initially anticipated, the contractor shall immediately notify the contracting officer and shall, subject to the concurrence of the contracting officer, promptly replace the personnel with personnel of at least substantially equal ability and qualifications.

(c) Each request for approval of substitutions must be in writing and contain a detailed explanation of the circumstances necessitating the proposed substitutions. The request must also contain a complete resume for the proposed substitute and other information requested or needed by the contracting officer to evaluate the proposed substitution. The contracting officer and the project officer shall evaluate the contractor's request and the contracting officer shall promptly notify the contractor of his or her decision in writing.

(d) If the contracting officer determines that suitable and timely replacement of key personnel who have been reassigned, terminated, or have otherwise become unavailable for the contract work is not reasonably forthcoming, or that the resultant reduction of productive effort would be so substantial as to impair the successful completion of the contract or the service order, the contract may be terminated by the contracting officer for default or for the convenience of the Government, as appropriate. If the contracting officer finds the contractor at fault for the condition, the contract price or fixed fee may be equitably adjusted downward to compensate the Government for any resultant delay, loss, or damage.

A.9 PROJECT OFFICER AUTHORITY (FEB 2004)

(a) The contracting officer's authorized representative hereinafter referred to as the project officer for this contract is:

Name: **Behrooz Sabet**

Address: **U.S. Nuclear Regulatory Commission
Mail Stop: T4-A57
Washington, DC 20555**

Telephone Number: **(301) 415-7107**

(b) Performance of the work under this contract is subject to the technical direction of the NRC project officer. The term technical direction is defined to include the following:

(1) Technical direction to the contractor which shifts work emphasis between areas of work or tasks, authorizes travel which was unanticipated in the Schedule (i.e., travel not contemplated in the Statement of Work (SOW) or changes to specific travel identified in the SOW), fills in details, or otherwise serves to accomplish the contractual SOW.

(2) Provide advice and guidance to the contractor in the preparation of drawings, specifications, or technical portions of the work description.

(3) Review and, where required by the contract, approval of technical reports, drawings, specifications, and technical information to be delivered by the contractor to the Government under the contract.

(c) Technical direction must be within the general statement of work stated in the contract. The project officer does not have the authority to and may not issue any technical direction which:

(1) Constitutes an assignment of work outside the general scope of the contract.

(2) Constitutes a change as defined in the "Changes" clause of this contract.

(3) In any way causes an increase or decrease in the total estimated contract cost, the fixed fee, if any, or the time required for contract performance.

(4) Changes any of the expressed terms, conditions, or specifications of the contract.

(5) Terminates the contract, settles any claim or dispute arising under the contract, or issues any unilateral directive whatever.

(d) All technical directions must be issued in writing by the project officer or must be confirmed by the project officer in writing within ten (10) working days after verbal issuance. A copy of the written direction must be furnished to the contracting officer. A copy of NRC Form 445, Request for Approval of Official Foreign Travel, which has received final approval from the NRC must be furnished to the contracting officer.

(e) The contractor shall proceed promptly with the performance of technical directions duly issued by the project officer in the manner prescribed by this clause and within the project officer's authority under the provisions of this clause.

(f) If, in the opinion of the contractor, any instruction or direction issued by the project officer is within one of the categories as defined in paragraph (c) of this section, the contractor may not proceed but shall notify the contracting officer in writing within five (5) working days after the receipt of any instruction or direction and shall request the contracting officer to modify the contract accordingly. Upon receiving the notification from the contractor, the contracting officer shall issue an appropriate contract modification or advise the contractor in writing that, in the contracting officer's opinion, the technical direction is within the scope of this article and does not constitute a change under the "Changes" clause.

(g) Any unauthorized commitment or direction issued by the project officer may result in an unnecessary delay in the contractor's performance and may even result in the contractor expending funds for unallowable costs under the contract.

(h) A failure of the parties to agree upon the nature of the instruction or direction or upon the contract action to be taken with respect thereto is subject to 52.233.1 . Disputes.

(i) In addition to providing technical direction as defined in paragraph (b) of the section, the project officer shall:

(1) Monitor the contractor's technical progress, including surveillance and assessment of performance, and recommend to the contracting officer changes in requirements.

(2) Assist the contractor in the resolution of technical problems encountered during performance.

(3) Review all costs requested for reimbursement by the contractor and submit to the contracting officer recommendations for approval, disapproval, or suspension of payment for supplies and services required under this contract.

(4) Assist the contractor in obtaining the badges for the contractor personnel.

(5) Immediately notify the Security Branch, Division of Facilities and Security (SB/DFS) (via e-mail) when a contractor employee no longer requires access authorization and return of any NRC issued badge to SB/DFS within three days after their termination.

(6) Ensure that all contractor employees that require access to classified Restricted Data or National Security Information or matter, access to sensitive unclassified information (Safeguards, Official Use Only, and Proprietary information) access to sensitive IT systems or data, unescorted access to NRC controlled buildings/space, or unescorted access to protected and vital areas of nuclear power plants receive approval of SB/DFS prior to access in accordance with Management Directive and Handbook 12.3.

