

AWARD OF INTERAGENCY AGREEMENT

6. ISSUED BY

U. S. Nuclear Regulatory Commission
Washington, DC 20555-0001

1. DATE OF ISSUE

08/16/2006

2. AGREEMENT NUMBER

NRC-10-03-149

3. MOD NO.

14

4. AGENCY LOCATOR NO.

31000001

5. B & R NUMBER

640-15-5A1303

7. JOB CODE

D2342

8. APPROPRIATION SYMBOL

X0200

9. BOC

253A

10. DOCUMENT IDENTIFICATION NUMBER

11. NAME AND ADDRESS OF SERVICING AGENCY

General Services Administration
Property Management Division - 3FP-W
Personal Property Center
6808 Loisdale Road, Building A, Suite 1
Springfield, VA 22150

PROJECT MANAGER

Bruce Ridgely

12. JOB CODE TITLE

NRC Excess Equipment

13. AGREEMENT PERFORMANCE PERIOD

BEGIN

10/01/2006

END

09/30/2007

14. OBLIGATION AVAILABILITY PROVIDED BY

A. THIS ACTION	\$	0
B. TOTAL PLACED PRIOR TO THIS ACTION WITH THE PERFORMING ORGANIZATION UNDER THIS JOB CODE FOR THIS FISCAL YEAR	\$	61,000
C. TOTAL ORDERS TO DATE FOR THIS JOB CODE FOR THIS FISCAL YEAR	\$	61,000
D. TOTAL ORDERS TO DATE FOR THIS AGREEMENT	\$	61,000

15. ATTACHMENTS

THE FOLLOWING ATTACHMENTS ARE MADE A PART OF THIS AGREEMENT

- ☐ STATEMENT OF WORK
- ☐ ADDITIONAL TERMS AND CONDITIONS
- ☐ OTHER (Specify) _____

16. SECURITY

- ☐ WORK ON THIS AGREEMENT INVOLVES CLASSIFIED INFORMATION
- ☐ WORK ON THIS AGREEMENT INVOLVES SENSITIVE UNCLASSIFIED INFORMATION
- ☒ WORK ON THIS AGREEMENT IS UNCLASSIFIED AND NOT SENSITIVE

17. FEE BILLABLE UNDER 10 CFR PART 170

☐ YES☐ NO

18. REMARKS

The purpose of this modification is to exercise the option to extend the period of performance in accordance with Section V of this agreement entitled, Duration of Agreement. As a result, the estimated ceiling for this IA is increased by \$15,000 from \$61,000 to \$76,000. No funding is provided at this time.

19. AUTHORITY TO ENTER INTO INTERAGENCY AGREEMENT (Check only one)

- ☐ ENERGY REORGANIZATION ACT OF 1974, AS AMENDED
- ☒ THE ECONOMY ACT OF 1932
- ☐ THE CLINGER-COHEN ACT OF 1996
- ☐ OTHER (Specify) _____

20. ADVANCE PAYMENT

☐ IS NOT AUTHORIZED☐ IS AUTHORIZED (Requires approval by Director, DAF/OCFO)

21. ESTIMATED COST FOR FULL PERFORMANCE OF THIS AGREEMENT

FY 2005	FY 2006	FY 2007	FY	FY	TOTAL
\$ 48,000	\$ 13,000	\$ 15,000	\$	\$	\$ 76,000

22. CERTIFICATION OF FUNDS

This certifies that funds in the amount cited in Block 14.A. are available in the current fiscal year allotment for work authorized by this agreement.

FUNDS CERTIFICATION OFFICIAL (Typed Name)

Patti Humphreys

SIGNATURE

NA (Hock 18)

DATE

08/16/2006

23. SIGNATURES

NRC ISSUING AUTHORITY (Typed Name and Title)

Sharlene McCubbin

SIGNATURE

Sharlene McCubbin

DATE

08/16/2006

SERVICING AGENCY OFFICIAL/DESIGNEE (Typed Name and Title)

Carlton Lawrence

SIGNATURE

Carlton Lawrence

DATE

08/18/06

**NRC CONTACTS:
TECHNICAL:**

FULL NAME Bruce Ridgely		ADDRESS Mail Stop O-2G11 Washington, DC 20555
TELEPHONE NUMBER 301-415-2161	FACSIMILE NUMBER	
E-MAIL ADDRESS bbr@nrc.gov		

ADMINISTRATIVE:

