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TO: Mr. Jeff Teator, Senior Special Agent, NRC Region 1 OI  
Jeff,

Consistent with your e-mail outlined below, I have exercised due diligence to meet your request. Regarding Item 1, "video and/or audio conference recordings of bi-weekly video conferences between [REDACTED] and other PSEG Nuclear executives for the December 1, 2002, to June 30, 2003, time period." If the conferences were not recorded, we ask that the meeting minutes be provided." PSEG did not record, audio or video, the subject meetings. Further, PSEG did not develop meeting minutes for the subject meeting. This conclusion was based on discussions with personnel knowledgeable with the conference setup and arrangements. Regarding Item 2, "copies of Board of Directors meeting minutes for the December 1, 2002, to June 30, 2003, time period". I have identified these meeting minutes and provide them as an attachment to this e-mail. I have also included the meeting minutes for the time periods immediately preceding and after the requested time period.

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Thanks,

Jeff Keenan  
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-----Original Message-----

From: Jeffrey Teator [<mailto:JAT@nrc.gov>]  
Sent: Wednesday, July 14, 2004 1:24 PM  
To: [Jeff.keenan@pseg.com](mailto:Jeff.keenan@pseg.com)  
Subject: document request

Jeff, as a follow-up to my verbal request to you on July 8, 2004, OI:RI requests PSEG provide copies of the following records and/or media as part of its SCWE review at Salem/Hope Creek:

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- 1) video and/or audio conference recordings of bi-weekly video conferences between [REDACTED] and other PSEG Nuclear executives for the December 1, 2002, to June 30, 2003, time period. If the conferences were not recorded, we ask that the meeting minutes be provided;
- 2) copies of Board of Directors meeting minutes for the December 1, 2002, to June 30, 2003, time period.

Information in this record was deleted  
in accordance with the Freedom of Information  
Act, exemptions 7C  
FOIA- 2005-194

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If you have any questions regarding this request, please do not hesitate to contact me at (610) 337-5184, or by return email. Thanks, Jeff

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Newark, N.J. October 15, 2002.

A meeting of the Nuclear Committee of Public Service Enterprise Group Incorporated (Enterprise) was held this day at 8:00 A.M. at the office of the Corporation, 80 Park Plaza, Newark, N.J.

Present: Ernest H. Drew, Albert R. Gamper, Jr., Conrad K. Harper and Richard J. Swift. In addition, E. James Ferland, Chairman of the Board and President of Enterprise, and Frank Cassidy, President of PSEG Power LLC; were present. B. Ralph Sylvia, the Representative of the Nuclear Committee to the Nuclear Review Board, was also present for a portion of the meeting. Harold W. Keiser of PSEG Nuclear LLC (PSEG Nuclear); and J. Michael Evans, Eric R. Eckstein, William E. Webster, Jr. and Lee A. Gard of the Institute of Nuclear Power Operations (INPO), were also present for a portion of the meeting.

The Chairman, Richard J. Swift, presided. The Secretary, Edward J. Biggins, Jr., recorded.

Prior to the meeting, a letter from the Chairman of the Board and President, E. James Ferland, in connection with the World Association of Nuclear Operators (WANO) Peer Review, and two binders prepared by PSEG Nuclear management entitled "Report to the PSEG Nuclear Committee of the Board of Directors ☒ October 2002", and "PSEG Nuclear Monthly Performance Report - September 2002", were provided to each member of the Committee, copies of which are filed with the records of this meeting.

The minutes of the regular meeting of this Committee held on July 16, 2002, copies of which were provided to the members of the Committee prior to this meeting, were approved.

As the first order of business, the Chairman called on the President of PSEG Nuclear, Harold W. Keiser, who in turn introduced J. Michael Evans of INPO to the members of the Committee. Mr. Evans then introduced Messrs. Eckstein, Webster and Gard to the Committee.

Mr. Keiser next reviewed the meeting agenda and provided his report on activities requiring PSEG Nuclear management attention, plant status, and INPO and NRC performance indicators.

With respect to plant performance, Mr. Keiser reported that Salem Generating Station Unit 1 (Salem 1) operated at 100% during the month of September 2002, with the exception of one power reduction for grid stability. He added this unit had achieved a 102.1% capacity factor for the month of September. He next reported that this unit commenced its fifteenth refueling outage on October 11, 2002, and it was expected to be completed in twenty-eight days.