A.10 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

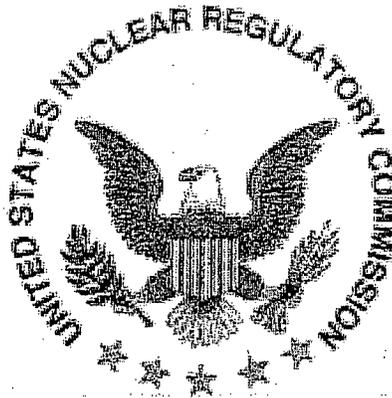
(a) The Government may extend the term of this contract by written notice to the Contractor within **60** days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least **10** days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed **5** years.

A.11 SEAT BELTS

Contractors, subcontractors, and grantees, are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.



**U.S. NUCLEAR REGULATORY COMMISSION (NRC)
OFFICE OF NUCLEAR SECURITY AND INCIDENT RESPONSE (NSIR)**

STATEMENT OF WORK (SOW)

**TASK ORDER NO. NRC-07-06-167
entitled "NSIR Safeguards Information
Secure LAN/Electronic Safe (SLES)
Desktop Pilot"
under BPA NO. NRC-33-05-339**

Background

The Nuclear Regulatory Commission (NRC) generates and maintains electronic and paper copies of sensitive unclassified documents that contain Safeguards Information (SGI). SGI is information about the security measures for the physical protection of special nuclear material, source material, byproduct material, and production and utilization facilities that are not otherwise classified information. SGI information is generated and maintained mainly by staff in the Office of Nuclear Security and Incident Response (NSIR).

There is an increasing amount of SGI information being stored in lock-bar cabinets and on stand alone personal computers (PCs) at NRC facilities. Maintaining this information as paper documents has become increasingly difficult and security requirements for handling SGI on PCs have created inefficiencies in document access, searching, and sharing of information. There is a need to share some SGI information in time-critical event response situations among authorized users. Tracking and locating needed SGI material in the current de-centralized fashion has been challenging for staff and has resulted in difficult working conditions.

The Secure LAN/Electronic Safe (SLES) system will provide authorized staff increased effectiveness in processing, handling, and storing SGI documents securely among individuals with a need to know.

The vision of the SLES Safeguards project is twofold:

- 1) To implement a "secure records management system" that provides the agency with increased effectiveness and efficiency for processing, handling, and storing SGI documents among individuals with a need to know. This is referred to as the *Electronic Safe (E-Safe)*.
- 2) To provide a secure information transmission mechanism for effectively and efficiently transmitting SGI information/documents between authorized users. This is referred to as the *Secure LAN*.

Currently, an E-Safe pilot system has an Authority to Operate (ATO) to keep electronic SGI records. This system is deployed to a vault on the sixth floor of the Two White Flint building of NRC Headquarters. The E-Safe pilot consists of an SGI repository (which is based on the product FileNet), software and hardware to scan SGI documents, and terminals which allow users to perform document and records management functions for SGI documents. NSIR's SGI documents are currently being scanned and profiled into the repository for search and retrieval. The Office of Information Services (OIS) provides support for the E-Safe.

In addition to the E-Safe pilot, a wireless SGI Secure LAN architecture has been designed and prototyped to demonstrate a secure wireless technology for accessing SGI on authorized user desktops. The technical prototype did not connect to the E-Safe or contain any SGI data but successfully demonstrated the secure wireless LAN components and software for a client workstation connecting to secure servers.

A SLES SGI business case was completed at the end of December, 2005. The review of the SLES SGI business case is required to initiate the SLES implementation as a production system and is scheduled for October 2006. In the meantime, NSIR has approval to proceed with an SGI

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SLES pilot to provide access to the E-Safe via a Secure LAN from a limited number of user's desktops. This pilot will prove the wireless technology, perform the necessary certification and accreditation tasks, put procedures and processes in place for an eventual production system, and allow users to provide feedback on configuration of a production system.

Scope

This statement of work addresses additional security tasks necessary to support implementation of a SLES Pilot to the desktop of up to sixty NSIR users on the fourth and third floors at the NRC headquarters. The contractor will need to coordinate with other NRC offices such as OIS and Office of Administration (ADM), NSIR staff, and with other NSIR contractors supporting this effort.

This pilot system will provide internal headquarters access only and will not provide access to remote users. See Attachment 1, Logical SLES Architecture for an overview of the SLES network components and environment.

Objectives

The objectives for this effort include:

Item	In-Scope Objective
1	Develop a detailed design for securing a local area network for SGI data.
2	Develop an implementation plan for the secure local area network pilot.
3	Develop detailed engineering requirements (related to security) for the components of the E-LAN.
4	Develop appropriate security procedures for the usage of SLES. This includes rules of conduct, etc.
5	Develop the engineering artifacts required for a certification and accreditation.
6	Develop the security artifacts required for a certification and accreditation.
7	Support NRC in the certification and accreditation of the SLES.
8	Develop security-training for users and administrators of the SLES.
9	Provide security administrative support for the deployed SLES pilot. This includes registering users, etc.
10	Prepare the security artifacts for the E-Safe portion of SLES.
11	Prepare E-Safe for connection with E-LAN by supporting upgrades, updating or creating documentation, and performing backup / restore testing prior to making the connection.

