

**ORDER FOR SUPPLIES OR SERVICES**

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**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

BPA NO.

1. DATE OF ORDER <b>9/12/00</b>	2. CONTRACT NO. (If any) NRC-10-06-439	6. SHIP TO:	
3. ORDER NO. T003	MODIFICATION NO.	a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Attn: William Harris	

5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Jeff McDermott Mail Stop T-7-I-2 Washington, DC 20555		b. STREET ADDRESS Mail Stop T7D24	
7. TO:		c. CITY Washington	e. ZIP CODE 20555

a. NAME OF CONTRACTOR PAIGE INDUSTRIAL SERVICES INC	f. SHIP VIA
b. COMPANY NAME	8. TYPE OF ORDER

c. STREET ADDRESS 3301 HUBBARD RD	<input type="checkbox"/> a. PURCHASE	<input checked="" type="checkbox"/> b. DELIVERY
d. CITY LANDOVER	Reference your _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
e. STATE MD	Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
i. ZIP CODE 207852012		

9. ACCOUNTING AND APPROPRIATION DATA 31X0200 B&R: 640155A1303 BOC:252A JCN:X2316 OBL: \$50,386.00 X0200 B&R: 640155A1303 BOC: 252A JCN: D2318 OBL: \$28,852.00	10. REQUISITIONING OFFICE ADM OFFICE OF ADMINISTRATION
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11. BUSINESS CLASSIFICATION (Check appropriate box(es))	12. F.O.B. POINT Destination
<input checked="" type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL
<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED
<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALL BUSINESS
<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED	

13. PLACE OF	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS
a. INSPECTION	b. ACCEPTANCE Rockville, MD		N/A

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
0001	The contractor is to furnish all labor and materials necessary to complete the identified work in accordance with the Attachment #1 Statement of Work.  All work shall be completed within six months after the schedule is coordinated with the individual listed below. The contractor is not authorized to proceed. Alternate Project Officer for T003: Bahman Rowhani (301)415-6467 Contractor shall coordinate start date for project work with the Alternate Project Officer. Clauses H.3 Notice of Required Performance Security and H.4 Notice of Required Payment Security are not applicable to this task order.  Signature Not Required DUNS Number: 013620450				\$79,238.00	

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	\$79,238.00
21. MAIL INVOICE TO:			
a. NAME U.S. Nuclear Regulatory Commission Mail Stop T-7-I-2			
b. STREET ADDRESS (or P.O. Box) Attn: NRC-10-06-439 T003			
c. CITY Washington	d. STATE DC	e. ZIP CODE 20555	17(h) TOTAL (Cont. pages)
SEE BILLING INSTRUCTIONS ON REVERSE			17(i) GRAND TOTAL
			NTE \$79,238.00

22. UNITED STATES OF AMERICA BY (Signature)	23. NAME (Typed) Jeffrey L. McDermott Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER
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AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITIONS SHOULD NOT BE USED  
TEMPLATE - ADM001

**SUNSI REVIEW COMPLETE**

ORNL-CONF-001 (REV. 3/2005)  
FORM 48 CFR 53.213(e)

**DELIVERY ORDER TERMS AND CONDITIONS NOT SPECIFIED IN THE CONTRACT**

**A.1 SEAT BELTS**

Contractors, subcontractors, and grantees, are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.

## **STATEMENT OF WORK Two White Flint North Child Care Center Refurbishment Project**

### **BACKGROUND**

The U.S. Nuclear Regulatory Commission, located at 11545 Rockville Pike, Rockville, Maryland, 20852-2738 has a requirement in the Two White Flint North (TWFN) Building, to refurbish the Child Care Center.

The existing finishes have been in place since 1994 and has since shown extensive signs of wear and tear. The purpose of this project is to replace some of the exiting finishes to include wall and floor finishes throughout the center in order to maintain the professional appearance of this facility. To comply with the original interior design criteria, the agency intends to replace the existing product with the same or similar material.

### **OBJECTIVES**

The objective of this project is to have a qualified contractor provide the supervision, labor, materials and equipment necessary to remove and replace 900 SF of existing carpeting, 400 SF of vinyl tiles, and 8000 SqF of wall surfaces.

