

June 7, 2006

MEMORANDUM TO: James E. Horn, Manager  
HR Services and Benefits  
Office of Human Resources

FROM: Timothy F. Hagan, Director **/RA/**  
Office of Administration

SUBJECT: EMPLOYEE SUGGESTION (607) EVALUATION

The Office of Administration (ADM) has completed its evaluation of Justine E. Burza's suggestion to eliminate the wholesale distribution of hard copies of new or revised management directives and to inform the staff of the availability of new or revised directives via e-mail.

ADM is not adopting your suggestion to eliminate the wholesale distribution of hard copies of management directives because such a recommendation has already been identified and will be presented as one of the sixteen recommendations that have been identified by the Management Directives Working Group (MDWG) for presentation to the Executive Director for Operations. The MDWG was formed in the spring of 2005 and held its first meeting on June 15, 2005. As part of its exhaustive examination of the current system and other agency practices with similar systems, MDWG members interviewed key senior management staff and conducted an extensive campaign to solicit comments on the existing system from the NRC staff. The complete list of MDWG recommendations is available on the internal Web at <http://www.internal.nrc.gov/ADM/DAS/cag/mandirs/mddocs/workinggroup/wgrecommends.html>.

Please convey our appreciation to Ms. Burza for taking a personal interest in improving the NRC's information dissemination procedures. A completed NRC Form 364, "Evaluation of Suggestion" is enclosed. If you have any questions concerning this matter, please contact Michael T. Lesar, Chief, Rules and Directives Branch, 415-7163.

Enclosure:  
As stated

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| OFFICE | BC/RDB/DAS | D/DAS     | D/ADM    |
| NAME   | M. Lesar*  | M. Flynn* | T. Hagan |
| DATE   | 06/02/06   | 06/05/06  | 06/07/06 |

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