Tasks

All of the work performed under this agreement, and any output produced throughout the life of the task order, shall incorporate and be in accordance with all applicable NRC policies and processes (See attachment 2 for relevant policies and processes).

Contractor support is required in the following areas:

1. Project Coordination and Integration

This task ensures that the project will proceed smoothly and that the efforts of all stakeholders and interested parties will be well coordinated. These tasks include managing the overall task, coordinating facilities and space for the pilot, coordinating with OIS on the E-Safe security architecture and engineering, interfacing with records management staff on SGI process flow to ensure SLES provides secure access, and support for any updates to the SGI Business Case.

The contractor shall develop a detailed project plan with schedule specifying at a minimum a contractor staffing plan, the milestones, start/end dates for each activity and their dependencies, and the deliverables.

The deliverables include:

Item	Deliverable	Estimated Completion Date
1	Project Plan	2 weeks after award
2	Monthly Status Reports	Monthly
3	Meeting Minutes	As Agreed to With the Project Officer
4	Inputs to SLES Business Case	24 weeks after award

2. SLES Pilot Equipment and Installation Preparation

2.1 SLES Pilot Equipment and Security Hardening

This task ensures that the SLES equipment is configured (hardened) appropriately to comply with the security policies and procedures of NRC. This task is required because the SLES pilot equipment will process SGI data to the desktop; hence, it is considered a High impact system. This categorization of SLES will in turn require more time to configure the E-SAFE software and "harden" the equipment, which in turn will support the security controls required of a high impact system.

The contractor shall perform a security and technical review of the equipment to make sure it meets security and technical requirements of SLES. The contractor shall assist in analysis of a secure location for SLES servers and review security, power and cabling needs for implementation. The contractor shall also identify special configurations, and

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additional equipment, vendors and costs needed based on environment changes identified during the pilot site analysis.

The contractor shall configure (harden) equipment for all of SLES, including E-Safe and Secure LAN. For the wireless LAN, the contractor shall perform a site analysis to determine pilot users and wireless WAP placement, develop an installation plan for the wireless network and client installations, coordinate movement of equipment from storage, setup and harden the LAN servers, and support the NRC and vendors in wiring the wireless infrastructure. For the E-Safe, the contractor shall develop integration of the E-Safe into the LAN portal, and support E-Safe upgrade and hardening of equipment.

At the end of this task, the contractor shall perform pre-installation functional and security tests on SLES to ensure the servers are performing as required and the SLES equipment is configured (hardened) appropriately to comply with the security policies and procedures of the NRC.

The deliverables include:

Item	Deliverable	Definition	Est. Weeks Duration from Award
1	User Survey	The user survey will provide information that is pertinent to the user's target environment. (e.g. location of user workstation)	4
2	Wireless Site Survey	The wireless survey will provide information that is pertinent to the wireless environment. (e.g. wireless router, wireless WAP placement)	13
3	Installation Plan for Secure LAN Components	A plan that gives details about the Secure LAN component installation effort.	16
4	As-Built Secure LAN Equipment Configuration	Describes the As-Built SLES configuration.	20

Item	Deliverable	Definition	Est. Weeks Duration from Award
5	Security Test Report	A report that provides the results of the Security tests performed.	24
6	Functional Test Report	A report that provides the results of the Functional tests performed.	22

2.2 E-Safe Market Survey and Feasibility Analysis

The contractor shall perform a market survey to identify possible alternative COTS solutions to meet E-Safe requirements for files, documents and records. The feasibility of swapping out FileNet for another COTS product will be analyzed. A security analysis shall be performed and a cost benefit analysis will be developed to compare and contrast alternative solutions against the current E-Safe (FileNet) and to recommend a viable solution. This will result in an upgrade plan for the E-Safe including any acquisition strategy and implementation plan.

The deliverables include:

Item	Deliverable	Est. Weeks Duration from Award
1	E-Safe Market Survey	12
2	Upgrade Plan for E-Safe	14

3. E-Safe Security Tasks

These tasks describe the additional Federal Information Security Management Act (FISMA) activities required to design and deploy the SLES pilot. These activities center on the certification and accreditation of E-Safe. See Attachment 2 for a representative sampling of relevant security documents and government guidance and regulations for certification and accreditation.

3.1 E-Safe Engineering Documentation

This task ensures that the E-Safe certification and accreditation process has the required engineering documents. These documents are required by NRC's Office of Information Services' (OIS) Designated Approving Authority (DAA) prior to or during the Certification and Accreditation process.

The contractor shall review the E-Safe Engineering Documents from OIS and provide input to ensure compliance for E-Safe Certification and Accreditation. The contractor

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shall determine missing or incomplete documentation required for E-Safe Certification and Accreditation.

The deliverables include:

Item	Deliverable	Est. Weeks Duration from Award
1	Input to E-Safe Annotated Outlines	19
2	Input to E-Safe Users Guide	19
3	Input to E-Safe User's Reference Guide	19
4	Input to E-Safe System Administrator's Guide	19
5	Input to E-Safe Configuration Control Guide	19
6	Input to E-Safe Detailed Design Specifications	19
7	Input to E-Safe Test Plan	19

3.2 NRC Certification and Accreditation of E-Safe

This task supports the NRC certification and accreditation of E-Safe. This includes developing security documents, attending meetings, preparing presentations, and other memorandum as required.