Note: The total measurement provided in this Statement of Work should be considered an approximation. The contractor is required to field measure all proposed quantities prior to submitting a cost proposal. The contractor shall submit a cost proposal along with field measurement quantities for each proposed area.

### **TASKS AND/OR SPECIFICATIONS**

The Contractor shall furnish all necessary labor, equipment, materials and supervision required to accomplish the tasks described below in accordance with the statement of work and other referenced materials provided by the Government.

### **SCOPE OF WORK**

The scope of work for this project includes, but is not limited to: (all work will be completed in occupied areas)

Remove all existing carpeting, vinyl flooring and vinyl base in the infant care area (includes sleeping and play areas) . Install new vinyl tiles throughout the infant care area

All work is to be performed after normal business hours. Daily business hours for the center are: Monday thru Friday 5:45 AM to 7:00 PM.

Repair and prep all wall surfaces to receive new paint. The prep work shall include all patching and skim and base coating necessary to prepare the wall to receive the new paint.

All metal cover plates on electrical devices or other similar devices shall be removed and reinstalled after application of new paint.

All signs, insignias, emblems, block letters and picture frames shall be removed and reinstalled after installation of the new wall covering. Contractor is responsible to maintain and store (location, as approved by the Project Officer) all removed product in a safe manner to insure no damage to the removed products. Contractor is responsible to reinstall or reattach (if necessary) all removed items back to their original state upon completion and acceptance (by the Project Officer) of each area.

Do not remove or disturb any devices related to the elevators or the fire alarm systems. Contractor shall carefully cover these devices during application of the new paint.

Furnish and install approximately 400 LF of vinyl base in the general exercise area, aerobics room, hallway, offices and locker rooms. New base shall be of same existing material in the same colors or similar product in the same quality and color as the existing products.

Apply approximately 8,000 SqF of paint on walls and soffits in the center. All paint to match existing color and texture include but not limited to polymix, flat and semi-gloss paint throughout the center.

Paint all door frames.

Contractor is responsible for removal, relocation and reinstallation of all furniture (except modular office furniture) and equipment throughout the facility.

## **GENERAL CONDITIONS**

### **Standards of Conduct:**

The Contractor shall be responsible for maintaining satisfactory standards of employee conduct and integrity during the performance of this contract. The Contractor shall also be responsible for ensuring that his employees do not disturb papers on desks, open desk drawers, files or cabinets and do not use Government telephones, except as authorized.

### **Accessibility and Recording Presence:**

NOTICE: The NRC is a sensitive federal location and limits unescorted access to the NRC's premises to those individuals who have been approved through the NRC's personnel security screening process. Persons who have not completed the NRC's personnel security screening process shall not have access to the site. The Contractor shall ensure that all onsite Contractor personnel wear clothing (shirt or jacket) that clearly identify the company they represent.

Within seven calendar days of the Contractor receiving the NRC's notification of receiving the award of this work and security screening packages, the Contractor shall submit a completed security package to the NRC Project Officer (NRC-PO) for all personnel who will be performing the work on-site at NRC. If any of the completed security packages submitted by the Contractor are incomplete or the NRC security office requires additional information to process any of the clearances, the Contractor shall either provide the additional information within 2-business-days or (at NRC's request) replace the subject personnel with another contractor who can provide NRC with a completed security package within 2-business-days.

Failure by the Contractor to use contract personnel who can pass NRC's security screening for on-site access to the NRC facility or related sensitive information shall be grounds for NRC to terminate this contract for default and re-procure from another source if NRC decides it is in the best interest of the government

The facility will be occupied during the performance of the work. The Contractor will be expected to coordinate his work with others using the premises and other contractors.