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He next reported that Salem Generating Station Unit 2 (Salem 2) continued to operate at 100% power, with the exception of one power reduction due to turbine valve testing and the repair of a steam leak. He stated this unit had achieved a 98.6% capacity factor for the month of September.

Concerning the Hope Creek Generating Station (Hope Creek), Mr. Keiser reported this unit also operated at 100% power during the month of September, except for two power reductions; one for a control rod pattern adjustment and a second to replace the "B" recirculation motor-generator set brushes. He stated this unit had achieved a 97.7% capacity factor for the month of September.

Continuing his report, Mr. Keiser reported that the Hope Creek and Salem Units 1 and 2 combined had achieved a capacity factor of 97.5% for the period from Memorial Day through Labor Day.

Mr. Keiser next reported that Peach Bottom Generating Station Unit 2 began the month of September at 89% power and continued its end-of-cycle coast down until the unit began its fourteenth refueling outage on September 10, 2002. He stated the outage was completed in 23 days and the unit was returned to service on October 3, 2002.

He next reported that Peach Bottom Generating Station Unit 3 continued to operate at 100% power with one power reduction during the month, and this unit had achieved a 100.3% capacity factor for the month of September.

With respect to other areas of management attention, Mr. Keiser reported on the INPO Simulator Evaluation that was conducted during the week of June 24, 2002, and the WANO Peer Review that was conducted during the weeks of July 22 and 29, 2002. He also reported on INPO performance trends for the period from the second quarter of 2001 through the third quarter of 2002, and Nuclear Regulatory Commission (NRC) performance indicators for the month of September 2002.

During the course of the foregoing report, the members of the Committee asked a number of questions, all of which were satisfactorily answered.

At this point, Messrs. Keiser and Sylvia were excused from the meeting and the Committee met in executive session with Messrs. Cassidy and Ferland, and Messrs. Evans, Webster, Gard and Eckstein from INPO, who presented a summary report of recent industry trends in relation to Salem and Hope Creek performance.

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The Chairman then called on the President and Chief Executive Officer of INPO, J. Michael Evans, who provided background information concerning the purpose and history of INPO. Mr. Evans provided an overview of the organizational structure of INPO and added it was formed to promote excellence in the nuclear industry. He also reported on the primary products INPO provided to its members, namely, plant evaluations; training and accreditation; event analysis and consulting assistance.

Concluding his report, Mr. Evans provided an overview of INPO's evaluation practices and procedures. He then called on the Vice President of Plant Evaluation of INPO, William E. Webster, Jr., who provided a presentation concerning INPO's evaluation assessments. Mr. Webster reviewed the assessment history of the Salem and Hope Creek units, as compared to industry performance during the years 1987, 1992, 1997 and 2002. He next reviewed several indexed charts that delineated the respective performance of each unit, as compared to industry performance during the period from 1992 through 2002. He then discussed the historical performance of the units and he reported on areas where progress had been made with respect to improved performance at each station. Lastly, Mr. Webster reported on the results of INPO's recent Peer Review.

During the course of the foregoing presentations, the members of the Committee asked a number of questions, all of which were satisfactorily answered.

At this point, the Chairman thanked Messrs. Evans, Eckstein, Webster and Gard for their report and assistance, and he then excused them from the meeting.

Upon motion duly made and seconded, the meeting adjourned at 10:10 A.M.

Edward J. Biggins, Jr.,  
Secretary.

Newark, N.J., January 21, 2003.

A meeting of the Nuclear Committee of Public Service Enterprise Group Incorporated (Enterprise) was held this day at 8:00 A.M. at the office of the Corporation, 80 Park Plaza, Newark, N.J.

Present: Ernest H. Drew, Conrad K. Harper and Richard J. Swift. E. James Ferland, Chairman of the Board and President of Enterprise, was also present. In addition, Frank Cassidy, President of PSEG Power LLC (Power); Harold W. Keiser and John Carlin of PSEG Nuclear LLC (PSEG Nuclear); and Thomas M. O'Flynn of Public Service Enterprise Group Incorporated (PSEG), were present for a portion of the meeting.

The Chairman, Richard J. Swift, presided. The Secretary, Edward J. Biggins, Jr., recorded.

Prior to the meeting, two binders prepared by PSEG Nuclear management entitled "Report to the PSEG Nuclear Committee of the Board of Directors - January 2003", and "PSEG Nuclear Monthly Performance Report ❖ December 2002," were provided to each member of the Committee, copies of which are filed with the records of this meeting.