The contractor shall produce the E-Safe Security Categorization Package, E-Safe Risk Assessment, E-Safe System Security Plan, E-Safe Security Test and Evaluation Plan, E-Safe Contingency Test Plan, E-Safe Security Test and Evaluation Report, E-Safe Contingency Test Report, E-Safe Plan of Actions and Milestones and E-Safe ATO Package.

The deliverables include:

Item	Deliverable	Est. Weeks Duration from Award
1	E-Safe Security Categorization Package	4
2	E-Safe Risk Assessment	27
3	E-Safe System Security Plan	27
4	E-Safe Security Test and Evaluation Plan	27
5	E-Safe Contingency Test Plan	27
6	E-Safe Security Test and Evaluation Report	27
7	E-Safe Contingency Test Report	27
8	E-Safe Plan of Actions and Milestones	27

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Item	Deliverable	Est. Weeks Duration from Award
9	E-Safe ATO Package	27

4. Secure LAN Engineering Documentation

These tasks describe the activities required to produce the engineering documents for Secure LAN, which are required as part of the Certification and Accreditation of the SGI Secure LAN. These documents include a User's Guide, Desktop Reference, and Thread Analysis.

The contractor shall produce an annotated outline for each document before delivering a first draft. Where appropriate, the first draft of each document will be verified against the actual SLES system. The results of that verification will be used in creating the final version of the document. These versions will be known as version 1.0.

Note that the Thread Analysis document is a low level engineering document. It includes all I/O and every aspect of the configuration of the communications links. This will be due before the pilot. Note that this document also describes all baseline environment variables, all operating system parameters, and the processes.

The deliverables include:

Item	Deliverable	Est. Weeks Duration from Award
1	Secure LAN Annotated Outlines	1
2	Secure LAN Users Guide (Draft)	2
3	Secure LAN Desktop User Reference (Draft)	3
4	Secure LAN Design Specifications (Physical / Layout)	4
5	Secure LAN Configuration Control Guide (Draft)	4
6	Secure LAN Configuration Control Guide (Final)	5
7	Secure LAN System Administrators Guide (Draft)	7
8	Secure LAN Users Guide (Final)	11
9	Secure LAN Desktop User Reference (Final)	11
10	Secure LAN System Administrators Guide (Final)	11
11	Secure LAN Thread Analysis Document (s) (Draft)	13
12	Secure LAN Thread Analysis Document (s) (Final)	16

5. SLES Pilot Security Training and Support Tasks

5.1 Prepare and Implement Security Training

This task ensures that the all users and administrators of SLES are appropriately trained in the policies and procedures governing the use of SLES. The contractor shall provide training on the portal, procedures for accessing SLES, and procedures for creating and loading SGI documents into the E-Safe (data transfer). This task includes preparing training materials, setting up training sessions and registering students, as well as conducting training sessions and supporting briefings.

Training Sessions shall be provided by the contractor to NRC staff in a classroom setting at NRC Headquarters (Rockville, MD). The training will be given to sixty individuals. The contractor shall provide four two-day training sessions for up to fifteen individuals per session at the NRC Headquarters (Rockville, MD). In addition to classroom training, hands on training will be provided in small groups at a SLES workstation, and individual support at the user's desktop during system rollout.

The deliverables include:

Item	Deliverable	Est. Weeks Duration from Award
1	User and Administrator Training Material	20
2	User Desktop Reference	20
3	Report on Training.	36
4	Training Sessions and Support Briefings	36
5	Data Transfer Training Materials	38

5.2 Operations Coordination and Integration

This task ensures that the SLES operations will proceed smoothly and that the efforts of all stakeholders and interested parties will be well coordinated. This effort includes the high level system administration tasks necessary for a successful deployment and operations of the SLES Pilot. These tasks include user registration, smart-card issuance, and audits of security and system logs.

Item	Deliverable	Estimated Completion Date
1	* Administrative Log (User Registration and Smart Card Information)	Monthly
2	* Security Audit Report	Monthly

* Indicates that deliverable will be provided to contracting office

6. SGI Laptop and Local Printer Feasibility Study and Analysis

This task analyzes the impact of the use of SGI Laptops with the SLES as well as the use of local printers at the user's desktop with the SLES. The contractor shall produce a Feasibility Study identifying issues, options and costs for the use of laptops and local printers on the SLES.

The use of laptops for SGI with SLES

Item	Deliverable	Est. Weeks Duration from Award
1	Laptop and Local Printer Feasibility Study	12

7. Optional Tasks

The tasks described in this section are optional tasks and can be exercised at anytime by the NRC project officer during the contract period.

7.1 Produce E-Safe Engineering Documentation (Optional)

This task provides the required engineering documents for the E-Safe certification and accreditation process. These documents are required by NRC's Office of Information Services' (OIS) Designated Approving Authority (DAA) prior to or during the Certification and Accreditation process. If OIS needs assistance in producing the E-Safe Engineering Documents as stated in Task 3.1, this optional task may be activated.