The Contractor must submit in writing, all names, social security numbers, date of births and citizenship of personnel scheduled to work on site prior to gaining access to One White Flint North and Two White Flint North. Each contract employee is required to pass a building access check and obtain a building access badge. Each contract employee must sign-in when reporting for work each day and sign-out when leaving at the end of the day. NRC Form 205 shall be used for this period and is located at the Security Station in the loading dock of One White Flint North and Two White Flint North. Contractor access badges shall be worn in such a manner that is clearly visible at all times when workers are within the building. All badges shall be returned to the OWFN loading dock at the end of each day/work shift. Badges cannot be carried from the building when leaving for any reason. The Government shall have the right to deny access to the building and terminate access to the Contractor's employees as it deems appropriate for the best interest of the Government.

**Site Investigation and Conditions at the Work Site:**

It will be the responsibility of the Contractor to inspect the site, determine the quantity of work involved, compare the specifications with the work to be done, and inform themselves as to all conditions, including other work, if any, being performed. The Contractor shall field verify all information provided in this document, if necessary, at no additional cost to the Government. Failure to do so will in no way relieve the Contractor from the necessity of furnishing any materials or performing any work that may be required to carry out the work order in accordance with the specifications of the work order at no additional cost to the Government.

Contractor is responsible to put back in place all relocated equipment and furniture to their original location prior to completion of work nightly unless approved by the contracting officer.

**Licenses and Permits:**

The Contractor shall, without additional cost to the Government, obtain any necessary licenses and/or permits for compliance with any laws, codes and regulations applicable to the performance of any work on this project.

**Work Schedule:**

See Schedule section of this SOW.

**Liability:**

The Contractor shall, without additional cost to the Government, be responsible for obtaining insurance that is currently in force throughout the duration of this contract. The insurer and Contractor shall save, keep harmless and indemnify the Government against any and all liability claims and/or loss of whatsoever kind and nature for injury or death to person or persons, loss or damage to property, Government or otherwise, occurring in connection with or incidental to, or arising out of the occupancy, use, service, operation of equipment, etc., or performance of work in connection with this contract from the omissions or from negligent acts of the Contractor.

**Contractor Inspection:**

The Contractor shall inspect the quality of work being performed to assure that the scope of services requested in the contract is being accomplished in the manner as described in the objectives and specifications of the contract.

**Government Inspection and Acceptance of Services:**

The Government shall inspect all services requested in the contract at various times. These inspections will be performed in such a manner that will not unduly interfere or delay the work that is being performed by the Contractor. If any of the requirements of the contract do not conform with the terms and conditions, the Government may require the Contractor to correct such deficiencies at no additional cost to the Government. If such deficiencies cannot be corrected by

the Contractor, the Government may correct the deficiencies and deduct the costs from the amount of the contract and/or terminate the contract for default.

**Safety Barriers:**

The Contractor shall use physical means to restrict access and/or to direct egress and ingress around staging areas. Signs, lights, etc. are to be used in accordance with accepted safety practices and must be approved by the contracting officer. Exits for emergency egress in case of fire or other types of emergencies shall be kept open at all times.

**Contractor Supervision:**

The Contractor shall arrange for satisfactory supervision of the work described in this contract. The contractor shall have supervisory personnel to monitor each separate crew on site. The Contractor or his supervisor shall be available at all times when the contract work is in process, to receive notices, reports, or requests from the Contracting Officer or his/her representatives. It is the policy of the Nuclear Regulatory Commission not to directly or indirectly exercise direction or supervision of the Contractor's employees or sub-contractors.

The Nuclear Regulatory Commission is not responsible for tools or equipment, etc., left on the job site.

**Workmanship:**

The contractor shall use skilled tradesmen according to the manufacturer's recommendations. The Contractor shall furnish all supplies, materials, and equipment necessary for the performance of the work included in this work order unless otherwise specified. Materials and supplies to be used shall be commercially available products of reputable manufacturers or suppliers. Upon request, the Contractor shall submit to the contracting officer a list giving the name of the manufacturer, the brand name and the intended use of each of the materials that he/she proposes to use in the performance of the work. The Contractor shall not use any material which the Contracting Officer determines would be unsuitable for the purpose or harmful to the surfaces to which applied or to any other part of the building, its contents or equipment.

All work under this contract shall be performed in a skillful and professional manner and in compliance with all laws, ordinances and regulations (Federal, State, County, City or otherwise).