The Committee first met in executive session and acknowledged with regrets the loss of B. Ralph Sylvia, the former Chairman of the Nuclear Review Board and liaison to the Nuclear Committee, who passed away suddenly on January 8, 2003.

At the request of the Chairman, the Chairman of the Board and President of Enterprise, E. James Ferland, next reported on management succession plans at PSEG Nuclear.

The Committee next discussed the minutes of the meeting of the Nuclear Review Board held on September 18, 2002, a copy of which was distributed to the members of the Committee prior to this meeting. Following a full and thorough discussion of the areas requiring improvement, the members of the Committee agreed that the external members of the Nuclear Review Board of PSEG Nuclear would be invited to the next meeting of this Committee, scheduled to be held at Artificial Island on March 18, 2003.

Following the executive session, Messrs. Carlin, Cassidy, Keiser and O'Flynn were invited to join the meeting.

The minutes of the regular meeting of this Committee held on October 15, 2002, copies of which were provided to the members of the Committee prior to this meeting, were approved.

The Chairman then called on the President of PSEG Nuclear, Harold W. Keiser, who reviewed the meeting agenda and presented a

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report concerning PSEG Nuclear activities and results achieved in 2002. Mr. Keiser reported that the year 2002 was one of the most productive ever in the history of PSEG Nuclear in many areas.

Mr. Keiser next reported on plant performance, stating Salem Generating Station Unit 1 (Salem 1) continued to operate at 100% power, with the exception of one power reduction on December 21, 2002. He added this unit had achieved a 102.2% capacity factor for the month of December 2002, and 89.8% for the year 2002, and that the 26-day refueling outage at Salem 1 during 2002 was the shortest ever.

Concerning Salem Generating Station Unit 2 (Salem 2), Mr. Keiser reported this unit operated at full power during the month of December 2002, except for one power reduction on December 15, 2002. He added this unit had achieved a 102.7% capacity factor for the month of December 2002, and 87.5% for the year 2002.

With respect to the Hope Creek Generating Station (Hope Creek), Mr. Keiser reported this unit operated at 100% power during the month of December 2002, except for one power reduction on December 1, 2002. He added this unit had achieved a 103.1% capacity factor for the month of December 2002, and 96.2% for the year 2002.

Mr. Keiser next reported on plant performance at the Peach Bottom Generating Station Unit 2 (Peach Bottom 2). He stated this unit operated at 100% power during the month of December 2002, except for five power reductions and forced outages. He added this unit had achieved an 86.7% capacity factor for the month of December 2002, and 92.3% for the year 2002.

Next, Mr. Keiser reported the Peach Bottom Generating Station Unit 3 (Peach Bottom 3) continued to operate at 100% power with no power reductions during the month of December. He added this unit had achieved a 102.6% capacity factor for the month of December, and 100.8% for the year 2002.

In concluding this portion of his report, Mr. Keiser stated the Hope Creek, Salem 1 and 2, and Peach Bottom 2 and 3 units combined had achieved a capacity factor of 100.1% for the month of December, and the combined annual capacity factor for these units was 93.5%. He added these results set new records for PSEG Nuclear performance.

Mr. Keiser next reviewed the Institute of Nuclear Power Operations (INPO) and Nuclear Regulatory Commission (NRC) performance indicators during December 2002.

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Continuing his report, Mr. Keiser commented on results to date with respect to the Five-Year Business Plan of PSEG Nuclear, ~~and he reported the OSHA recordable accident rate was zero for the month of December and .78 for year-to-date 2003.~~ He added the National Academy for Nuclear Training re-accredited all six operations training programs for PSEG Nuclear.

In conclusion, Mr. Keiser reported that the areas that required further improvement were safety, reliability, people and equipment issues.

As the next order of business, the Chairman called on the Vice President of Engineering of PSEG Nuclear, John Carlin, who reported on plant reliability.

During the course of the foregoing reports, the members of the Committee asked a number of questions, all of which were satisfactorily answered.

At this point, Messrs. Cassidy, Keiser, Carlin and O'Flynn were excused from the meeting and the Committee met in executive session, during which the Committee conducted a critical discussion concerning the performance of the plants. The members of the Committee unanimously agreed in their recognition of the criticality of the most recent INPO ratings, and the need for immediate attention by management to address the areas identified for improvement.

Upon motion duly made and seconded, the meeting adjourned at 9:55 A.M.