The contractor shall produce the E-Safe Engineering Documents to ensure compliance for E-Safe Certification and Accreditation. These documents include support materials for users as well as operational and administrative staff. The contractor shall be responsible for producing drafts, controlling edits, and managing final document delivery of deliverables as listed in this section.

The deliverables include:

Item	Deliverable	Est. Weeks Duration from Award
1	E-Safe Users Guide	19
2	E-Safe User's Reference Guide	19
3	E-Safe System Administrator's Guide (Operational Guide)	19
4	E-Safe Configuration Control Guide (CM procedures)	19
5	E-Safe Detailed Design Specifications	19

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Item	Deliverable	Est. Weeks Duration from Award
6	E-Safe Test Plan	19

Period of Performance

The base period of performance for this order is from July 3, 2006 through May 2, 2007) with an optional period of 5 months (May 3, 2007 – October 2, 2007).

Place of Performance

Deliverables will be prepared onsite at NRC Headquarters (Rockville, MD). The SLES Pilot will be deployed at the NRC Headquarters (Rockville, MD.) and will accommodate sixty NSIR staff locations on the fourth and third floors.

Contractor Personnel Skill Set Requirements

The contractor shall provide the correct number of qualified personnel to perform the activities delineated under this task order. The contractor's personnel shall act in a professional manner at all times.

The contractor staff shall possess the following skills:

- Extensive experience and knowledge of wireless communications, wi-fi computers, and network security
- Experience with implementing similar systems
- Extensive consulting experience in program/system analysis, design, development, and deployment techniques for Information Technologies
- Extensive experience with and knowledge of FISMA and application certification and accreditation

The contractor shall have the professional communication skills required to take the necessary actions to contact, meet with, discuss, and otherwise obtain information required to accomplish the items described in this statement of work on his/her own initiative without supervision. This will involve regular communications – formal and informal – with senior NRC staff members. For example, the contractor is expected to collaborate with security experts within the NRC Office of Information Services (OIS) to ensure compliance with security regulations.

The contractor shall be required to deliver support for this SOW under the direction of a contractor project manager. The contractor's project manager shall be responsible for overall execution of the provisions of the contract including the provision of all required technical and financial reports.

Safeguard of Information

In connection with the performance of the work under this task order, the contractor may be furnished, or may develop or acquire, proprietary data (trade secrets) or confidential or privileged technical, business, or financial information, including Commission plans, policies, reports,

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financial plans, internal data protected by the Privacy Act of 1974 (Pub.L. 93-579) or other information which has not been released to the public or has been determined by the Commission to be otherwise exempt from disclosure to the public. The contractor agrees to hold the information in confidence and not to directly or indirectly duplicate, disseminate, or disclose the information in whole or in part to any other person or organization except as may be necessary to perform the work under this task order. The contractor agrees to return the information to the Commission or otherwise dispose of it at the direction of the contracting officer. Failure to comply with this clause is grounds for termination of this task order.

Progress Reporting

The contractor shall provide monthly written progress reports to the Project Officer. The progress reports shall cover all work completed during the preceding month and shall present the work to be accomplished during the subsequent month. This report shall also identify any problems encountered or still outstanding with an explanation of cause and resolution to the problem or how the problem will be solved.

Proprietary Information

All proprietary information and documents made available to the contractor during the course of this contract shall be returned to the NRC upon completion on the contract.

Summary of Milestones and Deliverables

Milestones for key tasks with due dates and estimated hours are summarized below. Deliverables and due dates are listed under each task above. Due dates are based on calendar days or weeks from the date of award of this order.

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Task No.	Description	Due Date
1	Project Coordination and Integration	27 weeks after award or earlier
1.1	Kickoff Meeting	5 days after award or earlier
2	SLES Pilot Equipment and Installation Preparation	
2.1	SLES Pilot Equipment and Security Hardening	24 weeks after award or earlier
2.2	E-Safe Market Survey and Feasibility Analysis	12 weeks after award or earlier
3	E-Safe Security Tasks	
3.1	E-Safe Engineering Documentation	19 weeks after award or earlier
3.2	E-Safe Certification and Accreditation	27 weeks after award or earlier
4	Secure LAN Engineering Documentation	16 weeks after award or earlier
5	SLES Pilot Security Training and Support Tasks	
5.1	Prepare and Implement Security Training	38 weeks after award or earlier
5.2	Operations Coordination and Integration	Starts 28 weeks after award and completes 38 weeks after award
6	SGL Laptop and Local Printer Feasibility Study and Analysis	12 weeks after award or earlier

Optional Task:

Item No.	Description	Due Date
1	Produce E-Safe Engineering Documentation	19 weeks after award or earlier.

The contractor shall submit all deliverables in paper copy and in electronic format in either WP 10.0 or WinWord Version XP on 3.5" floppy diskette or CD-ROM. Deliverables will be reviewed and signed off by the Project Officer. Security deliverables will be reviewed and signed off by the appropriate NRC IT security staff.

Role of the NRC

The NRC Project Officer will provide overall program direction, review and approve all plans and deliverables including documents and assessment activities within the scope of the task order.

