



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

October 12, 2006

MEMORANDUM TO: Management Review Board Members:

Jack Strosnider, NMSS
Janet Schlueter, MSSA
Karen Cyr, OGC

FROM: Aaron T. McCraw, Health Physicist */RA/*
State Agreements and Industrial Safety Branch
Division of Materials Safety and State Agreements
Office of Federal and State Materials and
Environmental Management Programs

SUBJECT: MINUTES: SEPTEMBER 8, 2006, REGION II MRB MEETING

Enclosed are the minutes of the Management Review Board (MRB) meeting held on September 8, 2006. If you have comments or questions, please contact me at 415-1277.

Enclosure:
As stated

cc: Doug Collins, RII

MRB Minutes

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THarris, SSSB
CHrabal, NMSS

AMcCraw, SAIS
TDecker, RII

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MINUTES: MANAGEMENT REVIEW BOARD MEETING OF SEPTEMBER 8, 2006

These minutes are presented in the same general order as the items were discussed in the meeting. The attendees were as follows:

Jack Strosnider, MRB Chair, NMSS
Janet Schlueter, MRB Member, STP
Aaron McCraw, Team Member, STP
Tom Essig, NMSS
Doug Collins, RII

Karen Cyr, MRB Member, OGC
Tim Harris, Team Leader, NMSS
Craig Hrabal, Team Member, NMSS
Richard Struckmeyer, NMSS

By Videoconference:

William Travers, RII
Thomas Decker, RII

Jay Henson, RII

1. **Convention.** Mr. Aaron McCraw convened the meeting at 9:05 a.m. He noted that this Management Review Board (MRB) meeting was open to the public. However, no members of the public attended this meeting. He then transferred the lead to Mr. Jack Strosnider, Chair of the MRB. Introductions of the attendees were conducted.
2. **Region II IMPEP Review.** Mr. Tim Harris, team leader, lead the presentation of the Region II Integrated Materials Performance Evaluation Program (IMPEP) review results to the MRB. He summarized the review and noted the findings. The on-site review was conducted by an interoffice team during the period of May 23-25, 2006. He noted that one of two recommendations for the NRC made during the 2002 IMPEP review were closed during this review. Mr. Harris stated that since materials responsibility were transferred to Region I after the consolidation of fuel cycle responsibilities in Region II in October of 2003 that this review only covered the non-common performance indicator, Region Fuel Cycle Inspection Program. The review team recommended and the MRB agreed that Region II's performance with respect to all four sub-indicators was "satisfactory." The review team did identify one good practice, which Mr. McCraw detailed. The MRB asked several questions in regard to the outdated procedures noted in the report and the use of Form 591. Based on the discussion resulting from the questions, the MRB asked that the report be revised to reflect the current status of the topics.

MRB Consultation/Comments on Issuance of Report. Mr. Harris concluded, based on the IMPEP evaluation criteria, that the Region II Fuel Cycle Inspection Program was adequate to protect public health and safety. The MRB agreed with the review team's and findings.

Comments. The Region thanked the MRB and the review team for the good work. The MRB thanked the Region for their outstanding performance and thanked the review team for performing the evaluation.

3. **Precedents/Lessons Learned.** No precedents that will be applied to the IMPEP process in the future were established by the MRB during this review.

4. **Good Practices.** In evaluating Region II's allegation training, the review team noted that in addition to the Agency-mandated web-based training, new hires to Region II are also required to attend a PowerPoint presentation regarding allegation management as well as listen to sound clips of actual allegations. While listening to the sound clips, new hires fill out forms to document the "allegations." Once all of the training modules are completed successfully, the individuals are certified to accept allegations. The review team found this additional training particularly beneficial to inspectors, who have direct interface with potential alleged. The review team recommended and the MRB agreed that the Region's practice of performing additional allegation training above and beyond the Agency-mandated training was a good practice.
5. **Adjournment.** The meeting was adjourned at approximately 9:30 a.m.