Edward J. Biggins, Jr.,  
Secretary.



Newark, N.J., March 18, 2003.

A meeting of the Nuclear Committee of Public Service Enterprise Group Incorporated (Enterprise) was held this day at 10:30 A.M. at the office of the Corporation, 80 Park Plaza, Newark, N.J.

Present: Ernest H. Drew, Albert R. Gamper, Jr., Conrad K. Harper and Richard J. Swift. In addition, E. James Ferland, Chairman of the Board and President of Enterprise; Frank Cassidy, President of PSEG Power LLC; and John B. Martin, James D. Shiffer and H. Gene Stanley of the PSEG Nuclear LLC Nuclear Review Board (NRB), were present. Harold W. Keiser and Timothy J. O'Connor of PSEG Nuclear LLC (PSEG Nuclear) were also present for a portion of the meeting.

The Chairman, Richard J. Swift, presided. The Secretary, Edward J. Biggins, Jr., recorded.

Prior to the meeting, a letter from the Chairman of the Board and President of Enterprise, E. James Ferland, dated March 12, 2003, that contained copies of recent Nuclear Safety Review Board (NSRB) minutes for Peach Bottom Generating Station Units 2 and 3, as well as two binders prepared by PSEG Nuclear management entitled "Report to the PSEG Nuclear Committee of the Board of Directors ☒ March 2003", and "PSEG Nuclear Monthly Performance Report - February 2003", were provided to each member of the Committee, copies of which are filed with the records of this meeting.

The minutes of the regular meeting of this Committee held on January 21, 2003, copies of which were provided to the members of the Committee prior to this meeting, were approved.

As the first order of business, the Chairman welcomed Messrs. Stanley, Shiffer and Martin to the meeting.

At the request of the Chairman, the Chairman of the Board and President, E. James Ferland, then reviewed his letter to the Committee that addressed the NSRB minutes for Peach Bottom Generating Station Units 2 and 3.

The Chairman then called on the President of PSEG Nuclear, Harold W. Keiser, who reviewed the meeting agenda and then called on the three representatives of the NRB who reviewed their respective backgrounds and discussed the future workforce in the nuclear industry.

As the next order of business, the Chairman called on the Vice President - Operations, Timothy J. O'Connor, for his report.

Mr. O'Connor reported on plant performance, stating that Salem Generating Station Unit 1 (Salem 1) continued to operate at 100% power, with the exception of one power reduction for various repairs and maintenance. This unit achieved a 100.0% capacity factor for the month of February 2003.

With respect to Salem Generating Station Unit 2 (Salem 2), this unit also operated at 100% power with no reported outages during the month of February 2003. This unit achieved a 102.9% capacity factor for the month.

Continuing his report, Mr. O'Connor stated the Hope Creek Generating Station (Hope Creek) began the month of March at 100% power, but experienced five power reductions and subsequently commenced its end-of-cycle coast down during the month. This unit achieved a 102.0% capacity factor for the month of February 2003.

With respect to Peach Bottom Generating Station Unit 2 (Peach Bottom 2), Mr. O'Connor reported this unit had operated at full power, with the exception of two power reductions for various repairs and maintenance during the month of February 2003. He added this unit achieved a 95.3% capacity factor for the month of February 2003.

Mr. O'Connor then reported on Peach Bottom Generating Station Unit 3 (Peach Bottom 3), which had also operated at full power with the exception of one power reduction for various repairs and maintenance during the month of February 2003. He stated this unit achieved a 102.4% capacity factor for the month of February 2003.

Next, Mr. O'Connor reported that in mid-February 2003, the Committee also received reports from the U.S. Nuclear Regulatory Commission (NRC) regarding its Annual Assessments for the Salem 1 and 2, Hope Creek and Peach Bottom 2 and 3. He reported the NRC had evaluated Salem and Hope Creek performance as "all green", and Peach Bottom performance as "green" in all categories except for the emergency preparedness cornerstone, which received a "white" evaluation.

Lastly, Mr. O'Connor reported on the PSEG Nuclear Business Plan and human performance issues, as well as the recent NRC inspection of the Salem 1 and 2 Fire Protection Program.

During the course of the foregoing presentation, the members of the Committee asked a number of questions, all of which were satisfactorily answered.

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Nuclear Committee, March 18, 2003.

At this point, Messrs. Keiser and O'Connor were excused from the meeting and the Committee, along with Messrs. Ferland, Cassidy, Stanley, Martin and Shiffer, met in executive session.