The designated Project Officer for this work is:

Name: Behrooz Sabet
 Address: U.S. Nuclear Regulatory Commission
 Mail Stop: T4A57
 Washington, DC 20555
 Telephone Number: (301) 415-7107, FAX: (301) 415-6382
 Email: BXS3@nrc.gov

The designated Technical Monitor for this work is:

Name: Pamela Kruzick
 Address: U.S. Nuclear Regulatory Commission
 Mail Stop: T4A57
 Washington, DC 20555
 Telephone Number: (301) 415-1170 FAX: (301) 415-6382
 Email: PGK3@nrc.gov

Government Furnished Information

The following information shall be provided by the NRC during performance of this SOW:

- E-Safe System documentation
- SGI SLES System Architecture Document, Version 1.0
- SLES Business Case

Government Furnished Equipment

- a. The following resources shall be provided by the NRC:
 - 1) The NRC will procure the necessary hardware and software for the SLES Pilot. See Attachment 3, Secure LAN Equipment List.
 - 2) NRC will grant the contractor appropriate access to the NRC Rockville, MD

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building and the applicable spaces for installation of the SLES Pilot.

- 3) For the duration of the project, the NRC will provide four standard workstations with a standard NRC PC (with a CD-ROM, 3.5" floppy disk) and a monitor at the NRC Headquarters in Rockville, MD. As appropriate the machines will have access to a removable hard drive, printer and Microsoft Office. This workstation will have the appropriate access to required staff and data and may be in a security access controlled area. There will be an email account for the contractor. The workstation will have internet connection but all internet access will be monitored by the LAN system administrator.
- b. The contractor shall be responsible and accountable for all Government property provided under this contract and shall comply with the provisions of the FAR Government Property Clause under this contract and FAR Subpart 45.5, as in effect on the date of this contract. The contractor shall investigate and provide written notification the NRC contracting Officer (CO) and the NRC Division of Facilities and Security, Physical Security Branch of all cases of loss, damage, or destruction of Government property in its possession or control not later than 2 hours after discovery. The contractor must report stolen Government property to the local police and a copy of the police report must be provided to the CO and to the Division of Facilities and Security, physical Security Branch.
- c. All other equipment/property required in performance of this contract shall be furnished by the contractor.

Travel

Only local travel to the NRC headquarters (Rockville, MD), 11545 Rockville, Pike, Rockville, MD 20852 is anticipated for this effort.

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Attachments

Attachment 1 - Logical SLES Architecture

Attachment 2 - Relevant Security Documents

Attachment 3 - Secure LAN Equipment List

Attachment 4 - Form 187, Contract Security/Classification Requirements

Attachment 2 – Relevant Security Documents

The contractor shall have familiarity with relevant security specifications including:

- a) Security Risk Assessment
- b) E-Authentication Risk Assessment
- c) Security Categorization Document
- d) Privacy Impact Assessment
- e) System Security Plan
- f) Security Test & Evaluation Plan
- g) Security Test & Evaluation Report
- h) Contingency Plan
- i) Contingency Test Report

The contractor shall have familiarity with relevant security specifications including:

- a) FIPS 199, Standards for Security Categorization of Federal Information and Information Systems
- b) FIPS 200 Minimum Security Controls for Federal Information Systems
- c) NIST SP 800-30 Risk Management Guide for Information Technology Systems, July 2002
- d) NIST SP 800-60, Volume I: Guide for Mapping Types of Information and Information Systems to Security Categories
- e) NIST SP 800-60, Volume II: Guide for Mapping Types of Information and Information Systems to Security Categories
- f) NIST SP 800-18 Guide for Developing Security Plans for Information Technology Systems
- g) NIST SP 800-26 Security Self-Assessment Guide for Information Technology Systems
- h) NIST SP 800-37 Guide for the Security Certification and Accreditation of Federal Information Systems
- i) NIST SP 800-47 Security Guide for Interconnecting Information Technology Systems
- j) NIST SP 800-53 Recommended Security Controls for Federal Information Systems
- k) NIST SP 800-64 Security Considerations in the Information System Development Life Cycle
- l) Appendix III to OMB Circular No. A-130 - Security of Federal Automated Information Resources
- m) DoD 5220.22-M: National Industrial Security Program Operating Manual (NISPOM)
- n) Additional issuances from the Committee on National Security Systems relevant to classified systems
- o) Federal Information Security Management Act 2002
- p) NRC Management Directive 12.5 (to be furnished upon contract award)

Attachment 3 – Secure LAN Equipment List

Secure LAN consists of the following components:

- A domain server with Active Directory;
- A server running the portal software and a real-time intrusion protection system;
- A database server;
- A server running the terminal services client interface;
- An encryptor, which encrypts the communications across the network to FIPS 140-2;
- A wireless network, which includes a router and Wireless Access Points;
- A thin client, configured to securely connect to the network. It includes a wireless Network Interface Card;
- A smartcard reader connected to the Thin Client

CONTRACT SECURITY AND/OR CLASSIFICATION REQUIREMENTS

**COMPLETE CLASSIFIED ITEMS BY
SEPARATE CORRESPONDENCE**

1. CONTRACTOR NAME AND ADDRESS

**Project Performance Corporation
1760 Old Meadow Road
Fourth Floor
McLean, VA 22102**

A. CONTRACT NUMBER FOR COMMERCIAL CONTRACTS OR JOB CODE FOR DOE PROJECTS (Prime contract number must be shown for all subcontracts.)