FULL NAME Sharlene McCubbin		ADDRESS Mail Stop T-7I2 Washington, DC 20555
TELEPHONE NUMBER 301-415-6565	FACSIMILE NUMBER 301-415-8157	
E-MAIL ADDRESS smm3@nrc.gov		

**OTHER AGENCY'S CONTACTS:
TECHNICAL:**

FULL NAME Carl Lawrence		ADDRESS 6808 Loisdale Road Building A, Suite 1 Springfield, VA 22150
TELEPHONE NUMBER 703-605-9316	FACSIMILE NUMBER	
E-MAIL ADDRESS		

ADMINISTRATIVE:

FULL NAME		ADDRESS
TELEPHONE NUMBER	FACSIMILE NUMBER	
E-MAIL ADDRESS		

BILLING INFORMATION: To receive reimbursement under this agreement, forward to NRC on a (check one):

☒ monthly ☐ quarterly ☐ other _____ basis, an original and three copies of Standard Form 1081 in accordance with the Treasury Fiscal Requirements Manual, Bulletin No. 78-09, or, if possible, bill monthly through the OPAC system. Send reimbursement requests to the following address:

Payment Policy and Obligations Team
Mail Stop: T-9 F30
Division of Financial Services
Office of the Chief Financial Officer
U.S. Nuclear Regulatory Commission
Washington, DC 20555-0001

Any NRC funds remaining unexpended at the end of a fiscal year may be carried over into future fiscal years unless otherwise notified by NRC.

REPORTING REQUIREMENTS: Submit reports to the NRC in accordance with the statement of work. Submit financial status reports on a (check one):

☒ monthly ☐ quarterly ☐ other _____ basis. These reports shall contain a brief letter status

which summarizes the expenditure of NRC funds. This report shall address the following categories, as applicable: (1) staff effort; (2) travel; (3) equipment and supplies; and (4) subcontract costs. Each report shall include by category: (a) costs for the previous month; (b) cumulative costs and uncoded obligations to date; and (c) projections for the remainder of the NRC obligated funds. The first monthly report shall provide the initial projections, and subsequent reports shall either indicate revised projections or indicate "no change in the cost and uncoded expenditure projection."

Submit these reports to the NRC Technical Contact by the 20th day of the month following the reporting period.

TERMINATING THE AGREEMENT: This agreement may be unilaterally terminated by either party generally upon 30 days' written notice to the other party. NRC will pay its share of any project expenses up to the termination date. Any expenses incurred in terminating this agreement will be paid by the party terminating the agreement. Any unexpended funds shall be returned to the NRC.

INTERAGENCY AGREEMENT
Between
GENERAL SERVICES ADMINISTRATION-PERSONAL PROPERTY CENTER
And
UNITED STATES NUCLEAR REGULATORY COMMISSION
NRC-10-03-149

- I. **Purpose:** This agreement is between the General Services Administration and the **United States Nuclear Regulatory Commission**. The GSA Personal Property Center located in Springfield, Virginia will provide for the receiving, management, and redistribution of excess furniture.
- I. **Coverage:** This agreement is to provide support to the following Agencies, Bureaus, Divisions, or Offices within the **United States Regulatory Commission**
- II. **Scope of Work:** GSA will provide the full complement of services listed below:
- A. Prompt and proper handling of excess property
 - B. Receipt and storage of CUSTOMER excess property awaiting disposal action
 - C. Immediate transfer of accountability to GSA upon receipt at the PPC
 - D. Monthly management reports clearly stating a summary of the services performed
 - E. Supervisory and administrative oversight
- III. **Provisions:** CUSTOMER will be responsible for the following:
- A. Completing a Standard form 120 or 126, Report of Excess Personal Property prior to delivery of property to the PPC
 - B. Making arrangements for the transportation of property to the PPC
 - C. Assisting in the resolution of any discrepancies
 - D. 24 hour notice of cancellation once a delivery has been scheduled
- IV. **Duration of Agreement:** The period of this agreement shall be from October 1, 2006 to September 30, 2007 with renewal options as decided by both agencies. This agreement may be terminated by either party within thirty (30) days advance written notice. *The PPC's billing cycle is calculated from the 25th of one month to the 24th of the next month. Any deliveries made after September 25, 2007 will be reflected on the billing cycle for FY '2008.*

V. **Funding:** When delivering property to GSA, CUSTOMER will share the PPC's operating costs through an annual flat fee of **\$5,000.00**. The recurring to CUSTOMER will be based on the size of the box truck or tractor trailer being used to delivery the property. All trucks up to 24ft. will be **\$1,000.00 per delivery**; 25-40 ft. will be **\$1,400.00 per delivery**; 41-47ft. will be **\$1,825.00 per delivery**; all trucks over 47ft. will be **\$1,875.00**. GSA will bill your accounting section monthly based upon usage, and the amount will be charged to the CUSTOMER Agency Location Code or via Credit Card.

