

GEOSCIENCES AND ENGINEERING DIVISION NONCONFORMANCE REPORT

Project No. 06002.01.031

NCR No. 2006-15

PART 1: DESCRIPTION OF NONCONFORMANCE

Forms QAP 11-1, Procedure Identification and Training Record, managers do not always identify the required training completion dates as required by QAP-005, 3.2.2. Instead, the Indoctrination and Training Tracking (ITT) system automatically identifies a 10-working day completion requirement as suggested by QAP-005, 3.2.2.

Initiated by: Mike Simpson (from Audit 2006-1)

Date: 7/5/2006

Action Required by: R. Brient

Response Due Date: 7/19/2006

PART 2: PROPOSED DISPOSITION AND CORRECTIVE ACTION

Disposition: Accept as is.

Basis of Disposition: The nonconformance has no adverse impact since the 10-working day completion suggested by QAP-005 has been applied when no other date is specified. Note that few, if any, of the QAP-11-1 forms specify completion due dates other than the suggested 10-working days.

Action to Correct Nonconformance:

Revise QAP-005 to require the 10-working day completion requirement unless otherwise specified by the manager..

Target date for completion: 8/11/2006

Proposed by: R. Brient

Date: July 12, 2006

PART 3: APPROVAL

Manager: *R. Brient*

Date: 7/13/2006

Director of QA: *M. Simpson / VP20*

Date: 7/13/2006

Comments/Instructions:

PART 4: CLOSE OUT

Comments:

*QAP-005, Rev 4 Chg 4 was approved 7/26/06
Effective date 8/9/2006*

Verified by: *R. Brient*

Date: 7/28/06

Distribution:

Original-QA Records

ORIGINATOR *M. Simpson*

MANAGERS (*all*)

ASSISTANT DIRECTORS