B. PROJECTED
START DATE

07/03/2006

C. PROJECTED
COMPLETION DATE

09/30/2007

2. TYPE OF SUBMISSION

- A. ORIGINAL
 B. REVISED (Supersedes all previous submissions)
 C. OTHER (Specify)

3. FOR FOLLOW-ON CONTRACT, ENTER PRECEDING CONTRACT NUMBER AND PROJECTED COMPLETION DATE

A. DOES NOT APPLY



B. CONTRACT NUMBER

DATE

4. PROJECT TITLE AND OTHER IDENTIFYING INFORMATION

NSIR Safeguards Information Secure LAN/Electronic Safe (SLES) Desktop Pilot

5. PERFORMANCE WILL REQUIRE

A. ACCESS TO CLASSIFIED MATTER OR CLASSIFIED INFORMATION

- YES (If "YES," answer 1-7 below)
 NO (If "NO," proceed to 5.C.)

NOT
APPLICABLE

NATIONAL SECURITY

RESTRICTED DATA

SECRET

CONFIDENTIAL

SECRET

CONFIDENTIAL

1. ACCESS TO FOREIGN INTELLIGENCE INFORMATION

2. RECEIPT, STORAGE, OR OTHER SAFEGUARDING OF CLASSIFIED MATTER. (See 5.B.)

3. GENERATION OF CLASSIFIED MATTER.

4. ACCESS TO CRYPTOGRAPHIC MATERIAL OR OTHER CLASSIFIED COMSEC INFORMATION.

5. ACCESS TO CLASSIFIED MATTER OR CLASSIFIED INFORMATION PROCESSED BY ANOTHER AGENCY.

6. CLASSIFIED USE OF AN INFORMATION TECHNOLOGY PROCESSING SYSTEM.

7. OTHER (Specify)

B. IS FACILITY CLEARANCE REQUIRED? YES NO

C. UNESCORTED ACCESS IS REQUIRED TO PROTECTED AND VITAL AREAS OF NUCLEAR POWER PLANTS.

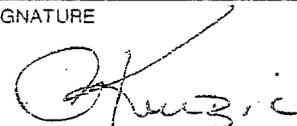
D. ACCESS IS REQUIRED TO UNCLASSIFIED SAFEGUARDS INFORMATION.

E. ACCESS IS REQUIRED TO SENSITIVE IT SYSTEMS AND DATA.

F. UNESCORTED ACCESS TO NRC HEADQUARTERS BUILDING.

FOR PROCEDURES AND REQUIREMENTS ON PROVIDING TEMPORARY AND FINAL APPROVAL FOR UNESCORTED ACCESS, REFER TO NRCMD 12.

6 INFORMATION PERTAINING TO THESE REQUIREMENTS OR THIS PROJECT, EVEN THOUGH SUCH INFORMATION IS CONSIDERED UNCLASSIFIED, SHALL NOT BE RELEASED FOR DISSEMINATION EXCEPT AS APPROVED BY:

NAME AND TITLE Pamela Kruzic	SIGNATURE 	DATE 3/9/06
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7. CLASSIFICATION GUIDANCE

NATURE OF CLASSIFIED GUIDANCE IDENTIFICATION OF CLASSIFICATION GUIDES
N/A

8. CLASSIFIED REVIEW OF CONTRACTOR / SUBCONTRACTOR REPORT(S) AND OTHER DOCUMENTS WILL BE CONDUCTED BY:

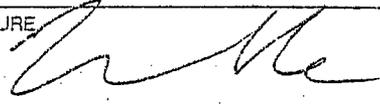
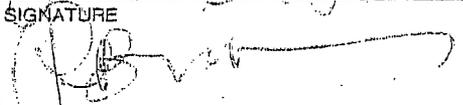
<input checked="" type="checkbox"/> AUTHORIZED CLASSIFIER (Name and Title) A. Lynn Silvious	<input type="checkbox"/> DIVISION OF FACILITIES AND SECURITY
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9. REQUIRED DISTRIBUTION OF NRC FORM 167 Check appropriate box(es)

<input checked="" type="checkbox"/> SPONSORING NRC OFFICE OR DIVISION (Item 10A)	<input checked="" type="checkbox"/> DIVISION OF CONTRACTS AND PROPERTY MANAGEMENT
<input checked="" type="checkbox"/> DIVISION OF FACILITIES AND SECURITY (Item 10B)	<input checked="" type="checkbox"/> CONTRACTOR (Item 1)
<input type="checkbox"/> SECURITY/CLASSIFICATION REQUIREMENTS FOR SUBCONTRACTS RESULTING FROM THIS CONTRACT WILL BE APPROVED BY THE OFFICIALS NAMED IN ITEMS 10B AND 10C BELOW.	

10. APPROVALS

SECURITY/CLASSIFICATION REQUIREMENTS FOR SUBCONTRACTS RESULTING FROM THIS CONTRACT WILL BE APPROVED BY THE OFFICIALS NAMED IN ITEMS 10B AND 10C BELOW.