- The **\$5,000.00** annual will be charged to the Customers Agency Location Code once the agreement has been signed.
- If the Personal Property Center is operating at a deficit as of March 31, 2007 the Customer agency agrees to pay an additional amount not to exceed **\$5,000.00** to cover fixed costs of the Personal Property Center that are not projected to be recovered through truckload rates and/or initial flat rates for fiscal year 07.

VI. **No-show fee:**

A scheduled delivery may be cancelled within 24 hours of delivery. If a scheduled delivery is a "no-show"(no notice of cancellation within 24 hours), the Customer Agency will be charged a "NO-SHOW" fee of **\$500**.

- Agency has the option of paying for delivery of property to the Personal Property Center by Credit Card or Agency Location Code. An additional agency signature will be required as shown on page 4 for those agencies electing to pay via purchase card.
- Agency has the option of requesting inventory services provided by the PPC for furniture delivered to us. This fee would include an additional fee of **\$100 per truck delivery**.

VII. **Operating Procedures for deliveries:**

- A. Delivery appointment – Call the PPC at (703) 605-9316 and schedule an appointment before turning in any property and equipment. The hours for delivery are **7 am to 2 pm**. You must provide your MOU #, when scheduling the appointment. Without MOU #, you will not be able to make a delivery.
- B. Responsibility of the driver –
 1. The driver and the helper must have a valid photo identification to gain entrance into the Franconia gate.
 2. Sign in; place chock blocks in the front of the rear tire of your vehicle when unloading. Personnel driving a tractor with a trailer must have trucks parked at an L or truck has to be disengaged from trailer when parked at a dock.

3. Personnel must move furniture out of the truck and onto the dock leveler and place on a pallet. Consolidate furniture, wood items with wood and metal with metal or as directed by the warehouse specialist working the dock.
4. Must ensure that all furniture is free of materials and trash.

C. Hazardous Materials – No hazardous materials or items that contained any hazardous Will be accepted.

D. Safes-

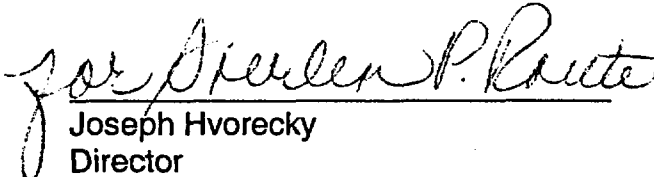
1. Classified materials, files and all trash must be removed.
2. The combination should be reset to factory setting of 50-25-50. If unable to reset the combination, label the existing combination on the top draw of the safe.
3. All safes that cannot be opened and safes containing any materials or trash will **not** be accepted.

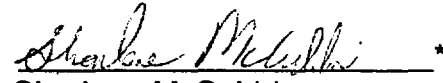
E. Air Conditioners and Refrigerators – Must be accompanied by a certificate or statement verifying that all freon and hazardous fluids were extracted. Please see the sample statement attached.

VIII. **Authority:** The statutory authority under which this agreement is entered into is as follows: the Code of Federal Regulations Title 41, Chapter 102, Federal Management Regulations, Subchapter B-Personal Property, part 36 and the Economy Act, 31 U.S.C. Section 1535 (as amended by P.L. 98-216). This agreement does not duplicate or conflict with any existing agreement, policy, or statute.

General Services Administration
Mid-Atlantic Region

U.S. Nuclear Regulatory Commission


Joseph Hvorecky
Director
Property Management Division – 3FP-W

 *
Sharlene McCubbin
Contracting Officer

Date: 8-22-06

Date: 8/16/06 *

GSA TAX ID#-44-0553234
DUNS#-964253686
Treasury Account #-47-4-0110

OPTION 1
AGENCY LOCATION CODE:
NRC LOCATION CODE:31000001

BILLING ADDRESS: *

Agency Point of Contact Name: Bruce Ridgely

Telephone Number: 301-415-2161

Fax Number: 301-415-3420

E-mail Address: bbr@nrc.gov

