

2. AMENDMENT/MODIFICATION NO. M001	3. EFFECTIVE DATE October 16, 2006	4. REQUISITION/PURCHASE REQ. NO. ADM-06-396 - 10/2/06	5. PROJECT NO. (If applicable)
6. ISSUED BY U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Contract Management Branch No. 1 Mail Stop T-7-I-2 Washington, DC 20555	CODE: 3100	7. ADMINISTERED BY (If other than Item 6) U.S. Nuclear Regulatory Commission Div. of Contracts Mail Stop T-7-I-2 Washington, DC 20555	CODE: 3100

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  BANKERS BUSINESS MANAGEMENT SERVICES, INC  8121 GEORGIA AVE STE 609  SILVER SPRING MD 209104957	(X)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
		10A. MODIFICATION OF CONTRACT/ORDER NO. NRC-10-06-396
	X	10B. DATED (SEE ITEM 13) 03-01-2006
CODE	FACILITY CODE	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)      7-4015-5B1306    D1936    252A    31X0200    Obligate: \$6,545.92

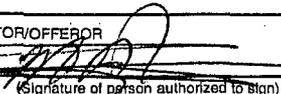
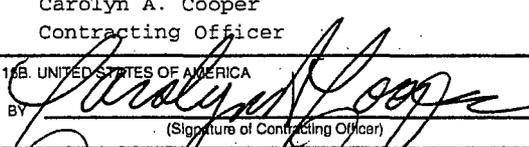
**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR Clause 52-243-1 Changes - Fixed Price
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
See following pages for details.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) MUSSIE BETRE, PRESIDENT	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Carolyn A. Cooper Contracting Officer
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED 10/17/2006
16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)	16C. DATE SIGNED 10-13-2006

The purpose of this modification is to modify the contract, effective October 16, 2006, to add the labor category of a Messenger/Courier to the contract in order to make delivery mail runs to and from NRC Headquarters Offices to NRC's Professional Development Center, which is located off-site at 7201 Wisconsin Avenue, 4<sup>th</sup> Floor, Bethesda, Maryland, in accordance with the attached statement of work. As a result, the ceiling and obligated amounts in the contract for the base period are increased by \$6,545.92, from \$209,695.50 to \$216,241.42; the monthly amount for the base period in the contract is increased by \$2,454.72 from \$23,299.50 to \$25,754.22 for October and by \$4,091.20 from \$23,299.50 to \$27,390.70 for November. In addition, the monthly amount for the option years is increased by \$4,261.00 from \$23,299.00 to \$27,560.67 and the total for the base period and option years is increased from \$1,328,071.50 to \$1,539,153.50. (NOTE: In accordance with FAR Clause 52.222.41, Service Contract Act, the rates for the option years may be adjusted.) Accordingly, the contract is hereby modified:

1. Section B.1 CONSIDERATION AND OBLIGATION –FIRM FIXED PRICE, is deleted and substituted with the following in lieu thereof:

"The firm fixed price of this contract is \$216,241.42."

2. Section B.2 SCHEDULE OF ITEMS AND PRICES, is modified to include a Messenger/Courier as follows:

"CLIN	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
001	Basic Service Base Period (03/01/2006 thru 09/30/2006)				\$163,096.50
001a	Basic Service Base Period (10/01/2006 thru 10/31/2006)				\$ 25,754.22
001b	Basic Service Base Period (11/01/2006 thru 11/30/2006)				\$ 27,390.70
002	Basic Service Option Year One (12/01/2006 thru 11/30/2007)				\$330,728.04
003	Basic Service Option Year Two (12/01/2007 thru 11/30/2008)				\$330,728.04
004	Basic Service Option Year Three (12/01/2008 thru 11/30/2009)				\$330,728.04
005	Basic Service Option Year Three (12/01/2009 thru 11/30/2010)				\$330,728.04
TOTAL BASE YEAR AND OPTION YEARS					\$1,539,153.50"

The following is a summary of obligations from the date of award through the date of this action:

FY 2006 OBLIGATIONS:	\$209,695.50
FY 2007 OBLIGATIONS:	\$ 6,545.92
TOTAL NRC OBLIGATIONS:	\$216,241.42

This modification obligates fiscal year 2007 funds in the amount of \$6,545.92.

All other terms and conditions of the subject contract remain unchanged.

## Transport of NRC Mail To/From NRC Off-site Locations

### MANDATORY PERFORMANCE REQUIREMENTS

- \* The Nuclear Regulatory Commission (NRC) will furnish the vehicles to be driven and a credit card to purchase gasoline for the NRC vehicles provided.
- \* The contractor shall provide one driver to perform twice a day delivery/pickups of NRC mail/materials to and from the following location 7201 Wisconsin Ave., Bethesda, MD, and 11555 Rockville Pike, Rockville, MD, excluding Federal Holidays.
- \* Occasionally, the contractor maybe required to make special delivery to the 7201 Wisconsin Ave., Bethesda, MD.
- \* The set schedule for performing the required delivery are at 10:30am and at 1:30pm daily. The contractor driver shall perform mail sorting during his/her return to the OWFN Mail Center.
- \* All personnel performing driving services under this contract shall meet or exceed the following specifications.
  - each driver shall possess a valid, current driver license.
  - each driver shall be citizen of the United States of America.
  - each driver shall possess an NRC security clearance and have been issued an NRC security badge.
- \* Under no circumstances shall the contractor's driver use the NRC vehicle for any personal business. The driver shall ensure the gas tank is kept on a minimum of one-half full at all times. The interior of the vehicle shall be maintained in a clean and excellent operating condition.
- \* The Contractor shall ensure the driver(s) never smokes in the NRC vehicle.
- \* The Contractor shall be responsible for payment of any parking/or fines violations issued to NRC vehicles and NRC will not reimburse the contractor for these costs.
- \* Within five (5) business days of incurring parking/or fines violations, the contractor shall provide the NRC Project Officer with documentation (receipt) of the payment of that ticket.

- \* In the event of an accident <sup>involving</sup> ~~at~~ the NRC vehicle, the police and the NRC Project Officer shall be notified by the driver immediately. The contractor shall obtain a copy of the police report and provide it to the NRC Project Officer within five (5) working days of availability. Also, the contractor driver must complete the STANDARD FORM 91 (Motor Vehicle Accident Report) regarding the facts of the accident.
- \* The Contractor are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.
- \* During inclement weather delivery/pickups schedules shall be operated until notification by the NRC Project Officer to terminate services.
- \* The Contractor must maintain \$500,000.00 Liability certification with the WMATC for vehicle owned or operated under this contract.