Upon motion duly made and seconded, the meeting adjourned at 11:55 A.M.

Edward J. Biggins, Jr.,  
Secretary.

Newark, N.J. July 15, 2003.

A meeting of the Nuclear Committee of Public Service Enterprise Group Incorporated (Enterprise) was held this day at 8:00 A.M. at the office of the Corporation, 80 Park Plaza, Newark, N.J.

Present: Ernest H. Drew, Albert R. Gamper, Jr., Conrad K. Harper and Richard J. Swift. In addition, E. James Ferland, Chairman of the Board and President of Enterprise, and Frank Cassidy, President of PSEG Power LLC, were present. H. Gene Stanley, the Representative of the Nuclear Committee to the Nuclear Review Board, was also present. Roy A. Anderson of PSEG Nuclear LLC (PSEG Nuclear) was also present for a portion of the meeting.

The Chairman, Richard J. Swift, presided. The Secretary, Edward J. Biggins, Jr., recorded.

Prior to the meeting, two binders prepared by PSEG Nuclear management entitled "Report to the PSEG Nuclear Committee of the Board of Directors ☒ July 2003", and "PSEG Monthly Nuclear Performance Report - June 2003", were provided to each member of the Committee, copies of which are filed with the records of this meeting.

The minutes of the regular meeting of this Committee held on March 18, 2003, copies of which were provided to the members of the Committee prior to this meeting, were approved.

As the first order of business, the Chairman welcomed Roy A. Anderson, the President of PSEG Nuclear, to his first meeting with this Committee.

Next, the Chairman called on Mr. Anderson, who reviewed the meeting agenda and reported that representatives of the U.S. Nuclear Regulatory Commission (NRC) and the Institute of Nuclear Power Operations (INPO) had visited Artificial Island on several occasions since the last meeting of this Committee. He stated that the NRC Regional I Administrator, Hubert J. Miller, had mentioned during one visit that he was comfortable with results achieved to date at the Salem Generating Stations and the Hope Creek Generating Station.

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He next reported Salem Generating Station Unit 1 (Salem 1) continued to operate at 100% power during the month of June 2003, with the exception of two power reductions. He stated this unit had achieved a 101.4% capacity factor for the month of June 2003.

Continuing his report, Mr. Anderson stated Salem Generating Station Unit 2 (Salem 2) continued to operate at 100% power during the month of June 2003, with the exception of two power

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reductions. He stated this unit had achieved a 102.1% capacity factor for the month of June 2003 and was scheduled for its next refueling outage in October 2003.

With respect to the Hope Creek Generating Station (Hope Creek), Mr. Anderson reported this unit also operated at 100% power during the month of June 2003, except for six power reductions. He stated this unit had achieved a 98.4% capacity factor for the month of June.

Mr. Anderson next stated Peach Bottom Generating Station, Units 2 and 3, operated at full power during the month of June 2003, and these units had achieved capacity factors of 102.1% and 101.7%, respectively.

With respect to security, Mr. Anderson reported that the Security Advisory Level at Nuclear had remained ELEVATED (Yellow) for the month of June 2003 which is consistent with the Department of Homeland Security.

Next, Mr. Anderson reviewed the NRC Performance Indicator Summary scorecard that rated the Salem and Hope Creek Generating Stations. He stated the NRC had rated the three stations "all green", indicating the highest of its three ratings. He then reviewed the equipment and human performance issues that have affected the performance of the stations, as well as a scorecard produced by INPO that was utilized to rate the monthly performance of each of the three units, and PSEG Nuclear in the aggregate.

Continuing his report, Mr. Anderson reviewed a matrix developed by PSEG Nuclear that illustrated progress to date on key performance areas within PSEG Nuclear's business unit goals for 2003. He also discussed PSEG Nuclear's business strategy and plans for a reorganization of key functions within the next several months.

[ During the course of the foregoing presentation, the members of the Committee asked a number of questions, all of which were satisfactorily answered.

At this point, Mr. Anderson was excused from the meeting and the Committee, along with Messrs. Cassidy, Ferland and Stanley, met in executive session. The Committee determined that this Committee should invite the representatives of the PSEG Nuclear LLC Nuclear Review Board to meetings of this Committee on an annual basis.

Nuclear Committee, July 15, 2003.

Upon motion duly made and seconded, the meeting adjourned at  
9:15 A.M.

Edward J. Biggins, Jr.,  
Secretary.