**Except as otherwise provided in the work order, no charge for extra work or materials will be allowed unless the same has been ordered in writing by the Contracting Officer and the price stated in such order.**

The Contractor shall withdraw items identified to be removed in a safe, careful manner. All openings which result from, or surfaces damaged by the removal operations, shall be appropriately patched/sealed.

Unless otherwise specified in the work order, the Contractor guarantees all work to be in accordance with contract requirements and free from defective or inferior materials, equipment and workmanship.

The Contracting Officer may require, in writing, that the Contractor remove from work any employee the Contracting Officer deems incompetent, careless or otherwise objectionable. The Contractor shall promptly repair all damages caused to adjacent facilities which resulted from negligence on the part of the Contractor.

**Building and Utility Services:**

**The Contractor shall not interrupt the existing utility services without 24 hour notification and verbal authorization from the Project Officer/Contracting Officer's Technical Representative.**

Interruptions to building services should be kept to a minimum and those which affect the environmental conditions in occupied portions of the building shall be performed outside the official working hours of the building occupants.

**Safety and Hazardous Material Handling:**

Delivery and storage of materials and equipment and accomplishment of all work shall be made with a minimum of interference to Government operations and personnel.

The Contractor shall take every precaution to prevent fires during the performance of this work order. Smoking in the buildings and/or at the loading docks is prohibited. The Contractor shall furnish a covered metal receptacle to be kept outside the exterior of the building. All combustible material, such as oily rags, waste, etc., used in the performance of the work, should be placed in this receptacle.

The Contractor shall exercise every precaution to prevent accidents of all kinds from occurring during the performance of all work specified in this contract. The Contractor shall also comply with all OSHA and EPA regulations as they may apply to all the work requested by the Government.

**Site Management and Clean-up:**

Contractor is responsible for removal and disposal of all removed products, debris and rubbish related to his project. All work areas shall be clean and free of dust and debris prior to completion of the daily work. Contractor shall provide their own disposal equipment and containers and not use any Government

and/or other contractors' equipment and refuse containers. Contractor is permitted to maintain a refuse container at the property. The location and the size of the container shall be coordinated and approved by the Project Officer.

**Parking:**

Loading docks are located at the rear of One and Two White Flint North, accessible by a service drive. No parking is available on site for contractors between the hours of 6:00 AM and 6:00 PM, Monday through Friday except for mandatory progress meetings required by contract. To request parking, the contractor shall provide the contracting officer with the names of the people riding in the vehicle, and the vehicle make/model and tag number.

**Government Furnished Property:**

The Contractor shall use the freight elevator only for cart carried items.

A minimal storage cutting area (this may be located in the garage - unheated space) will be assigned to this project. The Project Officer will coordinate and approve the location.

**SUBMITTALS****Sample:**

The contractor shall provide a sample, product specifications and care and cleaning information for all proposed material and required adhesives (3 samples) for review and approval by the NRC contracting officer.

**Material Safety Data Sheets:** The Contractor shall provide six (6) copies of the Material Safety Data Sheets to the contracting officer for the carpet, base, paints, adhesives, patching and coating materials and all other materials and substances that could cause health problems if used improperly for review and approval by NRC's Safety and Health Representatives prior to starting any work on this project.

**Quality Control Plan:** A detailed quality control plan for installation with trained installers shall be provided and approved by the NRC Project Officer prior to commencing work.

**Product Manuals**

At the conclusion of the project the contractor shall provide the manufacturer's recommended maintenance and cleaning and care instructions for the wall covering.

**Proposed Work Schedule**

The Contractor shall submit a work schedule to the Contracting Officer which provides a detailed sequence of the overall project operations, including a

proposed start-up date for the project and a projected completion date for all work. In order to allow for project coordination, this report shall be provided to the Government at least 15 days prior to commencing any work on this project.

**Warranty:** All material and workmanship shall be warranted for a minimum of one year from date of acceptance by the contracting officer. Provide manufacturer's warranty and all related guaranties for Wallcovering and adhesives.

# NRC CHILD CARE CENTER

