

August 3, 2006

MEMORANDUM TO: Mary S. Givvines, Director  
Division of Financial Management  
Office of the Chief Financial Officer

FROM: Leah P. Tremper, Chief */RA/*  
Accounts Receivable Team  
Division of Financial Management  
Office of the Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL TO WRITE-OFF A  
DELINQUENT DEBT (WRITE-OFF NO. FY2006-21)

The Accounts Receivable Team has been attempting to collect the unpaid delinquent debt of All Tech Corporation. All Tech Corporation was issued Invoice Number EA0001-05 in the amount of \$1,000 on May 1, 2005, for a civil penalty. On May 9, 2005, All Tech Corporation entered into an installment agreement where they made five payments of \$89. All Tech Corporation defaulted on the installment agreement leaving a balance of \$622.02. The Accounts Receivable Team recommends that the balance be compromised based on the licensee's inability to pay (out of business). This recommendation is consistent with 10 CFR 15.43 (a)(1) which states that a claim may be compromised when the debtor is unable to pay the full amount within a reasonable time. Therefore, you are requested to approve the write-off of the remaining balance of \$622.02 (includes interest, penalties, and administrative charges). If approved for write-off, we will issue a 1099C to the IRS.

APPROVED:

*/RA/*

\_\_\_\_\_  
Mary S. Givvines, Director  
Division of Financial Management  
Office of the Chief Financial Officer

8/3/06

\_\_\_\_\_  
Date

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8/3/06

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 Date

Distribution:

OCFO/DFM/ART RF  
 OCFO/DFM RF  
 OCFO/DFM SF (AR-1.8)  
 Invoice File Nos.(EA0001-05)

SUNSI Review by: LPTremper

G:\DAF\LFARB\Acct Rec\FY2006-21.wpd

*\*See previous concurrence*

**ADAMS - Yes/No      SENSITIVE/NON-SENSITIVE      PUBLIC/NON-PUBLIC**

**Initials - Ipt**

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| <b>NAME</b>   | SATitherington* |   | LPTremper*   |   | ACRossi* |   |
| <b>DATE</b>   | 07/31/06        |   | 07/31/06     |   | 08/02/06 |   |