NAME (Print or type)	SIGNATURE	DATE
A. DIRECTOR, OFFICE OR DIVISION Miriam Cohen		3/9/06
B. DIRECTOR, DIVISION OF FACILITIES AND SECURITY Sharon D. Stewart		3/31/06
C. DIRECTOR, DIVISION OF CONTRACTS AND PROPERTY MANAGEMENT (Not applicable to DOE agreements) Mary Lynn Scott		3/20/06

REMARKS

**BILLING INSTRUCTIONS FOR
LABOR HOUR TYPE CONTRACTS
TASK ORDER NO. NRC-07-06-167 (Enclosure 2.)**

General: The contractor shall prepare vouchers/invoices for reimbursement of costs in the manner and format described herein or a similar format. **FAILURE TO SUBMIT VOUCHERS/INVOICES IN ACCORDANCE WITH THESE INSTRUCTIONS WILL RESULT IN REJECTION OF THE VOUCHER/INVOICE AS IMPROPER.**

Number of Copies: An original and three copies, including supporting documentation shall be submitted. A copy of all supporting documents must be attached to each copy of your voucher/invoice. Failure to submit all the required copies will result in rejection of the voucher/invoice as improper.

Designated Agency Billing Office: Vouchers/invoices shall be submitted to the following address:

U.S. Nuclear Regulatory Commission
Division of Contracts
Mail Stop T-7-I-2
Washington, D.C. 20555

HAND DELIVERY OF VOUCHERS/INVOICES IS DISCOURAGED AND WILL NOT EXPEDITE PROCESSING BY NRC. However, should you choose to deliver vouchers/invoices by hand, including delivery by any express mail services or special delivery services which use a courier or other person to deliver the voucher/invoice in person to the NRC, such vouchers/invoices must be addressed to the above Designated Agency Billing Office and will only be accepted at the following location:

U.S. Nuclear Regulatory Commission
One White Flint North
11555 Rockville Pike - Mail Room
Rockville, MD 20852

HAND-CARRIED SUBMISSIONS WILL NOT BE ACCEPTED AT OTHER THAN THE ABOVE ADDRESS.

Note that the official receipt date for hand-delivered vouchers/invoices will be the date it is received by the official agency billing office in the Division of Contracts and Property Management.

Agency Payment Office: Payment will be made by the following office:

U.S. Nuclear Regulatory Commission
Division of Accounting and Finance GOV/COMM
Mail Stop T-9-H4
Washington, DC 20555

Frequency: The contractor shall submit claims for reimbursement once each month, unless otherwise authorized by the Contracting Officer.

Format: Claims should be submitted in the format depicted on the attached sample form entitled "Voucher/Invoice for Purchases and Services Other Than Personal" (see Attachment) or a similar format. **THE SAMPLE FORMAT IS PROVIDED FOR GUIDANCE ONLY AND IS NOT REQUIRED FOR SUBMISSION OF A VOUCHER/INVOICE. ALTERNATE FORMATS ARE PERMISSIBLE PROVIDED ALL REQUIREMENTS OF THE BILLING INSTRUCTIONS ARE ADDRESSED.**

Billing of Costs After Expiration of Contract/Purchase Order: If the costs are incurred during the purchase order period and claimed after the purchase order has expired, the period during which these costs were incurred must be cited. To be considered a proper voucher/invoice, the contractor shall clearly mark it "EXPIRATION VOUCHER" OR "EXPIRATION INVOICE".

Currency: Billings may be expressed in the currency normally used by the contractor in maintaining his accounting records; payments will be made in that currency. However, the U.S. dollar equivalent for all vouchers/invoices paid under the purchase order may not exceed the total U.S. dollars authorized in the purchase order.

ATTACHMENT

**INVOICE/VOUCHER FOR PURCHASES
AND
SERVICES OTHER THAN PERSONAL**

(SAMPLE FORMAT - COVER SHEET)

Official Agency Billing Office

U.S. Nuclear Regulatory Commission

Division of Contracts and Property

Management MS: T-7-I2

Washington, DC 20555-0001

(a) Purchase Order No:

(b) Voucher/Invoice No:

(c) Date of Voucher/Invoice:

Payee's Name and Address

(d) Individual to Contact Regarding Voucher/Invoice

Name:

Telephone No:

(e) This voucher/invoice represents reimbursable costs for the billing period
_____ to _____.

	<u>Amount Billed</u>	
	<u>Current Period</u>	<u>Cumulative</u>
(f) <u>Direct Costs:</u>		
(1) Direct Labor*	\$ _____	\$ _____
(2) Travel*	\$ _____	\$ _____
Total Direct Costs:	\$ _____	\$ _____

* The contractor shall submit as an attachment to its invoice/voucher cover sheet a listing of labor categories, hours billed, fixed hourly rates, total dollars, and cumulative hours billed to date under each labor category, authorized under the purchase order for each of the three activities to be performed under the purchase order. In addition, the contractor shall include travel costs incurred with the required supporting documentation, as well as, the cumulative total of travel costs billed to date by activity.